

REQUIRED EXAMS and REFERENCE MATERIALS:

(Please log onto the website for the appropriate exam for the latest Candidate Bulletin reference information)

Step #1

LOCAL INSPECTOR EXAMINATIONS

**All exam reference materials are determined by the testing agency not the Board of Building Regulations and Standards. All 'PASSING' exams will be accepted no matter what version (2012, 2015, etc.) of the exam is completed.

NCPCCI Exams - www.prometric.com/massachusetts

You must call Prometric to register 1-800-813-6671, mail or fax completed registration form. (when calling to register DO NOT mention Massachusetts - only mention the name of the exam) <https://www.prometric.com/en-us/for-test-takers/pages/schedule.aspx>

To find a test center location please follow the steps below:

- ✓ LOCATE A TEST CENTER
- ✓ MASSACHUSETTS
- ✓ LOOK FOR THE Building General exam, Building One- and Two- Family Dwelling exam or 3B NCPCCI Fire Protection exam
- ✓ LOCATE A TEST CENTER
- ✓ Click on Massachusetts then click on NCPCCI then ***Down Load Now (Information Booklet on the right)*** for up to date reference materials. Refer to page 28 for initial registration -

1A - BUILDING ONE- AND TWO- FAMILY DWELLING

- ICC International Residential Code for One- and Two-Family Dwellings, 2015 Edition

1B - BUILDING GENERAL

- ICC International Building Code, 2015 Edition;

3B - FIRE PROTECTION GENERAL

- ICC International Building Code, 2015 Edition
- NFPA 13 Installation of Sprinkler Systems, 2013 Edition; NFPA, 617.770.3000, www.nfpa.org.
- NFPA 72 National Fire Alarm Code, 2013 Edition

As of February 2, 2016 Local Inspector Exams may be taken and passed through either track: NCPCCI - Prometric (1A, 1B, 3B) or ICC (B1, B2, F3). (1A - Building One- and Two- Family Dwelling or B1 - Residential Building Inspectors and 1B - Building General or B2 - Commercial Building Inspector and 3B - Fire Protection General or F3 - Fire Plans Examiner)

ICC Exams - [ICC Examination Information Bulletin](http://www.iccsafe.org/certification-exam-catalog/) - ICC offers exams based on the 2012 or 2015 International Codes. Review candidate bulletin for the most up to date reference materials.

<https://www.iccsafe.org/certification-exam-catalog/>

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B1 - Residential Building Inspectors

- International Residential Code

B2 - Commercial Building Inspector

- International Building Code
- Building Code Requirements for Structural Concrete and Commentary
OR ICC Concrete Manual, 2009 or 2012

F3 - Fire Plans Examiner

- International Fire Code
- International Building Code
- NFPA 13 Installations of Sprinkler Systems, 2013 Edition
- NFPA 72 National Fire Alarm Code, 2013 Edition

**After successfully passing all three required exams complete the
Application for Certification and return with copies of exams**

Step # 2 CERTIFIED BUILDING OFFICIAL EXAMINATION

To register for the required exams please visit the ICC website:

<https://www.iccsafe.org/certification-exam-catalog/>

LEGAL MODULE: Exam ID# MG

2015 International Building Code
2015 International Fire Code
2012 Building Department Administration
2002 Legal Aspects of Code Administration
2015 International Property Maintenance Code
Human Resource Management FOR Public and Non-Profit Organizations: A Strategic Approach, 4th edition

MANAGEMENT MODULE: Exam ID# MM

2015 International Building Code
2015 International Fire Code
2012 Building Department Administration
A Budgeting Guide for Local Government, 3rd edition
Human Resource Management FOR Public and Non-Profit Organizations: A Strategic Approach, 4th edition
Inspector Skills

BUILDING CODES AND STANDARD MODULE: Exam ID# BC

2015 International Building Code
2015 International Fire Code
2015 International Mechanical Code
2015 International Plumbing Code
2015 International Energy Conservation Code
2015 International Residential Code
2014 National Electrical Code
2009 ICC/ANSI A1171.1 Standard on Accessible and Usable Bldgs. & Facilities
Special Inspection Manual, 2012 edition

Per ICC - Any copyrighted, bound book may be used as a test site. Exam questions will only come from the listed approved references.

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After successfully passing all three required exams complete the Application for Certification and return with copies of exams