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Meeting Minutes

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS BUILDING OFFICIAL CERTIFICATION COMMITTEE

Sturbridge Public Safety Building
Sturbridge, MA

April 2, 2014 9:00 a.m.

Meeting called to order by the Chairman at 9:10 a.m. followed by roll call:

1. Roll Call

a. Jeff Richards, Chairman	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent	
b. Donald R. Torrico, Vice Chairman	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent	
c. Michael Clancy	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent	
d. Bonnie Weeks	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent	arrived 9:22
e. Andrew Bobola	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent	
f. Chris Clemente	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent	
g. Roger Fuller	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent	
h. Peter McLaughlin	<input type="checkbox"/> present	<input checked="" type="checkbox"/> absent	
i. Bill Horrocks	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent	arrived 9:20

Guest Present:

Kimberly Spencer, DPS
Eugene Sullivan, Attorney

NOTE: All 'nay' votes, abstentions and recusals by specific members are noted if a vote was not unanimous.

2. The minutes from the last meeting on **March 5, 2014**, were reviewed by members present; **motion to approve these minutes was made by Chris Clemente, seconded by Andy Bobola.** Jeff Richards abstains.
 - A. On January 14, 2014, at their regular meeting, the Board of Building Regulations and Standards approved the December 13, 2013 meeting minutes.

3. Application for Certification Packets

- a. On A MOTION by Jeff Richards and seconded by Chris Clemente it was unanimously VOTED to approve the application for **Christopher Canney** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1886)
- b. On A MOTION by Jeff Richards and seconded by Roger Fuller it was unanimously VOTED to approve the application for **Stephen Johnson** (Town of Upton) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1887)
- c. On A MOTION by Jeff Richards and seconded by Chris Clemente it was unanimously VOTED to approve the application for **Goran Smiljic** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1888)

4. Examination Approval Packets

- a. On a MOTION by Andy Bobola and seconded by Chris Clemente it was unanimously VOTED to approve the request of **Richard Ahlstrom (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Ahlstrom meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a MOTION by Jeff Richards and seconded by Roger Fuller it was unanimously VOTED to approve the request of **Terry Avery (Town of Amherst)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Avery meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- c. On a MOTION by Chris Clemente and seconded by Andy Bobola it was VOTED to DENY the request of **William Baker (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Baker's resume was not clear on his supervisory experience. Therefore, he does not satisfy the requirements set forth by the BBRS to meet the minimum qualifications for position of local inspector defined by MGL c 143§ 3 and was not granted permission to proceed with the required examination process. **Jeff Richards abstains.**
- d. On a MOTION by Chris Clemente and seconded by Michael Clancy it was VOTED to DENY the request of **Joseph Brillo (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Brillo's resume was not clear on his supervisory experience. The resume indicates a lot of electrical work based on his 2010 experience but lacks the minimum qualifications for position of local inspector defined by MGL c 143§ 3. Therefore, Mr. Brillo and was not granted permission to proceed with the required examination process. **Jeff Richards abstains.**
- e. On a MOTION by Chris Clemente and seconded by Jeff Richards it was unanimously VOTED to approve the request of **Chris Carmichael (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Carmichael meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- f. On a MOTION by Jeff Richards and seconded by Michael Clancy it was unanimously VOTED to approve the request of **Raymond Chesley (Town of Harwich)** for approval to take the required exams to become certified as a building code enforcement official. Based his education Mr. Chesley meets the minimum qualifications set forth by the BBRS for said position of local inspector defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- g. On a MOTION by Chris Clemente and seconded by Jeff Richards it was voted to DENY the request of **David Ingargiola (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Ingargiola has *general supervision* with Burt Builders from 1988 – 1993 and again from 1994 – 1997. A letter was reviewed from Burt Builders but Jeff Richards felt as the letter did not provide enough information. Andy Bobola states his experience is in electrical and project management, Chris Clemente agrees. Jeff Richards would like to table the request for more information and Mike Clancy would

like additional information on the Assistant Building Inspector position from 2004 – 2006 because he was never before the BOCC.

After a vote to deny, further discussion was had and a motion to rescind the former vote a MOTION by Andy Bobola and seconded by Chris Clemente to rescind the former vote and instead VOTE to TABLE the request of **David Ingargiola (No Affiliation)** and request additional information on his *supervisory* experience in building construction and clarify the two years as Assistant Building Inspector for the City of Taunton.

- h. On a MOTION by Jeff Richards and seconded by Roger Fuller it was unanimously VOTED to approve the request of **George Kwmuntis, Jr. (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Kwmuntis meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- i. On a MOTION by Bonnie Weeks and seconded by Jeff Richards it was unanimously VOTED to approve the request of **Robert Parron (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Parron meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- j. On a MOTION by Bill Horrocks and seconded by Jeff Richards it was unanimously VOTED to DENY the request of **Harry Wagg (City of Salem)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Wagg does not meet the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and therefore was not granted permission to proceed with the required examination process. Mr. Wagg is required to appeal the decision by April 18, 2014 to remain in the position of local inspector for the City of Salem.

5. New Employee Report Form Packets

- a. On a MOTION by Jeff Richards and seconded by Michael Clancy it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Terry Avery** newly appointed to the position of **Local Inspector** for the Town of Amherst. Twelve month grace period expires **February 28, 2015**.
- b. On a MOTION by Jeff Richards and seconded by Chris Clemente it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Raymond Chesley** newly appointed to the position of **Local Inspector** for the Town of Harwich. Twelve month grace period expires **February 28, 2015**.
- c. On a MOTION by Jeff Richards and seconded by Bonnie Weeks it was unanimously VOTED to DENY the *New Employee Report Form* of **Harry Wagg** appointed to the position of **Local Inspector** for the City of Salem based on the fact his qualifications have been denied.

6. Extension Requests to be Certified Packets

- a. On a Motion by Jeff Richards and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Patrick Curran (City of Boston)** for a third extension of time to become certified as a Local Inspector. Said extension shall expire October 31, 2014.
- b. On a Motion by Bonnie Weeks and seconded by Jeff Richards it was unanimously VOTED to grant the request of **Michael Halley (City of Boston)** for a second extension of time to be certified as a Local Inspector. Said extension shall expire September 30, 2014.
- c. On a Motion by Jeff Richards and Seconded by Bonnie Weeks to it was unanimously VOTED to grant the request of **Anne Howard (Town of Provincetown)** for a first extension of time to be certified as a Local Inspector. Said extension shall expire July 31, 2014.
- d. On a MOTION by Jeff Richards and seconded by Andy Bobola it was unanimously VOTED to grant the request of **David Johnson (City of Boston)** for a first extension of time to be certified as a Local Inspector. Said extension shall expire July 31, 2014.
- e. On a Motion by Jeff Richards and Seconded by Roger Fuller to it was unanimously VOTED to grant the request of **Murad Kozelian (Town of Belmont)** for a first extension of time to be certified as a Local Inspector. Said extension shall expire June 30, 2014.

7. **New Business**

- a. On a MOTION by Jeff Richards and seconded by Bill Horrocks it was unanimously **VOTED** to acknowledge *Remote Participation* by member of the Building Official Certification Committee according to M.G.L. c. 30A § 20(d).

8. **Hearings** - None

April 2, 2014

9. Review Application for Continuing Education

The continuing education submitted was reviewed by members present; **motion to approve was made by Jeff Richards and seconded by Michael Clancy. Motion passed by unanimous vote.**

(*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
District 13	2/25/2014	Changes in IEBC / Chapter 1	2.0	1	D13-0214
District 11(s)	3/4/2014	Energy Code	1.0	1	D11s-0314
Michael Flynn	1/15/2014	NSC First Aid Course	2.0	1	C-2361
	1/15/2014	NSC CPR and ECC	2.0	1	C-2333*
John Jennings	10/30/2012	ACI Field Tech Grade 1	10.0	1	C-1826*
Marc LaPointe	3/11/2014	FEMA P-767, Earthquake Mitigation for Hospitals	7.0	1	C-2414
	3/12/2014	FEMA P-593, Seismic Rehabilitation Training for One- and Two-Family Wood-Frame Dwellings	5.0	1	C-2415
Michelle Mase	3/18/2014	Life Safety System Design for your Locality	4.0	1	C-2416
	3/5/2014	F3 Fire Plans Examination Prep Course	2.0	1	C-2417
Kyle Scott	3/16/2014	2014 National Electrical Code (15 hours)	0		C-2418
MetroWest	3/11/2014	Building Permit Proposed Plot Plan	2.5	1	MW-0314
SEMBOA	3/12/2014	OSHA	2.0	1	SEa-0314
	3/12/2014	Department of Conservation & Recreation on Flood Maps & Permitting	2.0	1	SEb-0314
NEBCA	2/27/2014	MA Accessibility in Multi-Family Residential Dwellings	1.5	1	C-2419
Jeff Rhodin	3/19/2014	Energy Code	5.5	1	C-2420
Russell Ducharme	3/15/2014	13 th CPTC Spring Conference - Advanced Tools & Techniques for Planning and Zoning part I and II / Intro to the Zoning Act	3.5	1	C-2421
James Paolini	1/14/2014	Safety Academy - Fundamental of Risk Management for Government Entities Offered by Travelers Insurance	0	1	C-2422
ESBOF	3/24/2014	2012 IRC Townhouse Fire & Life Safety Provisions	6.0	1	C-2423
ICC	2014	2104 Action Hearings	10.0	1	ICC-185
Jon Thompson	3/19/2014	Municipal Star Net: Inspectional Services	4.0	2	C-2425
Christopher McWhite	3/13/2014	Code Conforming Wood Design Webinar	1.0	1	C-2426
James Paolini	3/5/2014	Firestop Inspection: Why, What and a Little How - Webinar	1.0	1	C-2401*
Wayne Barrow	4/23/2014	Why, the What and the How To of firestopping for the AHJ's. Full day seminar provided by VeriCon	8.0	1	C-2427
ICC	3/31/2014	Webinar - Evaluating Preliminary Building Plan Review Requirements	2.0	1	IC-186
District 5	3/20/2014	8 th edition MSBC IEBC & IBC	2.0	1	D5-0314
Arthur Lawler	2/2/2014	FEMA National Fire Academy	10.0	1	C-2428
District 6	2/26/2014	Abandoned Housing - State Attorney General's office	1.5	1	D6-0214
	3/26/2014	Chapter 1 Building Code	1.5	1	D6-0314

10. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- Review of John Cottam's additional information provided as requested by the Committee at the hearing held March 5, 2014. After discussion based on the affidavit received Chris Clemente motioned to approve Mr. Cottam's qualifications to proceed with the required exams and the motion was seconded by Bill Horrocks. A letter was received from Mr. Cottam's employer JVC stating he was a construction supervisor from 1988 - 1993 and his affidavit attested to this. Factoring in Mr. Cottam's testimony from last month many of the Committee members still had concerns regarding his *general knowledge* of residential construction. During his hearing he mentioned marble and masonry as his employment for the past 25 years. It was mentioned he never mentioned construction supervisor experience during his hearing. After listening to the tape from the hearing, prior to this month's meeting, Mr. Cottam stated at his hearing that he did not mention construction

supervisory experience because he does not have a CS License. Committee members, again, are concerned with his lack of general knowledge of building construction.

Following review of the additional information submitted, on a **MOTION** by Chris Clemente and seconded by Bill Horrocks it was **VOTED** to approve the request of **John Cottam (Town of Saugus)** for approval to take the required exams to become certified as a building code enforcement official. Based on his affidavit and letter from JVC Mr. Cottam meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

Roger Fuller and Andy Bobola opposed. Jeff Richards abstains.

On a **MOTION** by Bill Horrocks and seconded by Chris Clemente it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **John Cottam** newly appointed to the position of **Local Inspector** for the Town of Saugus. Mr. Cottam was appointed November 16, 2013, because of the BOCC's final decision, Mr. Cottam will have twelve months from today, April 2, 2014 to become certified. Twelve month grace period expires **April 30, 2015**.

Roger Fuller and Andy Bobola opposed. Jeff Richards abstains.

On a **MOTION** by Bonnie Weeks and seconded by Roger Fuller it was unanimously **VOTED** to adjourn at 11:00 a.m.

Next meeting scheduled for **May 7, 2014, Taunton Holiday Inn, Taunton, MA**

Exhibit List

Application for Certification packet for Christopher Canney
Application for Certification packet for Goran Smiljic

Application for Examination Approval packet for Richard Ahlstrom
Application for Examination Approval packet for Terry Avery
Application for Examination Approval packet for Chris Carmichael
Application for Examination Approval packet for David Ingargiola
Application for Examination Approval packet for George Kwmuntis, Jr. George
Application for Examination Approval packet for Robert Parron
Application for Examination Approval packet for Harry Wagg

Application for New Employee Report Form packet for Terry Avery
Application for New Employee Report Form packet for Raymond Chesley
Application for New Employee Report Form packet for Harry Wagg

Application for Extension Request packet for Patrick Curran
Application for Extension Request packet for Michael Halley
Application for Extension Request packet for Anne Howard
Application for Extension Request packet for David Johnson
Application for Extension Request packet for Murad Kozelian

New Business – Remote Participation Vote
Review additional information received from John Cottam

Applications for Education Credit