

Deval L. Patrick
Governor

Andrea J. Cabral
Secretary

The Commonwealth of Massachusetts
Department of Public Safety
Board of Building Regulations and Standards
One Ashburton Place, Room 1301
Boston, Massachusetts 02108-1618

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Thomas G. Gatzunis, P.E.
Commissioner

Brian Gale
Chairman

Richard Crowley
Vice Chairman

Robert Anderson
Administrator

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

Sturbridge Public Safety Building
Sturbridge, MA

August 6, 2014 9:00 a.m.

Meeting called to order by the Chairman at _____ followed by roll call:

1. Roll Call

- | | | |
|----------------------------------|----------------------------------|---------------------------------|
| a. Donald R. Torrico, Chairman | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeffrey Richards | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Bonnie Weeks | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Andrew Bobola | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Chris Clemente | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Peter McLaughlin | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Bill Horrocks | <input type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS

2. The minutes from the last meeting on **August 6, 2014**, were reviewed by members present; **motion to approve these minutes was made by _____, seconded by _____. Motion passed by unanimous vote.**

3. Application for Certification Packets:				
a. Badera, James	Town of Chatham	Local Certification Appointed 12/3/2013 12 months 12/31/2014 Quals approved 6/4/2014 14 CEU's		
b. Bray, Frederick	Town of Framingham	I of B Certification Local Certification 5/24/2006 Quals Approved 2/6/2013 43 CEU's		
c. Souza, Ralph	Town of Westport	I of B Certification Local Certification 4/16/20013 Quals approved 10/16/2007 132 CEU's		

4. Examination Approval Packets:				
Copies of resumes provided today				
a. Cambio, James	No Affiliation	Qualifications Local and/or I of B <i>Submitted Application for Certification first Accept B1 and B2 exam results?</i>		
b. Campbell, Paul	No Affiliation (Springfield)	Qualifications Local and/or I of B		
c. Marrone, Paul	No Affiliation (Auburn)	Qualifications Local and/or I of B		
d. McDonald, Brian	Acton??	Qualifications Local and/or I of B		
e. Walsh, Matthew	Town of Norwood	Qualifications Local and/or I of B <i>Acknowledge NERF 9/3/2014</i>		
f. Wilderman, Pamela	No Affiliation (Marlborough)	Qualifications Local and/or I of B <i>4/26/06 DENY Qualifications previously appointed prior to 3/2006. 2/3/2010 DENY extension request 9/7/2010 Board of Appeals affirmed denial</i>		

5. New Employee Report Form Packets:

Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

a. Antanavica, Nicholas	Town of Northborough	Acknowledge NERF Building Commissioner Appointed 7/7/2014 I of B 5/7/2014 35.5 CEU's Signed by Town Administrator – letter of appointment enclosed		
b. Baldwin, Ned	Town of Egremont	Acknowledge NERF Inspector of Buildings Appointed 8/12/2013 I of B certification 1/29/2003 61 CEU's Signed by Chairman		
c. Bone, James	City of Beverly	Acknowledge NERF Local Inspector Appointed 7/23/2014 Quals approved 11/6/2013 Signed by Mayor		
d. Church, Brenda	Town of Monson	Acknowledge NERF Building Commissioner Appointed 7/28/2014 Local Certification 10/3/2012 54 CEU's Signed by Chairman		
e. Clemons, Jeffrey	Town of New Ashford	Acknowledge NERF Building Commissioner Appointed 7/7/2014 Local Certification 11/6/2013 78.5 CEU's Signed by Chairman		
f. Fontaine, Henry	Town of Acton	Acknowledge NERF Local Inspector Appointed 8/4/2014 I of B 4/7/2010 55.5 CEU's Signed by Town Manager		
g. Legee, Albert	Town of Winthrop	Acknowledge NERF Building Commissioner Appointed 9/1/2014 Local Certification 3/13/2007 45 CEU's Signed by Town Manager (Council-Manager form of Government)		
h. Lund, Christopher	Town of Auburn	Acknowledge NERF Building Commissioner Appointed 7/7/2014 Local Certification 7/2/2014		

		12 CEU's Signed by Town Manager – received documentation previously		
i. Souza, Ralph	Town of Westport	Acknowledge NERF Building Commissioner Appointed 6/16/2014 I of B Certification <i>review today 8/3/2014</i> 132 CEU's Signed by Chairman		
j. Walsh, Matthew	Town of Norwood	Acknowledge NERF Local Inspector Appointed 7/1/2014 <i>Quals to be reviewed today 8/3/2014</i> Signed by Town Manager – Powers and duties attached		

6. Extension Requests to be Certified Packets:

Footnote:

R7.1.7.4.1 Requests for exam schedule extension. Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **'January 1, 2008'**

a. Tierney, Joseph	Town of West Tisbury	Extension for Local (1 st extension) Appointed 7/11/2013 6 months 1/31/2014 12 months 7/31/2014 Quals approved 9/4/2013 31 CEU's (R7.3.1) Passed B1 12/12/2013 Passed B2 7/14/2014 Failed F3 1/29/2014, 2/12/2014		
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7. Hearings:

FOOTNOTE:

R7.4.1.4 Decisions and discipline of certification holders. The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

a. Lutzykowski, Michael	City of Salem	<p>BOCC 5-2014 Appointed 10/13/2011 – local inspector 6 months 4/30/2012 12 months 10/13/2012 Quals approved 12/7/2011 Extension through 4/31/2013</p> <p>11/28/2012 email sent reminder to request an extension 5/30/2013 notification mailed beyond grace period 7/24/2013 letter sent beyond extension time</p> <p>Failed 1A 10/16/2012</p> <p>780 CMR 110 R7.1.7.4 Conditional appointments</p> <p>5. In accordance with R7.1.7.4.1, a conditional appointee may petition the BOCC in writing for an extension of time to comply with the examination schedule of R7. Upon establishment of cause, the BOCC may grant an extension as it may consider appropriate.</p>			
b. Travers, Richard	Town of Rutland	<p>BOCC 7-2014 Appointed 6/27/2011 - I of B 6 months 12/31/2011 18 months 12/31/2012 Local Certification 3/13/2007 Quals approved 3/13/2006 Extension through 12/31/2013</p> <p>3/12/2013 letter sent beyond 18 month grace period 6/5/2013 hearing 7/1/2014 letter sent beyond extension</p> <p>Failed Technology 3/27/2013</p> <p>780 CMR 110 R7.1.7.4 Conditional appointments</p> <p>5. In accordance with R7.1.7.4.1, a conditional appointee may petition the BOCC in writing for an extension of time to comply with the examination schedule of R7. Upon establishment of cause, the BOCC may grant an extension as it may consider appropriate.</p>			

c. Ciambelli, Steven	City of Revere	BOCC 8-2014 Appointed 12/11/2012 – local inspector 6 months 6/30/2013 12 months 12/31/2013 Quals approved 6/24/2008 7/1/2014 letter sent beyond grace period 8/8/2014 extension request denied 780 CMR 110 R7.1.7.4 Conditional appointments 2. Within the first six months of employment the conditional appointee shall make application to take the examination(s) required for the appropriate category of certification. 5. In accordance with R7.1.7.4.1, a conditional appointee may petition the BOCC in writing for an extension of time to comply with the examination schedule of R7. Upon establishment of cause, the BOCC may grant an extension as it may consider appropriate.			

8. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting
Examination Approval packet:

- a. Discuss testing service for ICC exams; Legal/Management and Technology
- b. **R7.1.7.4.1 Requests for exam schedule extension.** Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRs. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and **no conditional appointee shall be afforded more than three extensions of time** beyond the prescribed period for the level of certification sought.

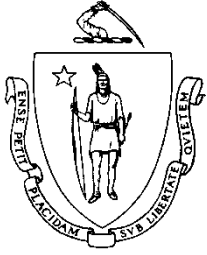
9. Review Application for Continuing Education – Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by ___, seconded by ___. Motion passed by unanimous vote.**

(*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
District 11	7/30/2014	Energy Code	2.0	2	D11h-0714
Ronald Durgin	7/30/2014	AZ 2012 IRC Fire Sprinkler System	5.0	1	C-2469
MBCIA	7/17/2014	Chapter 7 Fire and Smoke Protection Systems / Shaft Enclosures	2.0	1	MB-0714
Michael Tusino	8/7/2014	2012 IBC Fire and Life Safety Principles	6.0	1	C-2470
SEMBOA	7/9/2014	3 rd Party Inspections: What BO should ask for and expect on Controlled Construction projects	2.0	1	SE-0714
	8/13/2014	Manufacturer Homes Factory Visit	4.0	1	SE-0814
James Leitch	4/24/2014	2012 Edition – Significant Changes to the Wood Frame Construction Manual – sponsored by American Wood Council	1.0	1	C-2354*
	6/11/2014	Significant Changes in the IBC, NDS and SDPWS – sponsored by American Wood Council	1.0	1	C-2471
	7/24/2014	Traditional and Engineered Wood Products – sponsored by American Wood Council	2.0	1	C-2472
	3/20/2014	Craftsman Bungalow Style Guide – sponsored by Anderson Window and Doors webinar	1.0	2	C-2473
	3/20/2014	Poly-Ash Trim – sponsored by Boral TruExterior Trim	1.0	2	C-2474
	3/20/2014	New Micronized Technology for Pressure Treated Wood – sponsored by Osmoses Wood Preservation webinar	1.0	2	C-2475
	3/20/2014	Cellular PVC as Exterior Trim – sponsored by KOMA Building Products webinar	1.0	2	C-2476
District 8	8/13/2014	2012 IECC	2.0	1	D8-0814
MFA	9/23/2014	Understanding, Applying and Enforcing NFPA 25	7.0	1	C-2477
	11/4-5/2014	FEMA Residential Sprinkler Plan Review	10.0	1	C-2454*
BOWM	4/16/2014	Records Management & Public Records Law	2.0	1	WM-0414
	6/20/2014	Zoning by Attorney Dubendorf	3.0	1	WM-0614
	7/16/2014	Chapter 1 – 2009 IBC Code w/ Amendments	2.0	1	WM-0714
	8/20/2014	Review of IECC Code	3.0	1	WM-0814
David Lindberg	5/29/2014	Story of a Building Seminar – MCPPOP	6.0	1	C-2478
ICC	10/1-4/2014	2014 Public Hearing – Ft. Lauderdale	10.0	1	IC-187
Michael Henry	8/27/2014	12 Hour CSL CEU's	10.0	1	C-2233*
District 12	8/27/2014	2012 IECC	3.0	1	D12-0814

Next meeting scheduled for **October 7, 2014, UMASS, Amherst, MA**



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Posted on: August 28, 2014 3:00 p.m.

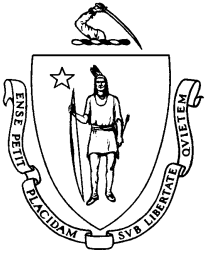
NOTICE OF MEETING

In accordance with the provisions of M.G.L. c. 30A, § 20, notice is hereby given that a meeting of the *Building Official Certification Committee* will be held on *Wednesday, September 3, 2014 at 9:00 a.m.* at *Sturbridge Public Safety Building, 346 Main Street, Sturbridge, MA*. It is anticipated that the following topics will be discussed at the aforementioned meeting:

FOR THE CHAIRMAN:

A handwritten signature in black ink, appearing to read "Robert Anderson".

Robert Anderson
BBRS Administrator



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Chairman

Richard Crowley
Vice Chairman

Robert Anderson
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Posted August 8, 2014

AGENDA

BUILDING OFFICIAL CERTIFICATION COMMITTEE

Sturbridge Public Safety Building
Sturbridge, MA

Wednesday, September 3, 2014 @ 9:00 a.m.

10. Roll Call

- | | | |
|---|----------------------------------|---------------------------------|
| a. Donald R Torrico, Chairman | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Building Officials of Western Massachusetts, Lee | | |
| b. Michael Clancy, Vice Chairman | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Southeastern Building Official's Association, Hingham | | |
| c. Jeffrey Richards | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Massachusetts Building Commissioner's Association, Weymouth | | |
| d. Chris Clemente | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Member At Large, Andover | | |
| e. Bonnie Weeks | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Member At Large, Palmer | | |
| f. Andrew Bobola | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Member At Large, Mattapoisett | | |
| g. Roger Fuller | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Massachusetts Municipal Association Representative | | |
| h. Peter McLaughlin | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Member of Academia | | |
| i. Bill Horrocks | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - BBRS Representative | | |

11. Approval of minutes from last meeting August 6, 2014

12. Review Applications for Certification

- Application packet for James Badera
- Application packet for Frederick Bray
- Application packet for Ralph Souza

13. Review Examination Approval

- Application packet for James Cambio
- Application packet for Paul Campbell
- Application packet for Richard Carter

- d. Application packet for Paul Marrone
 - e. Application packet for Brian McDonald
 - f. Application packet for Matthew Walsh
 - g. Application packet for Pamela Wilderman
14. Review New Employee Report Forms
- a. Application packet for Nicholas Antanavica
 - b. Application packet for Ned Baldwin
 - c. Application packet for James Bone
 - d. Application packet for Brenda Church
 - e. Application packet for Jeffrey Clemons
 - f. Application packet for Henry Fontaine
 - g. Application packet for Albert Legee
 - h. Application packet for Christopher Lund
 - i. Application packet for Ralph Souza
 - j. Application packet for Matthew Walsh
15. Review Request for Extension
- a. Application packet for Joseph Tierney
16. Hearings
- a. Hearing packet for Michael Lutzykowski BOCC 5-2014
 - b. Hearing packet for Richard Travers BOCC 7-2014
 - c. Hearing packet for Steven Ciambelli BOCC 8-2014
17. New Business / Additional Business / Other matters not reasonably anticipated 48 hours in advance of meeting
- a. Discuss testing service for ICC exams; Legal/Management and Technology
 - b. **R7.1.7.4.1 Requests for exam schedule extension.** Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought.
18. Review Applications for Education Credit