



Commonwealth of Massachusetts  
Executive Office of Energy & Environmental Affairs

# Department of Environmental Protection

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Maura T. Healey  
Governor

Kimberley Driscoll  
Lieutenant Governor

Rebecca L. Tepper  
Secretary

Bonnie Heiple  
Commissioner

## ATTACHMENT A

### **Boston Harbor Water Transportation Grant 2024 Grant Program Application**

**Overview:** The Massachusetts Department of Environmental Protection (“MassDEP” or the “Department”) seeks grant proposals from Eligible Entities for the purpose of enhancing public access to the Boston Harbor waterfront by expanding water transportation to, from, or within Boston Harbor.

### **PLEASE COMPLETE SECTIONS 1 AND 2 AND INCLUDE IT WITH YOUR APPLICATION**

#### **Section 1: Applicant Information**

Applicant Name: \_\_\_\_\_

Project Title: \_\_\_\_\_

Short description of the project (<5 sentences)

Requested Funds: \_\_\_\_\_ Matching Funds (optional): \_\_\_\_\_

Name of person completing form: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**By checking this box ☐ the applicant confirms that it is authorized to submit this grant application on behalf of the organization or entity listed above.**

## Section 2: Ability to Perform Proposed project

- A. Ability to Use Funds: If awarded a Boston Harbor Water Transportation Grant, the awardee must be able to enter into a contract with MassDEP within 30 days of Grant Award.

By checking this box ☐ the Applicant acknowledges and agrees that it is able to enter into the contract and perform the project and meet all requirements of this state grant.

## Section 3: Application Guide

***Consistent with the Evaluation Criteria outlined in the Grant Opportunity document, please include the following in your application, in no more than ten (10) pages:***

**Project Description:** Describe the proposed project and the proposed work to be covered by this funding. This project description should include project tasks and desired outcome(s) for the project, as well as how the proposed project meets the purposes of the Boston Harbor Water Transportation Expendable Trust (*i.e.*, how it will enhance public access to Boston Harbor by expanding water transportation to, from, or within Boston Harbor). This section should also identify the Funding Site(s) where water transportation will be supported or, alternatively, if Cultural or Educational Activities is appropriate. If all or some of the proposed project includes a request for reimbursement for eligible costs incurred on or after January 1, 2024 and before submission of the application, please include a description of the project partially or fully completed.

**Project Benefit:** Provide information about how the project benefits water transportation in and access to Boston Harbor, including how the project increases access to the Harbor; who benefits from the project; which Funding Site benefits from the project; and how it fills an otherwise unmet need to support or expand water transportation on Boston Harbor.

**Qualifications of Organization:** Describe the qualifications of the organization to carry out the proposed work.

**Financial Need:** Explain the need for financial assistance to implement the proposed project, including other anticipated or secured funding sources that will support portions of the project (if applicable).

**Project Budget and Timeline:** Detail the anticipated cost associated with the proposed project. Demonstrate a realistic understanding of project costs by providing a budget with detailed and credible cost estimates. Identify and describe any match or other funding sources that will support the proposed project. If all or some of the proposed project includes a request for reimbursement for eligible costs incurred on or after January 1, 2024 and before submission of the application, please attach documentation supporting these project costs. Describe the timeline for the proposed project, including how it will be completed within the grant term.

**Environmental Justice:** Describe in detail how environmental justice populations will benefit directly from the proposed project, and whether EJ populations, EJ communities, or EJ organizations will be involved in the proposed project.