



**CHARLES D. BAKER**  
GOVERNOR

**KARYN E. POLITO**  
LIEUTENANT GOVERNOR

**MIKE KENNEALY**  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Office of Public Safety and Inspections**  
**Board of Building Regulations and Standards**  
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**EDWARD A. PALLESCHI**  
UNDERSECRETARY OF CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**LAYLA R. D'EMILIA**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**Agenda**

**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS**  
**BUILDING OFFICIAL CERTIFICATION COMMITTEE**

*June 7, 2022 @ 9:30 a.m.*

Hoagland-Pincus Conference Center  
222 Maple Avenue  
Shrewsbury, MA 01545

<http://archives.lib.state.ma.us/handle/2452/684662>

Meeting called to order by the Chairman at \_\_\_\_\_ followed by roll call:

1. Roll Call

a. Bill Horrocks, Chairman, <i>BBRS Representative</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
b. Jeffrey Clemons, Vice-Chair <i>BOWM</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
c. John Naff, <i>Member At Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
d. Michael Giampietro, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
e. David Fuller, <i>MBCIA</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
f. Bonnie Weeks, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
g. Andrew Bobola, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
h. Michael Clancy, <i>SEMBOA</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
i. Roger Fuller, <i>MMA Representative</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
j. Jennifer DeForge, <i>Member of Academia</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
k. Henry Fontaine, <i>MetroWest</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent

**Others Present:**

Kimberly Spencer, Office of Public Safety and Inspections

2. Members present reviewed the minutes from the last meeting on May 3, 2022; motion to approve these minutes was made by \_\_\_\_\_, seconded by \_\_\_\_\_.



<b>3. Application for Certification Packets:</b>				
a) Allevato, Louis	Town of Sudbury	Local Inspector Appointed 3/28/2022 12 months 3/31/2023 3 CEU's 2022 <i>Copies of all exams have been received</i>	Motion	Second
b) Fisher, Jeffrey	Town of West Tisbury	Local Inspector Appointed 9/12/2016 3 CEU's 2022 <i>Copies of all exams have been received</i>	Motion	Second
c) Hudon, Timothy J.	Town of Danvers	Local Inspector Appointed 9/7/2021 9 CEU's 2022 <i>Copies of all exams have been received</i>	Motion	Second
d) Iafrate, Nicholas	Town of Norton	Massachusetts Building Commissioner Appointed 10/29/2020 18 months 4/30/2022 3 CEU's 2022 <i>Copies of all exams have been received</i>	Motion	Second
e) Pike, James	No Affiliation	Local Inspector Quals approved 1/4/2022 0 CEU's - <i>not required</i> <i>Copies of all exams have been received</i>	Motion	Second

<b>4. Examination Approval Packets</b> <i>(Copies of resumes provided today)</i>				
a) Berwick, Cody	No Affiliation (Brattleboro, VT)	Qualifications Local and/or I of B	Motion	Second
b) Carchia, Christopher	No Affiliation (Scituate)	Qualifications Local and/or I of B	Motion	Second
c) Claus III, Emerson	No Affiliation (Douglas)	Qualifications Local and/or I of B	Motion	Second
d) Eldridge, Mark	No Affiliation (Kingston)	Qualifications Local and/or I of B	Motion	Second
e) Lewando, Richard	No Affiliation (Brockton)	Qualifications Local and/or I of B	Motion	Second
f) Noel, Emily	No Affiliation (Norwood)	Qualifications Local and/or I of B	Motion	Second

g) Resende, Jose	No Affiliation (Brockton)	Qualifications Local and/or I of B	Motion	Second
h) Saint-Louis, Djenald	No Affiliation (Leominster)	Qualifications Local and/or I of B	Motion	Second

## 5. New Employee Report Form Packets:

### Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

a) Abbott, David	Town of Walpole	Acknowledge NERF <b>Local Inspector</b> Appointed 4/19/2022 Local Certification 10/6/2020 0 CEU's 2022 Signed by <i>Chair</i>	Motion	Second
b) Bizarro, Carl	Town of Rochester	Acknowledge NERF <b>Building Commissioner</b> Appointed 5/9/2022 I of B Certification 6/4/2019 6 CEU's 2022 Signed by <i>Chair</i>	Motion	Second
c) Chesley, Raymond	Town of Topsfield	Acknowledge NERF <b>Building Commissioner</b> Appointed 5/2/2022 I of B Certification 8/1/2018 5.5 CEU's 2022 Signed by <i>Chair</i>	Motion	Second
d) Ketchen, William	City of Greenfield	Acknowledge NERF <b>Building Commissioner</b> Appointed 11/5/2021 (temp part-time) I of B Certification 5/4/2022 13 CEU's 2022 Signed by <i>Mayor</i>	Motion	Second
e) Mello, Jeffrey	Town of Dighton	Acknowledge NERF <b>Local Inspector</b> Appointed 6/23/2021 Local Certification 5/3/2021 0 CEU's 2022 Signed by <i>Chair</i>	Motion	Second
f) Street, Gary	Town of Falmouth	Acknowledge NERF <b>Building Commissioner</b> Appointed 2/2/2022 I of B Certification 8/25/2004 0 CEU's Signed by <i>Town Manager</i>	Motion	Second

g) Hester, Lawrence	City of Lynn	Acknowledge NERF <b>Local Inspector</b> Appointed 3/7/2022 Local Certification 11/12/1992 2 CEU's 2022 Signed by <i>Mayor</i>  Also working for SAFEbuilt	Motion	Second
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## 6. Extension Requests to be Certified Packets:

### Footnote:

**R7.1.7.4.1 Requests for exam schedule extension.** Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. 'January 1, 2008'

a) DiBenedetto, Brian	City of Worcester	Extension for Local Inspector (requesting 2 <sup>nd</sup> extension) Appointed 9/14/2020 Extension through 4/30/2022 3 CEU's - 2022  Failed B1 6/4/2021 (PRONTO) scheduled again (\$241) Failed 1A 4/26/2022 (PROVExam)  <i>Requesting an extension due to work related difficulties that include but not limited to COVID related contingencies at the office and on the road. And family medical issue</i>	Motion	Second
b) Hayes, Jeffrey	Town of Harvard	Extension for Building Commissioner (requesting 1 <sup>st</sup> extension) Appointed 10/1/2020 6 months 4/30/2021 18 months 4/30/2022 10 CEU's - 2022  Passed Legal 7/16/2021 Passed Management 9/10/2021 Failed Building Codes 10/22/2021, 12/3/2021, 1/14/2022  <i>Requesting an extension due to having a trauma injury requiring surgery over the past 14 months. No support staff in the building department and record past 2 years for permits.</i>	Motion	Second
c) McGrady, William	City of North Attleboro	Extension for Building Commissioner (requesting 1 <sup>st</sup> extension) Appointed 11/2/2020 18 months 5/31/2022 0 CEU's - 2022  Passed Legal 6/14/2016 Failed Management 7/13/2016, 1/4/2017, 8/29/2018 Passed OnBoard 4/7/2017  <i>Requesting an extension due to medical, letter provided. Management test scheduled</i>	Motion	Second

d) O'Connor, Steven	No longer working for Town of Barnstable	<p>Extension for Local Inspector (requesting 2<sup>nd</sup> extension)  Appointed ? (appointed in Worcester 11/13/2021)  Extension through 4/30/2022  6 CEU's - 2022</p> <p>Failed 1A 9/1/2021, 12/11/2021,  Failed 1B 2/9/2022, 3/11/2022, 4/12/2022</p> <p><i>Requesting an extension due to medical and being out of work</i></p>	Motion	Second
e) Sherman, Janice	City of Worcester	<p>Extension for Local Inspector (requesting 1<sup>st</sup> extension)  Appointed 4/20/2021  6 months 10/31/2021  12 months 4/30/2022  8 CEU's - 2022</p> <p>Passed 1A 3/18/2022</p> <p><i>Requesting an extension because prep courses were already filled when I was first appointed.</i></p>	Motion	Second
f) Spinney, William	City of Pittsfield	<p>Extension for Local Inspector (requesting 3<sup>rd</sup> extension)  Appointed 11/5/2018  Extension through 6/30/2020, 5/31/2022  11 CEU's - 2022</p> <p>Passed 1A 10/23/2019  Failed 1B 12/11/2019, 12/30/2020, 1/26/2021, 5/9/2022  Passed B2 5/25/2022</p> <p><i>Requesting an extension due to testing site issues, PROV took over two hours to get logged in.</i></p>	Motion	Second

## 7. Hearings:

### Footnote:

**R7.4.1.4 Decisions and discipline of certification holders.** The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

a) Donovan, Michael	City of Lynn	<p>BOCC 14-2022 <b>Rescheduled from May 3, 2022</b></p> <p>City of Lynn has acquired a third-party inspection company SAFEbuilt Ohio  What type of inspections will they perform, are the employees performing the inspections qualified?</p> <p>MOTION _____ SECONDED _____</p>		
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b) Norton, David	No Affiliation	<div>BOCC 25-2022 <b>Continued from May 3, 2022</b></div> <div>has failed to maintain continuing education requirements as specified in 780 CMR110.R7</div> <div>I of B Certification 8/5/2008</div> <table><tr><td>Total 2008</td><td>Total 2011</td><td>Total 2014</td><td>Total 2017</td><td>Total 2021</td><td>CEU's Required by Dec 2021</td></tr><tr><td>42</td><td>51.5</td><td>50.5</td><td>47</td><td>26</td><td>45</td></tr></table> <div><div>C-2690</div><div>Soft Story Retrofit of Existing Buildings by Simpson StrongTie ICC #1025-3870</div><div>5/25/22</div><div>3.0</div></div> <div><div>C-3583</div><div>Strong-Wall Shearwalls: Lateral-Force-Resisting Prefabricated Shearwalls</div><div>5/25/22</div><div>1.0</div></div> <div><div>C-2742</div><div>Truss Fundamentals - Simpson O/L ICC #1025-6443</div><div>5/24/22</div><div>2.0</div></div> <div><div>C-2940</div><div>Boring &amp; Notching in Wood-Frame Const Simpson Strong-Tie ICC# 13482</div><div>5/24/22</div><div>1.0</div></div> <div><div>C-3113</div><div>Deck Inspection for New and Existing Construction offered by Simpson StrongTie</div><div>5/23/22</div><div>1.0</div></div> <div><div>C-2542</div><div>Wood, Steel and Concrete Deterioration - Simpson O/L</div><div>5/23/22</div><div>1.0</div></div> <div><div>C-3616</div><div>Buildings and Homes in Flood Hazard Areas: Connections at or below Design Flood Elevations</div><div>5/24/22</div><div>1.0</div></div> <div><div>C-3617</div><div>Decks, Porches and Boardwalks in Flood Hazard Areas</div><div>5/24/22</div><div>1.0</div></div> <div><div>C-2739</div><div>Concrete Repair Design - Simpson O/L ICC #1025-5626</div><div>5/23/22</div><div>2.0</div></div> <div><div>C-3966</div><div>Advances in Multi-Family Building with Offsite Components and Construction by HanleyWood</div><div>5/26/22</div><div>1.0</div></div> <div><div>C-2740</div><div>Concrete Repair Installation - Simpson O/L ICC #1025-5624</div><div>5/27/22</div><div>2.0</div></div> <div><div>C-2543</div><div>Understanding Moment Frames - Simpson O/L ICC #1025-167</div><div>5/27/22</div><div>1.0</div></div> <div>Also submitted the following courses for review and approval:</div> <div><div>Effective Leadership Skills completed through AZBO</div><div>9/15-9/16/2020</div><div>7.5 hrs</div></div> <div><div>Basic Plan Review, Calculating Fees &amp; IBC Required Inspections by AZBO</div><div>9/10/2020</div><div>2 hrs</div></div> <div><div>Fully Integrated Collaboration in the Construction Press by HanleyWood</div><div>5/26/2022</div><div>1 hr</div></div> <div><div>Backup Power for Commercial Buildings by HanleyWood</div><div>5/27/2022</div><div>1 hr</div></div> <div><div>Total Credit Hours:</div><div>Prior to May 3, 2022 hearing</div><div>26 credit hours</div></div> <div><div>Course to be approved completed prior to May 3, 2022 hearing</div><div>9.5 credit hours</div><div>35.5 credit hours</div><div>(9.5 hours required)</div></div> <div><div>Courses completed after hearing date</div><div>17 credit hours</div></div> <div><div>Course to approved completed after hearing date</div><div>2 credit hours</div><div>19 credit hours</div></div> <div>MOTION _____ SECONDED _____</div>	Total 2008	Total 2011	Total 2014	Total 2017	Total 2021	CEU's Required by Dec 2021	42	51.5	50.5	47	26	45						
Total 2008	Total 2011	Total 2014	Total 2017	Total 2021	CEU's Required by Dec 2021															
42	51.5	50.5	47	26	45															
c) Wohn, Douglas	No Affiliation	<div>BOCC 30-2022 <b>Continued from May 3, 2022</b></div> <div>has failed to maintain continuing education requirements as specified in 780 CMR110.R7</div> <div>Local Certification 11/12/1992</div> <table><tr><td>Total 1998</td><td>Total 2002</td><td>Total 2005</td><td>Total 2008</td><td>Total 2011</td><td>Total 2014</td><td>Total 2017</td><td>Total 2021</td><td>CEU's Required by Dec 2021</td></tr><tr><td>59.5</td><td>56.5</td><td>94</td><td>72.5</td><td>107.5</td><td>48</td><td>58.5</td><td>12</td><td>45</td></tr></table> <div>MOTION _____ SECONDED _____</div>	Total 1998	Total 2002	Total 2005	Total 2008	Total 2011	Total 2014	Total 2017	Total 2021	CEU's Required by Dec 2021	59.5	56.5	94	72.5	107.5	48	58.5	12	45
Total 1998	Total 2002	Total 2005	Total 2008	Total 2011	Total 2014	Total 2017	Total 2021	CEU's Required by Dec 2021												
59.5	56.5	94	72.5	107.5	48	58.5	12	45												

## 8. Review Application for Continuing Education – Exhibit Items attached

At the September 14, 2020 Board of Building Regulation and Standards (BBRS) meeting, BBRS members voted to extend the current training cycle, to maintain certification, through December 31, 2021.

The continuing education submitted was reviewed by members present; **motion to approve was made by \_\_\_\_, seconded by \_\_\_\_.**

(\*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course No.
John DeVito	4/19/2022	Fundamentals of Fire Alarms offered by Kennedy Seminars for Electrical License Renewal	6.0	1	
Anne Howard	1/26/2022	Preparing for Annual Recertification for Certified Floodplain Manager	1.0	1	
	2/16/2022	CRS & Substantial Damage Properties management	1.0	1	
	4/19/2022	Annual CRS Requirements	1.0	1	
John Zachariewicz James Kelly	5/9/2022	Smoke Alarms, Fire Plan Review offered by FPAM Day 1 FPAM Annual Conference	6.5	1	
James Kelly	5/10/2022	Community risk Reduction, NFPA updates, NFPA 855, 241 and 88A, review of Inspection Process, History of Smoke alarms in MA, 527 CMR 1 chapter 18 FD access, Chapter 148A a Non-Criminal Ticketing, Oil Burners	5.0	1	
Paul Nonni	4/28/2022	ACI 562-19 The ACI Concrete Repair offered by SEAMass	1.0	1	
	4/26/2022	FEMA P-2139, Short-Period Building Collapse Performance and Recommendations for Improving Seismic Design ICC# 32285 offered by FEMA	1.5	1	
John Undzis	3/18/2022	Violent Intruder Training offered Sgt. Resnick for the Town of Norwell	2.0	2	
Russ Wheeler	5/11/2022	BCRB – NH Code Amendments	0		
Thomas White	5/16/2022	Concrete Innovations offered by HanleyWood	1.0	1	
	5/18/2022	Fire Safety in High-rise Structures offered by HanleyWood	1.0	1	
	5/12/2022	Health and Safety in Hospitality and Retail (1)			
	5/12/2022	Innovative Design Applications Using Advanced Fire Rated Glazing Technology offered by HanleyWood	1.0	1	
	4/25/2022	Introduction to Project Dux – Login, Access projects, folders, and files, Use Team Mail and Discussion Board, Use Search and help Tools, Viewer and Workflow Intro (3)			
	4/28/2022	Workflow and Markup for Plan Reviewers – Understand Workflow Basics: accepting, performing and completing tasks, Understand Viewer basics, Use tools to create, edit and review markup layers, Use overlay and compare file tools (6)			
	4/27/2022	Net Zero Energy Building Design in high Density Urban Cities offered by HanleyWood	1.0	1	
	4/20/2022	Multi-Family, mid-Rise Wood Buildings A Code-Compliant, cost Effective and Sustainable Choice offered by HanleyWood	1.0	1	
Peter Kerney	5/3/2022	Common Challenges in Wood Lateral System Layouts offered by WoodWorks ICC# 31566	1.5	1	
Gordon Bailey	5/19/2022	STD120 – 2018 NDS Changes offered by American Wood Council ICC# 13848	1.0	1	
Boston ISD	5/26/2022	Fire Pump Installation & Testing	4.0	1	
SEMBOA Academy	5/11/2022	Brad Mitchel, Agricultural Lawyer	1.5	1	
		Anger Management: When Tempers Flare	1.5	1	
		Code Red – Surviving Third Party Firestopping Inspections	1.5	1	
	5/12/2022	Chapter 1 Administration with William Forte	1.5	1	
		Energy – Commercial Air Barriers with Mike Turns	1.5	1	
		CPT – Vested Rights – Nonconforming Structures & Uses	1.5	1	
NEBOEA	10/3/2022	Commercial Kitchen Hood Ventilation System Ducts and Exhaust Equipment	2.5	1	
		Firestopping & Insp in Type I & II Construction	2.5	1	
		SAP Evaluator Training for Post Disaster	4.0	1	
		Exterior Wall Fire Performance with Polyiso CI	1.5	1	

		Firestop 101	1.5	1	
		Reroofing Requirements for Existing Buildings in Compliance with IBC, IECC and IEBC	1.5	1	
		Firestop 104	1.5	1	
		PMG – Significant Changes to the IPC, IMC and IFC	2.5	1	
		Firestopping and Inspection Type VA Construction	2.5	1	
		Polyiso CI for Code-Compliant Walls in Types I-IV Construction	1.5	1	
		Beam Me Up! Exploring the World of Engineered Wood Beams	1.5	1	
		Fire-Resistant Construction Jeopardy	1.5	1	
		Door Locking Provisions – Past, Present and Future			
	10/4/2022	Pre-Fab Wood I-Joist: Fire Protective Assemblies & Firefighter Safety	1.5	1	
		Essential Compliance in Light Wood Frame Construction	1.5	1	
		Elements of Plan Review – A Plan	4.0	1	
		ISPSC – CLA	4.0	1	
		Air Source Heat Pumps	1.5	1	
		How Fire and Other Testing is Opening Doors to Greater Exposure of Mass Timber	1.5	1	
		Concrete – Past Present and Future	1.5	1	
		Post Disaster Reimbursement for Building Code Activities	1.5	1	
	10/5/2022	Department Administration – Round table discussion on best practices for a managing a building department	1.5	1	
Federation	2022	Monthly Meetings	3.0	1	<b>FED2022</b>
District 2	5/24/2022	Round Table w/ Gene Novak	3.0	1	<b>D2-0522</b>
District 7	5/25/2022	Welding & NDT	2.0	1	<b>D7-2022</b>
District 8	5/10/2022	ADA / AAB	2.0	2	<b>A8-0522</b>
District 10	5/3/2022	Tesla Solar Roof Panels / Free Standing Chimneys MGL CH 49	2.5	1	<b>D10-0522</b>
District 12	5/18/2022	With District 13 General Code Discussion	2.0	1	<b>D12-0522</b>
MetroWest	5/17/2022	Hazardous Materials Provisions of the MA Building & Fire Codes	3.0	1	<b>MW-0522</b>
SEMBOA	2/9/2022	Attorney B. Esquire 'Potential ramifications for homeowners who purchase an existing home that was renovated by an unscrupulous seller/builder'	3.0	1	<b>SE-0222</b>
	3/9/2022	ESS Storage with Brian Baughman, GENERAC	3.0	1	<b>SE-0322</b>
MBCIA	3/17/2022	Spray foam Insulation	3.0	1	<b>MB-0322</b>



## 9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

a. For Informational purposes:

There are currently:

- \* Active and Retired: 765 certified building inspectors
  - o 459 Inspector of Buildings
  - o 306 Local
- \* Active ONLY: 526 certified building inspectors
  - o 321 Inspector of Buildings
  - o 225 Local
  - o 61 Conditional local building inspectors
- \* Qualifications Approved
  - o 717 individuals' qualifications have been approved to take the exams, not currently affiliated

b. Discuss remedy or guidelines for removal of non-participating BOCC members

c. BOCC next meeting date and location TBD

d. Adjourn

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_