



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

MIKE KENNEALY
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Professional Licensure
Office of Public Safety and Inspections
Board of Building Regulations and Standards
1000 Washington Street, Suite 710 • Boston • Massachusetts • 02118

EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS
REGULATION

DIANE M. SYMONDS
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Meeting Minutes

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

Charlton Public Library
40 Main Street
Charlton, MA
January 7, 2020 9:30 a.m.

Meeting called to order by the Chairman at 9:35 a.m. followed by roll call:

1. Roll Call

- | | | |
|--|---|--|
| a. Michael Giampietro, Vice Chairman
<i>-Member At Large, Millis</i> | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| b. David Fuller
<i>-Massachusetts Building Commissioner's Association</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Robert Speroni
<i>-MetroWest Building Officials Association, Hopedale</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Bonnie Weeks
<i>- Member At Large, Palmer</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Andrew Bobola
<i>- Member At Large, Mattapoissett</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Michael Clancy
<i>- Southeastern Building Official's Association, Hingham</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Jeffrey Clemons
<i>- Building Officials of Western Massachusetts Member, Lee</i> | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| h. John Naff
<i>- Member At Large</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Roger Fuller
<i>- Massachusetts Municipal Association Representative</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| j. David Lenzie
<i>- Member from Academia</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| k. Bill Horrocks
<i>- BBRS Representative</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections
Charles Kilb, Department of Professional Licensure
Dave Sullivan, Office of Public Safety and Inspections



2. The minutes from the BOCC meeting on **December 5, 2019**, were reviewed by members present; MOTION to approve these minutes, as amended, was made by **Robert Speroni**, and seconded by **Michael Clancy**.
3. **Application for Certification Packets**
 - a. On a MOTION by Michael Clancy and seconded by John Naff it was unanimously VOTED to approve the application of **Hamror Gabriel** (City of Springfield) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2161).
 - b. On a MOTION by David Lenzie and seconded by Roger Fuller it was unanimously VOTED to approve the application of **Steven Latulippe** (City of Beverly) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2156).
4. **Examination Approval Packets**
 - a. On a MOTION by David Lenzie and seconded by John Naff it was unanimously VOTED to table the request of **William Cahillane** (City of Springfield) for approval to take the required exams to become certified as an inspector of buildings / building commissioner. The Committee is requesting a copy of his degree from Springfield Technical Community College and UMASS Amherst.
 - b. On a MOTION by Andy Bobola and seconded by Roger Fuller it was unanimously VOTED to grant the request of **George Gambill** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Gambill meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
 - c. On a MOTION by David Fuller and seconded by John Naff it was unanimously VOTED to grant the request of **Timothy D. Havens** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Havens meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
 - d. On a MOTION by Michael Clancy and seconded by Roger Fuller it was unanimously VOTED to grant the request of **Kevin Loughlin** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Loughlin meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
 - e. On a MOTION by Michael Clancy and seconded by John Naff it was unanimously VOTED to **DENY** the request of **Ross MacPherson** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. According to Mr. MacPherson's resume the Committee was unable to determine if they have the minimum qualifications as defined by MGL c 143 § 3.
 - f. On a MOTION by Andy Bobola and seconded by David Lenzie it was unanimously VOTED to **DENY** the request of **Tam Nguyen** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. According to Mr. Nguyen's resume and the additional information submitted the Committee was unable to determine if they have the minimum qualifications as defined by MGL c 143 § 3.
 - g. On a MOTION by David Lenzie and seconded by John Naff it was unanimously VOTED to grant the request of **Matthew Rossi** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. After reviewing an updated resume the Committee determined Mr. Rossi meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
 - h. On a MOTION by Michael Clancy and seconded by Robert Speroni it was unanimously VOTED to **DENY** the request of **Susan Shea** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. According to Ms. Shea's resume the Committee was unable to determine if they have the minimum qualifications as defined by MGL c 143 § 3.
 - i. On a MOTION by Robert Speroni and seconded by Michael Clancy it was unanimously VOTED to **table** the request of **Michael Tassinari** (No Affiliation) for approval to take the required exams to become certified

as a building code enforcement official. The Committee is requesting more information to determine if Mr. Tassinari meets have the minimum qualifications as defined by MGL c 143 § 3.

- j. On a MOTION by Andy Bobola and seconded by Robert Speroni it was unanimously VOTED to **DENY** the request of **Timothy Yurkus** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. According to Mr. Yurkus' resume the Committee was unable to determine if they have the minimum qualifications as defined by MGL c 143 § 3.

5. New Employee Report Form Packets

- a. On a MOTION by David Lenzie and seconded by John Naff it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Michael Halley** appointed to the position of **Local Inspector** for the Town of Braintree on December 2, 2019. *NERF signed by Direction of Municipal Licenses and Inspections.*
- b. On a MOTION by Robert Speroni and seconded by Michael Clancy it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Jeffrey Johnson** appointed to the position of **Local Inspector** for the City of Newton. Appointed, not yet certified, on December 2, 2019. Twelve month grace period expires December 31, 2020. *NERF signed by Mayor.*
- c. On a MOTION by Andy Bobola and seconded John Naff it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Steven Masiello** appointed to the position of **Local Inspector** for the Town of Wales. Appointed, not yet certified, on November 4, 2019. Twelve month grace period expires November 30, 2020. *NERF signed by Town Manager - CAO.*

6. Extension Requests to be Certified Packets

- a. On a MOTION by Michael Clancy and seconded by David Lenzie it was **unanimously** VOTED to grant the request of **Horacio Rodriguez (City of Lawrence)** for a second extension of time to become certified as a local inspector. Said extension shall expire July 31, 2020.

7. Hearings

- a. None

8. Review Application for Continuing Education

The continuing education submitted was reviewed by members present; MOTION to approve was made by Michael Clancy and seconded by Andy Bobola. The vote was unanimous.

Name	Date	Course Description	CEU's	Cat	Course Number
William Thornton	12/19/2019	DCA3: Fire-Resistance and Sound Ratings for Wood-Frame Assemblies offered by American Wood Council	1.0	1	C-3312
John Zachariewicz	6/30/2019	Deck Inspection for New and Existing Construction offered by Simpson StrongTie	1.0	1	C-3113*
	6/29/2019	Boring and Notching in Wood-Frame Construction offered by Simpson StrongTie	1.0	1	C-2940*
	7/30/2019	Code Requirements for Conventionally Framed Roofs offered by Simpson StrongTie	1.0	1	C-3297*
District 4	12/18/2019	District Meeting - Round Table	3.0	1	D4-1219
District 13	12/13/2019	District Meeting - Substantial Damage Workshop	3.0	1	D13-1219
SEMBOA	12/11/2019	SEMBOA - Construction Control Documents & Procedures	2.5	1	SE-1219
Corey Fisher	11/2019	OSHA 10 Construction Training	10.0	1	C-035*
MetroWest	11/19/2019	Residential Ventilation for Tight Homes and Reducing Energy Waste	3.0	1	MW-1119
	12/10/2019	Spray Foam Insulation Building Scientists/Codes and engineering Manager Spray Foam Insulation	3.0	1	MW-1219
William Kelly	12/10/2019	Energy Storage and Understanding Reference Codes offered by Mass Construction Org.	3.0	1	C-3313
Michael LaVecchia	12/29/2019	CSL 12 hour Continuing Education offered by North Shore Code Consulting	10.0	1	C-2233*
Roberto de Sousa	12/18/2019	Energy - Residential 2018 IECC Sneak Peek	1.0	1	C-3154*
	12/18/2019	Energy - Commercial 2018 IECC Sneak Peek	1.0	1	C-3155*

Michelle Barrett	12/19/2019	Solar Permitting & Inspection offered by IREC	3.5	1	C-3004*
MBCIA	7/18/2019	Firestopping with Wayne Barrow	3.0	1	MB-0719
	8/22/2019	Energy Training with Roberto de Sousa	3.0	1	MB-0819
	9/19/2019	Housing Court	3.0	1	MB-0919
	10/17/2019	AAB with Deb Ryan and Pools with Gene Novak	3.0	1	MB-1019
	11/21/2019	Existing Buildings with Gene Novak	5.0	1	MB-1119
	12/18/2019	Round Table with DPL	3.0	1	MB-1219
District 8	4/10/2019	District Meeting – Round Table	2.0	1	D8-0419
Area 8	9/11/2019	Roof Covering, Coatings, Water Proofing	2.0	2	A8-0919
Area 8	11/13/2019	Solar Permitting & Inspections	2.0	2	A8-1119
Area 8	12/11/2019	Round Table	2.0	2	A8-1219
Builders License Training Institute	On Going	MA Building Official IBC-IRC-780 CMR 6hr Online course – Provides a comprehensive review of several key topics; structural framing, fenestration, roofing, interior environment and fire protection, as they relate to the 2015 IBC, IRC and the 780 CMR Residential and Base Code Amendments Ninth edition	6.0	1	C-3314

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- a. For Informational purposes:
There are currently:
 - * Active and Retired: 786 certified building inspectors
 - o 461 Inspector of Buildings
 - o 325 Local
 - * Active ONLY: 618 certified building inspectors
 - o 330 Inspector of Buildings
 - o 244 Local
 - o 44 Conditional local building inspectors
 - * Qualifications Approved
 - o 619 individuals' qualifications have been approved to take the exams, not currently affiliated
- b. Review *Examination Approval Form*: Discussion was had and in agreement to reflect an individual's experience for *Education Use* copies of any degree is required to be included with resume. If an individual is using the *Combination of education and work experience* a copy of the education transcript completed, so far, required. The Examination Approval Form will be updated and review changes February 4, 2020.
- c. Definitions for 'degree in building construction' and FAQ's. The Committee reviewed a list of FAQ's, which includes the general definition of a degree provide by Charles Kilb and made a few changes. The FAQ's will be reviewed again February 4, 2020. The FAQ's will be posted on the website.
- d. On a Motion by Bonnie Weeks and seconded by John Naff, finding the new submissions, submitted by Craig Edsall, do not comply with the original decision, it was unanimously voted to uphold the original decision on May 9, 2018 and June 6, 2018 that he does not meet the minimum qualifications as defined by MGL c 143 § 3.
Mr. Edsall requested the Committee to review the following education as new submissions for acceptance to be used 'in combination of' experience and education
 - UMASS Amherst transcript bachelor *Program: Undergraduate (general) Plan: Animal Science (BS) Major, Hotel, Rest; Travel Admin (BS) Major*
 - UMASS Boston *Degree BS College of Arts & Science Major Biology and Minor Chemistry*
 - Certification in Construction from WIT (previously reviewed and not accepted)

- The committee previously accepted 2 ½ years of the required 5 years' supervisory experience in building construction.

No additional hearings are required. He may reapply once he acquires the additional 2 ½ years' experience or complies with the original decision for education.

- e. On a Motion by Robert Speroni and seconded by Andy Bobola it was unanimously voted to take the issue of Raphael Magri under advisement and to keep a watch on the outcome.
- f. On a Motion by Andy Bobola and seconded by John Naff it was unanimously voted to nominate Bill Horrocks Chairman of the BOCC.
On a Motion by Dave Lenzie and seconded by Michael Clancy it was unanimously voted to nominate Robert Speroni as Vice-Chairman of the BOCC.

Meeting dates for calendar year 2020

First Tuesday:	Jan 7 - Charlton	Jul 7 - TBD
	Feb 4 - Charlton	Aug 4 - TBD
	Mar 3 - Charlton	Sep 1 - Boston
	Apr 7 - Charlton	Oct 6 - Charlton
	May 5 - Taunton	Nov 3 - Charlton
	June 2 - North Shore	Dec 1 - Charlton