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Division of Occupational Licensure
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Meeting Minutes
STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE
Virtual
January 4, 2022 9:30 a.m.

Meeting called to order by the Chairman at 9:41 a.m. followed by roll call:

1. Roll Call – Committee members present

Bill Horrocks, Chairman - *BBRS Representative*
Jeffrey Clemons, Vice Chair - *Building Officials of Western Massachusetts Member, Pittsfield*
Henry Fontaine – *MetroWest Building Official Association*
John Naff - *Member At Large, Wrentham*
David Fuller - *Massachusetts Building Commissioner's Association, Lowell*
Michael Giampietro - *Member At Large, Millis*
Michael Clancy - *Southeastern Building Official's Association, Hingham*
Jennifer DeForge – *Member of Academia*

Committee members absent

Andrew Bobola - *Member At Large, Mattapoisett*
Bonnie Weeks - *Member At Large, Palmer*
Roger Fuller - *Massachusetts Municipal Association Representative*

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections
Kristina Gasson, DOL
Charles Kilb, DOL
Jeff Putnam, OPSI
Jacob Lazzara

2. Members present reviewed minutes from the BOCC meeting on December 7, 2021: MOTION to was made by Dave Fuller and seconded by Jeff Clemons. Vote was unanimous.

3. Application for Certification Packets

- a. On a MOTION by Jeff Clemons and seconded Michael Giampietro it was unanimously VOTED to DENY the application of **Simão Cardoso** (City of Boston) for certification in the capacity of Inspector of Buildings / Building Commissioner. Simão Cardoso has not maintained their local certification as per 110.R7.3.1 Continuing Education Requirements. Simão may resubmit his application once the required credit hours are acquired.
- b. On a MOTION by John Naff and seconded Jeff Clemons it was unanimously VOTED to approve the application of **Moheb Garas** (City of Lowell) for certification in the capacity **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2290).



- c. On a MOTION by Michael Clancy and seconded John Naff it was unanimously VOTED to approve the application of **Jason Harris** (Town of Hull) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2231).
- d. On a MOTION by Dave Fuller and seconded Michael Giampietro it was unanimously VOTED to approve the application of **Jacob Lazzara** (City of Cambridge) for certification in the capacity of **Inspector of Building / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2146).
- e. On a MOTION by Jeff Clemons and seconded Michael Giampietro it was unanimously VOTED to approve the application of **Leonard Lyons** (City of Boston) for certification in the capacity of **Inspector of Building / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2224).
- f. On a MOTION by John Naff and seconded Michael Clancy it was unanimously VOTED to approve the application of **David Markham** (City of Springfield) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2209).
- g. On a MOTION by Jeff Clemons and seconded David Fuller it was unanimously VOTED to approve the application of **Michael J. Silva** (Town of Leicester) for certification in the capacity of **Inspector of Building / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2250).

4. Examination Approval Packets

- a. On a MOTION by Jeff Clemons and seconded by Michael Giampietro it was unanimously VOTED to grant the request of **Brian Baldassare** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Brian Baldassare meets the minimum qualifications set forth by the BBRs for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a MOTION by Jeff Clemons and seconded by Michael Giampietro it was VOTED to grant the request of **Robert Brunelle** (Town of Chelmsford) for approval to take the required exams to become certified as a building code enforcement official. Robert Brunelle meets the minimum qualifications set forth by the BBRs for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Michael Clancy abstains.
- c. On a MOTION by John Naff and seconded by Jeff Clemons it was unanimously VOTED to **DENY** the request of **Harry Kourmanopoulos** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to find sufficient supervisory experience in building construction or design in Harry Kourmanopoulos' s résumé to determine if they have the minimum qualifications as defined by MGL c 143 § 3.
- d. On a MOTION by Michael Giampietro and seconded by John Naff it was unanimously VOTED to approve the request of **William T. Johnson** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. William Johnson meets the minimum qualifications set forth by the BBRs for said position of local inspector defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

5. New Employee Report Form Packets

- a. On a MOTION by Jeff Clemons and seconded by John Naff it was unanimously VOTED to acknowledge the *New Employee Report Form* of **James Badera** appointed to the position of **Building Commissioner** for the **Town of Wellfleet**. Appointed, not yet certified, on December 1, 2021. Eighteen-month grace period expires June 30, 2023. *NERF signed by Chair.*
- b. On a MOTION by Jeff Clemons and seconded by Michael Giampietro it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Edward Bayly** newly appointed to the position of **Local Inspector** for the **Town of Dartmouth** on December 20, 2021. *NERF signed by Town Administrator.*
- c. On a MOTION John Naff and seconded by Jeff Clemons was unanimously VOTED to acknowledge the *New Employee Report Form* of **Carl Bizarro** appointed to the position of **Building Commissioner** for the **Town of Somerset** on December 13, 2021. *NERF signed by Chair.*
- d. On a MOTION John Naff and seconded by Michael Giampietro was VOTED to acknowledge the *New Employee Report Form* of **Robert Brunelle** appointed to the position of **Local Inspector** for the **Town of Chelmsford**. Appointed, not yet certified, December 6, 2021. Twelve-month grace period expires December 31, 2022. *NERF signed by Town Manager.* Michael Clancy abstains.

- e. On a MOTION Dave Fuller and seconded by Michael Giampietro was unanimously VOTED to acknowledge the *New Employee Report Form* of **Peter Delaney** appointed to the position of **Local Inspector** for the **Town of Boxford**. Appointed, not yet certified, on October 18, 2021. Twelve-month grace period expires October 31, 2022. *NERF signed by Town Administrator.*
- f. On a MOTION John Naff and seconded by Jeff Clemons was unanimously VOTED to acknowledge the *New Employee Report Form* of **Forrest Filler** appointed to the position of **Local Inspector** for the **Town of Chilmark**. Appointed, not yet certified, on December 3, 2021. Twelve-month grace period expired December 31, 2022. *NERF signed by Chair.*
- g. On a MOTION Jeff Clemons and seconded by Dave Fuller was unanimously VOTED to acknowledge the *New Employee Report Form* of **Forrest Filler** appointed to the position of **Local Inspector** for the **Town of Aquinnah**. Appointed, not yet certified, on December 17, 2021. Twelve-month grace period expired December 31, 2022. *NERF signed by Chair.*
- h. On a MOTION by Jeff Clemons and seconded by Michael Giampietro was unanimously VOTED to acknowledge the *New Employee Report Form* of **Matthew Kollmer** appointed to the position of **Building Commissioner** for the **Towns of Lee and Lenox** on December 27, 2021. *NERF signed by Town Manager and Chair.*
- i. On a MOTION by John Naff and seconded by Jeff Clemons was unanimously VOTED to table the *New Employee Report Form* of **Edward Murray** appointed to the position of **Local Inspector** for the **Town of Brookline**. Edward Murray's qualifications have not been received to be reviewed.
- j. On a MOTION by John Naff and seconded by Michael Giampietro was unanimously VOTED to acknowledge the *New Employee Report Form* of **Steven Solari** appointed to the position of **Building Commissioner** for the **Town of Halifax** on November 10, 2021. *NERF signed by Vice Chair.*

6. Extension Requests to be Certified Packets

R7.1.7.4-5 a conditional appointee may petition the Building Official Certification Committee (BOCC) using the Extension Request form for an extension of time to comply with the examination schedule of R7. Upon establishment of cause, the BOCC may grant such an extension of time as it may consider appropriate.

- a) On a MOTION by Dave Fuller and seconded by John Naff it was unanimously VOTED to grant the request of **David Anderson (Town of Harwich)** for a second extension of time to become certified as a local inspector. Said extension shall expire January 31, 2023.
- b) On a MOTION by Michael Giampietro and seconded by John Naff it was unanimously VOTED to grant the request of **Frank Caridi (Town of Easton)** for a first extension of time to become certified as a local inspector. Said extension shall expire July 31, 2022.
- c) On a MOTION by John Naff and seconded by Michael Clancy it was VOTED to table the request of **Louis Cintolo (Town of Wayland)** for an extension of time to become certified as a local inspector. The Committee is looking for clarification as to the date Louis was appointed to the position of local inspector.
- d) On a MOTION by Dave Fuller and seconded by Jeff Clemons it was unanimously VOTED to table the request of **John Clancy (Retired)** for an extension to complete the required credit hours.
- e) On a MOTION by Jeff Clemons and seconded by John Naff it was unanimously VOTED to DENY the request of **Chenier Durand (City of Cambridge)** for an extension of time to complete the required 45 credit hours. Chenier currently has 27 of the required 45 credit hours. The current training cycle was extended by one year due to the State of Emergency. Committee member expressed great concern an individual could not accumulate the required 45 credit hours in four years.
- f) On a MOTION by Michael Giampietro and seconded by John Naff it was unanimously VOTED to grant the request of **George Shaw (City of Cambridge)** for a first extension of time to become certified as a local inspector. Said extension shall expire July 31, 2022.
- g) On a MOTION by Jeff Clemons and seconded by John Naff it was unanimously VOTED to DENY the request of **Thomas White (City of Boston)** for an extension of time to complete the required 45 credit hours. Thomas White currently has 9.5 of the required 45 credit hours. Thomas White will be retiring March, 2022 and wanted to remain working without maintaining his certification. The current training cycle was extended by one year due to the State of Emergency. Committee member expressed great concern an individual could not accumulate the required 45 credit hours in four years.
- h) On a MOTION by John Naff and seconded by Jeff Clemons it was unanimously VOTED to grant the request of **John J. Walsh (Town of Wilbraham)** for a first extension of time to become certified as a local inspector. Said extension shall expire July 31, 2022.

7. Hearings

- a) On a **MOTION** by Michael Clancy and seconded by Jeff Clemons it was unanimously VOTED to grant **Dennis Monteiro (Town of Hudson)** BOCC 1-2022 for approval to take the required exams to become certified as a building code enforcement official. Dennis Monteiro and Jeff Wood, Building Commissioner Town of Hudson were present for the hearing. After testimony by Dennis Monteiro and support from Jeff Wood the Committee determined Dennis demonstrated he meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b) On a **MOTION** by Jeff Clemons and seconded by Michael Clancy it was unanimously VOTED to grant **James Pike (No Affiliation)** BOCC 2-2022 for approval to take the required exams to become certified as a building code enforcement official. After the Committee reviewed the newly submitted résumé and testimony by James Pike the Committee determined James demonstrated he meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

8. Review Application for Continuing Education - *The current education training cycle has been extended through December 31, 2021 due to the current COVID-19 State of Emergency.*

Members present reviewed the continuing education submitted; MOTION to approve, as amended, was made by John Naff and seconded by Jeff Clemons. The vote was unanimous.

Name	Date	Course Description	CEU's	Cat	Course No.
Walter Adams	9/13/2021	Laws for Massachusetts Architects offered by Halfmoon Education	0		C-3798
	9/23/2020	Mass Timber's Growing Foothold in the Northwestern US: Assessing the What, Why and How ICC# 25645 offered by WoodWorks	0		C-3799
	7/30/2020	Massachusetts Construction Law offered by Halfmoon Education	0		C-3800
	7/16/2020	UL 268 Compliant Smoke Detectors offered by APPA	1.0	1	C-3801
	5/19/2020	Rigid Insulation Product Knowledge & Uses offered by Ox Engineered Products	1.0	1	C-3802
	10/17/2019	Specifying Tornado-Resistant Doors for Life Safety in Tornado Shelters & FEMA Community Safe Rooms offered by BNP Media	1.0	1	C-3803
	10/17/2019	Fire-Rated Glass & Framing Basics offered by BNP Media	1.0	1	C-3804
	10/17/2019	Coastal Resilience: Adaption for an Uncertain Future offered by BNP Media	1.0	1	C-3805
	10/16/2019	Security Glazing for Schools offered by BNP Media	1.0	1	C-3806
	10/16/2019	Protecting our Children: Design for Safe Pre-K to 12 th Grade Environments offered by BNP Media	1.0	1	C-3807
	10/16/2019	Keeping Schools Safe with Fire-Rated Glazing Solutions offered by BNP Media	1.0	1	C-3808
	9/26/2019	TECH Perspectives Boston 2019 offered by MicrosolResources	0		C-3809
James Cerone	12/6/2021	Designing and Installing Waterproof Tiled Showers offered by AECDaily	1.0	1	C-3810
	12/5/2021	Critical Elements in Specifying Underslab Moisture & Gas barriers offered by AECDaily	1.0	1	C-3811
	11/29/2021	BCD420 IBC Essentials for Wood Construction Based on the 2015 IBC offered by American Wood Council	2.0	1	C-3812
	12/5/2021	An Introduction to Steel Deck Framing offered by AECDaily	1.0	1	C-3813
Peter McLaughlin	12/7/2021	Firestop Inspection-understand penetration, joint & perimeter fire barrier firestopping by IBC ICC# 10470	4.0	1	C-3814
John Downey	12/2/2021	The Top 10 Ways to Reduce Concrete's Carbon Footprint offered by HanleyWood	0		C-3815
	12/2/2021	Greater heights and Innovative Design: A New Generation of ICF Buildings offered by HanleyWood	1.0	1	C-3816
	12/2/2021	Exploring the Benefits of Precast Masonry Fences and Walls offered by HanleyWood	0		C-3817
Anthony Barnaba	12/1/2021	Managing Building Movement with Joints offered by Ron Blank & Assoc	1.0	1	C-3818
Dennis Monteiro	12/5/2021	Western Red Cedar – Often Imitated, Never Duplicated offered by HanleyWood	0		C-3819
Laurie Livoli	11/30/2021	Code Official Safety Specialist offered through ICC	10.0	1	C-3820

	12/2/2021	Surviving a Violent Encounter offered through ICC	3.0	2	C-3821
Walter Morris	12/6/2021	Advancements in Force Transfer around Openings ICC-15611 offered by APA the Engineered Wood Assoc	1.0	1	C-3822
	12/1/2021	Sheathe for Success-Simple Techniques to Make Buildings Stronger and More Energy Efficient offered by APA	1.0	1	C-3823
Jon Millian	7/3/2018	Dealing with Difficult People: Enhancing Your Interpersonal Skills offered by MIIA	1.5	1	C-3824
Michael Yanovitch	10/10/2021	Adhesive Anchor Installation Training offered by Simpson Strong Tie	.5	1	C-3825
	10/6/2021	Residential Construction Plans & Building Code Basics offered by Simpson Strong Tie	1.0	1	C-3826
Mark Snow Michael Grover	3/18/2021	MAT231 Glulam Panel Discussion: Old Product, New Tricks!	1.5	1	C-3827
Jay Hewitt	11/10-11/2021	Northeast Builders & Facilities Management Show & Conference	0		C-3828
		Maintain, Inspect, Repair, Best Practices for Buildings – learn how to maximize the Buildings Field Service Team's success rate as well as information on the most critical digital tools every team should have on their belts and the typical gains and improvements, they deliver			
		Closing the Loop on the Office Furniture – remanufacturing office furniture			
		Have you Thought of Everything? – Looking for the not so obvious ways to save energy			
		Maintaining Existing Facilities, Increasing Energy Efficiency & Planning for Future Growth – how to assess your current sit and systems, energy use, facility design and creation of an O & M plan; and how to plan for future growth			
		Simplified Digital Transformation in Facilities Management – Nexus Integra, specializes in curated digital transformation to eliminate operational inefficiencies across facilities, water, energy & lighting, machine health and compliance – all while allowing customers to keep existing vendor services			
		Smarter Security, Safer Buildings – monitor your facilities & campuses, learn how to receive notifications for activity in sensitive areas			
Peter Sun	11/12/2021	Why Metals Break: Metallurgical Investigations of Fracture and Fatigue in Building Materials offered by SGH Simpson Gumpertz & Heger	1.0	1	C-3829
	11/19/2021	Overcoming Challenges in Assessing and Rehabilitating Timber Structures offered by SGH	1.0	1	C-3830
	12/3/2021	Best Practices for Brick Masonry Design offered by SGH	1.0	1	C-3831
	10/5/2021	Lab Live: Wood – Applied Science in Action to Examine Structural Materials offered by SGH	1.0	1	C-3832
Scott Van Ryswood	12/5/2021	2018 IMC Recorded Webinar Series: Boilers and Hydronic Piping offered by ICC	0		IC-393
	12/11/2021	Residential Green Building: Design, Construction , and Accreditation offered by ICC	4.0		IC-394
SBI	12/13/2021	Round Table	2.0	1	SBI-1221
District 4	12/15/2021	Round Table District Issues	2.0	1	D4-1221
SBI Tewksbury	10/26/2021	IPS – COI and Building Permits	2.0	1	SBIT-1021
District 8	12/14/2021	Permit Tolling period, Air B&B	2.0	2	A8-1221
District 9	12/9/2021	Round Table	2.0	1	D9-1221
District 13	11/30/2021	Review Test Permitting / Heating for Winter use	2.0	1	D13-1121
MetroWest	12/14/2021	Lateral Load Path Basics by Frame for Success	3.0	1	MW-1221
SEMBOA	12/8/2021	Zoning, Non-Conforming Uses, Agricultural Uses	3.0	1	SE-1221
	1/13/2021	Back to Basics: Means of Egress fundamentals	3.0	1	SE-0121
	2/10/2021	Energy Training Res/Commercial	3.0	1	SE-0221
	3/17/2021	American Wood council	2.0	1	SE-0321
MBCIA	12/16/2021	Round Table with State officials and State Building Inspectors	3.0	1	MB-1221

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- a. On a MOTION by John Naff and seconded by Dave Fuller it was voted **William Horrocks** to Chairman of the Building Official Certification Committee. Michael Giampietro opposed.

On a MOTION by John Naff and seconded by Dave Fuller it was unanimously voted **Jeff Clemons** to Vice Chairman of the Building Official Certification Committee.

- b. Request to *Voluntarily Surrender* Building Official Certification:

Raymond Steadward	Building Commissioner	BO-1203

On a MOTION by Dave Fuller and seconded by Jeff Clemons it was unanimously voted to accept the voluntary surrender of the above building official certification.

- c. For Informational purposes:

There are currently:

- * Active and Retired: 762 certified building inspectors
 - o 455 Inspector of Buildings
 - o 307 Local
- * Active ONLY: 556 certified building inspectors
 - o 325 Inspector of Buildings
 - o 231 Local
 - o 75 Conditional local building inspectors
- * Qualifications Approved
 - o 708 individuals' qualifications have been approved to take the exams, not currently affiliated
- * **628** certified building inspectors required to have 45 credit hours
 - o **589** More than 45 credit hours
 - o **39** Less than 45 credit hours
 - o **16** between 44.5 – 40.5 credit hours
 - o **23** Less than 40 credit hours
- * 191 certified building inspectors required to have less than 45 credit hours – certified within current training cycle
 - o **85** More than 45 credit hours

- d. BOCC next meeting February 1, 2022 virtual

- e. On a MOTION by Jeff Clemons and seconded by Michael Clancy it was unanimously voted to adjourn.