



Charles D. Baker
Governor

Karyn D. Polito
Lieutenant Governor

Daniel Bennett
Secretary

The Commonwealth of Massachusetts
Department of Public Safety
Board of Building Regulations and Standards
One Ashburton Place, Room 1301
Boston, Massachusetts 02108-1618

Phone (617) 727-3200

Fax (617) 727-5732

www.mass.gov/dps

Matt Carlin
Commissioner

Richard P. Crowley
Chairman

Felix I. Zemel
Administrator (Acting)

Meeting Minutes

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

Sturbridge Public Safety

Sturbridge, MA

March 2, 2016 9:00 a.m.

Meeting called to order by the Chairman at 9:08 a.m. followed by roll call:

1. Roll Call

- | | | |
|---|---|--|
| a. Donald R. Torrico, Chairman
<i>-Building Officials of Western Massachusetts Member, Lee</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman
<i>-Southeastern Building Official's Association, Hingham</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeff Richards
<i>-Massachusetts Building Commissioner's Association, Weymouth</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Bonnie Weeks
<i>- Member At Large, Palmer</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Andrew Bobola
<i>- Member At Large, Mattapoisett</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent arrived 9:29 |
| f. Matthew Hakala
<i>- Member At Large, Westford</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller
<i>- Massachusetts Municipal Association Representative</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Peter McLaughlin
<i>- Member from Academia</i> | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| i. Bill Horrocks
<i>- BBRS Representative</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS

- 2.** The minutes from the BOCC meeting on **February 3, 2016**, were reviewed by members present; **MOTION** to approve, as corrected, these minutes was made by **Bonnie Weeks**, seconded by **Jeff Richards**.

3. Application for Certification Packets

- a. On a **MOTION** by Jeff Richards and seconded by Michael Clancy it was unanimously **VOTED** to approve the application of **Joseph E. Braga, Jr.** (City of Lowell) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1996)
- b. On a **MOTION** by Jeff Richards and seconded by Matthew Hakala it was unanimously **VOTED** to approve the application of **David W. Cody** (Town of Amherst) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1969)
- c. On a **MOTION** by Jeff Richards and seconded by Michael Clancy it was unanimously **VOTED** to approve the application of **Patrick J. Curran** (City of Boston) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2012)
- d. On a **MOTION** by Jeff Richards and seconded by Matthew Hakala it was unanimously **VOTED** to approve the application of **Nicholas R. Mayo** (Town of Plymouth) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2002)
- e. On a **MOTION** by Jeff Richards and seconded by Bonnie Weeks it was unanimously **VOTED** to approve the application of **Nelson L. Miller, Jr.** (City of Lowell) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2013)
- f. On a **MOTION** by Jeff Richards and seconded by Michael Clancy it was unanimously **VOTED** to approve the application of **Richard P. Monahan** (Town of Randolph) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1754)
- g. On a **MOTION** by Jeff Richards and seconded by Matthew Hakala it was unanimously **VOTED** to approve the application of **Alan Noll** (Town of Nantucket) for certification in the capacity of **Inspector of Buildings / Buildings Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1098)

4. Examination Approval Packets

- a. On a **MOTION** by Jeff Richards and seconded by Matthew Hakala it was unanimously **VOTED** to grant the request of **Michel A. Aveni** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Aveni meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a **MOTION** by Jeff Richards and seconded by Michael Clancy it was unanimously **VOTED** to deny the request of **Christopher Broderick** (City of Boston) for approval to take the required exams to become certified as a building code enforcement official. Mr. Broderick does not meet the minimum qualifications as defined by MGL c 143 § 3.
- c. On a **MOTION** by Jeff Richards and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Patrick Canonica** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Canonica meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- d. On a **MOTION** by Jeff Richards and seconded by Matthew Hakala it was unanimously **VOTED** to grant the request of **Paul D'Amore** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Based on Mr. D'Amore's application he meets the minimum qualifications set forth by the BBRS for said position of local inspector defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- e. On a **MOTION** by Jeff Richards and seconded by Bonnie Weeks it was unanimously **VOTED** to grant the request of **Stephen Dodge** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Dodge meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

- f. On a **MOTION** by Jeff Richards and seconded by Bonnie Weeks it was **VOTED** to grant the request of **Gregory R. Earls** (No Affiliation), for approval to take the required exams to become certified as a building code enforcement official. Mr. Earls meets the minimum qualifications, based on education, set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Bill Horrocks opposed.
- g. On a **MOTION** by Jeff Richards and seconded by Matthew Hakala it was unanimously **VOTED** to grant the request of **Thomas E. Lewis Jr.** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. After reviewing the additional information submitted the Committee determines Mr. Lewis meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- h. On a **MOTION** by Jeff Richards and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Sebastian Mroczka** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. After reviewing the additional information submitted the Committee determines Mr. Mroczka meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- i. On a **MOTION** by Jeff Richards and seconded by Roger Fuller it was unanimously **VOTED** to grant the request of **Joseph O'Callaghan** (City of Malden) for approval to take the required exams to become certified as a building code enforcement official. Mr. O'Callaghan meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- j. On a **MOTION** by Michael Clancy and seconded by Bonnie Weeks it was unanimously **VOTED** to grant the request of **Glen Sargent** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Sargent meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- k. On a **MOTION** by Bonnie Weeks and seconded by Jeff Richards it was unanimously **VOTED** to grant the request of **Jeffrey Smart** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Smart meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- l. On a **MOTION** by Jeff Richards and seconded by Roger Fuller it was unanimously **VOTED** to grant the request of **Lidslav Stucka** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Stucka meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- m. On a **MOTION** by Jeff Richards and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Paul Smith** (City of Somerville) for approval to take the required exams to become certified as a building code enforcement official. Mr. Smith meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- n. On a **MOTION** by Matthew Hakala and seconded by Bonnie Weeks it was unanimously **VOTED** to grant the request of **Andrew Ungerson** (Town of Burlington) for approval to take the required exams to become certified as a building code enforcement official. Mr. Ungerson meets the minimum qualifications set forth by the BBRS for said position of inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

5. New Employee Report Form Packets

- a. On a **MOTION** by Bonnie Weeks and seconded by Jeff Richards it was unanimously **VOTED** to deny the *New Employee Report Form* of **Christopher Broderick** appointed to the position of **Local Inspector** for the City of Boston. Mr. Broderick's qualifications were denied. *NERF signed by Inspector of Buildings.*

- b. On a **MOTION** by Jeff Richards and seconded by Michael Clancy it was **VOTED** to acknowledge the *New Employee Report Form* of **Jeffrey Clemons** newly appointed to the position of **Local Inspector** on January 4, 2016 for the Town of Lee. *NERF signed by Town Administrator*. Don Torrico abstains, Andy Bobola and Bill Horrocks opposed.
- c. On a **MOTION** by Jeff Richards and seconded by Bonnie Weeks it was **VOTED** to acknowledge the *New Employee Report Form* of **Don Fitzgerald** newly appointed to the position of **Inspector of Buildings** on January 4, 2016 for the Town of Lee. *NERF signed by Town Administrator*. Don Torrico abstains, Andy Bobola and Bill Horrocks opposed.
- d. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was **VOTED** to deny the *New Employee Report Form* of **Richard Flores** appointed to the position of **Local Inspector** on January 15, 2016 for the Town of Orleans. *NERF signed by Town Administrator; documentation was not obtained stating the Town Manager is the appointing authority*. Jeff Richards opposed.
- e. On a **MOTION** by Jeff Richards and seconded by Michael Clancy it was **VOTED** to acknowledge the *New Employee Report Form* of **Mark E. Hebert** newly appointed to the position of **Interim Inspector of Buildings** on February 1, 2016 for the City of Westfield. *NERF signed by Mayor*. Don Torrico abstains.
- f. On a **MOTION** by Jeff Richards and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **William Kelly** appointed to the position of **Local Inspector** for the Town of Halifax. Appointed, April 22, 2015, not yet certified as a local inspector. Twelve month grace period expires April 30, 2016. *NERF signed by Chairman*.
- g. On a **MOTION** by Michael Clancy and seconded by Jeff Richards it was **VOTED** to acknowledge the *New Employee Report Form* of **Christopher Lund** newly appointed to the position of **Local Inspector** on January 25, 2016 for the Town of Shrewsbury. *NERF signed by Town Manager*. Andy Bobola and Bill Horrocks opposed.
- h. On a **MOTION** by Jeff Richards and seconded by Matthew Hakala it was **VOTED** to acknowledge the *New Employee Report Form* of **John A Luther, Jr.** appointed to the position **Local Inspector** on July 20, 2015 for the Town of Burlington. *NERF signed by Town Administrator*. Andy Bobola and Bill Horrocks opposed.
- i. On a **MOTION** by Andy Bobola and seconded by Matthew Hakala it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Joseph O'Callaghan** newly appointed to the position of **Local Inspector** for the City of Malden. Appointed, March 3, 2016, not yet certified as a local inspector. Twelve month grace period expires March 31, 2017. *NERF signed by Mayor*.
- j. On a **MOTION** by Andy Bobola and seconded by Bill Horrocks it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Paul Smith** newly appointed to the position of **Local Inspector** for the City of Somerville. Appointed, January 4, 2016, not yet certified as a local inspector. Twelve month grace period expires January 31, 2017. *NERF signed by Mayor*

6. Extension Requests to be Certified Packets

- a. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously **VOTED** to grant the request of **Anthony Barnaba (Town of Great Barrington)** for a first extension of time to become certified a local inspector. Said extension shall expire June 30, 2016.
- b. On a **MOTION** by Bill Horrocks and seconded by Jeff Richards it was unanimously **VOTED** to grant the request of **John Gibney (City of Methuen)** for a third extension of time to become certified an inspector of buildings. Said extension shall expire February 28, 2017.

7. Hearings

- a. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously voted to grant **Socrates Sirafos (Town of Wellesley)**, BOCC 5-2016, for a first extension of time to become certified as a local inspector. Said extension shall expire February 28, 2017.

8. New Business / Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- a. For Informational purposes:
There are currently 682 certified building inspectors -- 266 Local – 411 Inspector of Buildings

- b. Follow-up of the requirements recommended by the Committee for George Peterson, BOCC 18-2015, November 4, 2015. After hearing statements from Paul Tacy, Inspector of Buildings, and Gordon Bailey, State Building Inspector, it was recommended Mr. Peterson keep attending district meetings, building official association meetings and to also reach out to his state building inspector as well as other inspectors to communicate and discuss questions he may have.

On a **MOTION** by Roger Fuller and seconded by Bill Horrocks it was voted to reinstate Mr. Peterson's Inspector of Buildings duties on a three month probationary period where he will receive monthly visits by a state building inspector. Mr. Peterson will be sent a notice to attend the June, 2016 Building Official Certification Committee meeting for another report on his independent work as an Inspector of Buildings. Bonnie Weeks and Jeff Richards abstain.

9. Review Application for Continuing Education

- a. The continuing education submitted was reviewed by members present; MOTION to approve was made by Jeff Richards and seconded by Michael Clancy. MOTION passed by unanimous vote.

Name	Date	Course Description	CEU's	Cat	Course Number
Matthias Mulvey	1/29/2016	High Efficiency Heat Pump Seminar offered by EverSource	4.0	1	C-2689
R. Christopher Noonan	5/14/2015	MA - Residential Energy Code - HVAC and Indoor Air Quality	3.0	1	C-2488
District 11	2/2/2016	OnLine Permitting and 2015 Residential Code	2.0	2	D11-0216
D14w-0216	2/3/2016	District Meeting Intro to HVAC Systems	3.0	1	D14w-0216
City of Lowell	2/9/2016	Fire Escape and Life Safety by Cisco Firescape Services	6.0	1	C-2592*
Robert Marsilia	1/27/2016	A Study on the "DIIM" of Firestopping Webinar	2.0	2	C-2455*
Keith Fox	2/19/2016	Designing Shear Walls for Wood Framed Construction by Simpson Strong Tie online ICC# 165	3.0	1	C-2604*
	2/10/2016	Soft Story Retrofit of Existing Buildings by Simpson Strong Tie online ICC#3870	3.0	1	C-2690
	1/12/2016	Cracking the Concrete Anchor Codes by Simpson Strong Tie online ICC#164	2.0	1	C-2691
	1/12/2016	Access Doors for Fire Rated Assemblies by AEC Daily online	1.0	2	C-2692
SEMBOA	2/10/2016	521 CMR AAB	2.0	1	SE-0216
ISD Boston	3/2/2016	NPA 25, Standard of Inspection Testing and Maintenance of Water-Based Fire Protection Systems by JC Cannistraro, LLC	5.0	1	C-2693
Stephen Dupre	9/3/2015	2010 NFPA 72 Overview of the National Fire Alarm and Signaling Code - CT	3.0	1	C-2694
	10/8/2015	Solar PV Systems - CT	3.0	1	C-2695
	3/11/	2015 Residential Swimming Pools & the 2012 IRC	3.0	1	C-2696
Chris Clemente Matthias Mulvey	2/11/2016	Energy Code Compliance Paths, Which is right for you? By Building Energy Codes webinar	1.5	1	C-2710
Joseph Levrault		Florida Dept of Business & Professional Regulations			
	2/8/2016	Advanced Training: The FLA Accessibility Code Ch 2 Significant changes to the FBC - Building Volume 5 th ed Significant changes to the FBC Plumbing, Mechanical & FG Significant changes to the FLA Building Code Energy Conserv	0.0		
	2/9/2016	Advanced Training: The Flood Provisions of the FLA existing building code (2 hrs) 5 th edition FBC Wind Mitigation (1 hr) Workers Comp Update (1 hr) Laws & Rules (2 hrs) OSHA 1926 Scaffold Safety (1 hr)	3.0	2	C-1873

		Ethics for Const Prof (1 hr)			
Anne Howard	2/8/2016	CSL Continuing Education - Mass Construction School	10.0	1	C-2233*
MetroWest	2/9/2016	Plan Review for Manual J, S and Inspection Highlights	2.0	1	MW-0216
MBCIA	1/28/2016	Fire Stopping and the New Code requirements for 3rd party inspections	3.0	1	MB-0116
	12/17/2015	Round Table with DPS and BBRS	2.0	2	MB-1215
Matthew Bourque	11/25/2015	Navigating Boston Permitting - Fire Protection & Life Safety offered by BSA	1.0	1	C-2697
District 14	2/23/2016	District Meeting Inspecting Framing for 1 & 2 Family Dwellings	2.0	1	D14-0216
Thomas Quinn	2/24/2016	CSL Continuing Education - Mass Nail It	10.0	1	C-2233*
District 1	1/28/2016	District Meeting Construction Control	3.0	1	D1-0116
	2/25/2016	District Meeting Fire Barrier Wall Penetrations	3.0	1	D1-0216
District 11	1/27/2016	District Meeting Building and Zoning	1.0	2	D11-0116
Tony Arborio	1/12/2016	Soil and Foundations, 2012 IBC offered by CT	3.0	1	C-2698

Next meeting scheduled for **April 6, 2016, Sturbridge Public Safety Building, Sturbridge, MA**