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Commonwealth of Massachusetts
Division of Professional Licensure
Office of Public Safety and Inspections
Board of Building Regulations and Standards

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ROBERT ANDERSON
ADMINISTRATOR

Meeting Minutes
STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE
Charlton Public Library
40 Main Street
Charlton, MA
March 5, 2019 9:30 a.m.

Meeting called to order by the Chairman at 2:07 p.m. followed by roll call:

1. Roll Call

- | | | |
|--|----------------------------------|---------------------------------|
| a. Matthew Hakala, Chairman
- Member At Large, Westford | ✓ present | <input type="checkbox"/> absent |
| b. Michael Giampietro, Vice Chairman
-Member At Large, Millis | ✓ present | <input type="checkbox"/> absent |
| c. Jeff Richards
-Massachusetts Building Commissioner's Association, Weymouth | <input type="checkbox"/> present | ✓ absent |
| d. Robert Speroni
-MetroWest Building Officials Association, Hopedale | ✓ present | <input type="checkbox"/> absent |
| e. Bonnie Weeks
- Member At Large, Palmer | ✓ present | <input type="checkbox"/> absent |
| f. Andrew Bobola
- Member At Large, Mattapoissett | ✓ present | <input type="checkbox"/> absent |
| g. Michael Clancy
- Southeastern Building Official's Association, Hingham | ✓ present | <input type="checkbox"/> absent |
| h. Jeffrey Clemons
- Building Officials of Western Massachusetts Member, Lee | ✓ present | <input type="checkbox"/> absent |
| i. Roger Fuller
- Massachusetts Municipal Association Representative | <input type="checkbox"/> present | ✓ absent |
| j. David Lenzie
- Member from Academia | ✓ present | <input type="checkbox"/> absent |
| k. David Sullivan
- BBRS Representative | ✓ present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections
Charles Kilb, Department of Professional Licensure

2. The minutes from the BOCC meeting on **January 1, 2019**, were reviewed by members present; MOTION to approve, with changes, these minutes was made by **Michael Clancy**, and seconded by **Jeff Clemons**.



The minutes from the BOCC meeting on **February 5, 2019**, were reviewed by members present; MOTION to approve, with changes, these minutes was made by **Michael Giampietro**, and seconded by **Jeff Clemons**. Bill Horrocks abstain.

3. Application for Certification Packets

- a. On a MOTION by Michael Clancy and seconded by Jeff Clemons it was unanimously VOTED to approve the application of **Paul M. Fowler** (Town of Dennis) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2049).
- b. On a MOTION by Michael Giampietro and seconded by Robert Speroni it was unanimously VOTED to approve the application of **Jeffrey Morash** (Town of Nantucket) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2075).
- c. On a MOTION by Michael Giampietro and seconded by Jeff Clemons it was unanimously VOTED to approve the application of **Edward Mullen** (City of Malden) for certification in the capacity of **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2093).
- d. On a MOTION by Michael Clancy and seconded by Michael Giampietro it was unanimously VOTED to approve the application of **Julian Perez** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1993).
- e. On a MOTION by Andy Bobola and seconded by Bonnie Weeks it was unanimously VOTED to approve the application of **Patrick Ryan** (No Sudbury) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2115).
- f. On a MOTION by Andy Bobola and seconded by Bonnie Weeks it was unanimously VOTED to approve the application of **Sayed Ali Sadjady** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2159).
- g. On a MOTION by Michael Giampietro and seconded by David Lenzie it was unanimously VOTED to approve the application of **Alan D. Walker** (Town of Wellesley) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2159).

4. Examination Approval Packets

- a. On a MOTION by Michael Giampietro and seconded by Bonnie Weeks it was unanimously VOTED to table the request of **Shaun Allard** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee is requesting additional information on five years relevant building experience as defined by MGL c 143 § 3.
- b. On a MOTION by Robert Speroni and seconded by David Lenzie it was unanimously VOTED to table the request of **Steve Aube** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee is requesting additional information on five years relevant building experience as defined by MGL c 143 § 3.
- c. On a MOTION by Michael Giampietro and seconded by Michael Clancy it was unanimously VOTED to table the request of **Joseph Baglieri** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee is requesting additional information on five years relevant building experience as defined by MGL c 143 § 3.
- d. On a MOTION by Michael Clancy and seconded by Robert Speroni it was unanimously VOTED to **DENY** the request of **Matthew Baldassari** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to determine if Mr. Baldassari meets the minimum qualifications as defined by MGL c 143 § 3.
- e. On a MOTION by Bonnie Weeks and seconded by Robert Speroni it was unanimously VOTED to **DENY** the request of **David Cahill** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to determine if Mr. Cahill meets the minimum qualifications as defined by MGL c 143 § 3.

- f. On a MOTION by Michael Giampietro and seconded by David Lenzie it was unanimously VOTED to grant the request of **David Connolly** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Connolly meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- g. On a MOTION by Michael Giampietro and seconded by Robert Speroni it was unanimously VOTED to table the request of **Gerald Evans** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee is requesting additional information on five years relevant building experience as defined by MGL c 143 § 3.
- h. On a MOTION by Bonnie Weeks and seconded by Michael Clancy it was unanimously VOTED to grant the request of **David Miller** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Miller meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- i. On a MOTION by David Lenzie and seconded by Robert Speroni it was unanimously VOTED to **DENY** the request of **Paul O'Donnell** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to determine if Mr. O'Donnell meets the minimum qualifications as defined by MGL c 143 § 3.
- j. On a MOTION by Bonnie Weeks and seconded by Robert Speroni it was unanimously VOTED to **DENY** the request of **Anthony Whitman** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official since he passed the *Building Inspector* exam offered by ICC. The Committee previously denied Mr. Whitman's qualifications March 3, 2017.
- k. On a MOTION by Bonnie Weeks and seconded by Jeff Clemons it was VOTED to grant the request of **David Willett** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Willett meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Robert Speroni opposed.

5. New Employee Report Form Packets

- a. On a MOTION by Michael Clancy and seconded by David Lenzie it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Richard Annese** appointed to the position of **Local Inspector** for the Town of Acton on January 31, 2019. *NERF signed by Town Manager.*
- b. On a MOTION by Michael Giampietro and seconded by Jeff Clemons it was VOTED to acknowledge the *New Employee Report Form* of **James Bone** appointed to the position of **Building Commissioner** for the Town of Ipswich on December 7, 2016. *NERF signed by Town Manager.*
- c. On a MOTION by Bonnie Weeks and seconded by Michael Clancy it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Joseph Braga, Jr.** appointed to the position of **Local Inspector** for the Town of Brookline on February 19, 2019. *NERF signed by Chairman.*
- d. On a MOTION by Jeff Clemons and seconded by Bonnie Weeks it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Thomas P. Cantillon** appointed to the position of **Local Inspector** for the Town of Ipswich. Appointed, not yet certified, on September 3, 2018. Twelve month grace period expires September 30, 2019. *NERF signed by Town Manager.*
- e. On a MOTION by David Sullivan and seconded by Jeff Clemons it was VOTED to acknowledge the *New Employee Report Form* of **Kerry Glass** appointed to the position of **Local Inspector** for the Town of Hanover on July 10, 2018. *NERF signed by Community Development Director.*
- f. On a MOTION by Michael Giampietro and seconded by Jeff Clemons it was VOTED to acknowledge the *New Employee Report Form* of **Mark Kaferlein** newly appointed to the position of **Building Commissioner** for the Town of Douglas. Appointed, not yet certified, on February 7, 2019. Eighteen month grace period expires August 31, 2020. *NERF signed by Town Administrator.*

- g. On a MOTION by Robert Speroni and seconded Michael Clancy it was VOTED to acknowledge the *New Employee Report Form* of **Michael Kenney** appointed to the position of **Local Inspector** for the Town of Burlington. Appointed, not yet certified, on November 1, 2017. Twelve month grace period expires November 30, 2018. *NERF signed by Town Administrator.*
- h. On a MOTION by David Lenzie and seconded Jeff Clemons it was VOTED to acknowledge the *New Employee Report Form* of **Rodman Palmer** appointed to the position of **Building Commissioner** for the Town of Falmouth on July 18, 2016. *NERF signed by Town Manager.*
- i. On a MOTION by David Lenzie and seconded Bonnie Weeks it was unanimously VOTED to table the *New Employee Report Form* of **Ilir Papa** appointed to the position of **Local Inspector** for the Town of Winthrop. Appointed, not yet certified, on January 7, 2019. Twelve month grace period expires January 31, 2020. *NERF signed by Town Manager.*
- j. On a MOTION by Michael Giampietro and seconded David Lenzie it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Edmund Smith** appointed to the position of **Local Inspector** for the Town of Amherst on February 20, 2019. *NERF signed by Town Manager.*
- k. On a MOTION by Michael Clancy and seconded David Lenzie it was VOTED to acknowledge the *New Employee Report Form* of **Andrew Ungerson** newly appointed to the position of **Building Commissioner** for the Town of Burlington. Appointed, not yet certified, on February 8, 2019. Eighteen month grace period expires August 31, 2020. *NERF signed by Town Administrator.*
- l. On a MOTION by Michael Giampietro and seconded Jeff Clemons it was unanimously VOTED to table the *New Employee Report Form* of **Owen Wright** newly appointed to the position of **Local Inspector** for the Town of New Marlborough on February 11, 2019. *NERF signed by Chairman.*
- m. On a MOTION by Michael Giampietro and seconded Jeff Clemons it was unanimously VOTED to table the *New Employee Report Form* of **Alan Walker** newly appointed to the position of **Local Inspector** for the Town of Wellesley on January 1, 2019. *NERF signed by Chairman.*

6. Extension Requests to be Certified Packets

- a. On a MOTION by Robert Speroni and seconded by Michael Giampietro it was **unanimously** VOTED to grant the request of **Timothy Aicardi (Town of Bellingham)** for a third extension of time to become certified as a building commissioner. Said extension shall expire September 30, 2019.
- b. On a MOTION by David Lenzie and seconded by Michael Giampietro it was unanimously VOTED to grant the request of **Gary Allard (Town of Auburn)** for a second extension of time to become certified as a local inspector. Said extension shall expire September 30, 2019.
- c. On a MOTION by David Lenzie and seconded by Michael Clancy it was VOTED to grant the request of **Bernard Ashley (Town of Needham)** for a third extension of time to become certified as a local inspector. Said extension shall expire March 31, 2020. Michael Giampietro opposed.
- d. On a MOTION by Bonnie Weeks and seconded by Michael Giampietro it was unanimously VOTED to grant the request of **Deonarine Chandool (City of Boston)** for a first extension of time to become certified as a local inspector. Said extension shall expire September 30, 2019.
- e. On a MOTION by Michael Giampietro and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Robert Kelly (Town of Pepperell)** for a 2nd extension of time to become certified as a local inspector. Said extension shall expire September 30, 2019.
- f. On a MOTION by Michael Giampietro and seconded by Michael Clancy it was unanimously VOTED to grant the request of **David Roberts (FRCOG)** for a 2nd extension of time to become certified as a local inspector. Said extension shall expire September 30, 2019.

7. Hearings

- a. On a **MOTION** by Jeff Clemons and seconded by David Lenzie it was VOTED to grant **Mauro DiClementi, Jr. (Town of West Springfield)**, BOCC 3-2019, for approval to take the required exams to become certified as a building code enforcement official. Based on his experience and after testimony from Mr. DiClementi and Mr. John Steup, Building Commissioner Town of West Springfield, the Committee deems Mr. DiClementi meets the minimum qualifications set forth by the BBRS for said position of local inspector defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Michael Clancy and Bill Horrocks opposed.

On a **MOTION** by Bonnie Weeks and seconded by Jeff Clemons it was VOTED to acknowledge the *New Employee Report Form* of **Mauro DiClementi** appointed to the position of **Local Inspector** for the Town of West Springfield. Appointed, not yet certified, on October 9, 2018. Twelve month grace period expires October 31, 2019. Six month requirement to make application for first exam expires September 30, 2019 *NERF signed by Mayor*. Michael Clancy opposed and Bill Horrocks abstain.

- b. On a **MOTION** by Michael Giampietro and seconded by Jeff Clemons it was unanimously voted to close the hearing for **Eddie Reyes (City of Springfield)**, BOCC 4-2019 and take the testimony of Mr. Reyes and Mr. Steven Desilets under advisement.
- c. On a **MOTION** by Bonnie Weeks and seconded by Robert Speroni it was unanimously voted to close the hearing for **Matthew Baldassari (no affiliation)**, BOCC 5-2019 and take the testimony of Mr. Baldassari and Mr. Joseph Kent, Building Commissioner for the Town of Sharon under advisement.

8. Review Application for Continuing Education

The continuing education submitted was reviewed by members present; MOTION to approve, as amended, was made by Bonnie Weeks and seconded by Jeff Clemons. Bill Horrocks recuse from District 12 vote.

Name	Date	Course Description	CEU's	Cat	Course Number
Sisia Daglian	6/20/2018	2013 NFPA 72: Inspection, Testing and Maintenance - online	1.0	1	C-3171
	6/20/2018	2013 NFPA 72: Notification Appliances covers both audible and visible notification appliances - online	1.0	1	C-3172
	6/20/2018	2013 NFPA 72: Initial Devices - online	1.0	1	C-3173
	6/20/2018	2013 NFPA 72: Fire Alarm Basics - online	1.0	1	C-3174
	6/20/2018	2016 NFPA 13: Fire Sprinkler System Types and Applications - online	1.0	1	C-3175
	6/20/2018	2016 NFPA 13: Fire Sprinkler System Components & Other Hanging & Bracing Requirements - online	1.0	1	C-3176
Eric Carlson	2/19/2019	Floodplain Mapping	2.0	1	C-3177
Ed Mullen	2/18/2019	2015 MM - Management Module of CBO Certification	4.0	1	C-3178
MetroWest	2/12/2019	The Massachusetts Aggregate & Concrete ICC# 19319	3.0	1	MW-0219
SEMBOA	2/13/2019	Board of Directors Round Table Discussion Chapter 1	2.5	1	SE-0219
John Wojciechowicz	2/21/2019	Significant Wood Design and Construction Changes to the 2018 IBC and NDS AM BCD121 offered by American Wood Council ICC# 19064	1.5	1	C-3179
David McRea Paul Orlando	1/17/2019	Taking Wood to the Next Level CLT as a Floor or Roof Element DES441-1 offered by American Wood Council ICC# 18782	1.5	1	C-3180
Paul Orlando	12/11/2018	Pre-Planning and Fire Suppression in Building Under Construction BCD232 offered by American Wood Council ICC# 17794	1.5	1	C-3181
	12/4/2018	Construction Fire Safety best Practices BCD231 offered by American Wood Council ICC# 17791	1.5	1	C-3182

	12/6/2018	Designing for New ASCE 7-16 Wind Loads per the 2018 WFCM AM STD355 offered by American Wood Council ICC# 18267	1.5	1	C-3183
Corey Fisher	3/21/2018	BSA – Adaptive Re-use of heavy Timber Buildings	1.5	1	C-1347*
	2/21/2018	BSA – Beyond Basics of the Building Code	1.5	1	C-1347*
	5/16/2018	BSA – Firestop 201: What Every A&E Professional Should Know	1.5	1	C-1347*
Paul Healy Wm Thornton	2/4/2019	Overview of In-Building Emergency Responder Radio Communication Systems webinar offered by AFAA (automatic Fire Alarm Association)	1.0	1	C-3184
Boston ISD	11/6/2018	Timbre-Frame Design: The Art of Exposed Structure offered by WoodWorks ICC# 15616	3.0	1	C-3185
	9/26/2018	Northeast Wood Design Symposium: Correcting Misperceptions of CLT Fire Performance (1.0); <i>Nail-Laminated Timber & Modern Workplaces: A developer/Contractor Point of View</i> (1.0); Nexus of Design & Fabrication: A Timber Case Study at Hampshire College RW Kern Center (1.0); <i>Designing with Glulam and Timber: the Art of Engineering Really Cool Structures</i> (1.0); Opening and Closing Plenary Sessions: the Mass Timber Revolution: Removing Obstacle, Breaking Ground and the Mass Timber Prospective: Tall Wood, Code Changes and Forest Resource Impacts (1.5)	5.5	1	C-3186
	5/2/2018	Mass Timber Connections: Building Structural Design Skills offered by WoodWorks ICC# 15101	3.0	1	C-3187
	2/27/2018	Breaking Convention with Timber Offices offered by WoodWorks ICC# 14446	2.0	1	C-3188
Cheryl Odom	10/2-29/2018	City of Boston management Certification Program <ul style="list-style-type: none"> • Personnel Management • Attendance & Leave Policies, Employment Law, EAP • Employment Law • Management Skills • Labor Relations 	10.0	2	C-3189
Tom Gatzunis	2018	MA-TF1 FEMA Search and Rescue Task Force	10.0	1	C-3190
SBI	2/5-8-2019	State Building Inspectors Amusement Safety Device Training	6.0	1	SBI-0219
Jeromy Richardson	2/14/2019	New York State Society of Professional Engineers courses taken: <ul style="list-style-type: none"> • Volume Reduction Methodology for StormWater Retention/Detention Systems (1.0) • Identifying and Preventing Inflow & Infiltration in Manholes and other Structures (1.0) • An Introduction to Passive Waste Water Treatment (1.0) • Case Studies in Green Infrastructure (1.0) 	0.0		C-3191
MBCIA	12/20/2018	MBCIA – BBRS on changes to code and office	2.5	1	MB-1218
	1/17/2019	MBCIA – DFS Hotwork Permits	2.5	1	MB-0119
Patrick Sands	1/24/2018	Chemical Suicide Awareness for First Responders (online)	0.0		C-3192
	3/2/2018	Photovoltaics for the Fire Service (online)	0.0		C-3193
	3/2/2018	Compressed Natural Gas for First Responders (online)	0.0		C-3194
Robert Sinibaldi	2/26/2019	Improving Constructability & Detailing of Concrete Building offered by SeaMASS	4.0	1	C-3195
Anthony Paroline	2/27/2019	Confined Spaces in Construction (CSE-C) Online offered by United Academy United Rentals	6.0	2	C-3196
District 1	2/15/2019	District Meeting – Great Barrington – Round Table	2.0	2	D1g-0219
District 3	2/13/2019	District Meeting – Gardner – 780 CMR Residential Part 2 (requesting credit for prepping the district meeting)	2.5	1	D3-0219
District 4	2/27/2019	District Meeting – Leominster – Mass Concrete & Aggregate Prod Assoc	2.0	1	D4-0219
District 5	1/30/2019	District Meeting – Southbridge – Continuing Education, Everyday Issues, Insulation	3.0	1	D5-0119
District 8	2/14/2019	District Meeting – Beverly – Crawl Spaces / Amusements / Round Table	2.0	1	D8-0219
District 11	2/5/2019	District Meeting – Holbrook – Rough Inspections	2.0	1	D11-0219
District 11/12	1/31/2019	District Meeting – Hingham – Building and Zoning ICC	2.0	1	D11h-0119
	10/31/2018	District Meeting – Hingham – Building / Zoning	2.0	1	D11h-1018
District 12	1/30/2019	District Meeting – Lakeville – Roundtable	3.0	1	D12-0119
District 13	1/29/2019	District Meeting – Hyannis – Spray Foam Dynamics	2.5	1	D13-0119

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

a. For Informational purposes:

There are currently:

- 743 certified building inspectors -- 300 Local – 443 Inspector of Buildings
- 49 Conditional local building inspectors
- 588 individuals' qualifications have been approved to take the exams, not currently affiliated

d. Discussion on a Code Change Proposal for requiring a *Mentoring Program* for Building Commissioners; an individual certified as a local inspector with no prior experience as a local inspector in smaller communities. Ideal *Mentor* would be a current part-time or retired building commissioner.

A suggestion to have a minimum number of years' experience prior to being appointed or other options the individual would need to complete On Boarding, etc. But what is the continued availability for training? OPSI does not have a 'Stow' to provide ongoing training to building inspectors.

Everyone review this proposal and discussion will continue at the April 1, 2019 BOCC meeting.

It is recommended that all code change proposals be in writing and emailed to the clerk. The clerk will then forward to all Committee Members. Open Meeting Law reminder – committee members cannot discuss via emails or outside the BOCC meeting.