



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

Commonwealth of Massachusetts
Division of Occupational Licensure
Office of Public Safety and Inspections
1000 Washington Street, Suite 710
Boston, Massachusetts 02118

EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS
REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

The *Building Official Certification Committee* meeting will be held **Tuesday February 7, 2023 @ 9:45 a.m.**

Charlton Public Library
40 Main Street
Charlton, MA 01507

Please park in **back** of the Library and use the lower-level entrance.

Meeting called to order by the Chairman at _____ followed by roll call:

1. Roll Call

- | | | |
|--|----------------------------------|---------------------------------|
| a. Bill Horrocks, Chairman, <i>BRRS Representative</i> | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Jeffrey Clemons, Vice-Chair <i>BOWM</i> | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. David Fuller, <i>MBCIA</i> | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Michael Clancy, <i>SEMBOA</i> | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Henry Fontaine, <i>MetroWest</i> | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. John Naff, <i>Member At Large</i> | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Michael Giampietro, <i>Member at Large</i> | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Bonnie Weeks, <i>Member at Large</i> | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Andrew Bobola, <i>Member at Large</i> | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| j. Jennifer DeForge, <i>Member of Academia</i> | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| k. Vacant, <i>MMA Representative</i> | <input type="checkbox"/> present | <input type="checkbox"/> absent |

DOL Staff Present:

Kimberly Spencer, Office of Public Safety, and Inspections
Lisa Barros, Office of Public Safety, and Inspections
Charles Kilb

2. Members present reviewed the minutes from the last meeting on January 3, 2023; motion to approve these minutes was made by _____, seconded by _____.



3. Application for Certification Packets:				
a) Hester, Lawrence	No Affiliation	Massachusetts Building Commissioner Local Certification 11/12/1992 47 CEU's <i>Copies of all exams have been received</i>	Motion	Second
b) Travers, Timothy	No Affiliation	Local Inspector Quals approved 8/3/2016 0 CEU's not required <i>Copies of all exams have been received</i>	Motion	Second
c) Ciampa, Michael	Town of Arlington	Inspector of Building/ Building Commissioner Appointed 6/9/2021 Local Certification 6/4/2019 0 CEU's <i>Copies of all exams have been received</i>	Motion	Second
d) Walters, Davis	Town of Brewster	Massachusetts Building Commissioner Appointed 9/13/2021 Local Certification 5/3/2021 74 CEU's <i>Copies of all exams have been received</i>	Motion	Second
e) Mavrelis, Andrew	Town of Newton	Inspector of Building/ Building Commissioner Local Certification 8/03/2021 6 CEU's <i>Copies of all exams have been received</i>	Motion	Second
f) O'Neil Jr, Kevin	Town of Hyannis	Local Inspector Appointed 7/1/2022 Quals approved 8/2/2022 13 CEU's not required <i>Copies of all exams have been received</i>	Motion	Second
g) Pike, James	Town of Georgetown	Inspector of Building/ Building Commissioner Appointed 12/5/2022 Local Certification 6/7/2022 8.5 CEU's <i>Copies of all exams have been received</i>	Motion	Second
h) Rossi, Matthew	Town of Oak Bluffs	Inspector of Building/ Building Commissioner Appointed 8/31/2020 Local Certification 9/7/2021 16 CEU's <i>Copies of all exams have been received</i>	Motion	Second

4. Examination Approval Packets <i>(Copies of resumes provided today)</i>				
a) Panasian, Slater	No Affiliation	Qualifications	Local and/or I of B	Motion Second
b) Bliss, Dean	No Affiliation	Qualifications	Local and/or I of B	Motion Second
c) Tucker, Kyle	Town of Hudson	Qualifications	Local and/or I of B <i>Quals denied 12/6/2022 NERF to ack 2/7/2023</i>	Motion Second
d) Lebowitz, Benjamin	Town of Marblehead	Qualifications	Local and/or I of B	Motion Second
e) Otto, Daniel	No Affiliation	Qualifications	Local and/or I of B	Motion Second
f) Medina-Florez, Alberto	No Affiliation	Qualifications	Local and/or I of B	Motion Second
g) Haska, Michelle	No Affiliation	Qualifications	Local and/or I of B	Motion Second
h) Monka, Gregory	No Affiliation	Qualifications	Local and/or I of B	Motion Second
i) Martin, William	No Affiliation	Qualifications	Local and/or I of B	Motion Second
j) Brooks, Geoffrey	No Affiliation	Qualifications	Local and/or I of B	Motion Second
k) Desjourdy, Zachary	No Affiliation	Qualifications	Local and/or I of B	Motion Second
l) Keane, Brendan	City of Boston	Qualifications	Local and/or I of B <i>NERF to ack 2/7/2023</i>	Motion Second

5. New Employee Report Form Packets:

Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

a) Tuccinardi, Leo	City of Cambridge	Acknowledge NERF Local Inspector Appointed 6/20/22 Local Certification 9/19/2018 0 CEU's Signed by <i>City Manager</i>	Motion	Second
b) Glass, Kerry	Town of Hanson	Acknowledge NERF Local Inspector Appointed 01/11/2023 Local Certification 4/4/2018 32 CEU's Signed by	Motion	Second
c) Gougeon, Jeff	FCCIP	Acknowledge NERF Local Inspector Appointed 2/14/2022 Quals approved 10/5/2021 0 CEU's <i>not required</i> Signed by Building Commissioner <i>Executive Director</i>	Motion	Second

		Acknowledgment Tabled January 3, 2023 to verify who the appointing authority is.		
d) Heim, Frederick	Town of Blackstone	Acknowledge NERF Local Inspector Appointed Quals approved 8/2/2022 10 CEU's Signed by <i>Town Manager</i> Revisit - acknowledged Jan 3, 2023, however appointment date was missing. Email received from Town Manager Mr. Heim has not been appointed as a local inspector.	Motion	Second
e) McLaughlin, Peter	City of Cambridge	Acknowledge NERF Building Commissioner Local Inspector Appointed 5/23/2022 I of B Certification 3/1/2017 0 CEU's Signed by <i>City Manager</i> Revisit - according to the website Ranjit Singanayagam is the current building commissioner. Email sent for clarification. Email received verifying Peter was appointed to Local Inspector on 5/23/2022	Motion	Second
f) Tucker, Kyle	Town of Hudson	Acknowledge NERF Local Inspector Appointed 10/17/2022 Quals DENIED 12/6/2022 <i>Quals to be reviewed 2/7/2023</i> 0 CEU's Signed by <i>Chairman</i>	Motion	Second
g) Minasian, Ken	City of Malden	Acknowledge NERF Local Inspector Appointed 1\16\2023 Quals approved 6\1\2021 0 CEU's <i>not required</i> Signed by <i>Mayor</i>	Motion	Second
h) Keane, Brendan	City of Boston	Acknowledge NERF Local Inspector Appointed 10/17/22 <i>Quals to be approved 2/7/2023</i> NERF to be approved 0 CEU's <i>not required</i> Signed by <i>Commissioner</i>	Motion	Second
i) Panosian, Slater	Town of Belmont	Acknowledge NERF Local Inspector Appointed 12/6/2023 <i>Quals to be review 2/7/23</i> 0 CEU's <i>not required</i> Signed by <i>Chair</i>	Motion	Second

j) Petkus, Adam	Town of Oak Bluff	Acknowledge NERF Local Inspector Appointed 1/7/2022 Local Certification 2/1/2022 0 CEU's <i>not required</i> Signed by <i>Chair</i>	Motion	Second
k) Rossi, Matthew	Town of Oak Bluff	Acknowledge NERF Building Commissioner Appointed 11/22/2022 Local Certification 9/1/2021 16 CEU's Signed Chair	Motion	Second
l) Ringler, Barry	Town of Milton	Acknowledge NERF Local Inspector Appointed 11/21/2022 I of B Certification 1/8/2008 14 CEU's <i>not required</i> Signed by <i>Town Administrator</i>	Motion	Second
m) Dunton, Charles	City of Worcester	Acknowledge NERF Local Inspector Appointed 1/23/2023 Quals approved 8/2/2022 0 CEU's <i>not required</i> Signed by <i>Manager</i>	Motion	Second
n) Forte, William	City of Medford	Acknowledge NERF Building Commissioner Appointed 10/17/2022 I of B certification 5/8/2012 9 CEU's Signed Mayor	Motion	Second
o) Lagimonier, Kevin	City of Holyoke	Acknowledge NERF Building Commissioner Appointed 1/13/23 Local Certification 1/4/2012 9 CEU's Signed Mayor	Motion	Second

6. Extension Requests to be Certified Packets:

Footnote:

R7.1.7.4.1 Requests for exam schedule extension. Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. 'January 1, 2008' (SOE 6/2020 - 6/2021)

a) O'Callahan, Joseph	Town of Lynnfield	<p>Extension for Building Commissioner (requesting 3rd extension) Appointed 6/29/2020 Local Certification 10/15/2018 Extension through 02/28/2018, 12\31\2022</p> <p>18 CEU's</p> <p>Failed Legal Module 01/03/2023 Failed Management Module 01/05/2023 Failed Building Codes and Standards 12/20/2022, 12\15\2022</p> <p><i>Asking for extension of time. Only looking for extension thru 2/15/2023</i></p>	Motion	Second
b) Caridi, Frank	Town of Easton	<p>Extension for Local Inspector (requesting 2nd extension) Appointed 8/15/2019 Extension through 12/31/2022 14 CEU's</p> <p>Failed F3 12/23/2022, 12/29/2022</p> <p><i>No explanation for extension request</i></p>	Motion	Second
c) Kelly, Daniel	Town of Saugus	<p>Extension for Local (requesting 3rd extension) Appointed 6/23/2020 Extension through 2/2/2022, 12/31/2022 13.5 CEU's</p> <p>Requesting extension, passed 2 test and will take the F3 after attending prep course Feb/Mar</p>	Motion	Second

d) DiBenedetto, Brian	City of Worcester	<p>Extension for Local Inspector (requesting 2nd extension) Appointed 9/14/2020 Extensions thru 12/31/2022 12 CEU's</p> <p>Failed B1 11/27/2022, 12/11/2022 Passed B1 1/2/2023</p> <p>See attached</p>	Motion	Second
e) O'Connor, Steven	No Affiliation	<p>Extension for Local Inspector (requesting 2nd extension) Appointed (have not received NERF) Extension 12/31/2022 15 CEU's</p> <p>Failed 1B 3/11/2022,4/12/2022,9/20/2022,11/22/2022,12/6/2022</p> <p><i>Medical</i></p> <p>Email received verifying Mr. O'Connor is not currently working for the Town of Falmouth</p>	Motion	Second

7. Hearings:

Footnote:

R7.4.1.4 Decisions and discipline of certification holders. The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

a) Rogers, Christopher	Town of Bolton Local Inspector	BOCC 03-2023 Extension Request Denied 12/6/2022 (MG/DF) Appointed 6/3/2021 6 Months 12/31/2021 12Months 6/30/2022 Passed B2 2/15/2022 (registered 5/23/2022) NERF acknowledged October 4, 2022 MOTION _____ SECONDED _____
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8. Review Application for Continuing Education – Exhibit Items attached

At the September 14, 2020 Board of Building Regulation and Standards (BBRS) meeting, BBRS members voted to extend the current training cycle, to maintain certification, through December 31, 2021.

The continuing education submitted was reviewed by members present; **motion to approve was made by** ____, **seconded by** ____.

(*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course No.
Tony Whitman	1/25/2023	Moisture Management in Walls	1		
Tony Whitman	1/12/2023	Understanding Spray Polyurethane Foam offered by Carlisle	1.0		
Tony Whitman	1/11/2023	Moisture Migration: Causes and Cures offered by Carlisle	1.0		
	12/30/2022	Spray Polyurethane foam Insulation and Building code Requirements offered by Carlisle	1.0		
Felix Zemel	1/20/2023	SEAMass January 2023 specialty Engineering: fire, Wind & Vibration	3.0		
David McCrae Shukhrat Aziev	1/11/2023	Type III Construction for Multi-Family: Best Practices and Detailing for Success ICC# 34425 offered by Woodworks	1.5		
Lee	1/24/2023	2023 Annual Association Business Meeting Plumbing Industry Discussion offered by New England Plumbing, Gas & Mechanical			
Bill Footer	2023	Energy – MA Residential Stretch Code and Overview Part 1 (R1.3)	1.0		
PSD Consult	2023	Energy – MA Residential Stretch Energy Code Part 2 (R1.2)	1.0		
	2023	Energy – MA Residential Stretch Energy Code Part 3 (R1.3)	1.0		
Larry Gould	9/29/0222	MAT200 A Brief Introduction to Wood Material Science ICC#33003 offered by American Wood Council	1.0		
George Shaw	12/4/2022	International Code Requirements for Reroofing Commercial Buildings offered by AECDaily	1.0		
	12/4/2022	Insulated Concrete Forms offered by AECDaily	1.0		
	12/4/2022	Acoustics A-Z: Products & Applications for Architectural & Industrial Noise Problems offered by AECDaily	1.0		
	12/3/2022	Steep-Slope Roofing: Ventilation Solutions offered by AEC Daily	1.0		
	12/3/2022	Building Energy Efficiency & Roof Design offered by AECDaily	1.0		
	12/1/2022	Photoluminescence: Applied Use in Code Compliance and Enhanced Safety offered by AECDaily	1.0		
	12/1/2022	Effective Waterproofing offered by AECDaily	1.0		
	11/29/2022	Under-Slab Vapor Barriers: Restricting Moisture and Soil Gas Infiltration offered by AECDaily	1.0		
Gregory Arvanitis	11/9/2022	Single Family Homes Application Occupancy offered by New Hampshire BOA	6.0		
Jordi Segales-Perez	9/15/2022	Common Challenges in Light Wood-Frame Gravity Structural Design ICC# 32941 offered by Woodworks	1.0		
	11/9/2022	Fire and Structural Analysis for Mass Timber Buildings ICC# 32988 offered by Woodworks	1.5		
	7/29/2022	Commercial Solar Power Systems ICC# 17599 offered by ICC	2.0		
	7/29/2022	Commercial Solar Power Systems (RV-10309AW) offered by Vector Solutions	2.0		
	8/30/2022	Cost Estimating: Fundamentals offered by ICC	1.0		
	8/12/2022	Cost Estimating: Fundamentals (RV-10070) offered by Vector Solutions	1.0		

	8/30/2022	Construction Cost Estimating: Types and Purposes of Estimates offered by ICC	1.0		
	8/30/2022	Construction Cost Estimating: Types and Purposes of Estimates (RV-11533) offered by Vector Solutions	1.0		
	5/17/2022	FEMA's New Building Code Strategy and Hazard Mitigation Programs that Support Community Resilience offered by FEMA	1.0		
Gene Novak	1/10/2023	FPAM New Fire Code 527 CMR	2.0		
Shukhrat Aziev	12/15/2022	MASS Timber Shafts and Shaft Wall Solutions for MASS Timber Buildings ICC# 34121 offered by Woodworks	1.5		
	12/13/2022	Light Wood-Frame Shaft Wall Detailing for Code Compliance and Constructability ICC# 34120 offered by Woodworks	1.5		
Lou Allevato	12/10/2022	Understanding Fire Sprinkler Drawings and Calculations (RV-11355AW) offered by Vector Solutions	1.0		
	11/18/2022	Improving Attic Access: Engineering Solutions for Challenging Spaces offered by SGH	1.0		
Scott Dindo	12/8/2022	Demystifying Vapor Retarders: The Science of Vapor Management in Building Codes offered by DuPont Performance Building	1.0		
Jeff Morash Shukhrat Aziev	1/11/2023	Ventilation for Luxury Kitchens offered by Nantucket Builders Association	2.0		
Ronald Durgin	12/14/2022	Non-Linear Analysis for Seismic Performance Assessment and Design of Buildings offered by ATC	1.5		
Cheryl Odom	1/20/2022	Blind-Side Waterproofing offered by GALE	1.0		
	11/9/2022	Fire and Structural Analysis for MASS Timber Buildings offered by Woodworks	1.5		
Dennis Begin	2/10/2022	22018 PMG significant Changes (IPC< IMC< IFGC) offer by Rhode Island	3.0		
	7/28/2022	Builders Approach to Air-Tight Construction offered by Rhode Island	1.5		
	9/22/2022	Rhode Island Energy code	2.0		
Jeffrey Clemons	2023	Instructor CSL continued education	10	2	NO#
David Gusmini	2023	Instructor CSL continued education	10	2	NO#
Michael Giampietro	2023	Instructor CSL continued education	10	2	NO#
Henry Fontaine	2023	Instructor CSL continued education	10	2	NO#
BOWM	06/16/2022	Review of Proposed Mass amendments to the tenth Edition of 780 CMR			WM-0622
BOWM	11/16/2022	Proposed Tenth Edition Code Changes	3.0		WM-1122
BOWM	12/21/2022	Means of Egress Door Hardware HVAC Mechanical Installation	3.0		WM-1222
BOWM	01/18/2023	Fire stopping for Building and Fire Officials	3.0		WM-0123
SEMBOA	12/15/2022	Outdoor Furnaces, Asbestos, Candid Camera Program	3.0		SE-1222
SEMBOA	1/11/2023	Roundtable Discussion	3.0		SE-0123
MetroWest	1/10/2023	Energy Code hits the street			MW-0123
District 1	1/24/2023	Exit & Exit Access Doorway & Means of Egress	1.0		WM-0123
District 1	3/3/2022	9 th ED Residential CH3 307 Amendment notation & review Part 1	3.0		D1-0322
District 3	3/3/2022	9 th ED Residential CH3 307 Amendment notation & review Part 1	2.5		D3-0322

District 4	1/29/2023	Clinton Dam Project			D4-0123
SBI Ron Wetmore	01/10/2023	Roundtable	2.0		SBI-0123
District 9	1/17/2023	COI's, IPS, Tramway inspection	3.0		D9-0123
District 12	12/22/2022	Hingham - Stretch Code 2023	2.0		A12h-1222
District 12	01/10/2023	Braintree - New Stretch	2.0		A12b-0123

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- a. For Informational purposes:
There are currently:

- * Active and Retired: 792 certified building inspectors
 - o 476 Inspector of Buildings
 - o 316 Local
- * Active ONLY: 562 certified / conditional building inspectors
 - o 333 Inspector of Buildings
 - o 229 Local
 - o 52 Conditional local building inspectors
- * Qualifications Approved
 - o 743 individuals' qualifications have been approved to take the exams

- b. Vote required to approve the following to *Voluntarily Surrender* Building Official Certification:

MOTION: _____ **SECOND:** _____

William Thornton	Building Commissioner	11/12/1992	BO-0276
Wayne Walkden	Building Commissioner	12/11/2007	BO-1597
William Cassanelli	Building Commissioner	4/8/2009	BO-1641
William Holton	Local Inspector	6/3/2008	BO-1584

- c. BOCC next meeting date March 7, 2023 Charlton Public Library

- d. Adjourn
MOTION: _____ SECOND: _____