



**MAURA HEALEY**  
GOVERNOR

**KIM DRISCOLL**  
LIEUTENANT GOVERNOR

**ERIC PALEY**  
SECRETARY, EXECUTIVE OFFICE  
OF ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
One Federal Street, Suite 600  
Boston, Massachusetts 02110-2012

**LAYLA R. D'EMILIA**  
UNDERSECRETARY, CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS**  
**BUILDING OFFICIAL CERTIFICATION COMMITTEE**

February 3rd, 2026, from 9am to 1pm  
DOL Office, One Federal Street, Boston, MA 02110  
Sixth Floor, Topaz Room

**Meeting Minutes**

**Meeting called to order at 9:02 AM**

- |   |   |
|---|---|
| a. Michael Giampietro, Chair, Member at Large | <input checked="" type="checkbox"/> present <input type="checkbox"/> absent |
| b. John Naff, Vice Chair, Member at Large     | <input type="checkbox"/> present <input checked="" type="checkbox"/> absent |
| c. David Fuller, MBCIA                        | <input checked="" type="checkbox"/> present <input type="checkbox"/> absent |
| d. Michael Clancy, SEMBOA                     | <input checked="" type="checkbox"/> present <input type="checkbox"/> absent |
| e. Henry Fontaine, MetroWest                  | <input checked="" type="checkbox"/> present <input type="checkbox"/> absent |
| f. Andrew Bobola, BBRS Representative         | <input checked="" type="checkbox"/> present <input type="checkbox"/> absent |
| g. George Peterson, BOWM                      | <input checked="" type="checkbox"/> present <input type="checkbox"/> absent |
| h. Kevin Ross, Member at Large                | <input checked="" type="checkbox"/> present <input type="checkbox"/> absent |
| i. Mark Robidoux, Member at Large             | <input checked="" type="checkbox"/> present <input type="checkbox"/> absent |
| j. Anthony Marino, MMA Representative         | <input checked="" type="checkbox"/> present <input type="checkbox"/> absent |
| k. VACANT, Member of Academia                 | <input type="checkbox"/> present <input type="checkbox"/> absent            |

**1. Review/Discuss/Vote**

Chair Giampietro introduced topic of BOCC meeting minutes.

a. Meeting Minutes for December 2, 2025

Andy Bobola motioned to approve meeting minutes, seconded by Anthony Marino. A roll call vote was held, none opposed, Michael Clancy abstained. Motion passed with majority.

b. Meeting Minutes for January 6, 2026

Andy Bobola motioned to approve meeting minutes, seconded by George Peterson. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

**2. Review/Discuss - Executive Director Report**

Chair Giampietro introduced topic of Executive Director Report. Executive Director Tammy Gropman discussed draft of 780 CMR 110.R7, and recommended committee review CEU requirements and education policy. E.D. Gropman also spoke on quality of education, as well as Form A submissions and course approval process.

### **3. Review/Discuss - Board Counsel Report**

Chair Giampietro introduced topic of Board Counsel Report. Board Counsel Charles Kilb stated there was nothing to report as he would be discussing 780 CMR 110.R7 draft changes under agenda item #5. Chair Giampietro raised possibility of making draft changes available for public comment at a future meeting.

### **4. Discuss/Vote - Course Review**

Chair Giampietro introduced topic of Course Review.

a. The Municipal Opt-In Specialized Energy Code for Commercial Buildings (PSD)

b. Residential Real World Energy Code Compliance and Enforcement Challenges in MA (PSD)

Kevin Ross motioned to approve both courses, seconded by David Fuller. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

### **5. Review/Discuss – 780 CMR 110.R7 Regulation**

Chair Giampietro introduced topic of 780 CMR 110.R7 Regulation draft changes.

Board Counsel Kilb discussed draft changes and noted that the most updated draft has taken the BOCC's existing education policy and incorporated that policy without substantive changes. In particular, he identified definitions for Category 1 and Category 2 continuing education courses. Board Counsel Kilb noted that consistent with existing policy, the new language would require 30 hours of credits to be in Category 1 courses, while the remaining 15 may be completed in Category 2 courses. The committee discussed education credits, noting the existing policy stating a maximum of ten hours for single multi-day course might be worth reconsidering. Board Counsel Kilb discussed draft changes relative to registrants who fail to complete continuing education credits within the allotted three-year period, allowing for 90 days beyond expiration to complete minimum requirements. Chair Giampietro stated that BOCC should consider mandating topics for Category 1 courses and in response to inquiry from counsel suggested that Conditional appointees may only receive credit for Category 1 courses.

### **6. Examination Approval Packets**

Chair Giampietro introduced topic of Examination Approval Packets.

a. Ballard, Timothy J (Kevin Ross recused)

George Peterson motioned to approve examination packet, seconded Henry Fontaine. A roll call vote was held, none opposed, none abstained. Motion passed with majority.

b. Cogliano, Anthony

David Fuller motioned to approve examination packet, seconded Michael Clancy. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

c. Dacey, Paul

Michael Clancy motioned to approve examination packet, seconded by Andy Bobola. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

d. Despres, Michael E

David Fuller motioned to approve examination packet, seconded by Henry Fontaine. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

e. Garside, Matthew R

David Fuller raised question regarding the applicant's experience. Andy Bobola also stated concern with experience. David fuller motioned to deny examination packet, seconded by Andy Bobola. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

f. Indresano, Stephen E

David Fuller motioned to approve examination packet, seconded by Kevin Ross. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

g. LeFrancois, Randal

David Fuller motioned to approve examination packet, seconded by George Peterson. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

h. Leger, Chandler J

Kevin Ross motioned to approve examination packet, seconded by Andy Bobola. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

i. Page, Hugh

Kevin Ross motioned to approve examination packet, seconded by Michael Clancy. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

j. Sparks, Scott M

George Peterson motioned to approve examination packet, seconded by Michael Giampietro. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

k. Vigneault, Branden

David Fuller motioned to approve examination packet, seconded Kevin Ross. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

i. Vincent, Christopher A

Kevin Ross motioned to approve examination packet, seconded Henry Fontaine. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

## **7. Application for Certification Packets**

Chair Giampietro introduced topic of Application for Certification Packets.

a. Choiniere, Steven

David Fuller motioned to approve certification packet, seconded by Andy Bobola. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

b. Rowe, Christopher

George Peterson motioned to approve certification packet, seconded by Kevin Ross. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

c. Schneider, Dana

Michael Clancy motioned to approve certification packet, seconded by Henry Fontaine. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

d. Spera, Michael

Kevin Ross motioned to approve certification, seconded Andy Bobola. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

e. Vitorino Da Silva, Eric

Michael Clancy raised questioned as to whether applicant had been approved to take exams in Massachusetts as they were seeking a reciprocal license. Dave Fuller noted that the applicant had taken and passed the required exams and motioned to approve certification packet, seconded by Mark Robidoux. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

**8. New Employee Report Form**

Chair Giampietro introduced topic of New Employee Report Forms.

a. Bettencourt, Leo

Andy Bobola motioned to acknowledge New Employee Report Form, seconded by Mark Robidoux. Committee discussed details of New Employee Report Form and questioned timeline of appointment. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

b. Bowlin, Eric

Kevin Ross motioned to acknowledge New Employee Report Form, seconded by Andy Bobola. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

c. Brogan, Michael

David Fuller motioned to acknowledge New Employee Report Form, seconded by Kevin Ross. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

d. Crowley, John

Kevin Ross motioned to acknowledge New Employee Report Form, seconded by Michael Clancy. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

e. Hebert, Mark

Andy Bobola motioned to acknowledge New Employee Report Form, seconded by Henry Fontaine. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

f. Indresano, Stephen E

David Fuller motioned to acknowledge New Employee Report Form, seconded by George Peterson. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

g. Leger, Chandler J

Kevin Ross motioned to acknowledge New Employee Report Form, seconded by Henry Fontaine. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

h. Savard, Michael

David Fuller motioned to acknowledge New Employee Report Form, seconded by Michael Giampietro. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

**9. Extension of Time Request**

Chair Giampietro introduced topic of Extension of Time Requests.

a. Bettencourt, Leo

Michael Clancy questioned time of appointment. Subcommittee discussed timeline of the applicant's appointment as a Local Inspector and Conditional Building Commissioner. Counsel noted that there

is nothing in the regulations retroactively extending a conditional appointment, however the BOCC has allowed a short grace period, however in this case counsel noted the conditional appointment would have ended over a year ago and he was unaware of the BOCC ever granting a request in such circumstances. Mark Robidoux motioned to approve Extension of Time Request, seconded by David Fuller. A roll call vote was held:

Yes: David Fuller, George Peterson, Mark Robidoux

No: Michael Clancy, Henry Fontaine, Andy Bobola, Kevin Ross, Anthony Marino

Abstained: Michael Giampietro

Motion failed to pass.

In further discussion, the majority of members indicated they would not support granting an extension. The chair noted as no extension was granted, he would move on to the next agenda item.

b. Boron, Frank

Kevin Ross noted that the applicant's previous Extension of Time Request had been denied. Members also noted that this applicant's conditional appointment had expired an even longer period than the last applicant. Michael Clancy motioned to deny Extension of Time Request, seconded by Andy Bobola. A roll call vote was held, none opposed, George Peterson abstained. Motion passed with all other members voting yes.

c. Burruss, William

David Fuller motioned to approve the applicant's first six-month Extension of Time, seconded by Henry Fontaine. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

d. Slepoy, Robert

Kevin Ross raised question as to whether the applicant had submitted proof of examinations already passed. Board staff noted that this was the applicant's second Extension of Time Request, and that proof of examination had been submitted with the first request. Andy Bobola motioned to deny Extension of Time Request for reasons of insufficient information, seconded by Anthony Marino. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

Mr. Slepoy joined meeting and requested clarification for denial. David Fuller stated that the application contained insufficient information to support the request. The applicant then supplemented his request by indicating that the extension was needed to take care of an injured family member. Mark Robidoux motioned to reconsider and grant the applicant's second six-month Extension of Time, seconded by George Peterson. A roll call vote was held:

Yes: David Fuller, George Peterson, Kevin Ross, Mark Robidoux, Anthony Marino

No: Michael Clancy, Henry Fontaine, Andy Bobola

Abstained: Michael Giampietro

e. Sullivan, James J

David Fuller motioned to approve first six-month Extension of Time Request, seconded by Kevin Ross. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

**10. Applications For Continuing Education**

Chair Giampietro introduced topic of Applications for Continuing Education.

a. Form A Submissions

- i. 9\_24\_25 Substantial Damage Planning
- ii. 11\_19\_25 Floodplain Development Permitting
- iii. 12\_10\_25 District 8 meeting
- iv. 1\_13\_26 Braintree
- v. 1\_13\_26 Metro West
- vi. 1\_14\_26 District 8
- vii. 1\_14\_26 SEMBOA attendance
- viii. 01\_15\_26 MBCIA attendance
- ix. 1\_17\_26 District 8 Chapter 34 meeting
- x. 1\_21\_26 BOWM assign in
- xi. 1\_21\_26 Being a Floodplain Admin
- xii. 1\_26\_26 District 7 Chapter 34 meeting

David Fuller motioned to accept all Form A submissions, seconded by Kevin Ross. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

**b. Form B**

- i. Aziev, Shukhrat - 1
- ii. Fitzgerald, Don – 1.5
- iii. Kelly, James - 1
- iv. LaFlamme, Daniel - 2
- v. Marshall, Pamela - 27
- vi. Morash, Jeff - 1
- vii. Odom, Cheryl - 17
- viii. Pugliese, William - 8
- ix. Raccuia, Philip –
- x. Sinibaldi, Robert - 1
- xi. Speroni, Robert - 1
- xii. Tomaso, Kevin - 1
- xiii. Winchester, Paul – 34.75
- xiv. Yanovitch, Michael – 16

David Fuller motioned to accept all Form B submissions with noted amendments, seconded by Kevin Ross. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

**11. Additional Business/Other Matters Not Anticipated 48 hours in Advance of Meeting**

Chair Giampietro introduced topic of matters not reasonably anticipated 48 hours in advance of meeting. Committee discussed March meeting in Norfolk, as well as tentative schedule and locations for remainder of 2026.

Andy Bobola motioned to adjourn, seconded by David Fuller. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

**Meeting adjourned at 10:58 AM.**

**Items Relied Upon**

Agenda  
Applications for Certification  
New Employee Report Forms  
Extension of Time Requests  
Examination Applications

## Applications for Continuing Education