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**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Office of Public Safety and Inspections**  
**Board of Building Regulations and Standards**  
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**LAYLA R. D'EMILIA**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**Meeting Minutes**  
**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS**  
**BUILDING OFFICIAL CERTIFICATION COMMITTEE**  
**222 Maple Street, Shrewsbury, MA**  
**June 7, 2022 9:30 a.m.**

Meeting called to order by the Chairman at 9:39 a.m. followed by roll call:

**1. Roll Call – Committee members present**

Bill Horrocks, Chairman - *BBRS Representative*  
Jeffrey Clemons, Vice Chair - *Building Officials of Western Massachusetts Member, Pittsfield*  
Henry Fontaine – *MetroWest Building Official Association*  
David Fuller - *Massachusetts Building Commissioner's Association, Lowell*  
John Naff - *Member At Large, Wrentham*  
Michael Giampietro - *Member At Large, Millis*  
Michael Clancy - *Southeastern Building Official's Association, Hingham*  
Andrew Bobola - *Member At Large, Mattapoissett*  
Jennifer DeForge – *Member of Academia*

**Committee members absent**

Bonnie Weeks - *Member At Large, Palmer*  
Roger Fuller - *Massachusetts Municipal Association Representative*

**Staff Present:**

Kimberly Spencer, Office of Public Safety and Inspections  
Charles Kilb, DOL  
Richard Baldacci, Chief of Building and Engineering

2. Members present reviewed minutes from the BOCC meeting on May 3, 2022: MOTION to was made by Dave Fuller and seconded by Michael Clancy. Bill Horrocks abstains.

**3. Application for Certification Packets**

- a. On a MOTION by Dave Fuller and seconded John Naff it was unanimously VOTED to approve the application of **Louis Allevato** (Town of Sudbury) for certification in the capacity **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2304).
- b. On a MOTION by John Naff and seconded Michael Giampietro it was unanimously VOTED to approve the application of **Jeffrey Fisher** (Town of West Tisbury) for certification in the capacity **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2046).
- c. On a MOTION by Dave Fuller and seconded Andy Bobola it was unanimously VOTED to approve the application of **Timothy Hudon** (Town of Danvers) for certification in the capacity **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2294).



- d. On a MOTION by John Naff and seconded Jeff Clemons it was unanimously VOTED to approve the application of Nicholas Iafrate (Town of Norton) for certification in the capacity **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2194).
- e. On a MOTION by Jeff Clemons and seconded Michael Giampietro it was unanimously VOTED to approve the application of **James Pike** (No Affiliation) for certification in the capacity **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2308).

#### 4. Examination Approval Packets

- a. On a MOTION by Andy Bobola and seconded by Michael Clancy it was unanimously VOTED to DENY the request of **Cody Berwick** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to find sufficient supervisory experience in building construction or design in Cody Berwick's résumé to determine if they have the minimum qualifications as defined by MGL c 143 § 3.
- b. On a MOTION by John Naff and seconded by Michael Giampietro it was unanimously VOTED to grant the request of **Christopher Carchia** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Christopher Carchia meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- c. On a MOTION by John Naff and seconded by Dave Fuller it was VOTED to grant the request of **Emerson Clauss III** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Emerson Clauss meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Jeff Clemons opposed.
- d. On a MOTION by Jeff Clemons and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Mark Eldridge** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mark Eldridge meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- e. On a MOTION by John Naff and seconded by Jeff Clemons it was unanimously VOTED to grant the request of **Richard Lewando** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Richard Lewando meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- f. On a MOTION by John Naff and seconded by Dave Fuller it was unanimously VOTED to grant the request of **Emily Noel** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Emily Noel meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- g. On a MOTION by Dave Fuller and seconded by Michael Clancy it was unanimously VOTED to DENY the request of **Jose Resende** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to find sufficient supervisory experience in building construction or design in Jose Rezende's résumé to determine if they have the minimum qualifications as defined by MGL c 143 § 3.
- h. On a MOTION by Dave Fuller and seconded by Andy Bobola it was VOTED to grant the request of **Djenald Saint-Louis** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Djenald Saint-Louis meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. John Naff, Andy Bobola, Jennifer DeForge and Bill Horrocks opposed.

#### 5. New Employee Report Form Packets

- a. On a MOTION by John Naff and seconded by Jeff Clemons it was unanimously VOTED to acknowledge the *New Employee Report Form* of **David Abbott** appointed to the position of **Local Inspector** for the **Town of Walpole** on April 14, 2022. *NERF signed by Chair.*

- b. On a MOTION Jeff Clemons and seconded by Michael Giampietro was VOTED to acknowledge the *New Employee Report Form* of **Carl Bizarro** appointed to the position of **Building Commissioner** for the **Town of Rochester** on May 9, 2022. *NERF signed by Chair.* Andy Bobola abstains.
- c. On a MOTION John Naff and seconded by Michael Giampietro was unanimously VOTED to acknowledge the *New Employee Report Form* of **Raymond Chesley** appointed to the position of **Building Commissioner** for the **Town of Topsfield** on May 2, 2022. *NERF signed by Chair.*
- d. On a MOTION Jeff Clemons and seconded by Michael Giampietro was unanimously VOTED to acknowledge the *New Employee Report Form* of **William Ketchen** appointed to the position of **Local Inspector** for the **City of Greenfield** on November 5, 2021. *NERF signed by Mayor.*
- e. On a MOTION John Naff and seconded by Michael Giampietro was unanimously VOTED to acknowledge the *New Employee Report Form* of **Jeffrey Mello** appointed to the position of **Local Inspector** for the **Town of Dighton** on June 23, 2021. *NERF signed by Chair.*
- f. On a MOTION Michael Giampietro and seconded by John Naff was unanimously VOTED to acknowledge the *New Employee Report Form* of **Gary Street** appointed to the position of **Building Commissioner** for the **Town of Falmouth** on February 2, 2022. *NERF signed by Town Manager.*
- g. On a MOTION Jeff Clemons and seconded by Andy Bobola was unanimously VOTED to acknowledge the *New Employee Report Form* of **Lawrence Hester** appointed to the position of **Local Inspector** for the **City of Lynn** on March 7, 2022. *NERF signed by Mayor.*

## 6. Extension Requests to be Certified Packets

*R7.1.7.4-5 a conditional appointee may petition the Building Official Certification Committee (BOCC) using the Extension Request form for an extension of time to comply with the examination schedule of R7. Upon establishment of cause, the BOCC may grant such an extension of time as it may consider appropriate.*

- a) On a MOTION by John Naff and seconded by Jeff Clemons it was unanimously VOTED to extend the current extension of **Brian DiBenedetto (City of Worcester)**. Brian was appointed September, 2020 during the State of Emergency, after further review and discussion the current extension will expire December 31, 2022. The Committee is stressing the importance of completing all three required exams by that time.
- b) On a MOTION by Dave Fuller and seconded by Jeff Clemons it was unanimously VOTED to extend the current eighteen-month grace period of **Jeffrey Hayes (Town of Harvard)**. Jeffrey was appointed October, 2020 during the State of Emergency, after further review and discussion the eighteen-month grace period will expire December 31, 2022. The Committee is stressing the importance of completing all three required exams by that time.
- c) On a MOTION by Jeff Clemons and seconded by Andy Bobola it was unanimously VOTED to extend the current eighteen-month grace period of **William McGrady (Town of North Attleboro)**. Bill was appointed November, 2020 during the State of Emergency, after further review and discussion the eighteen-month grace period will expire December 31, 2022. The Committee is stressing the importance of completing all three required exams by that time.
- d) On a MOTION by John Naff and seconded by Andy Bobola it was unanimously VOTED to extend the current extension of **Steven O'Connor (No Affiliation)**. Steven was appointed November, 2021 to said position during the State of Emergency, after further review and discussion the current extension will expire December 31, 2022. The Committee is stressing the importance of completing all three required exams by that time.
- e) On a MOTION by John Naff and seconded by Andy Bobola it was unanimously VOTED to extend the current twelve-month grace period of **Jeanice Sherman (City of Worcester)**. Jeanice was appointed April, 2021 during the State of Emergency, after further review and discussion the current extension will expire December 31, 2022. The Committee is stressing the importance of completing all three required exams by that time.
- f) On a MOTION by John Naff and seconded by Michael Giampietro it was VOTED to grant the request of **William Spinney (City of Pittsfield)** for a third extension of time to become certified as a local inspector. Said extension shall expire June 30, 2023.

## 7. Hearings

- a) On a **MOTION** by Jeff Clemons and seconded by Michael Giampietro it was unanimously VOTED to take the testimony of **Michael Donovan and James Lamanna**, BOCC 14-2022, under advisement.

On a **MOTION** by John Naff and seconded by Jeff Clemons it was unanimously VOTED request Hester Lawrence hired by SAFEbuilt to perform building inspections for the City of Lynn. The Committee will discuss with Hester Lawrence exactly what is role is within SAFEbuilt, the flow of paperwork for the inspections with respects to the City of Lynn Inspectional Services Department.

- b) On a **MOTION** by Jeff Clemons and seconded by Michael Clancy it was VOTED to recommend to the Board of Building Regulations and Standards to revoke Inspector of Buildings / Building Commissioner certification of **David Norton (08-08-1600)**, BOCC 25-2022, who has *twenty-six* credit hours for the training cycle ending December 31, 2020, extended through December 31, 2021 due to State of Emergency.
- c) On a **MOTION** by Michael Giampietro and seconded by Jeff Clemons it was VOTED to table the hearing for Douglas Wohn, BOCC 30-2022 for one month to review the AIA credits completed during the 2021 calendar year that was not previously submitted. Michael Clancy and Dave Fuller opposed.

## 8. Review Application for Continuing Education

Members present reviewed the continuing education submitted; MOTION to approve, as amended, was made by John Naff and seconded by Jeff Clemons. The vote was unanimous.

Name	Date	Course Description	CEU's	Cat	Course No.
John DeVito	4/19/2022	Fundamentals of Fire Alarms offered by Kennedy Seminars for Electrical License Renewal	6.0	1	<b>C-3977</b>
Anne Howard	1/26/2022	Preparing for Annual Recertification for Certified Floodplain Manager	1.0	1	<b>C-3978</b>
	2/16/2022	CRS & Substantial Damage Properties Management	1.0	1	<b>C-3979</b>
	4/19/2022	Annual CRS Requirements	1.0	1	<b>C-3980</b>
John Zachariwicz James Kelly	5/9/2022	Smoke Alarms, Fire Plan Review offered by FPAM Day 1 FPAM Annual Conference	6.5	1	<b>C-3981</b>
James Kelly	5/10/2022	Community Risk Reduction, NFPA updates, NFPA 855, 241 and 88A, review of Inspection Process, History of Smoke alarms in MA, 527 CMR 1 chapter 18 FD access, Chapter 148A a Non-Criminal Ticketing, Oil Burners	2.0	1	<b>C-3982</b>
Paul Nonni	4/28/2022	ACI 562-19 The ACI Concrete Repair offered by SEAMass	1.0	1	<b>C-3983</b>
	4/26/2022	FEMA P-2139. Short-Period Building Collapse Performance and Recommendations for Improving Seismic Design ICC# 32285 offered by FEMA	1.5	1	<b>C-3984</b>
John Undzis	3/18/2022	Violent Intruder Training offered Sgt. Resnick for the Town of Norwell	2.0	2	<b>C-3985</b>
Russ Wheeler	5/11/2022	BCRB – NH Code Amendments	0		<b>C-3986</b>
Thomas White	5/16/2022	Concrete Innovations offered by HanleyWood	1.0	1	<b>C-3987</b>
	5/18/2022	Fire Safety in High-rise Structures offered by HanleyWood	1.0	1	<b>C-3988</b>
	5/12/2022	Health and Safety in Hospitality and Retail (1)			<b>C-3989</b>
	5/12/2022	Innovative Design Applications Using Advanced Fire Rated Glazing Technology offered by HanleyWood	1.0	1	<b>C-3990</b>
	4/25/2022	Introduction to Project Dox – Login, Access projects, folders, and files, Use Team Mail and Discussion Board, Use Search and help Tools, Viewer and Workflow Intro (3)	0		<b>C-3991</b>
	4/28/2022	Workflow and Markup for Plan Reviewers – Understand Workflow Basics: accepting, performing and completing tasks, Understand Viewer basics, Use tools to create, edit and review markup layers, Use overlay and compare file tools (6)	0		<b>C-3992</b>
	4/27/2022	Net Zero Energy Building Design in high Density Urban Cities offered by HanleyWood	1.0	1	<b>C-3993</b>
	4/20/2022	Multi-Family, Mid-Rise Wood Buildings A Code-Compliant, cost Effective and Sustainable Choice offered by HanleyWood	1.0	1	<b>C-3994</b>
Peter Kenney	5/3/2022	Common Challenges in Wood Lateral System Layouts offered by WoodWorks ICC# 31566	1.5	1	<b>C-3995</b>

Gordon Bailey	5/19/2022	STD120 – 2018 NDS Changes offered by American Wood Council ICC# 13848	1.0	1	<b>C-3996</b>
Boston ISD	5/26/2022	Fire Pump Installation & Testing	4.0	1	<b>C-3997</b>
SEMBOA Academy	5/11/2022	Brad Mitchel, Agricultural Lawyer	1.5	1	<b>C-3998A</b>
		Anger Management: When Tempers Flare	1.5	1	<b>C-3998B</b>
		Code Red – Surviving Third Party Firestopping Inspections	1.5	1	<b>C-3998C</b>
	5/12/2022	Chapter 1 Administration with William Forte	1.5	1	<b>C-3999A</b>
		Energy – Commercial Air Barriers with Mike Turns	1.5	1	<b>C-3999B</b>
		CPT – Vested Rights – Nonconforming Structures & Uses	1.5	1	<b>C-3999C</b>
NEBOEA	10/3/2022	Commercial Kitchen Hood Ventilation System Ducts and Exhaust Equipment	2.5	1	<b>C-4000A</b>
		Firestopping & Insp in Type I & II Construction	2.5	1	<b>C-4000B</b>
		SAP Evaluator Training for Post Disaster	4.0	1	<b>C-4000C</b>
		Exterior Wall Fire Performance with Polyiso CI	1.5	1	<b>C-4000D</b>
		Firestop 101	1.5	1	<b>C-4000E</b>
		Reroofing Requirements for Existing Buildings in Compliance with IBC, IECC and IEBC	1.5	1	<b>C-4000F</b>
		Firestop 104	1.5	1	<b>C-4000G</b>
		PMG – Significant Changes to the IPC, IMC and IFC	2.5	1	<b>C-4000H</b>
		Firestopping and Inspection Type VA Construction	2.5	1	<b>C-4000I</b>
		Polyiso CI for Code-Compliant Walls in Types I-IV Construction	1.5	1	<b>C-4000J</b>
		Beam Me Up! Exploring the World of Engineered Wood Beams	1.5	1	<b>C-4000K</b>
		Fire-Resistant Construction Jeopardy	1.5	1	<b>C-4000L</b>
		Door Locking Provisions – Past, Present and Future	1.5	1	<b>C-4000M</b>
	10/4/2022	Pre-Fab Wood I-Joist: Fire Protective Assemblies & Firefighter Safety	1.5	1	<b>C-4001A</b>
		Essential Compliance in Light Wood Frame Construction	1.5	1	<b>C-4001B</b>
		Elements of Plan Review – A Plan	4.0	1	<b>C-4001C</b>
		ISPSC – CLA	4.0	1	<b>C-4001D</b>
		Air Source Heat Pumps	1.5	1	<b>C-4001E</b>
		How Fire and Other Testing is Opening Doors to Greater Exposure of Mass Timber	1.5	1	<b>C-4001F</b>
		Concrete – Past Present and Future	1.5	1	<b>C-4001G</b>
		Post Disaster Reimbursement for Building Code Activities	1.5	1	<b>C-4001H</b>
	10/5/2022	Department Administration – Round table discussion on best practices for a managing a building department	1.5	1	<b>C-4002</b>
Federation	2022	Monthly Meetings	3.0	1	<b>FED2022</b>
District 2	5/24/2022	Round Table w/ Gene Novak	3.0	1	<b>D2-0522</b>
District 7	5/25/2022	Welding & NDT	2.0	1	<b>D7-2022</b>
District 8	5/10/2022	ADA / AAB	2.0	2	<b>A8-0522</b>
District 10	5/3/2022	Tesla Solar Roof Panels / Free Standing Chimneys MGL CH 49	2.5	1	<b>D10-0522</b>
District 12	5/18/2022	With District 13 General Code Discussion	2.0	1	<b>D12-0522</b>
MetroWest	5/17/2022	Hazardous Materials Provisions of the MA Building & Fire Codes	3.0	1	<b>MW-0522</b>
SEMBOA	2/9/2022	Attorney B. Esquire 'Potential ramifications for homeowners who purchase an existing home that was renovated by an unscrupulous seller/builder'	3.0	1	<b>SE-0222</b>
	3/9/2022	ESS Storage with Brian Baughman, GENERAC	3.0	1	<b>SE-0322</b>
MBCIA	3/17/2022	Spray foam Insulation	3.0	1	<b>MB-0322</b>

## 9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

a. For Informational purposes:

There are currently:

- \* Active and Retired: 765 certified building inspectors
  - o 459 Inspector of Buildings
  - o 306 Local
- \* Active ONLY: 526 certified building inspectors
  - o 321 Inspector of Buildings
  - o 225 Local
  - o 61 Conditional local building inspectors
- \* Qualifications Approved
  - o 717 individuals' qualifications have been approved to take the exams, not currently affiliated

b. Discuss remedy or guidelines for removal of non-participating BOCC members

a) On a MOTION by Andy Bobola and seconded by John Naff it was unanimously voted to adjourn.