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Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

The *Building Official Certification Committee* meeting will be held **Tuesday March 7, 2023 @ 9:45 a.m.**

Charlton Public Library
40 Main Street
Charlton, MA 01507

Please park in **back** of the Library and use the lower-level entrance.

Meeting called to order by the Chairman at _____ followed by roll call:

1. Roll Call

a. Bill Horrocks, Chairman, <i>BRRS Representative</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
b. Jeffrey Clemons, Vice-Chair <i>BOWM</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
c. David Fuller, <i>MBCIA</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
d. Michael Clancy, <i>SEMBOA</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
e. Henry Fontaine, <i>MetroWest</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
f. John Naff, <i>Member At Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
g. Michael Giampietro, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
h. Bonnie Weeks, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
i. Andrew Bobola, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
j. Jennifer DeForge, <i>Member of Academia</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
k. Vacant, <i>MMA Representative</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent

DOL Staff Present:

Kimberly Spencer, Office of Public Safety, and Inspections
Lisa Barros, Office of Public Safety, and Inspections
Charles Kilb, DOL

2. Members present reviewed the minutes from the last meeting on February 7, 2023; motion to approve these minutes was made by _____, seconded by _____.



3. Hearings:

Footnote:

R7.4.1.4 Decisions and discipline of certification holders. The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

a) Lebowitz, Benjamin	Town of Marblehead	BOCC 04-2023 Qualifications were denied 2/7/2023 MOTION _____ SECOND _____ NERF - appointment date 12/16/22 - signed by <i>Chair</i> MOTION _____ SECOND _____
b) Panosian, Slater	Town of Belmont	BOCC 05-2023 Qualifications were denied 2/7/2023 MOTION _____ SECOND _____ NERF - appointment date 12/05/22 - signed by <i>Chair</i> MOTION _____ SECOND _____
c) Tucker, Kyle	Town of Hudson	BOCC 06-2023 Qualifications were denied 2/7/2023 MOTION _____ SECOND _____ NERF - appointment date 11/17/22 - signed by <i>Chair</i> MOTION _____ SECOND _____

4. Application for Certification Packets:

a) Campbell, James	Town of Plymouth	Inspector of Building/ Building Commissioner Local Certification 9/7/2021 13 CEU's <i>Copies of all exams have been received</i>	Motion	Second
b) Gorman, Bryan	No Affiliation	Local Inspector Quals approved 12/6/2022 CEU's not required <i>Copies of all exams have been received</i>	Motion	Second
c) Guilbert, David	Town of Chicopee	Local Inspector Appointed 7/30/2021 Quals approved 9/7/2021 56.5 CEU's <i>Copies of all exams have been received</i>	Motion	Second

d) Forand, Richard	Town of Somerset	Massachusetts Building Commissioner Appointed 8/8/2022 Local Certification 4/5/2022 35.5 CEU's <i>Copies of all exams have been received</i>	Motion	Second
e) Lennox, Jesse	Town of Attleboro	Local Inspector Quals approved 12/6/2022 CEU's not required <i>Copies of all exams have been received</i>	Motion	Second
f) Perry, James	Town of Falmouth	Local Inspector Appointed 8/2/2021 Quals approved 11/12/2016 8 CEU's not required <i>Copies of all exams have been received</i>	Motion	Second
g) Lipoma, Joseph	Not Affiliated	Local Inspector Quals approved 10/15/2018 CEU's not required <i>Copies of all exams have been received</i>	Motion	Second
h) Tetreault, Eric	Town of Andover	Inspector of Building/ Building Commissioner Local Certification 3/7/2011 34 CEU's <i>Copies of all exams have been received</i>	Motion	Second

5. Examination Approval Packets *(Copies of resumes provided today)*

a) Arroyo, Ruben	Town of Ludlow	Qualifications Local and/or I of B	Motion	Second
b) Bailey, Daniel	No Affiliation	Qualifications Local and/or I of B	Motion	Second
c) Barcelos, Daniel	No Affiliation	Qualifications Local and/or I of B	Motion	Second
d) Brancaleone, Kelly	No Affiliation	Qualifications Local and/or I of B	Motion	Second
e) D'Agostino, Peter	No Affiliation	Qualifications Local and/or I of B	Motion	Second
f) De Oliveira, Wando	City of Worcester	Qualifications Local and/or I of B <i>NERF to ack</i>	Motion	Second
g) Noonan, Kenneth	No Affiliation	Qualifications Local and/or I of B	Motion	Second
h) Normandin, Jason	No Affiliation	Qualifications Local and/or I of B	Motion	Second

i) Trybus, Joseph	No Affiliation	Qualifications Local and/or I of B	Motion	Second
j) Medina-Florez, Alberto	No Affiliation	Qualifications Local and/or I of B <i>Quals approved pending receipt of degree. Does not have a degree.</i>	Motion	Second

6. New Employee Report Form Packets:

[Footnote:](#)

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

a) Crisafulli, Michael	Town of Wayland	Acknowledge NERF Building Commissioner Appointed 11/28/2022 Local Certification 10/19/2000 44 CEU's Signed <i>Mayor</i>	Motion	Second
b) Coelho, Paul	Town of Norwood	Acknowledge NERF Local Inspector Appointed 02/13/2023 Local Certification 03/20/2000 3 CEU's Signed by <i>Town Manager</i>	Motion	Second
c) Bobola, Andrew	Town of Acushnet	Acknowledge NERF Building Commissioner Appointed 11/28/2022 Local Certification 11/12/1992 17 CEU's Signed by <i>Chair</i> .	Motion	Second
d) Heim, Frederick	Town of Blackstone	Acknowledge NERF Local Inspector Appointed 2/7/2023 Quals approved 8/2/2022 10 CEU's Signed by <i>Town Administrator</i>	Motion	Second
e) Gynan, Joel	City of Lynn	Acknowledge NERF Local Inspector Appointed 1/25/2023 Local Certification 4/5/2017 0 CEU's <i>not required</i> Signed by <i>Mayor</i>	Motion	Second
f) De Oliveira, Wando	City of Worcester	Acknowledge NERF Local Inspector Appointed 1/31/2023 Quals to be approved 3/7/2023 0 CEU's <i>not required</i> Signed by <i>Manager</i>	Motion	Second

g) D'Amore, Paul	Town of Chelmsford	Acknowledge NERF Local Inspector Appointed 02/06/2023 Local Certification 2/1/2017 14 CEU's Signed by <i>Town Manager</i>	Motion	Second
h) Macleod, Jeffrey	City of Lynn	Acknowledge NERF Local Inspector Appointed 09/19/2022 Local Certification 11/12/2020 9 CEU's Signed by <i>Mayor</i>	Motion	Second
i) Regan, Christopher	Town of Plymouth	Acknowledge NERF Local Inspector Appointed 10/12/2022 Quals approved 1/3/2023 0 CEU's <i>not required</i> Signed by <i>Manager</i>	Motion	Second

7. Extension Requests to be Certified Packets:

Footnote:

R7.1.7.4.1 Requests for exam schedule extension. Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. 'January 1, 2008' (SOE 6/2020 - 6/2021)

a) Albright, John	Town of Marblehead	Extension for Building Commissioner (requesting 1st extension) Appointed 10/4/2021 Local Certification 9/7/2021 5 CEU's Has not taken any building Commissioner exams	Motion	Second
b) Roberts, Eric	City of Woburn	Extension for Local Inspector (requesting 1 st extension) Appointed 3/7/2022 Extension through 12 CEU's Passed B1 8/20/2022 Passed B2 11/26/2022 F3 not yet taken test scheduled 8/12/2022 <i>Additional time for certification given work load</i>	Motion	Second

c) Mercurio, Michael	Town of Middleton	Extension for Local (requesting 2 nd extension) Appointed 8/17/2021 Extension through 2/28/23 13.5 CEU's <i>Medical</i> -	Motion	Second
d) Murray, Edward	Town of Brookline	Extension for Local Inspector (requesting 1 st extension) Appointed 2/1/2022 Quals approved 2/1/20225 26 CEU's <i>See attached</i>	Motion	Second
e) Frasier, Kenneth	Town of Douglas	Extension for Conditional appointed Building Commissioner (requesting 3 rd extension) Appointed 1/19/2021 Extension 2/28/2023 55.5 CEU's Failed BC 7/25/2022 <i>See attached</i>	Motion	Second

8. Review Application for Continuing Education – Exhibit Items attached

At the September 14, 2020 Board of Building Regulation and Standards (BBRS) meeting, BBRS members voted to extend the current training cycle, to maintain certification, through December 31, 2021.

The continuing education submitted was reviewed by members present; **motion to approve was made by ____, seconded by ____.**

(*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course No.
Jesse Anthony	12/07/2022	BCD131 A- 2018 International Residential Code Changes related to wood construction	1		
Jess Anthony	12/07/2022	BCD303A Residential Wood Deck Design	1.0		
James Badera	2/13/2023	Elevation Certificate workshop	6.0		
James Leitch	11/17/2022	How Do Roofs Defend Against Hail Damage	1.0		
James Leitch	11/21/2023	Cable Railing System	1.0		
James Leitch	03/17/2022	Engineered I Joints and Firefighter Safety- Live Webinar	1.0		
James Leitch	02/26/2023	International Building Code IBC Essentials for wood construction based on the ICC #4298, AIA HSW #BCD420	1.0		
Bill Pugliese	02/26/2023	Glazing Strategies for Sound Control	1.0		
Bill Pugliese	02/26/2023	Underslab Vapor Retarders in Building	1.0		
Tim Sears	01/26/2023	Elevation Certificate Workshop	8.0		
Peter Killer	01/01/2022 02/01/2023	Teaching CSL Prep Classes and CSL C. Ed courses	10	2	

D12h-0123	01/26/2023	Stretch Code 2023	3.0		
D8-0223	02072023	Stretch Energy Code	3.0		
D12-0123	01/25/2023	Structural Test and Inspections	2.0		
D13-1122	11/29/2022	New Energy Code- Green Community/CSS Licenses	2.5		
D2-0223	02/27/2023	Fire Escape, Interior Finish, BBRS update	3.0		
D1-0223	02/28/2023	780CMR 1009 & Status of 10 th edition	3.0		
MW-0223	02/14/2023	Update NFPA-1	3.0		
SE-0223	02/08/2023	Continuation of January energy topic, etc	1.0		
Boston ISD	02/27/2023	Training for Sanitary Code Update Boston ISD	6.0		
Christopher Noonan	3/1/2023	CPTC annual conference 2023 <ol style="list-style-type: none"> 1. Roles and Responsibility of planning and Zoning Board of Appeal 2. Writing Reasonable and Defensible 3. Small -scale, All Affordable Housing Development: Challenges and Opportunities 4. Digital Equity Planning and the Digital Divide 5. Zoning for Mutli-family housing per Chapter 40A Section 3A (The MBTA Communities Zoning law) 6. Buidling community Resilience- Tools and Resources 7. Zoning Exemptions (MIIA) 8. Drafting Zoning Amendments (MIIA) 9. Working with MGL Chapter 40B (MIIA) 10. Community One stop for Growth 11. Planning for Solar- Statewide studies and toolkit for communities 12. Introduction to the zoning act (MIIA) 13. Zoning Pitfalls and Pratfalls: What NOT to do! (MIIA) 14. Rethinking the retail strip 15. How to make Micromobility part of your towns transportation options 16. From plan to implementation- How to turn the vison into reality 			
John Carchedi	11/2022	5381 Sustainable Construction completed through University of Texas at El Paso Origins of Sustainable design, the ecological structure matter and the physics laws that govern it. Sustainable construction roadmap. Goal of building sustainably in both commercial and residential applications. Achieve LEED certification	10.0		
	11/2/2022	4354: Mechanical & Electrical Construction completed through University of Texas at El Paso Basic understanding of various technical skills used in managing different types of mechanical and electrical construction	10.0		

9. Additional Business/ Other matters as not reasonably anticipated 48 hours in advance of meeting

a. For Informational purposes:

There are currently:

- * Active and Retired: 794 certified building inspectors
 - o 482 Inspector of Buildings
 - o 312 Local
- * Active ONLY: 559 certified / conditional building inspectors
 - o 337 Inspector of Buildings
 - o 222 Local
 - o 53 Conditional local building inspectors
- * Qualifications Approved
 - o 743 individuals' qualifications have been approved to take the exams

b. BOCC next meeting date April 4, 2023 Charlton Public Library

c. Adjourn

MOTION: _____ SECOND: _____