

Soldiers' Home in Holyoke Board of Trustees Meeting

A meeting of the Board of Trustees was held at the Soldiers' Home in Holyoke on Tuesday, April 10, 2018, in Conference Room A. The meeting began at 4:00 PM.

- **Members Present**
Benjamin H. Cluff, Acting Chairman; Brian Q. Corridan; Christopher R. Dupont; Cindy T. Lacoste; and Cesar A. Lopez

- **Also Present**
Bennett W. Walsh, Superintendent; John K. Crotty, Deputy Superintendent; Dr. David Clinton, Medical Director; Alice Pizzi, Counsel II; Jessica W. Powers, HR Liaison; Erin Spaulding, Chief Financial Officer; Randy G. Stone, Director of Nursing; Amanda Engwer, CNA II; Patti Foley, Training Tech; Eric Donovan, Chief of Staff (Department of Veterans Services) via Remote Participation; Robert Notch, Chairman of the NASDVA Boston 2018 Conference Board via Remote Participation; and Lori Beswick, Recording Secretary

- **Pledge of Allegiance**
All present cited the Pledge of Allegiance.

- **Public Comment**
Benjamin H. Cluff asked if any member of the public wished to address the Trustees. No public comment was offered.

- **Regular Minutes**
Upon motion by Cesar A. Lopez and seconded by Christopher R. Dupont, it was unanimously VOTED to accept the minutes of the Regular Meeting held on Tuesday, March 20, 2018.

- **“It’s Never 2 Late” Presentation**
Patti Foley made a presentation regarding the “It’s Never 2 Late” interactive computer system for our Veterans assisted by Amanda Engwer. Trustees posed many questions and thanked them both for the presentation.

- **Presentation by Robert Notch, Chairman of the NASDVA Boston 2018 Conference Board**
Robert Notch discussed the NASDVA Conference that will be held from August 12-15, 2018, in Boston MA. He mentioned that the Trustees may participate as a vendor or sponsor. Each Trustee received copies of the sponsorship letter and talking points. Robert also briefed the Chelsea Soldiers' Home (CSH) Trustees during their February 2018 Board Meeting. After the presentation concluded, Bennett W. Walsh mentioned that the CSH took the proposal under advisement. Benjamin H. Cluff asked that this topic be placed on the May agenda.

- **Executive Committee of the Medical Staff Meeting**
Dr. Clinton informed the Trustees that their meeting precedes the April Medical Staff Meeting, so there are no minutes to report.

- **Superintendent's Report**

Bennett W. Walsh presented the Superintendent's Report via a PowerPoint Presentation and copies were distributed to each Trustee, as well as the DCAMM Capital Planning Update – April 6, 2018. He mentioned that the V4V Motorcycle Run is requesting a monetary donation as in previous years. Upon motion by Cindy T. Lacoste and seconded by Cesar A. Lopez, it was unanimously VOTED to accept the Superintendent's Report as presented.

- **Old Business**

There is no old business to report.

- **New Business**

- V4V Motorcycle Run (briefed under the Superintendent's Report) – Benjamin H. Cluff entertained a motion to approve \$5,000.00 for the V4V Motorcycle Run. Upon motion by Cindy T. Lacoste and seconded by Brian Q. Corridan, it was unanimously VOTED to approve a donation of \$5,000.00 for the V4V Motorcycle Run.
- Benjamin H. Cluff inquired as to who would like to serve on the Board of Trustees' Scholarships Committee. Cindy T. Lacoste and Cesar A. Lopez volunteered. Benjamin entertained a motion to replicate last year's dollar amount (\$5,000.00) for the son, daughter or ward of a Soldiers' Home employee. Upon motion by Cindy T. Lacoste and seconded by Cesar A. Lopez, it was unanimously VOTED to approve \$5,000.00 for the Board of Trustees' Scholarships.
- John K. Crotty presented and explained the following management plans for approval by the Trustees, which are reviewed annually: Emergency Operations; Life Safety; Safety & Security; Medical Equipment; Fire Prevention & Preparedness; Utility; and Hazardous Materials & Waste (with one (1) change only: Material Safety Data Sheets are now referred to as Safety Data Sheets). Upon motion by Cesar A. Lopez and seconded by Brian Q. Corridan, it was unanimously VOTED to approve all the aforementioned management plans.
- Under the Superintendent's Report, Bennett W. Walsh mentioned about meeting with the Northampton State Police Commander, on Wednesday, regarding a security assessment. Brian Q. Corridan requested that whoever conducts the security analysis, present themselves to the Trustees during a meeting and to give us an idea of what it will entail. Upon completion of the analysis, he also requested a summary to the Trustees. Bennett will discuss this with the Commander.

- **Adjournment**

There being no further business to discuss, the meeting adjourned at 5:10 PM.

Respectfully submitted,

Bennett W. Walsh
Secretary for the Board of Trustees