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d

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

November 18th, 2025, from 9am to 1pm
DOL Satellite Office, 365 East St., Tewksbury, MA 01876

Meeting Minutes
Meeting called to order at 9:03 AM

a. Michael Giampietro, Chair, Member at Large	<input type="checkbox"/> present <input checked="" type="checkbox"/> absent
b. John Naff, Vice Chair, Member at Large	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
c. David Fuller, MBCIA	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
d. Michael Clancy, SEMBOA	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
e. Henry Fontaine, MetroWest	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
f. Andrew Bobola, BBRS Representative	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
g. George Peterson, BOWM	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
h. Kevin Ross, Member at Large	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
i. Mark Robidoux, Member at Large	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
j. Anthony Marino, MMA Representative	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
k. VACANT, Member of Academia	<input type="checkbox"/> present <input type="checkbox"/> absent

1) Review/Vote Meeting Minutes for October 7, 2025

Vice-Chair John Naff raised topic of October 7, 2025, BOCC meeting minutes. Andrew Bobola motioned to approve minutes, seconded by David Fuller. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

2) Review/Discuss Executive Director Report

Vice-Chair John Naff raised topic of Executive Director Report. Executive Director Tammy Gropman stated there was nothing to report for this meeting.

3) Review/Discuss Board Counsel Report

Vice-Chair John Naff raised topic of Board Counsel Report. Board Counsel Charles Kilb noted that a previous agenda item to review draft changes of 780 CMR 110.R7 had been moved to the December 2025 BOCC meeting at the request of Chair Michael Giampietro.

4) Hearings

a) BOCC 10-2025 – Michael Spera - Appeal of October 2025 Meeting – Denial of Exam Approval

Vice-Chair John Naff opened the hearing, established procedures, and conducted roll call of members present. Michael Spera was in attendance and was sworn in. Board Counsel Kilb provided summary of Michael Spera's application and denial by BOCC, which cited a lack of five years of supervisory construction experience. Michael Spera testified that his original resume did not adequately represent his experience and provided detailed background in supervision of construction. David Fuller motioned to approve Mr. Spera's application, seconded by Andrew Bobola. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

5) Request for Appearance

a) Antonelli, Daniel

Vice-Chair John Naff introduced Daniel Antonelli's request for appearance. Mr. Antonelli was present, provided background, and requested relief from BOCC. Board Counsel Kilb reviewed timeline of submissions and explained regulatory requirements. Haverhill Building Commissioner Thomas Bridgewater also appeared to provide background. It was noted that Mr. Antonelli was briefly issued an extension before seeking examination approval, however, the period of that extension was only a little over a week before Mr. Antonelli filed an application for examination approval, no examinations were taken during the period of this error. The Committee held discussion and informed Mr. Antonelli that pursuant to 780 CMR 110.R7, he would need to retake all three exams and could not continue to work as a Conditional Local in the interim.

6) Course Review

a) DCR – Local Substantial Damage Planning

Vice-Chair John Naff introduced topic of DCR Course Review. Kevin Ross motioned to approve DCR course, seconded by Mark Robidoux. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

7) Examination Approval Packets

Vice-Chair John Naff introduced Examination Approval Packets for review.

a) Blaisdell, Justin

John Naff motioned to approve Exam Approval Request, seconded by Michael Clancy. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

b) Bowlin, Eric J.

Kevin Ross motioned to approve Exam Approval Request, seconded by George Peterson. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

c) Colonetti, Leonardo R.

John Naff motioned to approve Exam Approval Request, seconded by Andrew Bobola. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

d) Dahlen, Colin J.

Andrew Bobola motioned to approve Exam Approval Request, seconded by Mark Robidoux. A roll call vote was held. George Peterson opposed the motion, none abstained. Motion passed with majority.

e) Hearn, William

Kevin Ross motioned to approve Exam Approval Request, seconded by David Fuller. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

f) Hudson, Stephen A.

John Naff motioned to approve Exam Approval Request, seconded by Michael Clancy. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

g) Kelly, Brian

David Fuller motioned to approve Exam Approval Request, seconded by Henry Fontaine. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

h) Lombardi, Robby D.

George Peterson motioned to approve Exam Approval Request, seconded by Mark Robidoux. Andrew Bobola opened discussion regarding the applicant's experience. A roll call vote was held. John Naff opposed, none abstained. Motion passed with majority

i) Parris, Andrew

David Fuller motioned to approve Exam Approval Request, seconded by Kevin Ross. Andrew Bobola opened discussion regarding the applicant's experience. David Fuller rescinded original motion and motioned to deny Exam Approval Request, seconded by Michael Clancy. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

j) Ready, Joseph D.

John Naff motioned to approve Exam Approval Request, seconded by Henry Fontaine. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

k) Whalen, Michael J.

David Fuller motioned to approve Exam Approval Request, seconded by Michael Clancy. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

l) Gatta, Robert

David Fuller motioned to deny Exam Approval Request, seconded by Henry Fontaine. Robert Gatta appeared and provided detailed background in supervision of construction. David Fuller rescinded original motion and motioned to table application for Mr. Gatta to provide updated resume to BOCC staff, seconded by Henry Fontaine. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

8) **Application for Certification Packets**

Vice-Chair John Naff introduced Application for Certification Packets for review.

- a) Comeau, Charles P. – Massachusetts Certified Building Official - Avon
- b) DeLuca, Nicholas Q. – Local Inspector – No Affiliate
- c) Garvey, Christopher J. – Local Inspector - Quincy
- d) Kulikowski, David - Massachusetts Certified Building Official - Norfolk
- e) Lacroix, Jason – Local Inspector – North Reading
- f) Noel, Emily – Local Inspector - Brookline
- g) Sullivan, Michael J. – Local Inspector - Holyoke
- h) Teleau, Jean P. – Local Inspector - Boston

John Naff motioned to approve all Application for Certification Packets, seconded by David Fuller. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

9) New Employee Report Form

Vice-Chair John Naff introduced New Employee Report Forms for review. David Fuller raised question of Brian Duval working in seven towns. John Naff questioned Board Counsel Kilb, who confirmed there is nothing in the regulations limiting the number of towns in which an inspector can serve.

- a) Allan, Martin J. - Burlington
- b) Allard, Shaun N. - Methuen
- c) Contenta, Ryan - Hancock
- d) Duval, Brian - Adams
- e) Gatta Jr, Robert A. - Everett
- f) Meczywor, Joseph D. - Westfield
- g) Nunez, Chris - Springfield
- h) Palmer, Rodman - Halifax
- i) Ready, Joseph D. - Bedford
- j) Reed, Michael - Woburn
- k) Spera, Michael - Palmer
- l) Douglass, Richard K. – Chelsea

E.D. Tammy Gropman raised discussion of Richard Douglass, whose New Employee Report Form had been separated from the others for administrative purposes.

E.D. Gropman noted that Mr. Douglass had received exam approval in 2024 but hadn't been processed in the system, meaning no Building Official number has been issued. Vice-Chair John Naff questioned whether or not Mr. Douglass was certified and noted that he would need to resubmit his New Employee Report Form with the City Manager as appropriate appointing authority rather than the Building Commissioner.

David Fuller motioned to acknowledge New Employee Report Forms with the exceptions of Robert Gatta and Richard Douglass, whose forms would be tabled until the next meeting; seconded by George Peterson. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

10) Extension of Time Request

- a) Adams, Brian C.
David Fuller motioned to approve 1st Extension Request for a period of six months with a new expiration date of 04/15/2026, seconded by Michael Clancy. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.
- b) Cabral, Geneva
Michael Clancy motioned to approve 1st Extension Request for a period of six months with a new expiration date of 07/06/2026, seconded by Andrew Bobola. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.
- c) Douglass, Richard K.
John Naff motioned to table until the next meeting to get clarification on an issue with a new employee report form, seconded by David Fuller. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.
- d) Fabian, Jeffrey
E.D. Tammy Gropman noted that while Mr. Fabian had stated so on his application, BOCC had no record of exam approval from him, and had made repeated requests with no response. Michael Clancy motioned to table matter and to request that applicant appear/produce exam approval at next BOCC meeting, seconded

by Henry Fontaine. A roll call vote was held. None opposed, Andrew Bobola abstained. Motion passed with majority.

e) Kirchner, Richard

David Fuller motioned to approve 1st Extension Request for a period of six months with a new expiration date of 06/17/2026, seconded by Andrew Bobola. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

f) Massey, Andrew W.

Andrew Bobola motioned to approve 1st Extension Request for a period of six months with a new expiration date of 04/28/2026, second by David Fuller. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

g) Reidy, Thomas

Kevin Ross motioned to approve 1st Extension Request for a period of six months with a new expiration date of 05/19/2026, seconded by David Fuller. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

h) Ricketts, Evan

Michael Clancy motioned to approve 1st Extension Request for a period of six months with a new expiration date of 05/12/2026, seconded by Henry Fontaine. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

11) Applications For Continuing Education

Vice-Chair John Naff introduced topic of Continuing Education Applications for review.

a) Form A

- i) 9.24.25 District 4 meeting sign in sheet
- ii) 10.7.25 Meeting
- iii) 10.9.25 Train the trainer
- iv) 10.15.25 BOWM Sign in Sheets
- v) 10.15.25 DCR Flood standards
- vi) 10.15.25 SEMBOA – state report
- vii) 10.17.25 Boston ISD
- viii) 10.23.25 District 12

David Fuller motioned to approve Form A submissions, seconded by Mark Robidoux. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

b) Form B

- i) Bashista, Mark – 1 hour
- ii) DeMarco, Stephen – 1.25 hours
- iii) Dindo, Scott – 1 hour
- iv) Fuller, David – 1 hour
- v) Morash, Jeffrey – 3 hours
- vi) Papa, Ilir – 12 hours

John Naff motioned to approve Form B submissions, seconded by George Peterson. A roll call vote was held. None opposed, none abstained. Motion passed unanimously.

12) Other matters Not Reasonably Anticipated 48 hours in Advance of Meeting

Vice-Chair John Naff raised topic of other matters not reasonably anticipated. No matters were discussed.

13) Investigatory Conference – CLOSED per M.G.L c. 112, § 65C

Vice-Chair John Naff noted there were no Investigatory Conference matters to discuss.

14) Quasi-Judicial – CLOSED per M.G.L. c. 30A, §, 18.(d)

Vice-Chair John Naff noted that there were no Quasi-Judicial matters to discuss.

Andrew Bobola motioned to adjourn meeting, seconded by Michael Clancy.

Board meeting adjourned at 10:20 AM.

Item Relied Upon

Agenda

Draft Minutes

Hearing Submissions

Applications for Certification & Examination

Continuing Education Submissions.

New Employee Report Forms

Extension of Time Requests