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Commonwealth of Massachusetts
Division of Professional Licensure
Office of Public Safety and Inspections
Board of Building Regulations and Standards

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PROFESSIONAL LICENSURE

ROBERT ANDERSON
ADMINISTRATOR

Meeting Minutes
STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE
Department of Public Safety
50 Maple Street
Milford, MA
April 1, 2019 9:00 a.m.

Meeting called to order by the Chairman at 9:04 a.m. followed by roll call:

1. Roll Call

- | | | |
|--|---|--|
| a. Matthew Hakala, Chairman
- Member At Large, Westford | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Giampietro, Vice Chairman
-Member At Large, Millis | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| c. Jeff Richards
-Massachusetts Building Commissioner's Association, Weymouth | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| d. Robert Speroni
-MetroWest Building Officials Association, Hopedale | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Bonnie Weeks
- Member At Large, Palmer | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Andrew Bobola
- Member At Large, Mattapoisett | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Michael Clancy
- Southeastern Building Official's Association, Hingham | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Jeffrey Clemons
- Building Officials of Western Massachusetts Member, Lee | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Roger Fuller
- Massachusetts Municipal Association Representative | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| j. David Lenzie
- Member from Academia | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| k. Bill Horrocks
- BBRS Representative | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections
Charles Kilb, Department of Professional Licensure
Dave Sullivan, department of Professional Licensure
Rob Anderson, Office of Public Safety and Inspections



2. On a MOTION by Roger Fuller and seconded by Andy Bobola is was unanimously voted to go into quasi session.

3. Application for Certification Packets

- a. On a MOTION by Robert Speroni and seconded by Roger Fuller it was unanimously VOTED to approve the application of **Gary J. Allard** (Town of Auburn) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2080).
- b. On a MOTION by Robert Speroni and seconded by Jeff Clemons it was unanimously VOTED to approve the application of **Timothy Aicardi** (Town of Bellingham) for certification in the capacity of **Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1757).
- c. On a MOTION by Michael Clancy and seconded by Bonnie Weeks it was VOTED to approve the application of **Jeffrey Chandler** (Town of Concord) for certification in the capacity of **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1939). Andy Bobola abstain.
- d. On a MOTION by Jeff Clemons and seconded by Roger Fuller it was unanimously VOTED to approve the application of **Deon Chandool** (City of Boston) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2106).
- e. On a MOTION by Jeff Clemons and seconded by Michael Clancy it was unanimously VOTED to approve the application of **Stephen DeMarco** (Town of Framingham) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2132).
- f. On a MOTION by Michael Clancy and seconded by Andy Bobola it was unanimously VOTED to approve the application of **Stephen L Doucet** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2171).
- g. On a MOTION by Bonnie Weeks and seconded by Roger Fuller it was unanimously VOTED to approve the application of **Robert Dougan** (Town of Brookline) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2148).
- h. On a MOTION by Robert Speroni and seconded by David Lenzie it was unanimously VOTED to approve the application of **Dana Hinthorne** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2172).
- i. On a MOTION by Andy Bobola and seconded by Bonnie Weeks it was unanimously VOTED to approve the application of **Sean Lydon** (City of Boston) for certification in the capacity of **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1326).
- j. On a MOTION by David Lenzie and seconded by Roger Fuller it was unanimously VOTED to approve the application of **Anne Milito** (City of Boston) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2126).
- k. On a MOTION by David Lenzie and seconded by Jeff Clemons it was unanimously VOTED to approve the application of **Stavroula Orfanos** (City of Salem) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2135).
- l. On a MOTION by Andy Bobola and seconded by Bonnie Weeks it was unanimously VOTED to approve the application of **Angelo Salamone** (Town of Amesbury) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2058).

4. Examination Approval Packets

- a. On a MOTION by Roger Fuller and seconded by Jeff Clemons it was unanimously VOTED to DENY the request of **Michael Armano** (*Acting Commissioner ISD Lawrence*) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to determine if Mr. Armano meets the minimum qualifications as defined by MGL c 143 § 3.

- b. On a MOTION by Michael Clancy and seconded by Robert Speroni it was unanimously VOTED to grant the request of **Bret Bennett, Jr.** (City of Lynn) for approval to take the required exams to become certified as a building code enforcement official. Mr. Bennett meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- c. On a MOTION by Andy Bobola and seconded by Bonnie Weeks it was unanimously VOTED to grant the request of **Scott D. Brazil** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Brazil meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- d. On a MOTION by Jeff Clemons and seconded by Robert Speroni it was VOTED to **DENY** the request of **Barry Decina** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to determine if Mr. Decina meets the minimum qualifications as defined by MGL c 143 § 3. Bill Horrocks opposed.
- e. On a MOTION by Bill Horrocks and seconded by Roger Fuller it was VOTED to grant the request of **Gerald Evans** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Evans meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Robert Speroni and Jeff Clemons opposed.
- f. On a MOTION by Bonnie Weeks and seconded by Roger Fuller it was VOTED to grant the request of **David A. Houle** (City of Lawrence) for approval to take the required exams to become certified as a building code enforcement official. Mr. Houle meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Robert Speroni, David Lenzie, Jeff Clemons and Michael Clancy opposed.
- g. On a MOTION by Jeff Clemons and seconded by Roger Fuller it was unanimously VOTED to grant the request of **Jason Rutana** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Rutana meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- h. On a MOTION by Jeff Clemons and seconded by Michael Clancy it was VOTED to grant the request of **William David Thorn** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Thorn meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Bonnie Weeks opposed.

5. New Employee Report Form Packets

- a. On a MOTION by Jeff Clemons and seconded by Robert Speroni it was unanimously VOTED to acknowledge the *New Employee Report Form* **Shaun N. Allard** appointed to the position of **Local Inspector** for the Town of Dracut. Appointed, not yet certified, on March 11, 2019. Twelve month grace period will expire March 31, 2020. *NERF signed by Town Manager.*
- b. On a MOTION by Robert Speroni and seconded by Jeff Clemons it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Bret I. Bennett** appointed to the position of **Local Inspector** for the City of Lynn. Appointed, not yet certified, on February 4, 2019. Twelve month grace period expires February 28, 2020. *NERF signed by Mayor.*
- c. On a MOTION by Michael Clancy and seconded by Roger Fuller it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Wendel Hulbert** appointed to the position of **Building Commissioner** for the Town of Hampden. Appointed, not yet certified, on January 31, 2019. Eighteen month grace period expires July 31, 2020. *NERF signed by Chairman.*

- d. On a MOTION by Andy Bobola and seconded by Jeff Clemons it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Ronald Laurin** appointed to the position of **Local Inspector** for the City of Westfield. Appointed, not yet certified, on March 18, 2019. Twelve month grace period expires May 31, 2019, previously appointed to said position May 21, 2018 for Town of Blandford. *NERF signed by Mayor.*
- e. On a MOTION by Jeff Clemons and seconded by Michael Clancy it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Brian Leathe** appointed to the position of **Building Commissioner** for the Town of Hamilton on September 17, 2018. *NERF signed by Town Manager.*
- f. On a MOTION by Robert Speroni and seconded by Andy Bobola it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Ethan A. Lippit** newly appointed to the position of **Local Inspector** for the City of Marlborough. Appointed, not yet certified, on December 17, 2018. Twelve month grace period expires December 31, 2019. *NERF signed by Mayor.*
- g. On a MOTION by Jeff Clemons and seconded Bonnie Weeks it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Laurie Ann Livoli** appointed to the position of **Building Commissioner** for the Town of Southborough on December 4, 2018. *NERF signed by Chairman.*
- h. On a MOTION by Robert Speroni and seconded David Lenzie it was unanimously VOTED to acknowledge the *New Employee Report Form* of **James H. Nickerson** appointed to the position of **Local Inspector** for the Town of Provincetown. Appointed, not yet certified, on March 4, 2019. Twelve month grace period expires March 31, 2020. *NERF signed by Town Manager.*
- i. On a MOTION by Bonnie Weeks and seconded Robert Speroni it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Gary Pelletier** appointed to the position of **Building Commissioner** for the Town of Medfield on December 1, 2018. *NERF signed by Chairman.*

6. Extension Requests to be Certified Packets

- a. On a MOTION by David Lenzie and seconded by Bonnie Weeks it was **unanimously** VOTED to grant the request of **Michael Kenney (Town of Burlington)** for a first extension of time to become certified as a local inspector. Said extension shall expire October 31, 2019.

7. Hearings

- a. On a MOTION by Bill Horrocks and seconded by Robert Speroni it was unanimously VOTED to DENY **Anthony Whitman (No Affiliation)**, BOCC 6-2019, to accept the ICC Building Inspector exam per exception rule 780 CMR 110.R7.2.3.2. Mr. Whitman's qualifications were previously denied.
- b. On a MOTION by Bill Horrocks and seconded by Roger Fuller it was VOTED to grant **Matthew Baldassari (No Affiliation)**, BOCC 5-2019 for approval to take the required exams to become certified as a building code enforcement official. Based on further discussion on his experience the Committee deems Mr. Baldassari meets the minimum qualifications set forth by the BBRS for said position of local inspector defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Robert Speroni, David Lenzie and Jeff Clemons opposed. Andy Bobola abstain.

8. Review Application for Continuing Education

The continuing education submitted was reviewed by members present; MOTION to approve, as amended, was made by Robert Speroni and seconded by Roger Fuller. Bill Horrocks recuse from District 12 vote and Jeff Clemons recuse from District 1 vote.

Name	Date	Course Description	CEU's	Cat	Course Number
Jacob Lazzara	4/1/2018	CSL continuing Education Greater Boston Code Consultants	10.0	1	C-2233*
SBI	3/22/2019	Fire Rated Duct – Inspector Training	2.0	1	C-2769*
MetroWest	3/19/2019	2015 IRC Significant Changes ICC# 19823	3.0	1	MW-0319
Tom Gatzunis	3/12/2019	Story of a Building – Stoughton Library offered by MCPPO	6.5	1	C-3197
Michael White Ed Mullen	3/16/2019	CPTC Advanced Tools and Techniques for Planning & Zoning 2019 Conference	4.5	1	C-3198

Gerry Brown	2018	CSL Exam Prep Course Instructor	10.0	2	NO#
SEMBOA	3/13/2019	Residential Energy – Ventilation Requirements	2.5	1	SE-0319
District 1	3/8/2019	District Meeting – Great Barrington – Fall protection; group homes; air b n b; energy code; HIC	1.5	2	D1g-0319
District 3	3/13/2019	IRC 2015 Ch 4 w/ MA Amendments	2.5	1	D3-0319
District 8	11/14/2018	West Newbury – Round Table	2.0	2	D8w-1118
	1/9/2019	West Newbury – Round Table	2.0	2	D8w-0119
	3/13/2019	West Newbury – Fire Separation, Tents, Building Code vs. Housing Code	2.0	2	D8w-0319
	3/14/2019	Beverly – Sober Houses	2.0	2	D8-0319
District 11	3/12/2019	Holbrook – Zoning, properties in two jurisdictions	2.0	2	D11h-0319
	02/28/2019	Hingham – Building and Zoning	3.0	1	D11-0219
District 12	3/27/2019	Lakeville – Round Table - Energy	3.0	1	D12-0219
District 13	2/26/2019	Hyannis – Floodplain & the effects on Historic Districts & Substantial Improvements	3.0	1	D13-0219
Boston ISD	3/15/2019	Swimming Pool & Spa Code	2.5	1	C-3199

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

a. For Informational purposes:

There are currently:

- 748 certified building inspectors -- 304 Local – 444 Inspector of Buildings
- 51 Conditional local building inspectors
- 588 individuals’ qualifications have been approved to take the exams, not currently affiliated

b. It is recommended that all code change proposals be in writing and emailed to the clerk. The clerk will then forward to all Committee Members. Open Meeting Law reminder – committee members cannot discuss via emails or outside the BOCC meeting.