

CHARLES D. BAKER GOVERNOR

> **KARYN E. POLITO** LIEUTENANT GOVERNOR

MIKE KENNEALY SECRETARY OF HOUSING AND ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts Division of Occupational Licensure Office of Public Safety and Inspections Board of Building Regulations and Standards

EDWARD A. PALLESCHI UNDERSECRETARY OF CONSUMER AFFAIRS AND BUSINESS REGULATION

LAYLA R. D'EMILIA COMMISSIONER, DIVISION OF 1000 Washington Street, Suite 710 • Boston • Massachusetts • 02118 OCCUPATIONAL LICENSURE

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS **BUILDING OFFICIAL CERTIFICATION COMMITTEE**

May 3, 2022 @ 9:30 a.m.

DOC Headquarters 50 Maple Street - Cafetorium Milford, MA 01757

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Meeting called to order by the Chairman at ______ followed by roll call:

- 1. Roll Call
 - Bill Horrocks, Chairman, BBRS Representative □ present □ absent a. b. Jeffrey Clemons, Vice-Chair BOWM □ present □ absent □ absent c. John Naff, Member At Large □ present d. Michael Giampietro, Member at Large □ present □ absent e. David Fuller, MBCIA □ present □ absent Bonnie Weeks, Member at Large □ absent f. □ present Andrew Bobola, Member at Large □ present □ absent g. h. Michael Clancy, SEMBOA □ present □ absent Roger Fuller, MMA Representative □ present □ absent i. □ absent Jennifer DeForge, Member of Academia □ present j. k. Henry Fontaine, MetroWest □ present □ absent

Others Present:

Kimberly Spencer, Office of Public Safety and Inspections

Members present reviewed the minutes from the last meeting on April 5, 2022; motion to approve these minutes 2 was made by _ ___, seconded by _

	Certification Packet			Second							
a) Cardoso, Simão	City of Boston	Building Commissioner Appointed as local inspector 19 CEU's 2021 – <i>ok</i> ; 0 CEU's 2022 <i>Copies of all exams have been received</i>	ted as local inspector 's 2021 – <i>ok</i> ; 0 CEU's 2022								
b) Ketchen, William	Town of Montague	Building Commissioner Appointed 6/7/2021 18 months 12/31/2022 131 CEU's 2021; 13 CEU's 2022 Copies of all exams have been received	Motion	Second							
c) Steup, John	Town of West Springfield	Massachusetts Building Commissioner Appointed 11/5/2018 18 months 5/31/2020 128.5 CEU's 2021; 8 CEU's 2022 <i>Copies of all exams have been received</i>	Motion	Second							
		es of resumes provided today)									
4. Examination Ap a) Fournier, Richard		es of resumes provided today) Qualifications Local and/or I of B QUALS TABLED 4/5/2022 NERF to be ack 5/3/2022	Motion	Second							
	City of New	Qualifications Local and/or I of B QUALS TABLED 4/5/2022	Motion	Second							
a) Fournier, Richard	City of New Bedford No Affiliation	Qualifications Local and/or I of B QUALS TABLED 4/5/2022 NERF to be ack 5/3/2022									

5. New Employee Report Form Packets:

Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

a) Albright, John	Town of Marblehead	Acknowledge NERF Building Commissioner Appointed 10/4/2021 Local Certification 9/7/2021 5 CEU's 2021 <i>ok</i> ; 1 CEU's 2022 Signed by <i>Chair</i>	Motion	Second
t) Bassett, Randall	Town of Brewster	Acknowledge NERF Local Inspector Appointed 12/20/2021 Local Certification 12/7/2021 0 CEU's 2021; 0 CEU's 2022 Signed by <i>Chair</i>	Motion	Second

c)	Church, Brenda	City of Easthampton	Acknowledge NERF Building Commissioner Appointed 10/20/2021 I of B Certification 12/3/2014 117 CEU's 2021; 12 CEU's 2022 Signed by <i>Mayor</i>	Motion	Second
d)	Cooke, Jeffrey	Town of Orange	Acknowledge NERF Building Commissioner Appointed 9/8/2021 I of B Certification 10/26/2005 90.5 CEU's 2021; 5 CEU's 2022 Signed by <i>Chair</i>	Motion	Second
e)	Crowley, James	Town of Walpole	Acknowledge NERF Building Commissioner Appointed 1/18/2022 Local Certification 4/4/2018 107.5 CEU's 2021; 3 CEU's 2022 Signed by <i>Chair</i>	Motion	Second
f)	Fournier, Richard	City of New Bedford	Acknowledge NERF Local Inspector Appointed 3/28/2022 Quals to be reviewed5/3/2022 4/5/2022 (tabled) 0 CEU's – not required Signed by Building Commissioner – OK	Motion	Second
g)	Gingras, Brian	Town of Lancaster	Acknowledge NERF Building Commissioner Appointed 11/1/2021 Local Certification 3/3/2009 45.5 CEU's 2021 ; 3 CEU's 2022 Signed by <i>Chair</i>	Motion	Second
h)	Herget, Bentley	Town of Pepperell	Acknowledge NERF Building Commissioner Appointed 1/10/2022 I of B Certification 1/8/2007 146.5 CEU's 2021; 14 CEU's 2022 Signed by <i>Town Administrator</i>	Motion	Second
i)	Mierzwa, Edward	City of Lowell	Acknowledge NERF Local Inspector Appointed 3/21/2022 Quals approved 10/5/2021 0 CEU's not required Signed by City Manager	Motion	Second
j)	Quinn, Terrance	Town of Falmouth	Acknowledge NERF Local Inspector Appointed 8/9/2021 Quals approved 9/7/2021 0 CEU's <i>not required</i> Signed by <i>Town Manager</i>	Motion	Second
k)	Ryan, Patrick	Town of Acton	Acknowledge NERF Local Inspector Appointed 2/14/2022 Local Certification 3/5/2019 87.5 CEU's 2021; 6 CEU's 2022 Signed by <i>Town Manager</i>	Motion	Second

l) Santos, John	Town of Swansea	Acknowledge NERF Building Commissioner Appointed 10/12/2021 I of B Certification 1/5/2011 56 CEU's 2021; 0 CEU's 2022 Signed by <i>Chair</i>	Motion	Second
m) Swindell, Elden	Town of Hamilton	Acknowledge NERF Local Inspector Appointed 7/1/2021 Local Certification 6/9/2015 60 CEU's 2021; 4.5 CEU's 2022 Signed by <i>Town Manager</i>	Motion	Second

6. Extension Requests to be Certified Packets:

Footnote:

R7.1.7.4.1 Requests for exam schedule extension. Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **'January 1, 2008'**

a)	Meehan,	Town of Arlington	Extension for Local Inspector (requesting 1st extension)	Motion	Second
- /	Kamm	0.000	Appointed 3/21/2021 (previously appointed 4/26/2021		
			Cambridge)		
			6 months 10/31/2021		
			12 months 4/30/2022		
			8 CEU's - 2021; 0 CEU's - 2022		
			Passed 1B 1/22/2019		
			Passed 1B 4/17/2020		
			Failed 3B 5/10/2019, 4/10/2021, 9/18/2021		
			Issues with PROMETRIC		

7. Hearings: Footnote:

R7.4.1.4 Decisions and discipline of certification holders. The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

a)	Guan, Allen	City of Lawrence	BOCC 12-2022
			Qualifications denied September 7, 2021
			MOTION SECONDED
b)	Fisher, Jeffrey	Town of West Tisbury	BOCC 13-2022
			Extension denied for Local Inspector (requesting 4 th extension)
			Appointed 9/12/2016 Extension through 5/31/2020
			82.5 CEU's – 2021; 0 2022
			Passed B1 – 9/14/2018 Failed B1 – 3/31/17, 6/22/17, 1/31/18, 5/30/18
			Passed B2 – 12/7/2018 Failed F3 – 3/8/19, 5/3/19, 8/23/19, 9/27/19, 3/6/20, 1/29/21, 7/9/21
			MOTION SECONDED
			MOTION SECONDED
c)	Donovan, Michael	City of Lynn	BOCC 14-2022
	WICHAEI		City of Lynn has acquired a third-party inspection company SAFEbuilt Ohio What type of inspections will they perform, are the employees performing the inspections qualified?
			MOTION SECONDED
d)	O'Callaghan,	Town of	BOCC 32-2022
(u)	Joseph	Lynnfield	Appointed 6/29/2020
			6 months 12/31/2020
			18 months 12/31/2021
			Beyond 18 months without an extension request. Letter mailed $2/28/2022$ as a reminder to request an extension, no response.

e)	Banda, James	Town of Abington	BOCC 33-2022									
			Appointe 2 nd exten			4/30/2	020					
				n, emai							ler to request an No extension request	
f)	Maillet, James	Town of Harwich	BOCC 34	4-2022								
			Appointe 6 months 12 month	s 5/31/	2021	L						
			Beyond 1 reminder						-	etter ma	niled 2/28/2022 as a	
g)	Doerr, Thomas	Town of Berlin	BOCC 15-2022 - Hearing cancelled email received no longer affiliated with the Town of Berlin									
h)	Brown, Gerald	No Affiliation	ion BOCC 16-2022 has failed to maintain continuing education requirements as specified in 780 CMRI10.R7 I of B Certification 7/1/1993									
			Total	Total	Total	Total	Total	Total	Total	Total	CEU's Required by	
			1998 119.5	2002 95.5	2005 103.5	2008 119.5	2011 113.5	2014 69.5	2017 65	2021 23	Dec 2021 45	
			MOTION	N	_ SEC	ONDE	D	_	1		· · · · · · · · · · · · · · · · · · ·	
i)	Byrne, David	City of Cambridge	BOCC 17 has failed	tomaint		_	ucationr	equirem	ents as sp	pecified in	n 780 CMRI10.R7	
			Total	Total	Total	Total	Total	Total	Total	Total	CEU's Required by	
			1998 57	2002 46.5	2005 54	2008 60.5	2011 55	2014 57.5	2017 48	2021 6	Dec 2021 45	
			MOTION						40	0	+J	
j)	Costello, Raymond	No Affiliation	has failed to maintain continuing education requirements as specified in 780 CMR110.R7									
			Local Certification 10/10/2006									
			Total 1998	Total 2002	Total 2005	Total 2008	Total 2011	Total 2014	Total 2017	Total 2021	CEU's Required by Dec 2021	
			24.5	60	73.5	75.5	79	65	81	40.5	45	
			MOTION	N	_ SEC	ONDE	D	_				

	Deschene, Gerald	No Affiliation	BOCC 19-2022 has failed to maintain continuing education requirements as specified in 780 CMR110.R7									
			Local Ce	ertificat	tion 11,	/12/199	92					
			Total 1998	Total 2002	Total 2005	Total 2008	Total 2011	Total 2014	Total 2017	Total 2021	CEU's Required by Dec 2021	
			48.5	46	45.5	47	46.5	48	46.5	28.5	45	
			MOTIO	N	_ SEC	CONDE	D	_				
l)	Foley, Michael	No Affiliation	BOCC 2								1: 500 CMD 110 D5	
			I of B Ce			-		n require	ments as	s specifie	ed in 780 CMR110.R7	
			Total	Total	Total	Total	Total	Total	Total	Total	CEU's Required by	
			1998 62	2002 48	2005 47	2008 64	2011 78.5	2014 46.5	2017 18	2021 24	Dec 2021 45	
m)	Kent, Joseph	No Affiliation		to mair		-		n require	ements as	s specifie	ed in 780 CMR110.R7	
			I of B Certification 4/28/2004									
			Total 1998 84	Total 2002 46	Total 2005 64	Total 2008 66.5	Total 2011 77	Total 2014 45.5	Total 2017 71	Total 2021 41	CEU's Required by Dec 2021 45	
			MOTIO	N	_ SEC	CONDE	.D	_				
n)	MacAllister, Dana	No Affiliation	BOCC 2 has failed	to mair		-	education	n require	ements as	s specifie	ed in 780 CMR110.R7	
			Total	Total	Total	Total	Total	CEU's	Required	l by Dec		
			2008 30	2011 46	2014 70	2017 45.5	2021 22		2021 45	,		
			30 46 70 43.3 22 43 MOTION SECONDED									

0)	Moore, Patrick	No Affiliation	BOCC 23-2022 has failed to maintain continuing education requirements as specified in 780 CMR110.R7									
			I of B C	ertifica	tion 4/2	28/2004	4					
			Total 1998	Total 2002	Total 2005	Total 2008	Total 2011	Total 2014	Total 2017	Total 2021	CEU's Required by Dec 2021	
			53.5	99.5	104	95.5	79	88	110.5	15	45	
			MOTION SECONDED									
p)	Morawski,	No Affiliation	BOCC 2									
	John		has failed	d to main	ntain cor	ntinuing	educatio	n requir	ements as	s specifie	ed in 780 CMR110.R7	
			Local C	ertifica	tion 8/	8/2006						
			Total	Total	Total	Total	Total	Total	Total		Required by	
			2002	2005 21.5	2008 59.5	2011 62.5	2014 73	2017 58	2021 42	De	ec 2021 45	
			MOTIO	N	_ SEC	CONDE	ED	_				
q)	Norton, David	No Affiliation	BOCC 2	25-2022								
4)						ntinuing	educatio	n requir	ements as	s specifie	ed in 780 CMR110.R7	
			I of B C	ertifica	tion 8/S	5/2008						
			Total	Total	Total	Total	Total	CFU's	Required	l by Dec		
			2008	2011	2014	2017	2021		2021	, 200	_	
			42	51.5	50.5	47	26		45			
			MOTIO	N	_ SEC	CONDE	ED					
r)	Paroline, Anthony	No Affiliation	BOCC 2 has failed			ntinuing	educatio	n requir	ements as	s specifie	ed in 780 CMR110.R7	
	5		110			4 / 201 4		_		-		
			Local C	ertifica	tion 6/*	4/2014						
			Total	Total	Total	CEU's	Require					
			2014 57.5	2017 45.5	2021 1.5		2021 45					
			MOTIO	N	_ SEC	CONDE	ED	_				

s) Shanał	nan,	No Affiliation	BOCC 27-2022
Śhaun			has failed to maintain continuing education requirements as specified in 780 CMR110.R7
			I of B Certification 7/2/2014
			Total Total Total CEU's Required by Dec
			2011 2014 2017 2021 2021 13.5 51.5 47.5 43.5 45
			MOTION SECONDED
t) Summ	0*0	No Affiliation	BOCC 28-2022
t) Summe Joseph		NO AIIIIation	has failed to maintain continuing education requirements as specified in 780 CMR110.R7
Joseph			has failed to maintain continuing education requirements as specified in 700 CMRT10.R7
			I of B Certification 5/9/2018
			Total CEU's Required by Dec
			2021 2021
			0 45
			MOTION SECONDED
u) Votano		No Affiliation	BOCC 29-2022
Salvato	ore		has failed to maintain continuing education requirements as specified in 780 CMR110.R7
			Local Certification 6/1/2016
			Total Total CEU's Required by Dec
			2017 2021 2021
			58.5 13.5 45
			MOTION SECONDED
v) Wohn,		No Affiliation	BOCC 30-2022
Dougla	as		has failed to maintain continuing education requirements as specified in 780 CMR110.R7
			Local Certification 11/12/1992
			Total Total Total Total Total Total Total CELL's Dogwinsd by
			TotalTotalTotalTotalTotalTotalTotalCEU's Required by19982002200520082011201420172021Dec 2021
			1998 2002 2003 2011 2014 2017 2021 Dec 2021 59.5 56.5 94 72.5 107.5 48 58.5 12 45
			MOTION SECONDED
1			

w) Yetman, Kevin	No Affiliation		BOCC 31-2022 has failed to maintain continuing education requirements as specified in 780 CMR110.R7								
		Local C	Local Certification 4/8/2009								
		Total	Total	Total	Total	Total	CEU's Required by Dec 2021				
		2008	2011	2014	2017	2021					
		16.5	48	45	44	14.5	45				
		MOTIC	DN	SE0	CONDI	ED	_				

8. Review Application for Continuing Education – Exhibit Items attached

At the September 14, 2020 Board of Building Regulation and Standards (BBRS) meeting, BBRS members voted to extend the current training cycle, to maintain certification, through December 31, 2021.

The continuing education submitted was reviewed by members present; motion to approve was made by ____, seconded by ____.

			Courses previously approved				
Name	Date	Course Description	CEU's	Cat	Course No.		
Thomas White	4/5/2022	Water Safety and Backlfow Prevention offered by BNP Media	1.0	1			
	4/4/2022	Architect's Guide to Specifying and Installing Gas Fireplaces: Finding the Right Fit offered by HanleyWood	1.0	1			
Robert Brunelle	3/30/2022	2015 Commercial building inspector – B2 Study Guide	2.0	1			
lohn Zachariewicz	3/8/2022	Fire Prevention and Grow Facilities offered by FPAM	2.0	1			
Gerard McCarty	3/28/2022	Addressing Falling Snow and ice Hazards on Building Facades offered by SGH	1.0	1			
	3/25/2022	Air and Vapor barrier Design Considerations offered by SGH	1.0	1			
	4/8/2022	Managing New Requirements for Energy Code Envelope Backstop Calculations – review new backstop calculation methods introduced in NY and Mass & discuss when this calculation is required for compliance offered by SGH	1.0	1			
Tony Whitman	4/8/2022	Proper Design and Installation of Adhered Masonry Veneer offered by Ron Blank & Assoc	1.0	1			
	4/8/2022	Safety & security redesigned: Bulletproof Millwork offered by Ron Blank 7 Assoc.					
Richard Trifero	4/7/2022	Polyiso CI for Code-Compliant Walls in Type V and Residential Construction – Continuous installation reviewing code requirements for the building envelope. Offered by AECDaily	1.5	1			
Jeff Morash	4/14/2022	Builders Guide to Annual Town meeting offered by Nantucket Bldrs Assoc by Cohen & Cohen Law, PC.					
James Badera	11/4/2021	REVISIT – A 2021 Snapshot: challenges, Trends and Advancements in Wood Design and Construction ICC# 29478 offered by Woodworks	3.5				
		(this course was approved: A 2021 Snapshot Track 2: Challenges, Trends in Mass Timber Construction ICC# 30338 by WoodWorks)					
Peter Blanchette	7/8/2020	REVISIT – 2018 Plan review institute IBC Performing Nonstructural Plan Reviews (2 days) IBC Performing Structural Plan Reviews (1 day) IRC Performing Residential plan Reviews (2 days)					
		*IRC Plan Review was approved for 8 hours *Residential Inspections approved for 8 hours *IRC Performing Residential Plan Reviews 6 hours – UMASS 2021 *2018 IBC Performing Structural plan review offered in Las Vegas in 2018 6 hours					
SEMBOA	4/13/2022	Round Table	3.0	1	SE-0422		

MetroWest	4/12/2022	Building with strength Coalition and Massachusetts Aggregate & concrete Producers Association (MaCAPA)	3.0	1	MW-0422
District 4	3/30/2022	Insulated Concrete Forms	3.0	1	D4-0322
District 5	3/29/2022	BSS, Cannabis Town Issues	3.0	1	D5-0322
	4/7/2022	Round Table	3.0	1	D5-0422
District 8	3/12/2022	Existing Buildings	2.0	1	A8-0322
District 12	4/12/2022	Braintree – Prop Maintenance & Chapter 40A MGL	2.0	2	A12b-0422
District 12	3/31/2022	Hingham – Shallow Foundations & Installation of Generators in the Floodplain	2.0	2	A12h-0322
District 13	3/29/2022	MBTA Community / Sprinkler Requirements in 'R' uses	2.5	1	D13-0322
SBI	3/23/2022	State Building Inspector monthly meeting	2.0	1	SBI-0322

9. Additional H	Business / Other matters as not reasonably anticipated 48 hours in advance of meeting
a.	For Informational purposes: There are currently: * Active and Retired: 785 certified building inspectors o 466 Inspector of Buildings o 319 Local
	 Active ONLY: 546 certified building inspectors 321 Inspector of Buildings 225 Local 61 Conditional local building inspectors Qualifications Approved 717 individuals' qualifications have been approved to take the exams, not currently affiliated
b.	BOCC next meeting June 7, 2022 location TBD
	Adjourn MOTION: SECOND: