

BOARD OF REGISTRATION OF PERFUSIONISTS

Discipline Policy 16-01

Title	Board Staff Disposition of Selected Staff Assignments and Complaints
Purpose	M.G.L.c. 112 § 212 authorizes the Board of Registration of Perfusionists (“the Board”) to make rules and regulations to regulate the practice of perfusionists. Pursuant to the Board’s regulations at 267 CMR 3.10, each licensed perfusionist must complete continuing education as a condition of license renewal. The Board adopts this policy to authorize and allow for the timely review and disposition of staff assignments and complaints pertaining to an individual perfusionist’s continuing education deficiencies for license renewal.
Date Adopted/ Revised	November 23, 2016
General Statement of Policy	The Board authorizes the Executive Director (ED) to open a staff assignment (pre-complaint) or a complaint if an investigation demonstrates that a licensed perfusionist failed to complete all requirements specified in 267 CMR 3.10(1) through (3). Where these criteria are not met, the complaint will be brought before the full Board for its review and disposition. The Executive Director (or designee) will notify the Board quarterly of those staff assignments and complaints that have been resolved through this staff action policy.

<p style="text-align: center;">Dismiss with Advisory</p>	<p>The Executive Director shall offer a dismissal with an advisory letter in final resolution of a staff assignment where the Executive Director concludes all of the following Board-approved criteria exist:</p> <ol style="list-style-type: none"> 1. The Perfusionist holds a current Massachusetts Perfusionist license, 2. The Perfusionist acknowledges the conduct, 3. There is no history of previous Board discipline against the Perfusionist, 4. There are no pending staff assignments, investigations or complaints against the Perfusionist’s license, 5. The Perfusionist submits a letter of retirement or resignation to the Board that includes his or her license certificate.
<p style="text-align: center;">Consent Agreement for Reprimand</p>	<p>The Executive Director shall offer a Consent Agreement for Reprimand in final resolution of a complaint where the Executive Director concludes all of the following Board-approved criteria exist:</p> <ol style="list-style-type: none"> 1. The Perfusionist holds a current Massachusetts Perfusionist license, 2. The Perfusionist acknowledges the conduct, 3. There is no history of previous Board discipline against the Perfusionist, 4. There are no other pending staff assignments, investigations or complaints against the Perfusionist’s license, 5. The Perfusionist submits proof satisfactory to the Board of completion of all required continuing education in his or her response¹ to the Board’s notice of investigation.

¹ 21 days