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Division of Professional Licensure
Office of Public Safety and Inspections
Board of Building Regulations and Standards
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PROFESSIONAL LICENSURE

Meeting Minutes

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

Charlton Public Library

40 Main Street

Charlton, MA

February 4, 2020 9:30 a.m.

Meeting called to order by the Chairman at 9:35 a.m. followed by roll call:

1. Roll Call

2. Bill Horrocks, Chairman - BBRS Representative	√present	absent
3. Robert Speroni, Vice Chairman -MetroWest Building Officials Association, Hopedale	√present	absent
4. Michael Giampietro -Member At Large, Millis	√present	absent
5. David Fuller -Massachusetts Building Commissioner's Association	√present	absent
6. Bonnie Weeks - Member At Large, Palmer	√present	absent
7. Andrew Bobola - Member At Large, Mattapoissett	√present	absent
8. Michael Clancy - Southeastern Building Official's Association, Hingham	√present	absent
9. Jeffrey Clemons - Building Officials of Western Massachusetts Member, Lee	√present	absent
10. John Naff - Member At Large	√present	absent
11. Roger Fuller - Massachusetts Municipal Association Representative	√present	absent
12. David Lenzie - Member from Academia	√present	absent

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections
Charles Kilb, Department of Professional Licensure
Dave Sullivan, Office of Public Safety and Inspections



2. The minutes from the BOCC meeting on **January 7, 2020**, were reviewed by members present; MOTION to approve these minutes was made by **Michael Clancy**, and seconded by **Roger Fuller**.

3. Application for Certification Packets

- a. On a MOTION by Robert Speroni and seconded by John Naff it was VOTED to approve the application of **Stephen Brodo** (Town of Mattapoisett) for certification in the capacity of **Massachusetts Certified Building Official** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2045). Andy Bobola abstain.
- b. On a MOTION by Jeff Clemons and seconded by John Naff it was unanimously VOTED to approve the application of **Kenneth Frasier** (City of Worcester) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2098).
- c. On a MOTION by David Fuller and seconded by Jeff Clemons it was unanimously VOTED to approve the application of **Wendel Hulbert** (Town of Hampden) for certification in the capacity of **Massachusetts Certified Building Official** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1963).
- d. On a MOTION by John Naff and seconded by Michael Giampietro it was unanimously VOTED to approve the application of **David Morris** (Town of Wareham) for certification in the capacity of **Massachusetts Certified Building Official** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2114).
- e. On a MOTION by Michael Clancy and seconded by Roger Fuller it was unanimously VOTED to approve the application of **Matthew Walsh** (Town of Norwood) for certification in the capacity of **Massachusetts Certified Building Official** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1932).
- f. On a MOTION by David Fuller and seconded by Jeff Clemons it was unanimously VOTED to approve the application of **Owen Wright** (Town of New Marlborough) for certification in the capacity of **Massachusetts Certified Building Official** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2138).

4. Examination Approval Packets

- a. On a MOTION by Michael Giampietro and seconded by Roger Fuller it was unanimously VOTED to grant the request of **Tiago Araujo** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Araujo meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a MOTION by Robert Speroni and seconded by Jeff Clemons it was unanimously VOTED to **DENY** the request of **Shukhart Aziev** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. According to Mr. Aziev's resume the Committee was unable to determine if they have the minimum qualifications as defined by MGL c 143 § 3.
- c. On a MOTION by Michael Giampietro and seconded by John Naff it was unanimously VOTED to grant the request of **William Cahillane** (City of Springfield) for approval to take the required exams to become certified as a building code enforcement official. Mr. Cahillane meets the minimum qualifications set forth by the BBRS for said position of inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- d. On a MOTION by Michael Giampietro and seconded by John Naff it was unanimously VOTED to grant the request of **David Constantino** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Constantino meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- e. On a MOTION by Michael Clancy and seconded by Robert Speroni it was unanimously VOTED to **DENY** the request of **William Dane** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. According to Mr. Dane's resume the Committee was unable to determine if they have the minimum qualifications as defined by MGL c 143 § 3.

- f. On a MOTION by Michael Giampietro and seconded by David Lenzie it was unanimously VOTED to **DENY** the request of **Alexandre Flores** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. According to Mr. Flores' resume, and the additional information submitted, the Committee was unable to determine if they have the minimum qualifications as defined by MGL c 143 § 3.
- g. On a MOTION by David Lenzie and seconded by Robert Speroni it was unanimously VOTED to grant the request of **Gary E. Gomes** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Gomes meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- h. On a MOTION by Jeff Clemons and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Seth Gottlieb** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Gottlieb meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- i. On a MOTION by Roger Fuller and seconded by Michael Giampietro it was unanimously VOTED to grant the request of **Jason Harris** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Harris meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- j. On a MOTION by Jeff Clemons and seconded by Andy Bobola it was unanimously VOTED to grant the request of **Nathan Jollin** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Jollin meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- k. On a MOTION by Michael Clancy and seconded by John Naff it was unanimously VOTED to **DENY** the request of **Colby Larocque** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. According to Mr. Larocque's resume the Committee was unable to determine if they have the minimum qualifications as defined by MGL c 143 § 3.
- l. On a MOTION by David Fuller and seconded by Robert Speroni it was VOTED to **DENY** the request of **John Schorle** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. According to Mr. Schorle's resume the Committee was unable to determine if they have the minimum qualifications as defined by MGL c 143 § 3. Bonnie Weeks opposed.
- m. On a MOTION by Bonnie Weeks and seconded by Michael Giampietro it was unanimously VOTED to grant the request of **Michael Tassinari** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. After reviewing additional information submitted Mr. Tassinari meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner as defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- n. On a MOTION by Roger Fuller and seconded by Andy Bobola it was unanimously VOTED to grant the request of **Joseph Whalen** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Whalen meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

5. New Employee Report Form Packets

- a. On a MOTION by Andy Bobola and seconded by John Naff it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Duane Amos** appointed to the position of **Local Inspector** for the Town of Spencer. Appointed, not yet certified, on January 6, 2020. Twelve month grace period expires January 31, 2021. *NERF signed by Town Administrator - CAO.*
- b. On a MOTION by Robert Speroni and seconded by Michael Giampietro it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Thomas Bridgewater** appointed to the position of **Building Commissioner** for the City of Haverhill on July 1, 2018. *NERF signed by Mayor.*

- c. On a MOTION by John Naff and seconded by Michael Giampietro it was unanimously VOTED to acknowledge the *New Employee Report Form* of **William Cassanelli** appointed to the position of **Building Commissioner** for the Town of Spencer on January 28, 2020. *NERF signed by town Administrator - CAO.*
- d. On a MOTION by Jeff Clemons and seconded by Andy Bobola it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Stephen Doucet** appointed to the position of **Local Inspector** for the City of Melrose on April 10, 2019. *NERF signed by Mayor.*
- e. On a MOTION by John Naff and seconded by Michael Giampietro it was VOTED to acknowledge the *New Employee Report Form* of **Thomas McGrath** appointed to the position of **Local Inspector** for the Town of Hingham on January 13, 2020. *NERF signed by town Administrator - CAO. Michael Clancy abstain.*
- f. On a MOTION by Michael Giampietro and seconded John Naff it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Joseph Meczywor** appointed to the position of **Building Commissioner** for the City of Easthampton. Appointed, not yet certified, on January 6, 2020. Eighteen month grace period expires July 30, 2021. *NERF signed by Mayor.*
- g. On a MOTION by Michael Giampietro and seconded by Jeff Clemons it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Edward Mullen** appointed to the position of **Building Commissioner** for the Town of Littleton on January 13, 2020. *NERF signed by Chair.*
- h. On a MOTION by Michael Giampietro and seconded by John Naff it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Thomas Quinlan** appointed to the position of **Building Commissioner** for the Town of Sunderland on July1, 2019. *NERF signed by Chair.*
- i. On a MOTION by John Naff and seconded by Michael Clancy it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Ross Seavey** appointed to the position of **Building Commissioner** for the Town of Tisbury. Appointed, not yet certified, on December 16, 2019. Eighteen month expires June 30, 2021. *NERF signed by Chair.*

6. Extension Requests to be Certified Packets

- a. On a MOTION by Michael Clancy and seconded by Robert Speroni it was unanimously VOTED to grant the request of **Denis Pelletier (City of Chicopee)** for a second extension of time to become certified as a local inspector. Said extension shall expire August 31, 2020.
- b. On a MOTION by Michael Giampietro and seconded by John Naff it was unanimously VOTED to grant the request of **Jordi Segales-Perez (City of Boston)** for a first extension of time to become certified as a local inspector. Said extension shall expire August 31, 2020.
- c. On a MOTION by Andy Bobola and seconded by Jeff Clemons it was VOTED to grant the request of **Horacio Rodriguez (City of Lawrence)** for a third extension of time to become certified as a local inspector. Said extension shall expire December 31, 2020. Michael Giampietro and Robert Speroni opposed.

7. Hearings

- a. On a MOTION by David Fuller and seconded by Robert Speroni it was unanimously VOTED to grant **Tam Nguyen (City of Boston)**, BOCC 1-2020 for approval to take the required exams to become certified as a building code enforcement official. After testimony by Mr. Sean Lydon, Building Commissioner City of Boston and Mr. Tam Nguyen, the Committee determined Mr. Nguyen demonstrated he meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

On a MOTION by Bonnie Weeks and seconded by Andy Bobola was unanimously VOTED to acknowledge the *New Employee Report Form* **Tam Nguyen** appointed to the position of **Local Inspector** for the City of Boston. Appointed, not yet certified, on December 28, 2019. Twelve month grace period expires December 31, 2020. *NERF signed by Building Commissioner - OK.*

8. Review Application for Continuing Education

The continuing education submitted was reviewed by members present; MOTION to approve was made by Michael Clancy and seconded by John Naff. The vote was unanimous.

Name	Date	Course Description	CEU's	Cat	Course Number
Bradford Inkley	1/2020	Ten-Hour OSHA Outreach course	10.0	1	C-035*
Stephen Doucet Gerald Garner	1/8/2020	Lead-Safe Renovator Supervisor	0		C-2776*
Robert Fogarty	1/15/2020	2015 Residential Building Inspector Webinar Series: Administration and Adoption	1.5	1	IC-313
	1/9/2020	2018 IBC Means of Egress (Virtual) offered by ICC -15023	0		IC-314
David Riquinha	2020	Local Inspector Exam Prep Course offered through GNBVT – 8 week semester	10.0	1	C-3315
Marc LaPointe Victor Staley	10/21/2019	Post-Disaster Building Safety Assessment Training	6.5	1	C-3316
Robert DeSousa	1/9/2020	Mass Save energy code training hosted by Boston ISD. Resd Stretch Coe Overview, Resd Stretch Code Documentation, Resd 2018 IECC Updates, Comm Shining a Light on Solar Ready Requirements, Comm 2018 IECC Updates (possible 5 hours)	3.0 2.0	1	C-3317 Resd C-3318 Comm
Sisia Daglian	1/11/2020	Passive House Institute – Phase 1 (32 hours)	10.0	1	C-3319
BOWM	6/19/2019	BOWM Meeting Continuation of IBC Chapter 10	3.0	1	WM-0619
	8/21/2019	BOWM Meeting 2015 International Swimming Pool and Spa Code	3.0	1	WM-0819
	9/18/2019	BOWM Meeting Residential Energy Code & Additions, Alterations and Repairs & 2018 IECC Sneak peak	3.0	1	WM-0919
	11/20/19	BOWM Meeting Zoning with Attorney Donald Dubendorf	3.0	1	WM-1119
	12/18/2019	BOWM Meeting the Crumbling concrete Foundation Crisis	3.0	1	WM-1219
SEMBOA	1/8/2020	SEMBOA Meeting Snow loads / Preventing Roof Collapses	2.5	1	SE-0120
MetroWest	1/14/2020	MetroWest Meeting Commercial Energy Code Documentation w/ Robert deSousa	3.0	1	MW-0120
Builders License Training Institute	On Going	MA Building Official IBC-IRC-780 CMR 10hr CE# 2 Online course – Provides a comprehensive review of the most pertinent portions of the 2015 IBC, IRC and the 780 CMR Residential and Base Code Amendments Ninth edition as it relates to sitework, foundations, concrete and concrete reinforcement, moisture intrusion, safety and lead remediation	10.0	1	C-3320
	OnGoing	MA Building Official IBC-IRC-780 CMR 10hr CE# 1 Online course – Provides a comprehensive review of the most pertinent portions of the 2015 IBC, IRC and the 780 CMR Residential and Base Code Amendments Ninth edition	10.0	1	C-3321
	OnGoing	Introduction to fire sprinklers, Valves and Hydraulic Calculations 4HR CE Online course – This course is an introduction to the basics regarding fire sprinklers, valves and hydraulic calculations. Will become familiar with the parts of a sprinkler assembly and the significance of sprinkler orientation.	4.0	1	C-3322
Sandy MacLeod	2020	AIA continuing education 2018 – 2020	26	1	C-2132*
	5/12/2018	12 CSL Continuing Education Course – Greater Boston Code Consultants	10	1	C-2233*
	2020	Member Automatic Sprinkler Appeals Board	10	2	NO#
Thomas Quinlan	9/24/2019	Larger Wood Structures: Mid-Rise & CLT offered by Wood Works ICC# 14442 & 14397	2.0	1	C-3241*
	9/10/2019	Advancements in Wood Design & Construction: Examining the Opportunity offered by SEA	4.0	1	C-3323
	5/2/2019	Electrical Inspectors and Building Officials – Inspector meeting only Executive director Ada Alfonso and Board Counsel hosted by The Western Mass Chapter of IAEE	0		C-3324

Michael Donovan	1/13/2020	Truss fundamentals offered by Simpson Strong Tie (SST)	2.0	1	C-2742*
	1/6/2020	Strengthening with Fabric-Reinforced Cementitious Matrix - SST	1.0	1	C-2946*
	1/4/2020	Deck Inspection for New and Existing Construction - SST	1.0	1	C-3113*
	1/4/2020	Strengthening with Fiber-Reinforced Polymer - SST	1.0	1	C-2942*
	1/3/2020	Wind Design with the 2015 WFCM - SST	1.0	1	C-2945*
	1/4/2020	Code Requirements for Conventionally Framed Roofs - SST	1.0	1	C-3112*
	1/3/2020	Understanding Moment Frames - SST	2.0	1	C-2943*
	1/2/2020	Boring and Notching in Wood-Frame Construction - SST	1.0	1	C-2940*
Jeff Richards	4/2019	2019 ESBOF Annual Conference	10	1	C-3333
David Fuller	10/21/2019	Performance-Based Design Shouldn't Need to be a Gamble: What code Official's Should (need to?) Know - offered at ICC 2019 ABM Las Vegas	1.5	1	C-3325
	10/21/2019	Understanding Liability Coordination between Architects/Engineers and Code Officials - offered at ICC 2019 ABM Las Vegas	1.5	1	C-3326
	10/22/2019	Building Classification - offered at ICC 2019 ABM Las Vegas	3.0	1	C-3327
	10/22/2019	Exterior Wall and Opening protection - offered at ICC 2019 ABM Las Vegas	3.0	1	C-3328
District 5	12/18/2019	District Meeting - Charlton - Brewery Extension Plan Review & construction walk through / round table / testing	6.0	1	D5-1219
	12/13/2019	District Meeting - Medway - Round Table / review year / testing	4.0	1	D5m-1219
District 1	3/28/2019	District Meeting - Lenox - chapter 10 means of egress / round table	3.0	1	D1-0319
	1/24/2019	District Meeting - Pittsfield - Chapter 1 & 3	3.0	1	D1-0119
	4/25/2019	District Meeting - Pittsfield - IEBC Change of Use	3.0	1	D1-0419
	7/11/2019	District meeting - Pittsfield - IRC Smoke Detector Requirements / Existing Buildings	3.0	1	D1-0719
	1/23/2020	District 1, 2, 3 Meeting - Greenfield - MGL 148 / Requirements for Foam Plastics	3.0	1	D1-0120
District 4	1/22/2020	District Meeting - Leominster - Fire Blocking / Stopping / Insulation	3.0	1	D4-0120
District 8	1/8/2020	District Meeting - West Newbury - Emergency Shelters	2.0	1	D8-0120
Dana MacAllister	1/22/2020	2018 IBC Care Facilities Provisions offered by Dept of Building & Fire Prevention Clark County Nevada	0		C-3329
Joseph Braga	2020	Instructor for CSL Exam Prep Course	10.0	2	NO#
Mark Bashista	1/23/2020	Wood shear Wall Seismic and Wind Design per 2018 WFCM & 2015 SDPWS (DES420) ICC# 22410	1.5	1	C-3330
Area 8	11/14/2018	Wet Newbury - Round Table	2.0	2	A8-1118
Gordon Bailey	3/28/2019	Webinar - HVAC Controls - Lenox	1.5	1	C-3331
Vernon Woodworth	2020	AIA continuing education 2018 - 2020	46	1	C-2132*
Jeff Johnson	1/24/2020	2018 Residential Building Inspector - B1 Study Guide	0	1	C-3332
	12/23/2019	Boring and Notching in Wood-Frame Construction	1.0	1	C-2940*
	12/27/2019	Code Requirements for Conventionally Framed Roofs	1.0	1	C-3112*
	12/3/2019	Deck Inspection for new and Existing Construction	1.0	1	C-3113*

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

a. For Informational purposes:

There are currently:

- * Active and Retired: 786 certified building inspectors
 - o 461 Inspector of Buildings
 - o 325 Local
- * Active ONLY: 618 certified building inspectors
 - o 330 Inspector of Buildings
 - o 244 Local
 - o 44 Conditional local building inspectors

- * Qualifications Approved
 - o 619 individuals' qualifications have been approved to take the exams, not currently affiliated
- b. Committee members reviewed the updated/revised *Examination Approval Form*. The changes were acknowledged and will be posted on the OPSI/BOCC portion of the website.
- c. Much discussion was had for acceptable definitions for 'degree in building construction' to be included in an FAQ to be made available on the OPSI/BOCC website.
 - Committee members understand the law and know the difference between *Construction Management* and *Project Management* without the need to review the transcript for the degree.
 - The definition of supervisory experience for Construction Supervisor experience: *as regulated by 110.R5*, and Degrees related to building construction or design: *as regulated by permit authority within chapter 107*; Structural Engineer, Architect, Mechanical Engineer, anything regulated by the building code.
 - Ultimately, if an individual does not know what it takes to be a building inspector and not sure if they are qualified, they should review the FAQ's prior to applying.
- d. Discuss process for approval of the questions on the PROMETRIC test for appropriateness to the Mass Building Code. PROMETRIC exams are offered nationwide and Massachusetts is using their exams for individuals to be certified, therefore, BBRS has no input on the exam questions. There was a question on *Rubble Stone Foundations* that prompted this discussion where the answer cannot be found. It was suggested to appeal the question through PROMETRIC.
- e. On January 21, 2020 MFBO members had a meeting with the Home Builders Association to discuss various issues and legislative actions. One concern of the HBA was existing building inspectors are making up their own rules. HBA would like to change the review and building official approval process through a legislative change to MGL 143 § 3. Mike Giampietro stated the review and approval process is done through the Building Official Certification Committee and not through the MFBO. Mr. Giampietro suggested the proper procedure would be to appeal the decision of the building inspector through the Board of Appeals. Contractors are afraid to file an appeal in fear of retribution by the building inspector. It was then suggested the contractor contact the State Building Inspector for that city or town and discuss the situation. HBA did not state what the changes they wanted to make, they were just in the beginning process of discussion.
- f. On a MOTION by Michael Giampietro and seconded by Joh Naff it was voted to unanimously accept the requests to *Voluntarily Surrender* their Building Official Certification:

Frederick Furey, Jr.	Local Inspector	BO-1459
Leo Karapetian	Local Inspector	BO-0660
David Lantry	Local Inspector	BO-0690
John Minty	Building Commissioner	BO-0018
Paul Piepiora	Building Commissioner	BO-1134
Douglas Semple	Building Commissioner	BO-1000

Meeting dates for calendar year 2020

First Tuesday:	Jan 7 - Charlton	Jul 7 - TBD
	Feb 4 - Charlton	Aug 4 - TBD
	Mar 3 - Charlton	Sep 1 - Boston
	Apr 7 - Charlton	Oct 6 - Charlton
	May 5 - Taunton	Nov 3 - Charlton
	June 2 - North Shore	Dec 1 - Charlton