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Meeting Minutes
STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE
Virtual
March 2, 2021 9:00 a.m.

Meeting called to order by the Chairman at 9:10 a.m. followed by roll call:

1. Roll Call – Committee members present

Robert Speroni, Vice Chairman - *MetroWest Building Officials Association, Hopedale*
Bonnie Weeks - *Member At Large, Palmer*
Michael Giampietro - *Member At Large, Millis*
Andrew Bobola - *Member At Large, Mattapoissett*
John Naff - *Member At Large, Wrentham*
David Fuller - *Massachusetts Building Commissioner's Association, Lowell*
Jeffrey Clemons - *Building Officials of Western Massachusetts Member, Pittsfield*
Michael Clancy- *Southeastern Building Official's Association, Hingham*

Committee members absent

Bill Horrocks, Chairman - *BBRS Representative*
Roger Fuller - *Massachusetts Municipal Association Representative*
Vacant - *Member from Academia*

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections
David Sullivan, Office of Public Safety and Inspections
Kristina Gasson, Department of Professional Licensure
Jeff Putnam, State Building Inspector

2. Members present reviewed minutes from the BOCC meeting on February 2, 2021; MOTION to approve was made by **Jeff Clemons**, and seconded by **John Naff**. *Correction of date was made from January 5, 2020 to January 5, 2021.*

3. Application for Certification Packets

- a. On a MOTION by John Naff and seconded Michael Giampietro it was unanimously VOTED to approve the application of **Donald Colangelo** (Town of Medfield) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2095).



4. Examination Approval Packets

- a. On a MOTION by Jeff Clemons and seconded by John Naff it was unanimously VOTED to grant the request of **David Carlo** (Town of Marshfield) for approval to take the required exams to become certified as a building code enforcement official. David Carlo meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a MOTION by Michael Giampietro and seconded by Andy Bobola it was unanimously VOTED to grant the request of **George DePina** (City of Brockton) for approval to take the required exams to become certified as a building code enforcement official. George DePina meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- c. On a MOTION by David Fuller and seconded by Michael Giampietro it was unanimously VOTED to grant the request of **William Fenner** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. William Fenner meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- d. On a MOTION by Michael Giampietro and seconded by David Fuller it was unanimously VOTED to grant the request of **Christopher Finneral** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Christopher Finneral meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- e. On a MOTION by Michael Giampietro and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Brendan Lynch** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Brendan Lynch meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- f. On a MOTION by Michael Giampietro and seconded by John Naff it was unanimously VOTED to grant the request of **William Maragiolio** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. William Maragiolio meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

The three exams completed and passed for certification for Local Inspector were not accepted. William completed the three exams prior to receiving approval.

110.R7.2.1 Application. Any candidate for certification in any category of building official issued pursuant to 780 CMR 110.R7 shall submit an application to the BBRS, accompanied by the required application fee (if any), on forms provided for this purpose by the BBRS. The application shall include such information and documentation as the BBRS may require pursuant to 780 CMR 110.R7.

110.R7.2.2 Requirements for Certification as a Local Inspector:

110.R7.2.2.1 Pre-exam Approval. All candidates shall meet or exceed the qualifications for the position of local inspector pursuant to M.G.L. c. 143, § 3 and 780 CMR prior to taking any examinations. The BOCC shall approve all candidates prior to taking any examinations and shall maintain a list of all qualified candidates for any and all city and towns appointing building officials

- g. On a MOTION by Michael Giampietro and seconded by Jeff Clemons it was unanimously VOTED to grant the request of **Richard J. Morgan** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Richard Morgan meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- h. On a MOTION by Michael Giampietro and seconded by John Naff it was unanimously VOTED to grant the request of **Adam Petkus** (Town of Edgartown) for approval to take the required exams to become certified as a building code enforcement official. Adam Petkus meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- i. On a MOTION by Michael Giampietro and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Scot Pratt** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Scot Pratt meets the minimum qualifications set forth by the BBRS

for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

- j. On a MOTION by Michael Giampietro and seconded by Jeff Clemons it was unanimously VOTED to grant the request of **George Shaw** (City of Cambridge) for approval to take the required exams to become certified as a building code enforcement official. George Shaw meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- k. On a MOTION by Michael Giampietro and seconded by Michael Clancy it was unanimously VOTED to **DENY** the request of **Michael J. Shepard** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to find sufficient supervisory experience or education in Michael Shepard's resume to determine if they have the minimum qualifications as defined by MGL c 143 § 3.
- l. On a MOTION by Michael Giampietro and seconded by David Fuller it was unanimously VOTED to grant the request of **Michael Varner** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Michael Varner meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- m. On a MOTION by Michael Giampietro and seconded by Jeff Clemons it was unanimously VOTED to **DENY** the request of **Thomas Zuppa** (City of Fitchburg) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to find sufficient supervisory experience or education in Thomas Zuppa's resume to determine if they have the minimum qualifications as defined by MGL c 143 § 3.

5. New Employee Report Form Packets

780 CMR R7.1.7.4-2 WITHIN THE FIRST 6 MONTHS of employment the conditional appointee shall make application to take the examination(s) required for the appropriate category of certification as identified in 780 CMR R7.2. All certification requirements are frozen until the termination of the State Of Emergency.

- a. On a MOTION by Michael Clancy and seconded by John Naff it was unanimously VOTED to acknowledge the *New Employee Report Form* of **David Carlo** newly appointed to the position of **Local Inspector** the **Town of Marshfield**. Appointed, not yet certified, on February 9, 2021. Twelve month grace period expires February 28, 2022. *NERF signed by Chair.*
- b. On a MOTION by Jeff Clemons and seconded by Michael Giampietro it was unanimously VOTED to acknowledge the *New Employee Report Form* of **George DePina** newly appointed to the position of **Local Inspector** for the **City of Brockton**. Appointed, not yet certified, on January 25, 2021. Twelve month grace period expires January 31, 2022. *NERF signed by Mayor.*
- c. On a MOTION by John Naff and seconded by Andy Bobola it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Robert Dougan** appointed to the position of **Local Inspector** for the **Town of Walpole** on May 13, 2019. *NERF signed by Chair.*
- d. On a MOTION by Jeff Clemons and seconded by Michael Giampietro was VOTED to acknowledge the *New Employee Report Form* of **Milton John Hallin** appointed to the position of **Building Commissioner** for the **Town of Cohasset**. Appointed, not yet certified, on November 30, 2020. Eighteen month grace period expires May 31, 2022. *NERF signed by Town Manager.* Michael Clancy abstain.
- e. On a MOTION John Naff and seconded by Michael Giampietro was unanimously VOTED to acknowledge the *New Employee Report Form* of **Mark Kaferlein** appointed to the position of **Building Commissioner** for the **Town of Holliston** on November 9, 2020. *NERF signed by Town Administrator.*
- f. On a MOTION by Michael Giampietro and seconded by Jeff Clemons it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Matthew Kollmer** appointed to the position of **Building Commissioner** for the **Town of Sandisfield** on June 8, 2020. *NERF signed by Chair.*
- g. On a MOTION by Jeff Clemons and seconded by John Naff it was unanimously VOTED to acknowledge the *New Employee Report Form* of **George Lane, III** newly appointed to the position of **Building Commissioner** for the **Town of Millis**. Appointed on September 14, 2020. *NERF signed by Town Administrator.*
- h. On a MOTION by Robert Speroni and seconded by Andy Bobola it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Phil Harris** appointed to the position of **Building**

Commissioner for the **City of Everett**. Appointed, not yet certified, on February 8, 2021. Eighteen month grace period expires August 31, 2022. *NERF signed by Mayor.*

- i. On a MOTION by Jeff Clemons and seconded by John Naff it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Erik Newman** newly appointed to the position of **Local Inspector** for the **Town of Marblehead**. Appointed, not yet certified, on February 8, 2021. Twelve month grace period expires February 28, 2022. *NERF signed by Chair.*
- j. On a MOTION by John Naff and seconded by Andy Bobola it was VOTED to acknowledge the *New Employee Report Form* of **Gerald O'Neil** newly appointed to the position of **Local Inspector** for the **Town of Hingham** on January 25, 2021. *NERF signed by Chair.* Michael Clancy abstain.
- k. On a MOTION by David Fuller and seconded by John Naff it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Paul Orlando** appointed to the position of **Local Inspector** for the **Town of Essex** on December 28, 2020. *NERF signed by Chair.*
- l. On a MOTION by Jeff Clemons and seconded by Michael Giampietro it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Donald R. Torrico** appointed to the position of **Building Commissioner** for the **Town of New Marlborough** on July 1, 2021. *NERF signed by Chair.*
- m. On a MOTION by John Naff and seconded by Jeff Clemons it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Anastasios Zahariadis** newly appointed to the position of **Building Commissioner** for the **Town of Sterling** on February 9, 2021. *NERF signed by Town Administrator.*

6. Extension Requests to be Certified Packets

R7.I.7.4-5 a conditional appointee may petition the Building Official Certification Committee (BOCC) using the Extension Request form for an extension of time to comply with the examination schedule of R7. Upon establishment of cause, the BOCC may grant such an extension of time as it may consider appropriate. All certification requirements are frozen until the termination of the State Of Emergency. Once the State of Emergency has been canceled, individuals will then have the remaining amount of time on their current extension of time or grace period to request another extension of time before the Certification Committee.

- a. None

7. Hearings

- a. On a **MOTION** by Michael Giampietro and seconded by Andy Bobola it was unanimously VOTED to grant **Karl E. Johnson (No Affiliation)**, BOCC 2-2021, for approval to take the required exams to become certified as a building code enforcement official. After testimony by Karl Johnson the Committee determined Karl demonstrated he meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

8. Review Application for Continuing Education - *The current education training cycle has been extended through December 31, 2021 due to the current COVID-19 State of Emergency.*

Members present reviewed the continuing education submitted; MOTION to approve, as amended, was made by Robert Speroni and seconded by John Naff. The vote was unanimous.

Name	Date	Course Description	CEU's	Cat	Course No.
Joseph Murray	1/8/2021	Active Conversations for passive House Design Success	1.0	1	C-3572
Vincenzo Tirone	1/7-29/2021	Army BLC 21 promotion school: course covered Conflict management, leadership requirements, situational awareness, health/nutrition, counselling, mentorship. Army values, ethical training, essay/report writing, de-escalation, land navigation, map reading, fitness, garrison leadership, evaluation.	0		
	8/14/2020	Airborne Air Assault special operations course: 224 hours to train leaders and soldiers in the special forces community, considered one of the toughest schools in the military, between academics and physical with a typical dropout rate of 55%	0		
Russ Wheeler	2/10/2021	ICC CDP Access & Digital Codes Remote Gateway to submit Code Amendment Proposals offered through NHBOA	3.0		C-3573
Gene Novak	2/4/2021	Intro to Off-site Construction ICC# 26786	1.0	1	IC-356
District 4	1/27/2021	Building Inspector Checklist	3.0	2	D4-0121
District 8/9	2/19/2021	Round Table	1.0	1	D8-0221
BOWM	2/17/2021	Energy Storage Systems	1.5	1	WM-0221
District 5	12/1/2021	Current Issues, Code Issues, Round Table	3.0	1	D5m-1220

	12/1/2021	Current Issues, Code Issues, Round Table	3.0	1	D5f-1220
	2/4/2021	Round Table - Reopening Schools	3.0	1	D5m-0221
	2/4/2021	Round Table – Reopening Schools	3.0	1	D5f-0221
District 6	2/11/2021	Round Table	2.5	1	D6-0221
District 11	2/9/2021	Official Interpretation 2013-02 COVID Inspection Protocol	2.5	2	A11-0221

8b. Review Application for Continuing Education - The BOCC previously reviewed and approved the following completed continuing education.

Name	Date	Course Description	CEU's	Cat	Course No.
Robert de Sousa	1/27/2021	Solar Ready Provisions of the 9 th Edition and IECC Updates	1.0	1	C-3094*
	1/27/2021	Top 10 Things you Need to Know	1.0	1	C-3039*
	12/31/2020	Truss Fundamentals - Simpson O/L ICC #1025-6443	2.0	1	C-2742*
Ronald Durgin	1/27/2021	Improving Earthquake Performance on Mobile Homes offered by FEMA ICC# 17338	1.5	1	C-3214
Mark Menard	2/19/2021	Deck Building 101 – Beginner's Course – Simpson On Line ICC #1025-157	1.0	1	C-2546*
Patrick Sands	1-2/2021	Annual HazMat Refresher	4.0	1	C-1955*
Bryan Butler	1/23/2021	6 HR Online MA Unrestricted CE offered by Bldrs License Trng Inst – 012205	6.0	1	C-3007*
	1/22/2021	6 HR CSL Cont Ed Bldrs Lic Trng Inst – 012206	6.0	1	C-2632
Russ Wheeler	2/16/2021	2015 Commercial Building Inspector: Wall Construction and Coverings IC# 117740	1.0	1	IC-308

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

a. For Informational purposes:

There are currently:

- * Active and Retired: 806 certified building inspectors
 - o 473 Inspector of Buildings
 - o 333 Local
- * Active ONLY: 630 certified building inspectors
 - o 332 Inspector of Buildings
 - o 241 Local
 - o 57 Conditional local building inspectors
- * Qualifications Approved
 - o 660 individuals' qualifications have been approved to take the exams, not currently affiliated
- * 698 certified building inspectors required to have 45 credit hours
 - o 485 More than 45 credit hours
 - o 183 Less than 45 credit hours
 - o 43 between 44 – 40 credit hours
 - o 140 Less than 40 credit hours
 - o 30 have 0 credit hours
- * 160 certified building inspectors required to have less than 45 credit hours – certified within current training cycle
 - o 66 More than 45 credit hours

b. On a Motion by John Naff and seconded by Jeff Clemons is was unanimously voted to adjourn.