



**MAURA HEALEY**  
GOVERNOR

**KIM DRISCOLL**  
LIEUTENANT GOVERNOR

**YVONNE HAO**  
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**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
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UNDERSECRETARY, CONSUMER  
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REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**STATE BOARD OF BUILDING REGULATIONS  
AND STANDARDS BUILDING OFFICIAL  
CERTIFICATION COMMITTEE**

**Tuesday June 4, 2024 @ 9:00 a.m.**

Location:  
7 Littlefield Rd, Graves Auditorium  
Wrentham, MA 02093

**Hybrid Meeting**

The meeting was called to order at 9:00 AM

a. Michael Giampietro, Chair, Member at Large	X present	<input type="checkbox"/> absent
b. John Naff, Vice Chair, Member at Large	X present	<input type="checkbox"/> absent
c. David Fuller, MBCIA	X present	<input type="checkbox"/> absent
d. Michael Clancy, SEMBOA	X present	<input type="checkbox"/> absent
e. Henry Fontaine, MetroWest	X present	<input type="checkbox"/> absent
f. Andrew Bobola, BBRS Representative	X present	<input type="checkbox"/> absent
g. George Peterson, BOWM	X present	<input type="checkbox"/> absent
h. Kevin Ross, Member at Large	X present	<input type="checkbox"/> absent
i. VACANT, Member at Large	<input type="checkbox"/> present	X absent
j. Kevin Sweet, MMA Representative	X present	<input type="checkbox"/> absent
k. VACANT, Member of Academia	<input type="checkbox"/> present	X absent

- 1) **Review/Vote** Meeting Minutes for May 7, 2024  
David Fuller made a motion to approve the meeting minutes from May 7, 2024. John Naff seconded the motion. The motion passed unanimously.
- 2) **Hearing** Sean O'Malley BOCC-07-2024  
Andrew Bobola made a motion to table the application for the next meeting. The applicant needs to provide proof of employment, dates of testing and a doctor's note related to his surgery. John Naff seconded the motion. The motion passed unanimously.
- 3) **Hearing** Brendan Keane BOCC-08-2024  
John Naff motion to provide a 6-month extension. Kevin Sweet seconded the motion. The motion passed unanimously.
- 4) **Review/Discuss** Executive Director Report



- a) Retirement Form  
Kevin Sweet made a motion to approve the draft retirement form for use by building officials. John Naff seconded the motion. The motion passed unanimously.
- b) Onboarding  
The Education Coordinator from the Division of Occupational Licensure introduced himself and explained the parts of the onboarding process he is hoping to optimize as a part of the agency. The subcommittee noted that exam prep classes would be helpful and sought clarification on if conditional local inspectors have ability to take commissioner exams.
- c) Interim Building Officials for town vacancies  
A brief discussion was had regarding how to implement a requirement to notify the BOCC of when an individual leaves a position within the city/town and to notify the BOCC who the interim commissioner is. No action was taken.
- d) John Mushinsky – May BOCC Meeting  
Andrew Bobola made a motion to acknowledge the approval of John Mushinsky’s examination approval packet as voted by the board in March 2024. Kevin Ross seconded the motion. The motion passed unanimously.
- e) Joseph Braga – Retirement  
Board Counsel Philip Chan provided a brief background on the circumstances regarding Mr. Braga’s retirement notice. It was noted that while Mr. Braga can be a conditional inspector, as there is no reinstatement process, he would need to retake the courses and follow the process to become a building official again. John Naff made a motion to deny a request for retirement reinstatement. Henry Fontaine seconded the motion. A roll call vote was taken where Michael Giampietro abstained. John Naff voted Yes. David Fuller voted No. Michael Clancy voted No. Henry Fontaine voted Yes. Andrew Bobola abstained. George Peterson voted Yes. Kevin Ross voted No. Kevin Sweet voted Yes. The motion passed with 4 in favor, 3 opposed, and 2 abstentions.
- f) Review memo for testing companies for local inspector and building official exams  
This item was tabled for a future meeting.

**5) Application for Certification Packets:**

- a) Matthew Goodchild  
David Fuller made a motion to approve the application for certification for Matthew Goodchild. Andrew Bobola seconded the motion. The motion passed unanimously.
- b) Michael Nee  
John Naff made a motion to approve the application for certification for Michael Nee. Andrew Bobola seconded the motion. The motion passed unanimously.
- c) Nicholas Garmalo  
David Fuller made a motion to approve the application for certification for Nicholas Garmalo. John Naff seconded the motion. The motion passed unanimously.

**6) Examination Approval Packets:**

- a) Cesar Ortiz  
John Naff made a motion to deny the examination approval packet for Cesar Ortiz. Kevin Ross seconded the motion. The motion passed unanimously. David Fuller abstained from the motion. Letter to Lawrence MA
- b) Gail Kubik  
David Fuller made a motion to approve the examination approval packet for Gail Kubik. John Naff seconded the motion. The motion passed unanimously.
- c) Howard Simons  
John Naff made a motion to approve the examination approval packet for Howard Simons. David Fuller seconded the motion. The motion passed unanimously.
- d) Jared Kane  
David Fuller made a motion to approve the examination approval packet for Jared Kane. Andrew Bobola seconded the motion. The motion passed unanimously.

e) Jennifer Graves

John Naff made a motion to deny the examination approval packet for Jennifer Graves. David Fuller seconded the motion. The motion passed unanimously.

f) John Beninati

John Naff made a motion to approve the examination approval packet for John Beninati. Kevin Ross seconded the motion. The motion passed unanimously.

g) Josh Cottone

David Fuller made a motion to approve the examination approval packet for Josh Cottone. John Naff seconded the motion. The motion passed unanimously.

h) Kisbel Filpo

David Fuller made a motion to deny the examination approval packet for Kisbel Filpo. Michael Clancy seconded the motion. The motion passed unanimously.

i) Kris Perez

John Naff made a motion to approve the examination approval packet for Kris Perez. Kevin Ross seconded the motion. The motion passed unanimously.

j) Michael King

David Fuller made a motion to approve the examination approval packet for Michael King. Kevin Ross seconded the motion. The motion passed unanimously.

k) Reuven Laffer

John Naff made a motion to approve the examination approval packet for Reuven Laffer. David Fuller seconded the motion. The motion passed 7 in favor 2 against. MC and AB opposed the motion.

l) Scott Dalrymple

John Naff made a motion to approve the examination approval packet for Scott Dalrymple. Andrew Bobola seconded the motion. The motion passed unanimously.

m) Steven Murphy

John Naff made a motion to deny the examination approval packet for Steven Murphy due to a lack of 5 years' experience. Kevin Ross seconded the motion. The motion passed unanimously.

## **7) Extension of Time Requests**

a) Gregory Salamida

John Naff made a motion to approve the extension of time request for Gregory Salamida for the 1<sup>st</sup> 6-month extension. Kevin Ross seconded the motion. The motion passed unanimously.

## **8) New Employee Report Form**

a) Abel Arguedas

John Naff made a motion to table the new employee report form for Abel Arguedas for more information regarding his appointment in 2019. He may come before the subcommittee to provide further information. David Fuller seconded the motion. The motion passed unanimously.

b) Brian Gale

John Naff made a motion to acknowledge the new employee report form for Brian Gale. Michael Clancy seconded the motion. The motion passed unanimously.

c) Justin Gale

Kevin Ross made a motion to acknowledge the new employee report form for Justin Gale. Michael Clancy seconded the motion. The motion passed unanimously.

d) Cesar Ortiz

John Naff made a motion to deny the new employee report form for Cesar Ortiz. Henry Fontaine seconded the motion. The motion passed unanimously.

e) Robert Fogarty

Michael Clancy made a motion to deny the new employee report form for Robert Fogarty. David Fuller seconded the motion. The motion passed unanimously. Michael Giampietro recused himself from this item.

## **9) Retirement Notice**

## **10) Applications for Continuing Education**

a) Form A

District 12 Hingham

District 13

District 2

Erin Myers Form A

Form A Braintree

Form A District 3 5.8.24

Form A Haverhill

Form A Leominster

A motion was made by Michael Clancy to approve the Form A's as submitted.

David Fuller seconded the motion.

Kevin Sweet left the meeting at 11:13 AM and did not participate in any future motions.

b) Form B

Anthony Marino

Bradley Scott

Christian Duquette

Daniel Laflamme

Dennis Howes – 0 hours

Michelle Flowers-Mitchell – 16 hours

Goran Smiljic

James Sullivan

James Perry

Jeff Morash – 0 for annual town meeting, check on no duplicates

Jeffery Richards – more information to determine what was actually attended.

Joe Atchue

Joy Duperault

Patrick Finn

Paul Johnson

Rich Stevens

Robert Sinbaldi

Sean Lydon

Shukhrat Aziev – one less for the annual town meeting. 6 hours total.

Stephen DeMarco

John Naff made a motion to approve the above Form B's as amended and requested staff to ensure no duplicate CEUs are approved. David Fuller seconded the motion. The motion passed unanimously.

**11) Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting.**

a) BOCC next meeting date August 6, 2024

Springfield Technical Community College

b) Adjournment

Andrew Bobola made a motion to adjourn the meeting. Kevin Ross seconded the motion. The motion passed unanimously.

The meeting adjourned at 11:28 AM.