



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

Commonwealth of Massachusetts
Division of Occupational Licensure
Office of Public Safety and Inspections

1000 Washington Street, Suite 710
Boston, Massachusetts 02118

EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS
REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Meeting Minutes
STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

Virtual

January 3, 2023 9:30 a.m.

Meeting called to order by the Chairman at 9:35 a.m. followed by roll call:

1. Roll Call – Committee members present

Bill Horrocks, Chairman - *BBRS Representative*
Jeffrey Clemons, Vice Chair - *Building Officials of Western Massachusetts Member, Pittsfield*
Henry Fontaine – *MetroWest Building Official Association*
John Naff - *Member At Large, Wrentham*
Michael Giampietro - *Member At Large, Millis*
Michael Clancy - *Southeastern Building Official's Association, Hingham*
David Fuller - *Massachusetts Building Commissioner's Association, Lowell*
Bonnie Weeks - *Member At Large, Palmer*
Andrew Bobola - *Member At Large, Mattapoisett*
Jennifer DeForge – *Member of Academia*

Committee members absent

Vacant - *Massachusetts Municipal Association Representative*

Staff Present:

Kimberly Spencer, Office of Public Safety and Inspections
Charles Kilb, DOL
Lisa Barros, Office of Public Safety and Inspections

2. Members present reviewed minutes from the BOCC meeting on December 6, 2022: MOTION to approve these minutes, as corrected, was made by John Naff and seconded by Jeff Clemons.

3. Application for Certification Packets

- a. On a MOTION by John Naff and seconded Dave Fuller it was unanimously VOTED to approve the application of **Peter J. Delaney** (Town of Boxford) for certification in the capacity **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2296).
- b. On a MOTION by Dave Fuller and seconded Michel Clancy it was unanimously VOTED to approve the application of **Gregory D. Earls** (City of Newburyport) for certification in the capacity **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2271).



- c. On a MOTION by John Naff and seconded Jeff Clemons it was unanimously VOTED to approve the application of **Jeffrey Hayes** (Town of Harvard) for certification in the capacity **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2227).
- d. On a MOTION by Andy Bobola and seconded Dave Fuller it was unanimously VOTED to approve the application of **Timothy Hudon** (Town of Danvers) for certification in the capacity **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2294).
- e. On a MOTION by John Naff and seconded Michael Clancy it was unanimously VOTED to approve the application of **Ronald Laurin** (Town of Southampton) for certification in the capacity **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2134).
- f. On a MOTION by Dave Fuller and seconded Jeff Clemons it was VOTED to approve the application of **Paul Turner** (Town of Wareham) for certification in the capacity **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2051). Andy Bobola abstains.

4. Examination Approval Packets

- a. On a MOTION by John Naff and seconded by Jeff Clemons it was unanimously VOTED to grant the request of **Matthew Bryant** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Matthew Bryant meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a MOTION by Dave Fuller and seconded by John Naff it was unanimously VOTED to grant the request of **Hazem Hamdam** (No Affiliation), based on education, for approval to take the required exams to become certified as a building code enforcement official. Hazem Hamdam meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- c. On a MOTION by Mike Giampietro and seconded by Bonnie Weeks it was unanimously VOTED to grant the request of **Mark Muntz** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mark Muntz meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- d. On a MOTION by John Naff and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Christopher Regan** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Christopher Regan meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

5. New Employee Report Form Packets

- a. On a MOTION by Dave Fuller and seconded by John Naff it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Louis Allevato** appointed to the position of **Local Inspector** for the **Town of Sudbury** on December 5, 2022. *NERF signed by Town Administrator.*
- b. On a MOTION John Naff and seconded by Bonnie Weeks was VOTED to acknowledge the *New Employee Report Form* of **Paul Boucher** appointed to the position of **Building Commissioner** for the **Town of Rochester** on December 19, 2022. *NERF signed by Chair.* Andy Bobola abstains.
- c. On a MOTION John Naff and seconded by Michael Clancy was VOTED to TABLE the *New Employee Report Form* of **Jeff Gougeon** appointed to the position of **Local Inspector** for **FCCIP** (Franklin County Cooperative Inspection Program) on February 14, 2022. The NERF was signed by the Jim Hawkins, Building Commissioner for FCCIP. The Committee is looking for verification as to who should sign the NERF because the FCCIP provides building inspections for 15 towns. Bill Horrocks opposed.
- d. On a MOTION John Naff and seconded by Bonnie Weeks was Unanimously VOTED to acknowledge the *New Employee Report Form* of **Hazem Hamdam** appointed to the position of **Local Inspector** for the **City of Revere**. Appointed, not yet certified, on November 29, 2022. Twelve-month grace period expires November 30, 2023. *NERF signed by Mayor.*

- e. On a MOTION Michael Clancy and seconded by Andy Bobola was unanimously VOTED to acknowledge the *New Employee Report Form* of **Frederick Heim** appointed to the position of **Local Inspector** for the **Town of Blackstone**.
- f. On a MOTION Dave Fuller and seconded by John Naff was unanimously VOTED to acknowledge the *New Employee Report Form* of **David Horne** appointed to the position of **Building Commissioner** for the **City of Worcester** on November 1, 2022. *NERF signed by City Manager*.
- g. On a MOTION Dave Fuller and seconded by John Naff was unanimously VOTED to acknowledge the *New Employee Report Form* of **Peter McLaughlin** appointed to the position of **Building Commissioner** for the **City of Cambridge** on May 23, 2022. *NERF signed by City Manager*.
- h. On a MOTION John Naff and seconded by Andy Bobola was unanimously VOTED to acknowledge the *New Employee Report Form* of **Albert Talarico** appointed to the position of **Building Commissioner** for the **City of Melrose** on December 12, 2022. *NERF signed by Mayor*.
- i. On a MOTION Bonnie Weeks and seconded by Jeff Clemons was unanimously VOTED to acknowledge the *New Employee Report Form* of **Ricardo Tersarotto** appointed to the position of **Local Inspector** for the **Town of Milford** Appointed, not yet certified, on December 5, 2022. Twelve-month grace period expires December 31, 2023. *NERF signed by Chair*.
- j. On a MOTION Dave Fuller and seconded by Michael Clancy was unanimously VOTED to acknowledge the *New Employee Report Form* of **Vincenzo Tirone** appointed to the position of **Building Commissioner** for the **Town of Blackstone** on December 9, 2022. *NERF signed by Town Administrator*.
- k. On a MOTION John Naff and seconded by Bonnie Weeks was unanimously VOTED to TABLE the *New Employee Report Form* of **Kyle Tucker** appointed to the position of **Local Inspector** for the **Town of Hudson**. Appointed, not yet certified, on October 17, 2022. Mr. Tucker's qualifications will be reviewed February 7, 2023. *NERF signed by Chairman*.

6. Extension Requests to be Certified Packets

R7.1.7.4-5 a conditional appointee may petition the Building Official Certification Committee (BOCC) using the Extension Request form for an extension of time to comply with the examination schedule of R7. Upon establishment of cause, the BOCC may grant such an extension of time as it may consider appropriate.

- a) On a MOTION by John Naff and seconded by Jeff Clemons it was VOTED to grant the request of **Michael Ciampa (Town of Arlington)** for a first extension of time to become certified as a building commissioner. Said extension shall expire July 31, 2023. Bill Horrocks and Michael Clancy opposed.
- b) On a MOTION by Andy Bobola and seconded by John Naff it was unanimously VOTED to grant the request of **Daniel Shipp (City of Beverly)** for a second extension of time to become certified as a local inspector. Said extension shall expire July 31, 2023.
- c) On a MOTION by John Naff and seconded by Michael Clancy it was unanimously VOTED to grant the request of **John Walsh, Jr. (Town of Wilbraham)** for a second extension of time to become certified as a local inspector. Said extension shall expire July 31, 2023.

7. Hearings

- a) The hearing for Ronald Laurin, BOCC 01-2023, Town of Southampton, was cancelled Since Mr. Laurin passed the required exams to be certified as a Massachusetts Building Commissioner.
- b) On a **MOTION** by Michael Clancy and seconded by Dave Fuller it was unanimously VOTED to deny **James Perry (Town of Halifax)** BOCC 02-2023 for an extension of time to become certified as a local inspector. After testimony by James Perry the Committee determined Mr. Perry did not put forth enough effort to complete the required exams to be certified as a local inspector. He stated performing his extra duties with the town has prevented him from taking the final exam to be certified as a local inspector.

Mr. Perry provided proof of passing the B1, Residential Building Inspector exam December 14, 2016 and the B2, Commercial Building Inspector exam January 28, 2017. He failed the F3 December 22, 2022 and is scheduled to retake the exam January 26, 2022.

8. Review Application for Continuing Education

Members present reviewed the continuing education submitted; MOTION to approve, as amended, was made by Bonnie Weeks and seconded by Michael Clancy. The vote was unanimous.

Name	Date	Course Description	CEU's	Cat	Course No.
Robert Garside	12/14/2022	NHBOA – Intro to New Hampshire Building code Review board	0	1	C-4055
Greg Arvanitis	10/23/2022	New Design Methods to Enclose Buildings Faster – Webinar No. 1 offered by Simpson	1.0	1	C-4056
William Thornton	12/15/2022	DES338 – Wood-Frame Shear Walls and the SDPWS offered by American Wood Council ICC# 34134	1.0	1	C-4057
Robert Sinibaldi	11/17/2022	Outside-the-Box Options to Advance Multifamily Building Efficiency offered by Bldg Energy Codes ICC# 32776	1.0	1	C-4058
James Perry	12/23/2022	Estimating and bidding for success online offered by Certified Training ICC# 25472 An Introduction to the construction estimating process. Beneficial to junior estimators, will help architects, engineers, contractors become familiar how bids are prepared. Explain the methods of construction delivery, different types of estimates, and the tools needed. Being able to read and understand blueprints is an integral to estimating process.	0		C-4059
	12/24/2022	2010 ADA Standards: Key Features and Elements online course offered by Certified Training ICC# 25473 This seven hour video course covers fourth through tenth chapters of the 2010 ADA Standards for Accessible Design for newly designed and constructed, or altered state and local government facilities, public accommodations, and commercial facilities to be readily accessible to and usable by individuals with disabilities.	3.5	2	C-4060
	12/24/2022	Staying alive: Construction Safety offered by Certified Training ICC# 26111 Important work-related hazards found on a construction site. Explores typical hazards found on site, the reasons behind careless behavior and the ramifications of poor training and lack of safety programs	1.5	1	C-4061
	12/25/2022	Residential Construction Project Management offered by Certified Training Three main genres of project manager and each one has unique benefits and struggles. Describes types of residential project managers, the characteristics of a successful project manager, and what a successful project requires from bidding to closure.	0		C-4062
Paul Nonni	11/3/2022	FEMA P-1026 Seismic Design of Rigid Wall-flexible Diaphragm buildings: an Alternate Procedure. Offered by FEMA ICC# 33977	1.5	1	C-4063
	11/2022	SEA Mass November Training Series: <ul style="list-style-type: none"> Concrete Petrography on Durability Deterioration: Role of Supplementary Cementitious Materials Thermal Effects on Concrete: Managing Hot, Cold, and Mass Concrete Placement Conditions Prescriptive to Performance-based Concrete Specifications 	3.0	1	C-4064
MetroWest	12/13/2022	Round Table	3.0	1	MW-1222
D1-1122	11/29/2022	Means of Egress, 1005 & 1006	3.0	1	D1-1122
District 3	12/6/2022	Vericon firestopping for Building & Fire Officials	3.0	1	D3-1222
District 4	11/30/2022	HVAC	3.0	1	D4-1122
	12/14/2022	TCO & CO Codes	3.0	1	D4-1222
District 5	11/17/2022	Franklin - ESS Mechanical Multi Family	3.0	1	D5-1122
	12/8/2022	Whitinsville – Code Review, Round Table	3.0	1	D5a-1222
	12/15/2022	Energy code, Code Flash Cards, Round Table	3.0	1	D5b-1222
District 8	12/13/2022	Sprinklering Alterations of Existing Buildings & 2021 IECC w/ Jen Hoyt	2.0	1	D8-1222
District 12	11/8/2022	Public charging Stations with Battery Storage & Round Table	2.0	2	A12-1122
	12/13/2022	Energy Codes & Standards Updates. Residential Stretch Code 1/1/2023	2.5	1	D12-1222

Federation	2022	Monthly Meetings	3.0 / month	1	FED-2022
SBI	12/12/2022	State Building Inspector monthly Meeting	3.0	1	SBI-1222

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- a. For Informational purposes:
There are currently:
 - * Active and Retired: 792 certified building inspectors
 - o 470 Inspector of Buildings
 - o 322 Local
 - * Active ONLY: 623 certified / conditional building inspectors
 - o 329 Inspector of Buildings
 - o 237 Local
 - o 57 Conditional local building inspectors
 - * Qualifications Approved
 - o 748 individuals' qualifications have been approved to take the exams
- b. For informational purposes; 163 building officials have ZERO credit hours for the first year of the current training cycle (2022-2024)
- c. Alan Dias was present during the hearing for James Perry and indicated his questions were answered during the hearing and he no longer needed to discuss James Perry, Building Official for the Town of Halifax, MA certifications and/or lack thereof.
- d. BOCC next meeting date February 7, 3023 Charlton Public Library
- e. On a MOTION by John Naff and seconded by Andy Bobola it was unanimously voted to go into quasi-judicial session.
- f. On a MOTION by John Naff and seconded by Dave Fuller it was unanimously voted to adjourn.