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GOVERNOR

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LIEUTENANT GOVERNOR

MIKE KENNEALY
SECRETARY OF HOUSING AND
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Commonwealth of Massachusetts
Division of Occupational Licensure
Office of Public Safety and Inspections
Board of Building Regulations and Standards
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EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS
REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

February 1, 2022 @ 9:30 a.m.

Join on your computer or mobile app

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Or call in (audio only)

[+1 857-327-9245](tel:+18573279245),,383235372# United States, Boston

Phone Conference ID: 383 235 372#

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Meeting called to order by the Chairman at _____ followed by roll call:

1. Roll Call

a. Bill Horrocks, Chairman, <i>BBRS Representative</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
b. Jeffrey Clemons, Vice-Chair <i>BOWM</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
c. John Naff, <i>Member At Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
d. Michael Giampietro, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
e. David Fuller, <i>MBCIA</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
f. Bonnie Weeks, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
g. Andrew Bobola, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
h. Michael Clancy, <i>SEMBOA</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
i. Roger Fuller, <i>MMA Representative</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
j. Jennifer DeForge, <i>Member of Academia</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
k. Henry Fontaine, <i>MetroWest</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections

- 2. Members present reviewed the minutes from the last meeting on January 4, 2022; motion to approve these minutes was made by _____, seconded by _____.**



3. Application for Certification Packets:				
a) DelPrete, Peter	Town of Hanover	Local Inspector Appointed 11/25/2019 25 CUE's – 25 <i>required</i> <i>Copies of all exams have been received – Pending receipt of notarized application</i>	Motion	Second
b) DePina, George	City of Brockton	Local Inspector Appointed 1/25/2021 11 CEU's – 12 <i>required</i> <i>Copies of all exams have been received</i>	Motion	Second
c) Iozzo, Paul J.	City of Boston	Local Inspector Appointed 9/7/2021 4 CUE's – OK <i>Copies of all exams have been received</i>	Motion	Second
d) Petkus, Adam	Town of Edgartown	Local Inspector Appointed 2/22/2021 13 CEU's – 13 <i>required</i> <i>Copies of all exams have been received</i>	Motion	Second
e) Smart, Joseph	City of Lynn	Local Inspector Appointed 2/2/2021 25.5 CEU's – 10 <i>required</i> <i>Copies of all exams have been received</i>	Motion	Second
4. Examination Approval Packets <i>(Copies of resumes provided today)</i>				
a) Cambia, Tyler	No Affiliation (New Bedford)	Qualifications Local and/or I of B	Motion	Second
b) Dalesio, Michael	No Affiliation (Milford)	Qualifications Local and/or I of B	Motion	Second
c) Lee, Vernon	No Affiliation (Mattapan)	Qualifications Local and/or I of B	Motion	Second
d) Murray, Edward	Town of Brookline	Qualifications Local and/or I of B <i>Ack NERF 2/1/2022</i>	Motion	Second
e) Poliseno, Robert	No Affiliation (Duxbury)	Qualifications Local and/or I of B <i>Tabled 11/2/2021, Denied 12/7/2021</i>	Motion	Second
f) Savard, Michael	No Affiliation (Blackstone)	Qualifications Local and/or I of B	Motion	Second
g) Zanni, Christopher	No Affiliation (Beverly)	Qualifications Local and/or I of B	Motion	Second

5. New Employee Report Form Packets:

Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

a) Antanavica, Nicholas	City of Somerville	Acknowledge NERF Building Commissioner Appointed 1/4/2022 I of B Certification 5/7/2014 48 CEU's - OK Signed by <i>Mayor</i>	Motion	Second
b) Dong, Weijie (Charlie)	City of Quincy	Acknowledge NERF Local Inspector Appointed 1/10/2022 Quals approved 11/2/2022 0 CEU's - <i>not required</i> Signed by <i>Mayor</i>	Motion	Second
c) Horrocks, William	Town of Marion	Acknowledge NERF Building Commissioner Appointed 1/15/2022 I of B Certification 11/12/1992 108 CEU's Signed by <i>Town Administrator</i>	Motion	Second
d) Latulippe, Steven	Town of Ipswich	Acknowledge NERF Local Inspector Appointed 7/8/2021 Local Certification 1/7/2020 97.5 CEU's - OK Signed by <i>Town Manager</i>	Motion	Second
e) Murray, Edward (Ted)	Town of Brookline	Acknowledge Local Inspector Appointed 11/1/2021 Quals to be approved 2/1/2022 0 CEU's - OK Signed by <i>Town Administrator</i>	Motion	Second
f) Shippey, Scott	Town of Foxborough	Acknowledge NERF Building Commissioner Appointed 1/24/2022 I of B Certification 7/11/2012 174.5 CEU's Signed by <i>Town Manager</i>	Motion	Second
g) Zachazriewicz, John	Town of Monson	Acknowledge NERF Building Commissioner Appointed 1/11/2022 Local Certification 11/4/2019 116.5 CEU's Signed by <i>Chair</i>	Motion	Second

6. Extension Requests to be Certified Packets:

Footnote:

R7.1.7.4.1 Requests for exam schedule extension. Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. 'January 1, 2008'

a) Cintolo, Louis	Town of Wayland	<p>Extension for Local Inspector (requesting 1st extension) Appointed 12/6/2019 12/15/2020 6 months 6/30/2020 6/30/2021 12 months 12/31/2020 12/31/2021 10 CEU's - 12 required</p> <p>Clarification for Louis' appointment date of December 15, 2020 has been received. His grace period expired December 31, 2021</p> <p><i>Completed the 2021 prep course. Have been challenged to schedule time for the exams due to previously contracted electrical inspection duties for the Towns of Wayland, Sudbury and Brookline and on-going health issues. Have tried scheduling with PROMETRIC and understand I will need to schedule with another company to take the exams.</i></p> <p><i>1/4/2022 - Email sent to clarify actual Local Inspector appointment date - the date on the NERF was 12/2019 (appointed as electrical inspector?). Stated his appointment was approved by the Town 3/10/2021.</i></p>	Motion	Second
b) Clancy, John	Retired	<p>Extension for Credit Hours Requesting to borrow 15 credit hours from the previous training cycle. 2017 training cycle 94.5 credit hours 2021 training cycle 30 credit hours <i>Medical operation May 2021. It is my full intent to keep my certification, but I// need additional time. It has been a physically tough year.</i></p>	Motion	Second
c) Kelly, Daniel	Town of Saugus	<p>Extension for Local Inspector (requesting 2nd extension) Appointed 6/23/2020 Extension through 2/28/2022 24 CEU's - 6 required</p> <p>Failed B1 2/14/2020 Failed B2 9/13/2020</p> <p><i>Continue to study for the F# exam. Medical issues but prognosis is good. Will test again once I am able.</i></p>	Motion	Second
d) Newman, Erik	City of Marblehead	<p>Extension for Local Inspector (requesting 1st extension) Appointed 2/8/2021 First 6 months 8/31/2021 12 months 2/28/2022 20.5 CEU's - 11 required</p> <p>Failed 1A 8/16/2021 Failed 1B 9/18/2021</p> <p><i>Need more time to take the exams. The department is understaffed for the amount of work going on in the city.</i></p>	Motion	Second

e) Zuppa, Thomas	City of Fitchburg	Extension for Local Inspector (requesting 1 st extension) Appointed 1/11/2021 6 months 10/31/2021 12 months 1/31/2022 12 CEU's – 29 required Passed B1 7/27/2021 Passed B2 1/14/2022 <i>Working full time and family medical. Copy of FMLA provided.</i>	Motion	Second
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7. Hearings:

Footnote:

R7.4.1.4 Decisions and discipline of certification holders. The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRs and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRs, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

None		
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8. Review Application for Continuing Education – Exhibit Items attached

At the September 14, 2020 Board of Building Regulation and Standards (BBRS) meeting, BBRS members voted to extend the current training cycle, to maintain certification, through December 31, 2021.

The continuing education submitted was reviewed by members present; **motion to approve was made by ___, seconded by ___. Motion passed by unanimous vote.**

(*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course No.
Shannon Hulst	3/16/2022	Introduction to Floodplain Management – will cover several floodplain-related building topics	6.5	1	
Ronald Durgin	11/17/2021	ATC Design Guide 3, Serviceability Design of Tall Buildings Under Wind Loads ICC# 30324	1.5	1	
Michael Carney	12/11/2021	A Design Example of a Wood Cantilever Diaphragm: Part 2 offered by WoodWorks ICC# 26928	1.0	1	
	12/12/2021	Building Sustainability: From Forestland Management to Carbon-Positive, Healthy Buildings offered by WoodWorks ICC# 28371	3.5	1	
Michael Carney Manuel Bettencourt	12/12/2021	A 2021 Snapshot Track 1: Challenges, Trends and Advancements in Light Wood-Frame Design and Construction offered by WoodWorks ICC#30337	3.5	1	
	12/11/2021	Details Make the Design Work: Coordinating Structural and Architectural Requirements in Light-Frame and Hybrid Wood Buildings offered by WoodWorks ICC# 27567	3.0	1	
	12/17/2021	Optimizing Mass Timber Connections offered by WoodWorks ICC# 28709	1.0	1	
	12/18/2021	Mass Timber Enables Beauty, Warmth and Functional Design in the Soto offered by WoodWorks ICC# 25957	1.0	1	
Richard Vallarelli	12/17/2021	Design and Construction of Taller Wood Buildings offered by Think Wood	1.0	1	
	12/29/2021	Movable Pool & Spa Floors offered by AECDaily	1.0		
	12/28/2021	Permeable Interlocking Concrete Pavement (PICP): Engineering Solution for Stormwater Management offered by AECDaily	1.0		
	12/28/2021	Introduction to Caulks and Sealants offered by HanleyWood	1.0		
	12/23/2021	Walkable, Waterproof Roof Decks & Balconies with PVC Membranes offered by AECDaily	1.0	1	
	12/21/2021	Exploring the Possibilities of Solid Surface offered by AECDaily	1.0	1	
	12/14/2021	Structural FRP Composites for Buildings offered by AECDaily	1.0	1	
	12/15/2021	Modern Timber Design: A Dive into Nail-Laminated Timber & Tall Wood offered by WoodWorks ICC# 24017	2.0	1	

	12/17/2021	Designing Sustainable Prefabricated Buildings offered by Think Wood	1.0		
	12/17/2021	Sustainable Curb Appeal offered by AECDaily	1.0		
	12/9/2021	Thin Brick Veneer Wall Systems offered by AECDaily	1.0	1	
	12/8/2021	Interior Wall and Floor Assemblies in Mid-Rise Multi-Family: Designing for Fire, Acoustics & Structure offered by WoodWorks	1.0	1	
	12/7/2021	Outdoor Amenity Space Solutions for Hospitality, Commercial and Multifamily Applications offered by AECDaily	1.0	1	
	11/30/2021	Eastern White Pine: Sustainable Versatility offered by AECDaily	1.0		
	11/22/2021	UMASS Design Building: Elevating Mass Timber with Innovative Solutions offered by WoodWorks	1.0	1	
	12/6/2021	Building Enclosure Design: Fundamentals, Components and Assemblies offered by Continuing Architect.com	1.0	1	
	12/4/2021	Optimized Design, efficient Construction: How One Company Successfully Constructed a Massive Timber Project offered by WoodWorks	1.0		
	11/8/2021	The Energy of Color offered by Hanley Wood	0		
	12/6/2021	NOAA Eastern Region Climate Services Webinar with Joy Duperault	1.0	1	
Peter Sun	12/10/2021	Six Lessons Learned on Detailing for Durability for Six Iconic Houses offered by SGH Simpson Gumpertz & Heger	1.0		
	12/21/2021	Innovative Design with Engineered Stone (unique properties, fabrication, installation, and maintenance) offered by AECDaily	1.0		
	12/21/2021	Acoustical Concepts (the use of sound absorbers and diffusers as acoustical solutions to noise problems) offered by AECDaily	1.0		
	12/22/2021	Architectural Design with Cast Stone durability requirements of cast stone as per ASTM requirements) offered by AECDaily	1.0		
	12/14/2021	An Introduction to Zero Carbon Certification offered by Built Environment Plus	1.0		
	12/20/2021	Light-Manipulating Materials: Engaging, Biophilic, & Sustainable	1.0		
	12/20/2021	Loading Dock Design and Equipment Selection (properly designed for safety and the efficient movement of product over the dock) offered by AECDaily	1.0		
	12/20/2021	Noise Control Solutions for Multifamily Residential Applications offered by AECDaily	1.0		
	12/22/2021	Product Sustainability Through Design for Environment and Transparency offered by AECDaily	1.0		
Robert Murgia	1/1/2022	2018 Permit Tech Series: Overview of Code Enforcement offered by ICC (not accepting credit hrs based on 2018 I code)	1.5		
	1/1/2022	Accessibility by Building Type: Universal Residential Design offered by VectorSolutions	1.0	1	
	1/2/2022	Mold Basics offered by Vector Solutions	1.0	1	
	1/2/2022	Mold Remediation offered by Vector Solutions	1.0	1	
	5/29/2019	Hoisting License 2A continuing education	0		
Richard Trifero	2/2/2019	Transforming Aging in Place to Aging with Grace in the Kitchen and Bath offered by HanleyWood	1.0		
	1/23/2019	Learning to Breathe Again offered by Certainteed	1.0		
	11/2/2021	Proactively Address Moisture in Roof Assemblies offered by ISE Logik	1.0		
	7/10/2019	Safer, Stronger Decks: Ledger Connections for Wood and Masonry offered by Simpson Strong Tie	1.0	1	
	4/18/2019	Renewable Heating and Cooling – The Missing Link offered by HanleyWood	1.0	1	
	4/18/2019	ASHRAE 90.1-2016: Changing How Buildings are Built offered by HanleyWood	1.0	1	
Paul Johnson	12/6/2021	Structural Steel: Sustainability & Fireproofing offered by AECDaily	1.0	1	
Chuck Cipoletta	11/28/2021	Direct Fastening offered by Simpson Strong-Tie	.75	1	
	12/22/2021	All-Wood Podiums in Mid-Rise Construction offered by Engineered Wood Assoc	1.0	1	
	12/22/2021	Frame for Success offered by Engineered Wood Assoc ICC#24465	1.0	1	

	12/11/2021	Beam Me Up! Exploring the Worlds of Engineered Wood Beams offered by Engineered Wood Assoc ICC# 24927	1.0	1	
	12/11/2021	Wall Bracing IV: Wall Bracing in High Seismic Regions offered by Engineered Wood Assoc ICC# 29204	1.0	1	
	12/11/2021	Wall Bracing II: Meeting the IRC Bracing Provisions for Wind and Seismic offered by Engineered Wood Assoc ICC# 24984	1.0	1	
	12/12/2021	Tracing a Seismic Load Through a Wood Framed Structure offered by Engineered Wood Assoc ICC# 27665	1.0	1	
	12/14/2021	Sustainable Choices-Wood Products in Industrial Applications offered by Engineered Wood Assoc ICC# 23196	1.0	1	
Michael Nee	1/1/2022	2012 IBC Structural Special Inspection – Steel and Concrete Offered by ICC	1.5	1	
	12/29/2021	2018 Commercial Building Inspector: Public Safety & Special Construction Part 2 (not accepting credit hrs based on 2018 I code)	0		
Joseph Salamone	1/7/2022	Permit Technician Career path ICC#23412	1.0	2	
John Field	10/7/2021	Soil Mechanics, Bearing Capacity and Slope Stabilization in New England part of an 8-hour seminar offered by HalfMoon	1.5	2	
	1/29/2021	Site Design - part of an 8-hour seminar offered by HalfMoon	1.5	2	
	12/5/2019	Massachusetts Wetlands Law and Compliance part of an 8-hour seminar offered by HalfMoon	1.5	2	
	6/30/2021	Sustainable Site Design part of an 8-hour seminar offered by HalfMoon	1.5	2	
	11/1/2021	Shallow Foundation Design, Construction and Repair part of an 8-hour seminar offered by HalfMoon	1.5	2	C-3026*
Jeff Wood	1/20/2022	STD421 Standards Update: 2021 SDPWS Rebroadcast with Live Question and Answer ICC# 28997 offered by AEC education	1.0	1	
MetroWest	1/11/2022	Round Table – Ramifications for homeowners who purchase ab existing home renovated by unscrupulous seller/builder	3.0	1	
BOWM	8/18/2021	2018 IECC Energy Code Training	3.0	1	
	10/20/2021	MASS Timber; 2021 Code Change proposals	3.0	1	
	11/17/2021	Review Proposed Amendments to 780 CMR Ch 1 10 th Edition	2.0	1	
	1/19/2022	Completion of Review of IRC Ch 1 10 th Edition proposed Amendments. Review of IBC Ch1 10 th Edition proposed Amendments	2.0	1	
District 4	12/21/2021	Crumbling Foundations, IRC Energy Requirements, Existing Buildings, Round Table	3.0	1	
	1/26/2022	HVAC Manual J	2.0	1	

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- a. Request to *Voluntarily Surrender* Building Official Certification:

Kenneth Morin	Local Inspector	BO-0378
Lance Trevallion	Building Commissioner	BO-1313

MOTION _____ Second _____

- b. For Informational purposes:

There are currently:

- * Active and Retired: 765 certified building inspectors
 - o 457 Inspector of Buildings
 - o 308 Local
- * Active ONLY: 557 certified building inspectors
 - o 326 Inspector of Buildings
 - o 231 Local
 - o 71 Conditional local building inspectors
- * Qualifications Approved
 - o 708 individuals' qualifications have been approved to take the exams, not currently affiliated
- * **630** certified building inspectors required to have 45 credit hours (see attached)
 - o **33** Less than 45 credit hours
- * **197** certified building inspectors required to have less than 45 credit hours – conditional or certified within current training cycle (see attached)
 - o **26** Less than required credit hours
- * **110** certified and conditional inspectors have not sent in there building official renewals (see attached)

- c. NCPCCI exams and new vendor

- d. BOCC next meeting March 1, 2022 location TBD

- e. Adjourn

MOTION: _____ SECOND: _____