

## **Soldiers' Home in Holyoke Board of Trustees Meeting**

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An annual meeting of the Board of Trustees was held at the Soldiers' Home in Holyoke on Tuesday, November 14, 2017, in Conference Room A. The meeting began at 4:15 PM.

- **Members Present**  
Daniel J. Smith, Acting Chairman; Benjamin H. Cluff; Brian Q. Corridan; Christopher R. Dupont; and Cesar A. Lopez
- **Also Present**  
Bennett W. Walsh, Superintendent; John K. Crotty, Deputy Superintendent; Dr. David Clinton, Medical Director; Alice Pizzi, Counsel II; Jessica W. Powers, HR Liaison; Erin Spaulding, Chief Financial Officer; Randy G. Stone, Director of Nursing; Eric Donovan, Chief of Staff (Department of Veterans Services) via Remote Participation; and Lori Beswick, Recording Secretary
- **Pledge of Allegiance**  
All present cited the Pledge of Allegiance.
- **Public Comment**  
Daniel J. Smith asked if any member of the public wished to address the Trustees. No public comment was offered.
- **Regular Minutes**  
Upon motion by Cesar A. Lopez and seconded by Brian Q. Corridan, it was unanimously VOTED to accept the minutes of the Regular Meeting held on Tuesday, September 12, 2017.
- **Executive Committee of the Medical Staff Meetings**  
Dr. Clinton presented the report of the Executive Committee of the Medical Staff Meetings held on Thursday, October 12, 2017, and Thursday, November 9, 2017. In addition, he sought approval to reappoint Dr. Paul Mintzer (Ophthalmology) and Dr. Stanley Swierzewski (Urology) to a two (2) year term to the Medical Staff. Upon motion by Brian Q. Corridan and seconded by Benjamin H. Cluff, it was unanimously VOTED to reappoint Dr. Paul Mintzer and Dr. Stanley Swierzewski to a two (2) year term to the Medical Staff. Upon motion by Benjamin H. Cluff and seconded by Cesar A. Lopez, it was unanimously VOTED to accept the report of the Executive Committee of the Medical Staff Meetings. Dr. Clinton answered two (2) questions regarding prescriptions being issued from private physicians and Tamiflu.
- **New Trustee**  
Bennett W. Walsh welcomed and congratulated Christopher R. Dupont as a new Trustee appointed to the Board.

- **Annual Meeting Presentation**

Bennett W. Walsh discussed, in detail, the Home's prior year's accomplishments, as well as goals and objectives. Per the request of Brian Q. Corridan, Bennett will provide a draft 5-Year Plan during the January Board of Trustees Meeting. Upon motion by Benjamin H. Cluff and seconded by Cesar A. Lopez, it was unanimously VOTED to accept the Annual Meeting Presentation by Bennett W. Walsh.

- **Superintendent's Report**

Bennett W. Walsh presented the Superintendent's Report. Brian Q. Corridan commented that there should be a little more Trustee visibility and they should be informed of any minor/major incidents, as well as good news. Brian said that we are here to see that the institution runs well. Upon motion by Cesar A. Lopez and seconded by Benjamin H. Cluff, it was unanimously VOTED to accept the Superintendent's Report as presented.

- **Presentation by Chief Financial Officer**

Erin Spaulding, Chief Financial Officer, distributed and reviewed, in detail, a PowerPoint Presentation titled, "FY2018 Final Budget and Trustee Account Overview". Trustees posed many questions.

- **Old Business**

There is no old business to report.

- **New Business**

- Upon motion by Benjamin H. Cluff and seconded by Cesar A. Lopez, it was unanimously VOTED to allocate sufficient funds to purchase \$30.00 Big Y Gift Cards as the employee holiday gift.
- Bennett W. Walsh mentioned that we are currently interviewing outside consultants for a quality review. No cost estimate is available at this time. Bennett will provide an update during the January Board of Trustees Meeting.

- **Adjournment**

There being no further business to discuss, the meeting adjourned at 5:32 PM.

Respectfully submitted,

Bennett W. Walsh  
Secretary for the Board of Trustees