



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

YVONNE HAO
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Office of Public Safety and Inspections
1000 Washington Street, Suite 710
Boston, Massachusetts 02118

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

**STATE BOARD OF BUILDING REGULATIONS
AND STANDARDS BUILDING OFFICIAL
CERTIFICATION COMMITTEE**

The Building Official Certification Committee meeting will be held **Tuesday January 2, 2023 @ 9:45 a.m.**

Location: Community Meeting Room
40 Main Street
Charlton, MA 01507

Hybrid* Meeting held in person with access through Teams for remote participation.
***All voting was taken in Roll call format**

Roll Call

a. Jeffrey Clemons, Chair BOWM	<input type="checkbox"/> present	X absent
b. Andrew Bobola, Vice Chair, BBRS Representative	<input type="checkbox"/> present	X absent
c. David Fuller, MBCIA	X present	<input type="checkbox"/> absent
d. Michael Clancy, SEMBOA	X present	<input type="checkbox"/> absent
e. Henry Fontaine, MetroWest	X present	<input type="checkbox"/> absent
f. John Naff, Member At Large	X present	<input type="checkbox"/> absent
g. Michael Giampietro, Member at Large	X present	<input type="checkbox"/> absent
h. Kevin Ross, Member at Large	X present	<input type="checkbox"/> absent
i. Jeff Richards, Member at Large	<input type="checkbox"/> present	X absent
j. Kevin Sweet, MMA Representative	X present	<input type="checkbox"/> absent
k. VACANT, Member of Academia	<input type="checkbox"/> present	X absent

Meeting called to order by at 9:49 AM

- 1) **Review/Vote** Meeting Minutes for December 5, 2023
David Fuller made a motion to approve the BOCC meeting minutes for December 5, 2023, and was seconded by John Naff. The motion passed unanimously.
- 2) **Review/Discuss** Executive Director Report
Acting Executive Director Andrew Bridges informed the subcommittee that the BOCC forms are nearly finished being updated and will be ready to be reviewed by the subcommittee during the February meeting. The subcommittee was also informed that the CEUs voted on at this meeting would be added to the CEU tracking list and updated online before the end of January.
- 3) **Application for Certification Packets:**



- a) Christopher Regan
David Fuller made a motion to approve the application for certification packet for Christopher Regan. The motion was seconded by Michael Clancy. The motion passed unanimously.
- b) Eric Roberts
David Fuller made a motion to approve the application for certification packet for Eric Roberts. The motion was seconded by Kevin Ross. The motion passed unanimously.
- c) Jorge Martins
David Fuller made a motion to approve the application for certification packet for Jorge Martins. The motion was seconded by Henry Fontaine. The motion passed unanimously.

4) **Examination Approval Packets:**

- a) Cory Percival
John Naff made a motion to deny the examination approval packet for Cory Percival due to a lack of 5 years' experience. The motion was seconded by David Fuller. The motion passed unanimously.
- b) Dale DiMeco
John Naff made a motion to approve the examination approval packet for Dale DiMeco. The motion was seconded by David Fuller. The motion passed unanimously.
- c) Dorian Page
David Fuller made a motion to deny the examination approval packet for Dorian Page due to a lack of 5 years' experience. The motion was seconded by Kevin Ross. The motion passed unanimously.
- d) Frank Murphy
John Naff made a motion to approve the examination approval packet for Frank Murphy. The motion was seconded by Michael Clancy. The motion passed unanimously.
- e) Gary Clements
David Fuller made a motion to deny the examination approval packet for Gary Clements. The motion was seconded by Kevin Sweet. The motion passed unanimously.
- f) Marcos de Oliviera
John Naff made a motion to table the application for Marcos de Oliviera. Henry Fontaine seconded the motion. David Fuller and Michael Clancy abstained from the motion. The motion passed with
- g) Nelson Fiega Jr.
John Naff made a motion to deny the examination approval packet for Nelson Fiega Jr. due to a lack of 5 years' experience. The motion was seconded by Kevin Ross. The motion passed unanimously.
- h) Philip Gallo
David Fuller made a motion to approve the examination approval packet for Philip Gallo. The motion was seconded by John Naff. The motion passed unanimously.
- i) Stephen Wesolowski
John Naff made a motion to deny the examination approval packet for Stephen Wesolowski due to a lack of 5 years' experience. The motion was seconded by David Fuller. The motion passed unanimously.
- j) Steve Opachinski
David Fuller made a motion to approve the examination approval packet for Steve Opachinski. The motion was seconded by Henry Fontaine. The motion passed unanimously.

k) Steven Eckman
John Naff made a motion to deny the examination approval packet for Steven Eckman due to a lack of 5 years' experience. The motion was seconded by Michael Clancy. The motion passed unanimously.

l) Donald Zdunczyk
John Naff made a motion to deny the examination approval packet for Donald Zdunczyk due to a lack of 5 years' experience. The motion was seconded by David Fuller. The motion passed unanimously.

5) **Extension of Time Requests**

- a) Ben Lebowitz
Michael Clancy made a motion to approve the 1st, 6-month extension and John Naff seconded the motion. The motion passed unanimously.
- b) David Anderson
John Naff made a motion to approve the 3rd and final, 1 year extension and David Fuller seconded the motion. The motion passed unanimously.
- c) Michael Mercurio
John Naff made a motion for a 6-month extension pending information on what tests have been taken prior to March 27th, 2023 and how many extensions have been requested previously. The motion was seconded by Henry Fontaine. The motion passed unanimously.

6) **New Employee Report Form**

- a) Ed Bayly
John Naff made a motion to deny the New Employee Report Form for Ed Bayly. Henry Fontaine seconded the motion. The motion passed unanimously.
- b) Gary Clements
John Naff made a motion to deny the New Employee Report Form for Gary Clements. Henry Fontaine seconded the motion. The motion passed unanimously.
- c) Jason Forgue
David Fuller made a motion to approve the New Employee Report Form for Jason Forgue. Kevin Ross seconded the motion. The motion passed unanimously.
- d) John Mushinsky
John Naff made a motion to table the New Employee Report Form for John Mushinsky and have him attend a future meeting to discuss his application with the board. David Fuller seconded the motion. The motion passed unanimously.
- e) Joseph Lococo
David Fuller made a motion to approve the New Employee Report Form for Joseph Lococo. John Naff seconded the motion. The motion passed unanimously.
- f) Joseph Sheehan
John Naff made a motion to approve the New Employee Report Form for Joseph Sheehan. Henry Fontaine seconded the motion. The motion passed unanimously.
- g) Paul Muscatiello
David Fuller made a motion to table the New Employee Report Form for Paul Muscatiello pending a copy of resume and an examination approval packet. Kevin Ross seconded the motion. The motion passed unanimously.
- h) Stavrova Orfanos
John Naff made a motion to approve the New Employee Report Form for Stavrova Orfanos. Kevin Ross seconded the motion. The motion passed unanimously.
- i) Stephen Opachinski
John Naff made a motion to approve the New Employee Report Form for Stephen Opachinski pending a notarized signature from town manager. Henry Fontaine seconded the motion. The motion passed unanimously.

7) **Retirement Notice**

N/A

8) Applications for Continuing Education

a) Form A

BE-35

Construction Site Safety

780 CMR Chapter 10: Means of Egress

780 CMR 110.R7: Certification of Inspectors

2015 Pool and Spa Code Section 305

780 CMR Chapter 7: Fire and Smoke Protection

DF KR motion to approve as submitted.

b) Form B

Bill Footer - Michael Clancy made a motion to approve the submitted Form Bs for 1 credit hour, and David Fuller seconded the motion. The motion passed unanimously.

David Veleta - John Naff made a motion to approve David Valeta a total of 21.5 hours. The courses shall be amended as the Springfield AIC course will receive 4 hours instead of 5 and the hazardous waste course will receive 0 hours. Kevin Ross Seconded the motion. The motion passed unanimously.

James Leitch - John Naff made a motion to approve the continuing education for 20.5 hours as 9.5 hours of course description was missing from the submission. David Fuller seconded the motion. The motion passed unanimously.

John Bavaso - John Naff made a motion to approve the Form B's as submitted. Henry Fontaine seconded the motion. The motion passed unanimously.

Mark Snow - David Fuller made a motion to approve the Form B's as submitted. John Naff seconded the motion. The motion passed unanimously.

MBCIA - John Naff made a motion to approve the Form Bs as submitted. David Fuller seconded the motion. The motion passed unanimously.

Tony Whitman- John Naff made a motion to approve the Form Bs as submitted. David Fuller seconded the motion. The motion passed unanimously.

9) Additional Business/ Other matters as not reasonably anticipated 48 hours in advance of meeting.

Jason Tenney- David Fuller made a motion to approve the examination approval request for Jason Tenney per the additional information Mr. Tenney submitted to supplement his application to the subcommittee. John Naff seconded the motion. The motion passed unanimously.

Andrew DeLuca- David Fuller made a motion to approve the examination approval request for Andrew DeLuca per the additional information Mr. DeLuca submitted to supplement his application to the subcommittee.

Henry Fontaine seconded the motion. The motion passed unanimously.

a) BOCC next meeting date February 7, 2023

After a discussion of the location for the next BOCC meeting, the location would be announced at a future date and a draft rotation of meeting locations would be brought to the subcommittee for review.

b) Adjournment

Michael Clancy made a motion to adjourn the meeting. David Fuller seconded the motion. The motion passed unanimously.

Meeting adjourned at 11:39 AM