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Commonwealth of Massachusetts  
Division of Professional Licensure  
Office of Public Safety and Inspections  
Board of Building Regulations and Standards

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CHARLES BORSTEL  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

ROBERT ANDERSON  
ADMINISTRATOR

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS  
BUILDING OFFICIAL CERTIFICATION COMMITTEE

*Sturbridge Public Safety Building  
Sturbridge, MA*

*August 1, 2018 9:00 a.m.*

<http://archives.lib.state.ma.us/handle/2452/684662>

Meeting called to order by the Chairman at \_\_\_\_\_ followed by roll call:

1. Roll Call

- |   |                                  |                                 |
|---|----------------------------------|---------------------------------|
| a. Donald R. Torrico, Chairman, BOWM              | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Matthew Hakala, Vice Chairman, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeffrey Richards, MBCIA                        | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Robert Speroni, MetroWest                      | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Bonnie Weeks, Member at Large                  | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Andrew Bobola, Member at Large                 | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Michael Clancy, SEMBOA                         | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Michael Giampietro, Member at Large            | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Roger Fuller, MMA Representative               | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| j. David Lenzie, Member of Academia               | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| k. Bill Horrocks, BBRS Representative             | <input type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections

2. The minutes from the last meeting on **June 6, 2018** were reviewed by members present; **motion to approve these minutes was made by \_\_\_\_\_, seconded by \_\_\_\_\_.**



3. Application for Certification Packets:			M	S
a) Arruda, Mark	City of Attleboro	Inspector of Buildings / Building Commissioner Appointed as Local 3 CEU's (2018) <i>Copies of all exams have been received</i>		
b) Chesley, Raymond	Town of Harwich	Massachusetts Building Commissioner (MCBO) Appointed 1/17/2017 17.5 CEU's (2018) <i>Copies of all exams have been received</i>		
c) Gardner, David	City of Chicopee	Massachusetts Building Commissioner (MCBO) Appointed as Local 10 CEU's (2018) <i>Copies of all exams have been received</i>		
d) Hezlitt, William	Town of Westborough	Local Inspector Appointed 1/10/2018 13 CEU's (2018) <i>Copies of all exams have been received</i>		
e) Harris, Philip J.	Town of Orange	Local Inspector Appointed 7/31/2017 0 CEU's (2018) 12 CEU's (2017) - OK <i>Copies of all exams have been received</i>		
f) Kasper, Max	Town of Swampscott	Massachusetts Building Commissioner (MCBO) Appointed ? requested NERF 4 CEU's (2018) <i>Copies of all exams have been received (PRONTO)</i>		
g) Kenny, Peter	City of Boston	Local Inspector Appointed 12/18/2017 27 CEU's <i>Copies of all exams have been received</i>		
h) Tolman, Mark	No Affiliation as a Building Inspector (Health Inspector City of Haverhill)	Local Inspector Quals approved 9/7/2016 0 CEU's not required <i>Copies of all exams have been received</i>		
i) Travers, Richard	Town of Ashburnham	Massachusetts Building Commissioner (MCBO) Appointed as Local 24 CEU's (2018) <i>Copies of all exams have been received</i>		
j) Vigneault, Branden	City of Cambridge	Local Inspector Appointed 2/21/2017 Extension through 10/31/2018 3 CEU's (2018) <i>Copies of all exams have been received</i>		

#### 4. Examination Approval Packets:

Copies of resumes provided today

M S

a) Guba, Lauren	No Affiliation (Northborough)	Qualifications Local and/or I of B		
b) Herland, James	No Affiliation	Qualifications Local and/or I of B		
c) Kurpeski, Ralph	City of Boston	Qualifications Local and/or I of B NERF to be acknowledged 8/1/2018		
d) Lazzara, Jacob	City of Cambridge	Qualifications Local and/or I of B Requested NERF		
e) Orfanos, Stavroula	City of Salem	Qualifications Local and/or I of B NERF to be acknowledged 6/6/2018 Quals previously approved 9/13/1999 - Follow Up from June, 2018		
f) Paolucci, Raymond	No Affiliation	Qualifications Local and/or I of B		
g) Purcell, David	No Affiliation	Qualifications Local and/or I of B		
h) Stewart, Andrew	Town of Marshfield	Qualifications Local and/or I of B NERF to be acknowledged 8/1/2018		
i) Touchette, Richard	No Affiliation (W. Springfield)	Qualifications Local and/or I of B		
j) Tranghese, Nicholas	No Affiliation (Leominster)	Qualifications Local and/or I of B		

#### 5. New Employee Report Form Packets:

Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

M S

a) Allard, Gary	Town of auburn	Acknowledge NERF <b>Local Inspector</b> Appointed 6/25/2018 previously appointed City of Springfield 6/2017 Quals approved 8/2/2017 6 CEU's (2018) Signed by <i>Town Manager</i>		
b) Atchue, Joseph	Town of Acton	Acknowledge NERF <b>Local Inspector</b> Appointed 5/10/2018 I of B Certification 8/5/2015 21.5 CEU's (2018) Signed by <i>Town Manager- Appoints all employees</i>		
c) DeMarco, Stephen	City of Framingham	Acknowledge NERF <b>Local Inspector</b> Appointed 5/7/2018 Quals Approved 4/4/2018 0 CEU's not required		

		Signed by <i>Mayor</i>		
d) Folkard, Jeremiah	Town of Marshfield	Acknowledge NERF <b>Building Commissioner</b> Appointed 7/2/2018 <i>previously appointed 3/19/2018</i> Local Certification 12/7/2016 24 CEU's (2018) Signed by Chair		
e) Kurpeski, Ralph	City of Boston	Acknowledge NERF <b>Local Inspector</b> Appointed 5/28/2018 <i>Review Quals 8/1/2018</i> 0 CEU's <i>not required</i> Signed by I of B - OK		
f) Laurin, Ronald	Town of Blandford	Acknowledge NERF <b>Local Inspector</b> Appointed 6/11/2018 Quals approved 8/11/2011 0 CEU's <i>not required</i> Signed by Chair		
g) Orfanos, Stavroula	City of Salem	Acknowledge NERF <b>Local Inspector</b> Appointed 5/24/2018 <i>Quals to be approved 6/6/2018</i> 0 CEU's <i>not required</i> Signed by Mayor		
h) Sarnosky, Vincent	City of Framingham	Acknowledge NERF <b>Local Inspector</b> Appointed 5/21/2018 Quals Approved 2/13/2018 0 CEU's <i>not required</i> Signed by <i>Mayor</i>		
i) Stewart, Andrew	Town of Marshfield	Acknowledge NERF <b>Local Inspector</b> Appointed 7/2/2018 <i>Quals to be approved 8/1/2018</i> 0 CEU's <i>not required</i> Signed by Town Administrator – Chief Administrative Officer		
j) Wright, Owen	Town of New Marlborough	Acknowledge NERF <b>Local Inspector</b> Appointed 7/1/2018 Quals approved 4/4/2018 0 CEU's <i>not required</i> Signed by Chairman		

## 6. Extension Requests to be Certified Packets:

### Footnote:

**R7.1.7.4.1 Requests for exam schedule extension.** Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **'January 1, 2008'**

M S

a) Aicardi, Timothy	Town of Bellingham	Extension for I of B (2 <sup>nd</sup> extension) Appointed 5/2/2016 18 months 11/30/2017 Extension through 6/30/2018 14.5 CEU's (2018)		
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		<p>Passed Technology 6/11/2016  Failed Management 6/10/17, 11/22/17, 6/1/18, 6/15/18, 6/26/18</p> <p><i>Trouble completing exams in the amount of time given, as the content of this exam goes way beyond the scope of building official. I have given ICC feedback on the amount of time given. We have a very efficient department and I receive nothing but praise and positive feedback from my administrator.</i></p>		
b) Chandler, Jeffrey	No Affiliation	<p>Extension for I of B (1<sup>st</sup> extension)  Appointed 1/6/2017 Town of Chatham BC - 11/27/2017 Local  Appointed Building Commissioner Town of Marshfield - never received the NERF - no longer in Marshfield as of 6/12/2018</p>		
c) Kelly, Robert	Town of Pepperell	<p>Extension for Local (1<sup>st</sup> extension)  Appointed 7/31/2017  12 months 7/31/2018  14 CEU's (2018)</p> <p>Passed B1 12/14/2017</p>		

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## 7. Hearings:

### Footnote:

**R7.4.1.4 Decisions and discipline of certification holders.** The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

Dibrindisi BOCC 12-2018	No Affiliation	Qualifications Denied May 9, 2018	
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## 8. Review Application for Continuing Education – Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by \_\_\_\_, seconded by \_\_\_\_. Motion passed by unanimous vote.**

(\*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
MBCIA	Jan 25, 2018	Department of Fire Services Statin Night Club Fire	2.5	1	<b>MB-0118</b>
	Feb 15, 2018	40A Zoning with J. Talerma	2.5	1	<b>MB-0218</b>
	Mar 15, 2018	Tom Hopkins AAB	2.5	1	<b>MB-0318</b>
	Apr 19, 2018	Residential Energy Training	3.5	1	<b>MB-0418</b>
	May 17, 2018	Code Red on Existing Buildings and Fire Safety	2.5	1	<b>MB-0518</b>
MetroWest	May 15, 2018	Introducing the 2015 ISPSC	2.0	1	<b>MW-0518</b>
OPSI	June 13, 2018	2015 IRC 9 <sup>th</sup> Ed of the Mass Building Code w/Rob Anderson	2.0	1	
ICC	Jul 30-31, 2018	Design Professional Institute: Occupancy Classification, Height and Area, Fire Safety, Sprinklers, means of Egress, Accessibility	10.0	1	
	July 9-11, 2018	47-Reinforced Concrete Special Inspector Certification Test Academy: general requirements, concrete quality, reinforcement, formwork, joints and embeds and concrete placement, protection and curing of the special inspection certification exam			
David McRae	June 14, 2018	Fire-Resistance Design Primer for Mass Timber Construction PM (DES602-1) ICC# 16198	1.0	1	
	July 11, 2018	Building Enclosure Design: Fundamentals, components and Assemblies offered by Wood Works ICC# 14617	1.0	1	
	July 12, 2018	Wood Shear Wall Seismic and Wind Design Example per 2015 WFCM and 2015 SDPWS PM DES413-5 offered by American Wood Council ICC# 16103	1.5	1	
ICC	Oct 21-23, 2018	2018 Annual Conference Richmond, VA <i>Approve individual certificates as they are received</i>	10.0	1	
William Forte	Nov 14-16, 2017	The Compliance Through Collaboration event hosted by NFPA: Day One – Life cycle of a building (5.0 hrs) Day Two – Review NFPA Standards 241 and 51B (1.5 hrs) Construction Site safety Presentations (2.5 hrs) Day three – Review NFPA 855 (1.5 hrs) Energy Storage System presentations (1.5 hrs) PV presentation (1.0 hrs)	1.0	1	
SEMBOA	June 13, 2018	Lateral Wall Bracing presented by Lars Jensen	2.5	1	<b>SE-0618</b>
	July 11, 2018	110 & 304 Inspections presented by 4 Leaf	2.5	1	<b>SE-0718</b>
	May 9-10, 2018	SEMBOA submitted a list of attendees for each day when the attendee registered – the attendees did not scan out at the end of the day. They were not able to submit individual scans for each course. This seminar was previously approved for 1.5 hrs per class.			
J. Wojciechowicz	May 29, 2018	2018 Hurricane Preparedness Webinar offered by MEMA	2.0	1	
Gregory Arvanitis	May 23, 2018	Smoke Control, An Overview with a Discussion of the Benefits of Firestopping Webinar offered by FCIA	1.0	1	
Michael Turns - PSD	June 27, 2018	Energy – Residential Air Barriers and Insulation Installation	1.0	1	
	June 27, 2018	Energy – COMcheck for Existing buildings	1.0	1	
Stephen Brodo	Apr 30 - May 1, 2018	FPAM Annual Conference	6.0	1	
District 1	June 27, 2018	Lenox – IBC, IRC and Mass Amendments	3.0	1	<b>D1-0618</b>
District 5	Feb 8, 2018	Medway - Chapter 1 Review	3.0	1	<b>D5-0218</b>
	June 6, 2018	Franklin - Chapter 26C & Emergency Lockdown	3.0	1	<b>D5-0618</b>
District 11	June 5, 2018	Holbrook – Driveways /Zoning	2.0	1	<b>D11-0618</b>
District 12	May 30, 2018	Lakeville – Open discussion on 9 <sup>th</sup> Edition of Mass Bldg Code	2.0	1	<b>D12-0518</b>
Denis Lipka		Instructor for Central MA Builders Association			
		CSL Exam Prep 2015 – 2017	10.0	2	
		CSL Cont Ed 9 <sup>th</sup> Ed 1 & 2 Family Dwelling - 2018 (will be used for 2017 training cycle)	10.0	2	

		Building plan review, building code consulting, preparation of code reviews for building permit applications			
MetroWest/4Leaf	June 6, 2018	Fire Stopping - Plan Review & Inspections w/ Brice Miller ICC#16214	6.0	1	C-
MetroWest	June 19, 2018	MetroWest NFPA 72 requirements for installation and inspections presented by Steve Prior	3.0	1	MW-0618
Maurice Pilette	2015-2017	Sprinkler System Plan Review 2 days - instructor two sessions 2015-2017	10.0		
	2015-2016	Understanding, Applying and Enforcing NFPA 25 2012 1 day - instructor 3 sessions 2015 - 2016	5.0		
	Apr 13-15, 2015	Boston Fire Department High Rise Seminar 3 days - instructor	5.0		
	2015-2017	Rough and Final Inspections 1day - instructor 6 sessions 2015 - 2017	10.0		
	June 20, 2016	Inspections and Sprinkler Protected Occupancies 1 day - instructor 1 session	5.0		
	2016-2017	NFPA 13, 13R, 13D & 14 Update 2013 1 day - instructor 3 sessions 2016 - 2017	5.0		
	Mar 2, 2016	Inspection, Testing and maintenance for the Building Owner 1 day - instructor 1 session 2016	3.0		
	Apr 8, 2016	Understanding, Applying and Enforcing NFPA 13D - 1 day - instructor 1 session 2016	3.0		
	2016	Rough & Final Inspections for Fire Sprinkler Systems - 1 day - instructor 2 sessions 2016	3.0		
	Apr 20, 2016	Fire Service mains and Their Appurtenances - 1 day - instructor 1 session 2016	3.0		
	Apr 23, 2016	Sprinkler Systems Installation Requirements - 1 day - instructor 1 session 2016	3.0		
	Sep 9, 2016	Coordinating NFPA 25 & 72 Inspection, Testing & Maintenance Requirements - 1 day - instructor 1 session	3.0		
Dana MacAllister	May 30-31, 2018	2018 IBC Transition from the 2012 IBC offered in Las Vegas	6.0		
James Badera	Jan 31, 2018	Code Compliant Connections and Solutions offered by Simpson Strong Tie	6.0		
Robert Murgia	June 25, 2018	2015 Commercial Building Inspector: Floor Construction ICC# 11739	1.0		
	June 25, 2018	2015 Commercial Building Inspector: Footings and Foundations ICC# 11738	1.0		
	June 27, 2018	2015 Commercial Building Inspector: Wall construction and coverings ICC# 11740	1.0		
	June 27, 2018	2015 Commercial Building Inspector: Public Safety and Special Construction ICC# 11742	1.0		
Tom Gatzunis	June 18, 2018	Linoleum 101 offered by Forbo Flooring Systems	1.0		



## 9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

Examination Approval packet:

- a. For Informational purposes:  
There are currently 747 certified building inspectors -- 308 Local – 439 Inspector of Buildings
- b. Review *Application for Continuing Education Out of State Attendance (Attachment B)*.

721 Building Commissioners, Local Inspectors and Conditional Inspectors have RENEWED their ID cards  
(There are 787 Building Commissioners, Local Inspectors and Conditional Inspectors)

50 have not renewed:

20 Building Commissioners:

14 Building Commissioners have less than 45 credit hours

3 have responded with additional information to be reviewed

30 Local Inspectors:

25 Local Inspectors have less than 45 credit hours

5 Conditional Inspectors (required hours vary)

- c. Request to *Voluntarily Surrender* Building Official Certification:

George Kincaid	Local Inspector	BO-0715
Donald Moquin	Local Inspector	BO-0571
Anthony Torra	Building Commissioner	BO-1898
Ronald Wetmore	Building Commissioner	BO-0040

- d. Currently unaffiliated or have retired:

Richard Bosini	Local Inspector	BO-1099	0 (2017)
Richard Manfredi	Building Commissioner	BO-0429	3 (2017)
John R. Oleksak	Building Commissioner	BO-1527	4 (2017)

- e. Returned as *Unable to Forward*:

Mark Brodeur	Building Commissioner	BO-1667	0 (2017)
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- f. List of Building Officials with less than 45 credit hours for the training cycle ending December 2017
- g. Conditional Inspectors beyond their grace periods
- h. Clarify staffing positions within a department chiefly Alternate Building Inspectors
- i. Denis Nadeau decision
- j. Town of Littleton
- k. MFBO request for CEU credits

Next meeting scheduled for **September 5, 2018, Sturbridge, MA**