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Division of Occupational Licensure
Office of Public Safety and Inspections
Board of Building Regulations and Standards
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PROFESSIONAL LICENSURE

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

October 5, 2021 @ 9:30 a.m.

Join on your computer or mobile app

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Or call in (audio only)

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Phone Conference ID: 952 702 243#

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Meeting called to order by the Chairman at _____ followed by roll call:

1. Roll Call

a. Bill Horrocks, Chairman, <i>BBRS Representative</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
b. John Naff, <i>Member At Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
c. Michael Giampietro, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
d. David Fuller, <i>MBCIA</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
e. Bonnie Weeks, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
f. Andrew Bobola, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
g. Michael Clancy, <i>SEMBOA</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
h. Jeffrey Clemons, <i>BOWM</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
i. Roger Fuller, <i>MMA Representative</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
j. Jennifer DeForge, <i>Member of Academia</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
k. Vacant, <i>MetroWest</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections

2. Members present reviewed the minutes from the last meeting on June 1, 2020; motion to approve these minutes was made by _____, seconded by _____.



3. Application for Certification Packets:				
a) DeMota Trinidad, Maridalia	City of Springfield	Local Inspector Appointed 3/25/2019 Qualifications approved 3/5/2019 34 CEU's OK <i>Copies of all exams have been received</i>	Motion	Second
b) Dowd, Rian	Town of Lee/Lenox	Local Inspector Appointed 11/1/2020 Qualifications approved 12/1/2020 23.5 CEU's OK <i>Copies of all exams have been received</i>	Motion	Second
c) Marques, Anna	Town of Ware	Massachusetts Building Commissioner Appointed Local Inspector Local Certification 7/30/2019 119CEU's <i>Copies of all exams have been received</i>	Motion	Second
d) Nickerson, James	Town of Provincetown	Local Inspector Appointed 3/4/2019 Qualifications approved 5/9/2018 69 CEU's <i>Copies of all exams have been received</i>	Motion	Second
4. Examination Approval Packets <i>(Copies of resumes provided today)</i>				
a) Bonia, Michael	No Affiliation (Georgetown)	Qualifications Local and/or I of B	Motion	Second
b) Capurso, Robert	No Affiliation (Orleans)	Qualifications Local and/or I of B <i>Quals tabled 9/7/2021 – information received</i>	Motion	Second
c) Cox, Brenden	Town of Foxborough	Qualifications Local and/or I of B <i>NERF requested 9/29/2021</i>	Motion	Second
d) Donahue, Scott	No Affiliation (Lakeville)	Qualifications Local and/or I of B <i>Quals tabled 9/7/2021 – information received</i>	Motion	Second
e) Gougeon, Jeffrey	No Affiliation (Ashfield)	Qualifications Local and/or I of B	Motion	Second
f) Hudon, Timothy	Town of Danvers	Qualifications Local and/or I of B <i>NERF requested 9/27/2021</i>	Motion	Second

g) Leung, Michael Q.	No Affiliation (South Boston)	Qualifications Local and/or I of B <i>Quals table 9/7/2021 – no additional information received</i>	Motion	Second
h) Mierzwa, Edward	No Affiliation (Tyngsboro)	Qualifications Local and/or I of B	Motion	Second
i) Sadowski, Edward	No Affiliation (Holyoke)	Qualifications Local and/or I of B <i>Quals denied 11/1/2017</i>	Motion	Second
j) Tripp, Carolyn Morton	No Affiliation (Mansfield)	Qualifications Local and/or I of B <i>Quals tabled 9/7/2021 – no additional information received</i>	Motion	Second

5. New Employee Report Form Packets:

Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

a) Blanchette, Peter	City of Lawrence	Acknowledge NERF Building Commissioner Appointed 8/18/2021 I of B Certification 5/8/2012 10 CEU's Signed by <i>Mayor</i>	Motion	Second
b) Earls, Gregory	City of Newburyport	Acknowledge NERF Building Commissioner Appointed 8/31/2021 Local Certification 8/3/2021 0 CEU's Signed by <i>Mayor</i>	Motion	Second
c) Guilbert, David	City of Chicopee	Acknowledge NERF Local Inspector Appointed 7/30/2021 Quals approved 9/7/2020 0 CEU's Signed by <i>Mayor</i>	Motion	Second
d) Harris, Jason	Town of Abington	Acknowledge NERF Local Inspector Appointed 7/1/2021 – apt Hull 9/9/2019 Quals approved 2/4/2020 10 CEU's Signed by <i>Town Manager</i>	Motion	Second
e) Staley, Victor	Town of Wellfleet	Acknowledge NERF Building Commissioner Appointed 9/9/2021 I of B Certification 11/12/1992 120.5 CEU's Signed by <i>Chair</i>	Motion	Second

6. Extension Requests to be Certified Packets:

Footnote:

R7.1.7.4.1 Requests for exam schedule extension. Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **'January 1, 2008'**

a) DiBenedetto, Brian	City of Worcester	Extension for Local Inspector (requesting 1 st extension) Appointed 9/14/2020 10 CEU's (15 required) Passed 1A 6/4/2021 <i>Did not complete exams due to SOE</i>	Motion	Second
b) O'Connor, Steven	City of Worcester	Extension for Local Inspector (requesting 1 st extension) Appointed 9/14/2020 Quals approved 10/6/2015 17 CEU's OK Passed 1A 5/15/2021 (failed 11/20/2020, 3/6/2021, 3/19/2021) Requesting extension for medical reasons due to COVID	Motion	Second

7. Hearings:

Footnote:

R7.4.1.4 Decisions and discipline of certification holders. The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

a) None		
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8. Review Application for Continuing Education – Exhibit Items attached

At the September 14, 2020 Board of Building Regulation and Standards (BBRS) meeting, BBRS members voted to extend the current training cycle, to maintain certification, through December 31, 2021.

The continuing education submitted was reviewed by members present; **motion to approve was made by ____, seconded by ____. Motion passed by unanimous vote.**

(*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course No.
Jeff Richards	9/19-25/2021	ICC 2021 Annual Conference	10.0	1	IC-
	9/19/2021	Wright at Polymar Park Tour	6.0	1	IC-
Gene Novak	9/16/2021	GB314 Sustainability Series: Winning with Wood in Green Ratings and Codes offered by American Wood Council	1.0	1	
	9/9/2021	Codes Around the Globe: A Cross-National Comparison of Building Energy Codes offered by Building Energy Codes ICC# 28941	1.0	1	

David McRae	9/15/2021	Mixed-Occupancy Buildings: Design for Density with Confidence ICC# 28542 offered by WoodWorks	1.0	1	
Michael Robidoux	9/14/2021	BCD302 Prescriptive Residential Wood Deck Construction Guide (DCA6 – 2012 IRC version) ICC# 729 offered by American Wood Council	1.0	1	
	9/6/2021	BCD710 SPECIAL Inspection for Wood Construction ICC# 8476 offered by American Wood Council	1.5	1	
	9/13/2021	BCD710-1 Special Inspection ICC# 24233 offered by American Wood Council	1.5	1	
	9/14/2021	STD350 2018 Wood Frame Construction Manual offered by American Wood Council	0		
Charles Bado	10/31/2020	Energy Conservation Construction Webinar offered by Building Code College ICC# 22226			
Rick Foye	11/1/2020	Continuous Load Path offered by Simpson Strong Tie	1.0	1	
Peter Sun	8/13/2021	Expanding Our Understanding of Building Movement and Façade Joint Design offered by Simpson Gumpertz & Heger	1.0	1	
	10/5-7/2021	<p>Bridge Inspection Refresher Training</p> <p>The major goals of this course are to refresh the skills of practicing bridge inspectors in fundamental visual inspection techniques; review the background knowledge necessary to understand how bridges function; communicate issues of national significance relative to the nations' bridge infrastructures; re-establish proper condition and appraisal rating practices; and review the professional obligations of bridge inspectors. This course is based on the "Bridge Inspector's Reference Manual," 2002 (updated 2006), with reference to the AASHTO Manual as defined by the National Bridge Inspection Standards regulation.</p> <p>Core course topics include inspector qualifications and duties, bridge mechanics, record keeping and documentation, fatigue and fracture in steel bridges, traffic safety features, safety, National Bridge Inventory (NBI) component ratings, superstructure type identification, inspection techniques and case studies for decks, superstructures, bearings, substructures, channels and culverts, and a mock bridge inspection classroom exercise. Optional topics include inspection of truss gusset plates, adjacent box beams, and post-tensioning tendons.</p>			
Tam Nguyen	10/15/2020	Performance Based Concrete Design offered by SEAMass	1.0	1	
	10/22/2020	Structural Pile Cap Design using CRSI Design guide for Pile Caps offered by SEAMass	1.0	1	
	10/29/2020	Overview of CRSI's ACI-318-19 Design Guide offered by SEAMass	1.0	1	
	10/7/2020	Wood Construction Applications in Industrial and Warehouse Facilities offered by WoodWorks	2.5	1	
Michael McLean	6/18/2020	Out Door Dining and Retail offered by Old Colony Planning Council	1.0	1	
Shukhrat Aziev	8/31/2021	ICC – 2021 IRC Significant Changes (not accepting credit hrs based on 2021 I codes)	0		
	9/20/2021	6 hour CSL Continuing Ed Course offered by Rocketcert	6.0	1	
MetroWest	9/21/2021	Battery Energy Storage Systems: How they relate to 780 CMR & NFPA 1 with Chris Towski ICC# 29500	3.0	1	MW-
BOWM	9/15/2021	Round Table Discussion	3.0	1	WM-
SEMBOA	9/10/2021	Flood Plains Workshop	1.5	1	SE-
District 8	9/14/2021	Temp tents / resolving unpermitted work	2.0	2	A8-
District 4	9/29/2021	Swimming Pool Regulations	3.0	1	D4-
District 11	9/14/2021	Round Table	1.5	2	A11-
District 11/12	8/26/2021	Mass Amendments IRC / Round Table	3.0	2	A12
District 11/12	7/29/2021	BBRS Energy Code Advisory	3.0	2	A12

8b. Review Application for Continuing Education – Exhibit Items attached

The BOCC previously reviewed and approved the following completed continuing education. The building official's training report was updated with the credit hours.

Name	Date	Course Description	CEU's	Cat	Course No.
PSD - energy	9/24/2021	COMcheck101 – A New Energy Code Requirement Made Easy	1.0	1	C-3009*
	9/24/2021	COMcheck Case Study – Simple Commercial Building Case Study	1.0	1	C-3067*
	9/24/2021	COMcheck and Your Existing Building Projects	1.0	1	C-3079*
	9/23/2021	Mechanical, Plumbing and Lighting: Controls and Operation	3.0	1	C-3614*
	9/23/2021	Stretch Code Review and Compliance Options	1.0	1	C-3601*
	9/23/2021	Stretch Code Documentation	1.0	1	C-3602*
	9/14/2021	Commercial Air Barriers – Three Options for Code Compliance	1.0	1	C-3608*
	8/25/2021	Energy - Residential Air Barrier and Insulation Installation (3.1 2018)	1.0	1	C-3598*
	8/25/2021	Energy - Documentation for Energy Code Permit Applications (Comm 4.1 2018)	1.0	1	C-3610*
	8/26/2021	Building Systems Commissioning: Saving Money Meeting Code	1.0	1	C-3615*
	8/26/2021	Whole-House Mechanical Ventilation: Options for Code Compliance	1.0	1	C-3599*
Michael Robidoux	9/2/2021	Prescriptive Resd Wood Deck Const Guide (DCA6-2015) BCD306 Am Wood Council ICC# 15337	1.0	1	C-3052*
	9/13/2021	BCD501 Essential Code Compliance in Light Wood Frame Construction AM Session ICC# 20730 offered by American Wood Council	1.5	1	C-3582*
	9/1/2021	American Wood Council-Header Design per 2015 WFCM Engd & Prescriptive Provisions STD343 ICC#11664	1.5	1	C-2866*
Charles Bado	10/2/2020	Building Codes for Basement Finish - NEBOEA 2020	6.0	1	C-3494*
Goran Smiljic	8/25/2021	ICC Customer Service and Code Enforcement	6.0	1	C-927*
Tom Cantillon	9/8/2021	Soft Story Retrofit of Existing Buildings by Simpson StrongTie ICC #1025-3870	3.0	1	C-2690*
Rick Foye	11/1/2020	Delegated Design: Effective Project Management for Designers by Simpson Strong Tie	1.0	1	C-3298*
	12/3/2020	Code Requirements for Conventionally Framed Roofs offered by Simpson StrongTie	1.0	1	C-3112*
	12/4/2020	Deck Inspection for New and Existing Construction offered by Simpson StrongTie	1.0	1	C-3113*
	11/2/2020	Concrete Repair Installation - Simpson O/L ICC #1025-5624	2.0	1	C-2740*
	12/6/2021	Truss Fundamentals - Simpson O/L ICC #1025-6443	2.0	1	C-2742*
	9/8/2021	Soft Story Retrofit of Existing Buildings by Simpson StrongTie ICC #1025-3870	3.0	1	C-2690*
Peter Sun	7/30/2021	Historic Masonry Façade Repairs: When to Call a Structural EngR by Simpson Gumpertz & Heger	1.0	1	C-3702*
Tam Nguyen	11/12/2020	Waterproofing Below-Grade Structures offered by Gales Assoc.	1.0	1	C-3651*
	12/3/2020	Wood Lateral-Resisting: In-Depth Diaphragm Layout & Analysis by WoodWorks ICC# 27580	3.0	1	C-3679*
Shukhrat Aziev	6/20/2020	ICC Practice Course – B2 2015 Commercial Building Inspector	2.0	1	C-954*
	4/15/2020	ICC Practice Course – B1 2015 Commercial Building Inspector	2.0	1	C-954*
Michael McLean		Mastering Mixed-Use: Wood Building Analysis & Shaft Wall Solutions by Wood Works ICC# 14406	2.0	1	C-3639*

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

a. For Informational purposes:

There are currently:

- * Active and Retired: 813 certified building inspectors
 - o 482 Inspector of Buildings
 - o 331 Local
- * Active ONLY: 633 certified building inspectors
 - o 327 Inspector of Buildings
 - o 235 Local
 - o 71 Conditional local building inspectors
- * Qualifications Approved
 - o 693 individuals' qualifications have been approved to take the exams, not currently affiliated
- * 686 certified building inspectors required to have 45 credit hours
 - o 525 More than 45 credit hours
 - o 143 Less than 45 credit hours
 - o 38 between 44.5 - 40.5 credit hours
 - o 105 Less than 40 credit hours
 - o 19 have 0 credit hours
- * 189 certified building inspectors required to have less than 45 credit hours – certified within current training cycle
 - o 73 More than 45 credit hours

b. BOCC next meeting November 2, 2021 location TBD

c. Adjourn

MOTION: _____ SECOND: _____