



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

ERIC PALEY
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure

One Federal Street, Suite 600
Boston, Massachusetts 02110-2012

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

STATE BOARD OF BUILDING REGULATIONS
AND STANDARDS BUILDING OFFICIAL CERTIFICATION COMMITTEE

August 5, 2025, from 9am to 1pm

Division of Occupational Licensure
One Federal Street
Boston, MA 02110
Room 6021 Indigo Room

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 294 408 223 505

Passcode: BL2oe3GB

Dial in by phone

[+1 857-327-9245,,347310463#](#) United States, Boston

[Find a local number](#)

Phone conference ID: 347 310 463#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

Meeting Minutes:

Meeting called to order at 9:01 AM

Roll Call

a. Michael Giampietro, Chair, Member at Large	☒ present ☐ absent
b. John Naff, Vice Chair, Member at Large	☒ present ☐ absent
c. David Fuller, MBCIA	☒ present ☐ absent
d. Michael Clancy, SEMBOA	☒ present ☐ absent
e. Henry Fontaine, MetroWest	☒ present ☐ absent
f. Andrew Bobola, BBRS Representative	☒ present ☐ absent
g. George Peterson, BOWM	☒ present ☐ absent
h. Kevin Ross, Member at Large	☒ present ☐ absent
i. Mark Robidoux, Member at Large	☒ present ☐ absent
j. Anthony Marino, MMA Representative	☒ present ☐ absent
k. VACANT, Member of Academia	☐ present ☒ absent

1) Review/Vote Meeting Minutes for June 3, 2025, and July 15, 2025

John Naff made a motion to approve the meeting minutes from June 3, 2025, and July 15th, 2025, seconded by Kevin Ross. A roll call vote was held and passed unanimously.



2) Review/Discuss Executive Director Report

Executive Director Tammy Gropman updated the committee on the notices sent to the 13 lapsed building officials discussed at the July 15, 2025, special meeting. Two of the building officials whose CEUs lapsed have been reinstated as active and 2 more have been in discussion with the Executive Director.

3) Review/Discuss Board Counsel Report

Senior Board Counsel Charles Kilb announced he is replacing Philip Chan as legal counsel for the BOCC.

4) Hearings

- a) Frank Asaro BOCC 6- 2025 Appeal for May 2025 meeting - denial of exam approval
Frank Asaro's exam approval had been tabled from the May 2025 meeting with the condition he would send over pulled permits. The required permits were provided to the BOCC and reviewed.

John Naff made a motion to approve Frank Asaro's examination request.

David Fuller seconded this motion.

A roll call vote was held and the motion passed unanimously.

5) Examination Approval Packets

- a) Blaisdell, Justin

John Naff made a motion to deny Justin Blaisdell based upon lack of 5 years' experience, Kevin Ross seconded this motion. A roll call was held and the motion passed unanimously.

- b) Colburn, Lucas (tabled from June 2025)

Executive director Tammy Gropman shared a letter that had been sent by Mr. Colburn explaining his experience. David Fuller made a motion to deny Lucas Colburn based upon lack of 5 years' experience. There was no second, so the motion failed. During further discussion, members noted that the materials give them an indication that the applicant might have the necessary experience, but there were ambiguities that would need to be resolved. John Naff made a motion to table the matter and request a detailed, chronological resume with construction supervisor experience included. George Peterson seconded this motion. A roll call vote was held and passed unanimously.

- c) Da Silva, Eric V

John Naff made a motion to approve Eric Da Silva. This motion was seconded by Kevin Ross. A roll call vote was held and passed unanimously.

- d) Ferreira, Philip

David Fuller abstained from the vote regarding Philip Ferreira.

John Naff made a motion to deny Philip Ferreira due to lack of 5 years' experience, Andrew Bobola seconded this motion. A roll call vote was held and passed unanimously.

- e) Garvey, Christopher

John Naff made a motion to approve Christopher Garvey, Andrew Bobola seconded this motion. A roll call vote was held and passed unanimously.

- f) Geelmuyden, Scott

David Fuller made a motion to approve Scott Geelmuyden, Henry Fontaine seconded this motion. A roll call was held and passed unanimously.

- g) Holmes, Scott

Kevin Ross made a motion to deny Scott Holmes based upon lack of 5 years' experience; John Naff seconded this vote. A roll call vote was held and passed unanimously.

- h) Miller, Jere

David Fuller made a motion to deny Jere Miller based upon lack of 5 years' experience; Michael Clancy seconded this motion. A roll call vote was held and passed unanimously.

- i) Oneil, Richard J

Executive director Tammy Gropman read a letter sent by a colleague of Richard Oneil citing his 10 years of CSL experience.

John Naff made a motion to approve Richard Oneil, seconded by Kevin Ross. A roll call vote was held and passed unanimously.

j) Ross, James

David Fuller made a motion to approve James Ross, seconded by Henry Fontaine. A roll call vote was held and passed unanimously.

k) Smith, Ken

John Naff made a motion to deny Ken Smith based upon a lack of 5 years' experience, seconded by Andrew Bobola. A roll call vote was held and passed unanimously.

l) Stott, Timothy

John Naff made a motion to approve Timothy Stott, seconded by Kevin Ross. A roll call vote was held and passed unanimously.

m) Taylor, Andrew

John Naff made a motion to approve Andrew Taylor, seconded by Henry Fontaine. A roll call vote was held and passed unanimously.

6) Application for Certification Packets

a) Abbott, David

Kevin Ross made a motion to approve, seconded by John Naff. A roll call vote was held and passed unanimously.

b) Bliss, Scott

John Naff made a motion to approve, seconded by Andrew Bobola. A roll call vote was held and passed unanimously.

c) Congro, Basil

Kevin Ross made a motion to approve Basil Congro. A roll call vote was held and passed unanimously.

d) Depina, Joseph

John Naff made a motion to approve Joseph Depina, seconded by Henry Fontaine. A roll call vote was held and passed unanimously.

e) Fifield, Stephen

Kevin Ross recused himself from the vote regarding Stephen Fifield.

John Naff made a motion to approve Stephen Fifield, seconded by Andrew Bobola. A roll call vote was held and passed unanimously.

f) Joseph, Marc

John Naff made a motion to approve Marc Joseph, seconded by Kevin Ross. A roll call vote was held and passed unanimously.

g) Nagle, Michael P

David Fuller made a motion to approve Michael Nagle, seconded by John Naff. A roll call vote was held and passed unanimously.

h) Neipp, Joseph A

Kevin Ross made a motion to approve Joseph Neipp, seconded by John Naff. A roll call vote was held and passed unanimously.

i) Papa, Illir

Anthony Marino abstained from the vote regarding Illir Papa.

John Naff made a motion to approve Illir Papa, seconded by Kevin Ross. A roll call vote was held and passed unanimously.

j) Summers, Joseph

The committee initially addressed this application without discussion. Mark Robidoux made a motion to approve Joseph Summer, seconded by Andrew Bobola. A roll call vote was held and passed unanimously.

Immediately thereafter, the Executive Director informed the committee that Mr. Summers held a revoked license due to failure to maintain 45 Credit Hours. He was approved for exams during the May 2025 board meeting but did not retake the exams, instead his application seeks credit for his initial passage of the exams in 2019. Board Counsel noted that this decision would appear to be contradictory to the precedent set in the July 2025 special meeting that failure to timely complete continuing education would have some consequence. There was further discussion regarding his qualifications and that

Mr. Summers has a building official license in CT and is holds a title “master code official.”

Andrew Bobola made a motion for reconsideration, seconded by Henry Fontaine.

John Naff, George Peterson, Mark Robidoux and Anthony Marino voted no.

Mike Giampietro, David Fuller, Michael Clancy, Henry Fontaine, Andrew Bobola and Kevin Ross voted yes.

The motion passed by majority vote and discussion opened regarding vote.

The executive director emphasized the importance of maintaining CEUs.

Board Counsel emphasized the importance of having a standardized reinstatement process and a consistent way to treat building officials who have out of state licenses.

Joseph Summers was in attendance, he stated he was able to provide past CEU hours through ICC licensing and Connecticut licensing.

John Naff made a motion to table so that Joseph Summers could send in his credit hours via a Form B, seconded by Henry Fontaine.

A roll call vote was taken. Mark Robidoux voted no. Mike Giampietro, John Naff, David Fuller, Michael Clancy, Henry Fontaine, Andrew Bobola, George Peterson, Kevin Ross, Anthony Marino voted yes. The motion passed by majority vote.

k) Wallace, Michael J

John Naff made a motion to approve Michael Wallace, seconded by David Fuller. A roll call vote was held and passed unanimously.

l) Wilson, James

David Fuller made a motion to approve James Wilson, seconded by Andrew Bobola. A roll call vote was held and passed unanimously.

7) New Employee Report Form

a) Aureli, Jonathan*

b) Blaisdell, Joseph*

c) Brasier, Eric*

d) Colburn, Lucas P*

e) Fitzpatrick, Joseph*

f) Frederickson, Tyler*

g) Hutchings, Keith

John Naff made a motion to table the vote due to incomplete NERF, seconded by Kevin Ross. A roll call vote was held and passed unanimously.

h) Johnson, Steven C*

i) Li, Hong*

j) Mellen, John*

k) Neipp, Joseph*

l) O'Neil, George*

m) Otto, Daniel*

n) Robinson, Gregory*

o) Smith, Gary*

p) Smith, Kenneth W

John Naff made a motion to not acknowledge the NERF of Kenneth Smith due to denial of exam approval, seconded by Mike Clancy. A roll call vote was held and passed unanimously.

q) Zdunczyk, Donald*

r) Zuppa, Thomas*

*John Naff Made a motion to approve all starred NERF's, seconded by Kevin Ross. A roll call vote was held and passed unanimously.

8) Extension of Time Request

a) Lacroix, Jason

John Naff made a motion to approve a 2nd 6-month extension to Jason Lacroix, Kevin Ross seconds. A roll call vote was held and passed unanimously.

b) Martin, Jeff

John Naff made a motion to grant Jeff Martin an extension due to an error in communication from the DOL, seconded by George Peterson. A roll call vote was held and passed unanimously.

c) Noel, Emily C

John Naff made a motion to grant Emily Noel the third extension of 1 year, seconded by David Fuller. A roll call vote was held and passed unanimously.

d) Pavia, Julie

John Naff made a motion to approve the 1st 6-month extension to Julie Pavia, seconded by Andrew Bobola. A roll call vote was held and passed unanimously.

e) Slepoy, Robert

Dave Fuller made a motion to approve the 1st 6-month extension to Robert Slepoy, seconded by Kevin Ross. A roll call vote was held and passed unanimously

9) Applications For Continuing Education

Form A

a) Current

1. 3-26.25 Roundtable Meeting
2. 5_28_2025 C2.2 Attendee Report OPSI
3. 5_28_2025 R2.2 Attendee Report OPSI
4. 6.10.25 District 2 meeting Sign in sheet
5. 6_25_2025 C2.3 Attendee report OPSI
6. 6_25_2025 R2.3 Attendee report OPSI
7. 6_26_2025 C10.1 Attendee report OPSI
8. 6-17-2025 Metro West Meeting
9. 7_15_2025 C.01 Attendee report OPSI
10. 7_17_2025 C.02 Attendee report OPSI
11. Attendance sheets for 7.11.25 Boston ISD
12. BOWM 5-21-2025 sign in
13. BOWM 6-25-2025 sign in
14. BOWM 7-16-2025 sign in
15. CBO attendance sheet 6.25.25
16. Class report 202506
17. Class report 202507
18. District 2 Municipal BO mtg March 26 2025
19. District 4 5-28-25
20. District 6 June 3 2025 Waltham
21. District 6 June 3 2025 Waltham sign in
22. Bocc excel sheets
23. Form A for BOCC
24. July 9 2025 SEMBOA
25. June 3rd 2025
26. SEMBOA June 2025
27. SKM_c550i
28. Stown hall 25062615320
29. Onboarding – overall attendance

Delegation

1. Maloney, Richard (13.5 - past)
2. Brogan, Michael (15 – past; 12-current)

David Fuller made a motion to approve Form As as submitted, seconded by John Naff. A roll call vote was conducted and the motion passed unanimously.

Form B

a) Current

1. Adams, Walter (submitted 6, approved for 5- doubled on Radon)
2. Atchue, Jonathan (1)

3. Arguedas, Abel (1.5)
4. Aziev, Shukhrat (3)
5. Bashista, Mark (submitted 1 hour, not approved as it was 2024 code - 0)
6. Clemente, Christopher (2.5 not to be doubled)
7. Demarco, Stephen (5.5)
8. Dindo, Scott (5 not to be doubled)
9. Folkard, Jeremiah (12)
10. Frederickson, Steven (2.5)
11. Garside, Robert (submitted 3, do not double)
12. Gorman, Bryan (1)
13. Granados-Medina, Bianca (2.5)
14. Morash, Jeff (4)
15. Orlando, Paul (2.5)
16. Panosian, Slater (approved for 80)
17. Quinn, Thomas (3)
18. Ross, Kevin (1)
19. Simon, Scott (submitted 30-hour OSHA, approved for 10 hour max)
20. Simons, Howard (2)
21. Sinibaldi, Robert (submitted 2.5, approved for 1.5 only, 2024 not approved)
22. Speroni, Robert
23. Stubbins, Gary (submitted 15 but approved for 8 as some of it was dated)
24. Tomaso, Kevin (4)
25. Whitman Tony (3)

Kevin Ross made a motion to approve Form Bs with edits, seconded by Michael Clancy. A roll call vote was conducted and the motion passed unanimously.

10) Discuss Proposed Changes to 780 CMR R7

Board Counsel Charles Kilb discussed the Mass Means Business initiative from Governor Healey with the goal of reducing unnecessary regulations without impacting public safety and indicated that the BBRS has delegated the review of R7 to the BOCC. Potential changes could relate to a reinstatement process and changes to the NERF process. Other ideas were brought up by the board including the NERF, reciprocity and reinstatement process.

Board Counsel will prepare a document for the next meeting with discussed ideas and potential regulatory changes. Any further ideas should be sent to the Executive Director or brought to the meeting for review.

11) Course Approvals

A motion to approve the PSD courses was made by John Naff, seconded by Kevin Ross. A roll call vote held and passed unanimously.

12) Additional Business/ Other matters not reasonably anticipated 48 hours in advance of meeting

No discussion was held.

13) Investigatory Conference – CLOSED per M.G.L c. 112, § 65C

This matter was held in a closed session. For purposes of record keeping the Committee discussed Docket No. C25-00012, specifically for purposes of pre-hearing/settlement/sanctions.

14) Quasi-Judicial – CLOSED per M.G.L. c. 30A, §, 18.(d) – none

15) Adjournment

John Naff made a motion to close the public hearing, enter Investigatory Conference and to immediately adjourn thereafter without returning to the public meeting, seconded by Andrew Bobola. A roll call vote was conducted, the motion passed unanimously. Meeting adjourned at 11:15 AM.