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OCCUPATIONAL LICENSURE

STATE BOARD OF BUILDING REGULATIONS
AND STANDARDS BUILDING OFFICIAL CERTIFICATION COMMITTEE

June 3, 2025, at 9am to 1pm
Springfield Technical Community College Once Armory Square Springfield, MA 01105

Meeting Minutes
Meeting called to order at 9:02 AM

Roll Call

- | | |
|---|---|
| a. Michael Giampietro, Chair, Member at Large | ☒ present ☐ absent |
| b. John Naff, Vice Chair, Member at Large | ☒ present ☐ absent |
| c. David Fuller, MBCIA | ☒ present ☐ absent |
| d. Michael Clancy, SEMBOA | ☒ present ☐ absent |
| e. Henry Fontaine, MetroWest | ☒ present ☐ absent |
| f. Andrew Bobola, BBRS Representative | ☒ present ☐ absent |
| g. George Peterson, BOWM | ☐ present ☒ absent |
| h. Kevin Ross, Member at Large | ☒ present ☐ absent |
| i. Mark Robidoux, Member at Large | ☒ present ☐ absent |
| j. Anthony Marino, MMA Representative | ☒ present ☐ absent |
| k. VACANT, Member of Academia | ☐ present ☐ absent |

- 1) **Review/Vote** Meeting Minutes for May 6, 2025
John Naff made a motion to approve the meeting minutes from May 6, 2025, seconded by Kevin Ross. A roll call vote was conducted, the motion passed unanimously.
- 2) **Review/Discuss** Executive Director Report
Tammy Gropman reported she has been receiving phone calls and emails from some officials who had their building official status changed to null and void per the vote by the BOCC on April 1, 2025. In particular, some of these people apparently completed the required 45 continuing education hours before the end of the last cycle, but became null and void due to not filling out and send in the renewal form. She informed the committee that Board Counsel Chan will be addressing this topic.
- 3) **Review/Discuss** Board Counsel Report
Philip Chan continued discussion of 15 individuals who were previously deemed null and void due to failure to submit a renewal form at the end of last cycle yet had timely been credited and approved for 45 hours of CEUs. He recommended reinstating these 15 individuals and noted the regulations are currently silent on the renewal process. Board Counsel Chan recommended that these individuals be reinstated immediately. He noted there are others in different situations that have an expired or



inactive certification, and these will be reviewed separately. Staff will bring something forward to the BOCC when this is ready.

Mark Robidoux made a motion to immediately reinstate those 15 individuals whose building official's license was in a null and void status yet timely completed all requirements as stated in 110.R7, seconded by John Naff. A brief discussion was held. Executive Director Gropman will share the names of the 15 with the committee. A roll call vote was conducted, the motion passed unanimously.

Board Counsel Chan continued with his report post vote. He reported that the BOCC can review the renewals and reinstatements process and draft a policy to be voted on by the committee in the near future. Longer term, they could consider revisions to be made in future additions of the code. Lastly, he addressed a past agenda item about appointment authority according to MGL 143 Section 3 Inspector of buildings or building commissioner - Building Official must report to the chief administrative officer of each municipality. He noted that each municipality has their own charter and authority regarding how municipal employees are supervised. He anticipates some arguments from some municipalities if state action is taken. In the statute, it does not appear to grant the BBRS/BOCC authority to force/take action against a municipality should there be any discovery of a building official not having oversight by appointing authority. This is something that can be discussed at a higher level and possibly may require action by the legislature. Further questions and discussion continued, including the opinion that a building official should report and be supervised directly to their appointing authority. Chair Giampietro asked Counsel to investigate further and come back to the BOCC if there was some action that could be taken.

4) **Hearings**

a) **Frank Asaro BOCC 6-2025 Appeal for May 2025 meeting – denial of exam approval**

Frank Asaro was present at today's meeting. He requested a hearing to appeal the denial of his exam approval request due to lack of prerequisite construction supervisory experience, from the regularly scheduled May 2025 meeting. Questions asked about the type of business owned, types of jobs performed, and how this business fits the requirements or the request. There was a review of Mr. Asaro's resume yet members noted that it does not appear to show any supervisory skills of construction for five years or more. Further questions asked and answered about permits pulled in Winchester MA and the types of work performed. Chair Giampietro asked Mr. Asaro to send copies of some of the building permits pulled by him to BOCC-MA@mass.gov by July 16. Mr. Asaro was also asked to update his resume showing timeline of experience.

John Naff made a motion to continue the hearing until August 5, 2025 meeting post receiving updated documents by July 16, seconded by Mark Robidoux. A roll call vote was conducted, the motion passed unanimously.

5) **Review/Vote** Course Review from PSD

John Naff made a motion to approve the course entitled The Massachusetts Municipal Opt-In Specialized Energy Code for Residential Buildings for 1 hour, seconded by Henry Fontaine. A roll call vote was conducted: the motion passed unanimously.

6) **Examination Approval Packets**

a) Butler, Bryan W

No action taken as he has already been granted examination approval.

b) Choiniere, Steven D

John Naff made a motion to approve the examination approval for Steven Choiniere, seconded by Dave Fuller. No discussion. A roll call vote was conducted, the motion passed unanimously.

c) Colburn, Lucas P

John Naff made a motion to table the examination approval packet for Lucas Colburn for a more detailed resume showing his work experience, seconded by Andrew Bobola. A brief discussion was held. A roll call vote was conducted, the motion passed unanimously.

d) Corona, Domingo J

Mark Robidoux made a motion to approve the examination approval packet for Domingo Corona, seconded by John Naff. A brief discussion was held with questions asked to Mr. Corona. A roll call vote was conducted, the motion passed unanimously.

e) Nash, Donald E

Kevin Ross made a motion to deny the examination approval packet for Donald Nash due to lack of 5 years Supervisory Construction Experience, seconded by John Naff. A brief discussion was held. A roll call vote was conducted, the motion passed by majority vote.

Yes: Mike Giampietro, John Naff, Michael Clancy, Henry Fontaine, Andrew Bobola, Kevin Ross, Mark Robidoux, Anthony Marino

No: David Fuller

f) Parker, Jeffrey R

John Naff made a motion to approve the examination approval packet for Jeffrey Parker, seconded by Andrew Bobola. No discussion. A roll call vote was conducted, the motion passed unanimously.

g) Salmi, Erik

No action taken as he has already been granted examination approval and is certified.

h) St. Cyr, Lucien W

Kevin Ross made a motion to deny the examination approval packet for Lucien St. Cyr due to lack of 5 years Supervisory Construction Experience, seconded by Henry Fontaine. A brief discussion was held with questions asked to Mr. St. Cyr. A roll call vote was conducted, the motion passed unanimously.

i) Wilson, Michael

David Fuller made a motion to approve the examination approval packet for Michael Wilson, seconded by Mark Robidoux. A brief discussion was held and a letter of recommendation from Harold Leaming was read. A roll call vote was conducted, the motion passed unanimously.

j) Wright, Bradley W

David Fuller made a motion to deny the examination approval packet for Bradley Wright due to lack of detailed resume, seconded by John Naff. A brief discussion was held. A roll call vote was conducted, the motion passed unanimously. A roll call vote was conducted, the motion passed by majority vote.

Yes: John Naff, David Fuller, Michael Clancy, Henry Fontaine, Andy Bobola, Kevin Ross, Mark Robidoux, Anthony Marino

No: Mike Giampietro

7) Application for Certification Packets

a) Gangell, Keith

Kevin Ross made a motion to approve Keith Gangell for Certified Local Inspector, seconded by Henry Fontaine. No discussion. A roll call vote was conducted, the motion passed unanimously.

b) Hektor, Jason

David Fuller made a motion to approve Jason Hektor for Certified Local Inspector, seconded by John Naff. No discussion. A roll call vote was conducted, the motion passed unanimously.

c) Jones, Robbin D

John Naff made a motion to approve Robbin Jones for CBO, seconded by Kevin Ross. A brief discussion was held. A roll call vote was conducted, the motion passed unanimously.

d) Robinson, Gregory A

John Naff made a motion to approve Gregory Robinson for Certified Local Inspector, seconded by Henry Fontaine. No discussion. A roll call vote was conducted, the motion passed unanimously.

e) Siemasko, Thaddeus

John Naff made a motion to approve Thaddeus Siemasko as a Certified Local Inspector, seconded by Mark Robidoux. No discussion. A roll call vote was conducted, the motion passed unanimously.

8) New Employee Report Form

a) Antanavica, Nicholas

John Naff made a motion to acknowledge Nicholas Antanavica as Certified Building Commissioner in Worcester, seconded by Kevin Ross. No discussion. A roll call vote was conducted, the motion passed unanimously.

b) Baldacci, Richard

John Naff made a motion to acknowledge Richard Baldacci as Certified Building Commissioner in Swampscott, seconded by Kevin Ross. No discussion. A roll call vote was conducted, the motion passed unanimously.

- c) Bargoot, Albert
John Naff made a motion to acknowledge Albert Bargoot as Certified Building Commissioner in Somerville, seconded by Henry Fontaine. No discussion. A roll call vote was conducted, the motion passed unanimously.
- d) Bayly Jr, Edward
John Naff made a motion to acknowledge Edward Bayly Jr. as Certified Building Commissioner in Norton, seconded by Kevin Ross. No discussion. A roll call vote was conducted, the motion passed unanimously.
- e) Lucas, Justin
John Naff made a motion to acknowledge Justin Lucas as Certified Local Inspector, seconded by Kevin Ross. No discussion. A roll call vote was conducted, the motion passed unanimously.

9) Extension of Time Request

- a) Bliss, Scott
John Naff made a motion to approve the 2nd extension of time for 6 months for Scott Bliss, seconded by Kevin Ross. A brief discussion was held. A roll call vote was conducted, the motion passed unanimously.
- b) Clements, Gary M
John Naff made a motion to approve the 2nd extension of time for 6 months for Gary Clements, seconded by Henry Fontaine. No discussion. A roll call vote was conducted, the motion passed unanimously.
- c) Fifield, Stephen
Kevin Ross was a recusal.
John Naff made a motion to approve the 1st extension of time for 6 months for Stephen Fifield, seconded by Andrew Bobola. No discussion. A roll call vote was conducted, the motion passed unanimously.
- d) Kubik, Gail
John Naff made a motion to approve the 1st extension of time for 6 months for Gail Kubik, seconded by Mark Robidoux. No discussion. A roll call vote was conducted, the motion passed unanimously.
- e) Roberts, Rachel
John Naff made a motion to approve the 1st extension of time for 6 months for Rachel Roberts, seconded by Kevin Ross. A brief discussion was held. A roll call vote was conducted, the motion passed unanimously.

10) Applications For Continuing Education

- a) Form A
 - i) Current

- (1) 3 March 18 2025 attendance sheet signed MWBOA
- (2) 4 April 15 2025 attendance sheet signed MWBOA
- (3) 4_29_2025 C10.1 Attendee Report OPSI
- (4) 4_30_2025 C2.1 Attendee Report OPSI
- (5) 4_30_2025 R2.1 Attendee Report OPSI
- (6) 5 May 20 2025 attendance sheet signed MWBOA
- (7) 5_20_2025 C9.1 Attendee Report OPSI
- (8) 5_20_2025 C9.2 Attendee Report OPSI
- (9) 5_22_2025 C9.3 Attendee Report OPSI
- (10) 5_22_2025 C9.4 Attendee Report OPSI
- (11) Class Report May 2025
- (12) DOC051925-0025 5.13.25 1-2
- (13) DOC051925-0028 5.13.25 2.5-3.5
- (14) Form A 4.30.25
- (15) Form A 5.13.25
- (16) Local Inspector Sign-In Sheets
- (17) May 14 2025 Attendees SEMBOA
- (18) May 15 2025 Attendees SEMBOA

Kevin Ross made a motion to approve Form A's as submitted, seconded by Henry Fontaine. No discussion. A vote was conducted, the motion passed unanimously.

b) Form B

i) Current

- (1) DeMarco, Stephen (5)
- (2) Gorman, Bryan (7)
- (3) Ryan, Patrick (14)
- (4) Speroni, Robert (2)
- (5) Carlo, David (1)
- (6) Frederickson, Steven (1)
- (7) Garside, Robert (4)
- (8) MacDonald, Melissa (8.5)
- (9) Morash, Jeffrey (0)
- (10) Prondak, Joseph (12)
- (11) Richards, Jeffrey (10)
- (12) Shukhrat, Aziev (0)

John Naff made a motion to approve Form B's as amended, seconded by Andrew Bobola. A brief discussion was held. A vote was conducted, the motion passed unanimously.

11) Retirement Forms

- a) Millias, Thomas
- b) Thompson, Jon C

John Naff made a motion to acknowledge the retirement, seconded by Kevin Ross. No discussion. A vote was conducted, the motion passed unanimously

12) Additional Business/ Other matters not reasonably anticipated 48 hours in advance of meeting
NONE

13) Investigatory Conference – CLOSED per M.G.L c. 112, § 65C – NONE

14) Quasi-Judicial – CLOSED per M.G.L. c. 30A, §, 18.(d)

NONE

John Naff made a motion to adjourn the meeting, seconded by Henry Fontaine. A roll call vote was conducted, the motion passed unanimously.

Meeting adjourned at 11:01 AM

Items Relied Upon

Agenda
Draft Minutes
Hearing submissions
Applications for certification/examination
Continuing education submissions
Retirement Notices