



**MAURA HEALEY**  
GOVERNOR

**KIM DRISCOLL**  
LIEUTENANT GOVERNOR

**YVONNE HAO**  
SECRETARY, EXECUTIVE OFFICE  
OF ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Office of Public Safety and Inspections**  
1000 Washington Street, Suite 710  
Boston, Massachusetts 02118

**LAYLA R. D'EMILIA**  
UNDERSECRETARY, CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**STATE BOARD OF BUILDING REGULATIONS  
AND STANDARDS BUILDING OFFICIAL  
CERTIFICATION COMMITTEE**

**Tuesday May 7, 2024 @ 9:00 a.m.**

Location: 365 East Street  
Anne Sullivan Building  
Tewksbury MA, 01876

**Hybrid Meeting**

The meeting was called to order at 9:05 AM.

Roll Call

a. Michael Giampietro, Chair, Member at Large	X present	<input type="checkbox"/> absent
b. John Naff, Vice Chair, Member at Large	X present	<input type="checkbox"/> absent
c. David Fuller, MBCIA	X present	<input type="checkbox"/> absent
d. Michael Clancy, SEMBOA	X present	<input type="checkbox"/> absent
e. Henry Fontaine, MetroWest	X present	<input type="checkbox"/> absent
f. Andrew Bobola, BBRS Representative	X present	<input type="checkbox"/> absent
g. George Peterson, BOWM	X present	<input type="checkbox"/> absent
h. Kevin Ross, Member at Large	X present	<input type="checkbox"/> absent
i. VACANT, Member at Large	<input type="checkbox"/> present	X absent
j. Kevin Sweet, MMA Representative	X present	absent
k. VACANT, Member of Academia	<input type="checkbox"/> present	X absent

**1) Review/Vote Meeting Minutes for April 2, 2024**

John Naff made a motion to approve the meeting minutes for April 2, 2024. Kevin Ross seconded the motion. The motion passed unanimously.

David Fuller and Andrew Bobola joined the meeting after this item and participated in all future motions.

**2) Review/Discuss Executive Director Report**

a) Executive Director Christopher Rogers noted that previously voted on revised BOCC forms were now available for building officials to access on the BOCC website. Old forms will be accepted until August 1<sup>st</sup> 2024.

It was noted additionally that CEUs are continuing to be updated. Building Officials can reach out to staff to address any concerns with their CEUs.

b) Retirement Notices

Chair Michael Giampietro informed the subcommittee that anyone interested in



pursuing part time work as a building official should **not** submit a retirement notice to the state. Executive Director Christopher Rogers confirmed that only those wishing to relinquish their title as building official should submit a request. Staff will create a form for building officials to formally request a retirement notice.

c) Onboarding

Chief of Buildings Richard Baldacci spoke on this item.

i) Onboarding Attendees

There is currently an onboarding class in process that began on May 6<sup>th</sup>, 2024 and will continue for another 7 weeks.

ii) CEU class credits

Richard Baldacci introduced Ross Seavey, an education coordinator for the Division of Occupational Licensure. Many portions of updating Onboarding and further education are currently being developed with Mr. Seavey.

John Naff made a motion to allow retired building officials to work as a conditional appointee for a town for 18 months consistent with other conditional appointees and to update the retirement form for building officials as discussed during the meeting. Andrew Bobola seconded the motion. A roll call vote was held where Michael Giampietro voted yes, John Naff voted yes, David Fuller voted yes, Michael Clancy voted no, Henry Fontaine voted yes, Andrew Bobola voted yes, George Peterson voted no, Kevin Ross voted no, and Kevin Sweet voted yes. The motion passed 6 in favor, 3 against.

**3) Application for Certification Packets:**

a) Basil Congro

Andrew Bobola made a motion to approve the application for certification for Basil Congro. Kevin Ross seconded the motion. The motion passed unanimously.

b) Edward Clinton

David Fuller made a motion to approve the application for certification for Edward Clinton. Michael Clancy seconded the motion. The motion passed unanimously.

c) John Walsh

Kevin Ross made a motion to approve the application for certification for John Walsh. Andrew Bobola seconded the motion. The motion passed unanimously.

d) John Mellen

John Naff motion to table to approve the application for John Mellen pending a submission of a passing residential test and resubmitting a notarized application. Andrew Bobola seconded the motion. The motion passed unanimously.

e) Thomas Desimone

David Fuller made a motion to approve the application for certification for Thomas Desimone. John Naff seconded the motion. The motion passed unanimously.

**4) Examination Approval Packets:**

a) Edward Clinton

Andrew Bobola made a motion to table the examination approval packet for Edward Clinton. Michael Clancy seconded the motion. The motion passed unanimously.

b) Ernest Martineau

David Fuller made a motion to approve the examination approval packet for Ernest Martineau. John Naff seconded the motion. The motion passed unanimously.

c) Frederick Uriot

John Naff made a motion to approve the examination approval packet for Frederick Uriot. Andrew Bobola seconded the motion. The motion passed unanimously.

d) James Landry

Kevin Ross made a motion to approve the examination approval packet for James Landry. Michael Clancy seconded the motion. The motion passed unanimously.

e) John Mushinsky

John Naff made a motion to deny the examination approval packet for John Mushinsky. Andrew Bobola seconded the motion. The motion passed unanimously.

f) Melissa MacDonald

John Naff made a motion to approve the examination approval packet for Melissa MacDonald. Henry Fontaine seconded the motion. The motion passed unanimously.

g) Nichloas Jenks

David Fuller made a motion to deny the examination approval packet for Nichloas Jenks. John Naff seconded the motion. The motion passed unanimously.

h) Scott Dalrymple

John Naff made a motion to table the examination approval packet for Scott Dalrymple for more information. Kevin Ross seconded the motion. The motion passed unanimously.

i) Steven Borst

David Fuller made a motion to approve the examination approval packet for Steven Borst pending notarization. John Naf5f seconded the motion. The motion passed unanimously.

## 5) **Extension of Time Requests**

a) Brendan Keane

John Naff made a motion to deny the extension of time request for Brendan Keane. Michael Clancy seconded the motion. The motion passed unanimously.

b) Ciaran McDevitt

David Fuller made a motion to approve the extension of time request for Ciaran McDevitt for the first 6-month extension. HF seconded the motion. The motion passed unanimously.

c) Edward Clinton

This item was addressed later in the meeting.

d) Gregory Salamida

David Fuller made a motion to table the application for more information. Henry Fontaine seconded the motion. The motion passed unanimously.

## 6) **New Employee Report Form**

a) Christopher Canney

John Naff made a motion to acknowledge the new employee report form for Christopher Canney. Kevin Ross seconded the motion. The motion passed unanimously.

b) Damien Cote

Kevin Ross made a motion to acknowledge the new employee report form for Damien Cote. Henry Fontaine seconded the motion. The motion passed unanimously.

c) Felix Zemel

John Naff made a motion to acknowledge the new employee report form for Felix Zemel. Kevin Ross seconded the motion. The motion passed unanimously.

d) Joseph Pinero

David Fuller made a motion to acknowledge the new employee report form for Joseph Pinero. Andrew Bobola seconded the motion. The motion passed unanimously.

e) Nicholas Jenks

David Fuller made a motion to not acknowledge the new employee report form for Nicholas Jenks. John Naff seconded the motion. The motion passed unanimously.

f) Robert Fogarty

Andrew Bobola made a motion to table the new employee report form for Robert Fogarty for more information. Kevin Ross seconded the motion. The motion passed unanimously. Michael Giampietro recused himself from this vote.

g) Robert Walden

John Naff made a motion to acknowledge the new employee report form for Robert Walden. Kevin Ross seconded the motion. The motion passed unanimously.

## 7) **Retirement Notice**

None

## 8) **Applications for Continuing Education**

### a) Form A

Metrowest April 24, 2024

Berkley

Dan Walsh CEU Course

DCR

SEMBOA 10<sup>th</sup> Edition Updates April 10, 2024

Framingham State

Haverhill

Medford

Medway

Shrewsbury

Taunton March 13, 2024 MassSave

Building Systems Commissioning

Residential Ventilation Done Right

C1.3 2023 Mass Commercial Stretch Energy Code Part 3

R3.0 Residential Air Sealing and Ventilation

Residential Stretch Code Mandatory

C1.2 2023 Mass Commercial Stretch Energy Code Part 2

R3.0 Residential Air Sealing and Ventilation

Residential Stretch Code Solar Ready

Yarmouth

David Fuller made a motion to approve the Form A's as submitted. John Naff seconded the motion. The motion passed unanimously.

### b) Form B

Asmann

Bryan Gorman

Chris Regan

Daniel Laflamme

David McRae

Geard McCarty

Gerald Garner

Gerard McCarty

Jeff Morash

Joseph Lipoma

Karl Johnson

Kevin Lagimonier

Kevin Ross

Michael Giampietro

Patrick Finn

Paul White  
Robert Dougan  
Scott Dindo  
Sean Lydon  
Shukhrat Aziev  
Stephen DeMarco  
Stephen Welch  
Thomas Kennedy  
Tony Whitman

Kevin Ross recused himself from reviewing and voting on his Form B. After a brief discussion, John Naff made a motion to approve the Form B's as submitted.

George Peterson seconded the motion. Michael Giampietro recused himself from reviewing and voting on his Form B. After a brief discussion Kevin Ross made a motion to approve the Form B's submitted for 12 hours. Michael Clancy seconded the motion. The motion passed unanimously. David Fuller made a motion to deny one credit for the submitted design course for Bryan Gorman, with no changes made to any other Form B's. John Naff seconded the motion. The motion passed unanimously. Andrew Bobola made a motion to adjust the submitted hours for Patrick Finn to 12 hours. John Naff seconded the motion. The motion passed unanimously. David Fuller made a motion to adjust the submitted hours for Paul White to 12 hours, and to approve the rest of the Form B's as submitted. Kevin Ross seconded the motion. The motion passed unanimously.

**9) Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting.**

a) Mr. Edward Clinton

The board discussed a variety of applications submitted by Mr. Clinton for review. John Naff made motion to dismiss the examination approval or the extension of time request for Edward Clinton, and that a new employee report form needs to be submitted for further consideration. David Fuller seconded the motion. A roll call vote was held where Michael Giampietro voted yes, John Naff voted yes, David Fuller voted yes, Michael Clancy voted no, Henry Fontaine voted yes, Andrew Bobola voted no, George Peterson voted yes, Kevin Ross voted no, and Kevin Sweet voted yes. The motion passed 6 in favor, 3 against.

b) The next BOCC next meeting date is June 4, 2024, with the location to be determined.

c) Adjournment

Andrew Bobola made a motion to adjourn the meeting. Kevin Ross seconded the motion. The motion passed unanimously. The meeting adjourned at 11:29 AM.