**Meeting Minutes**

**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS BUILDING OFFICIAL CERTIFICATION COMMITTEE**

**Tuesday June 6, 2023 @ 9:45 a.m.**

Charlton Public Library

40 Main Street, Charlton, MA 01507

Chair Jeffrey Clemons called the meeting to order at 9:45 am and called roll:

**Committee Members Present**: Jeffrey Clemons Chair, BOWM; David Fuller, MBCIA (arrived for item 3); Michael Clancy, SEMBOA; Henry Fontaine, MetroWest; John Naff, Member at Large; Michael Giampietro Member at Large; Andrew Bobola Member at large.

**Committee Members Absent**: Bonnie Weeks Member at Large (Resigned), Jennifer Deforge Member at Large.

**DOL Staff Present:** Martin Edwards, Charles Kilb, Jeffrey Williams and Patricia Lafore.

1. Roll Call
2. Vice Chair Election

On MOTION by John Naff, seconded by Michael Clancy, it was unanimously voted that Andrew Bobola will be Vice Chair.

1. Minutes

Members present reviewed the minutes from the last meeting on May 2, 2023, MOTION to approve these minutes with a clarification on attendees was made by Michael Clancy, seconded by John Naff. The motion was approved unanimously.

1. **Hearings**
	1. **Mark Augello** appealed the Committee’s 5/2/23 vote to deny his qualifications for appointment. Mike Clancy questioned 5 years of construction supervisory experience. The applicant presented his education and work experience to the committee. Motion to approve made by Michael Giampietro and seconded by David Fuller, the motion failed by a vote of 4 to 2 with the chair not voting. Motion by John Naff seconded by Henry Fontaine to **deny** for a lack of required experience was passed by a vote of 4 to 3. Augello will be notified in writing.
	2. **Peter D’Agostino** appealed the Committee’s 3/7/23 and 5/2/23 vote to deny his qualifications for appointment. The applicant presented his education and work experience to the committee. Motion by Michael Clancy to **approve** and seconded by John Naff. The motion passed unanimously.
	3. **Michael J. Wallace** appealed the Committee’s 5/2/23 vote to deny his qualifications. Mr. Wallace was absent from today’s hearing. Motion by Michael Giampietro to **deny** for failing to appear was seconded by Andrew Bobola.
	4. **David Scott** appealed the Committee’s 5/2/23 vote to deny his qualifications. Michael Giampietro asked about CSl experience. John Naff inquired about college degree. Motion by john Naff to take matter **under advisement** seconded by Andrew Bobola. The committee will issue a decision after deliberation in closed quasi-judicial session.
	5. **DeDe Dibrindisi** appealed the Committee’s 5/9/18 and 5/2/23 vote to deny her qualifications. DeDe was absent from today’s hearing. Motion by Michael Giampietro to **deny** for failing to appear was seconded by Andrew Bobola.
	6. **Kim Sangmok** appealed the Committee’s 5/2/23 vote to deny his qualifications. Mr. Sangmok was absent from today’s hearing. Motion by Michael Giampietro to **deny** for failing to appear was seconded by John Naff.
2. **Application for Certification Packets**
3. On a MOTION by John Naff seconded by Michael Clancy it was VOTED to **table** request to approve certification for local inspector by **John Garside (Marlborough).** This motion passed unanimously. The members requested more information regarding initial certification and appointment dates to determine if the applicant completed examinations in the requisite time period.
4. On a MOTION by John Naff seconded by Andrew Bobola it was VOTED to **approve conditionally** certification for local inspector by **Gregory Monka (Unaffiliated)**. Mr. Monka must provide staff an email showing passing the requisite examinations. This motion passed unanimously.
5. On a MOTION by Michael Clancy seconded by David Fuller it was VOTED to **approve** certification for local inspector by **Mark Rogers (Pittsfield)** This motion passed unanimously.
6. On a MOTION by David Fuller seconded by Michael Giampietro it was VOTED to **approve** the certification for Building commissioner by **Brian Gringras (Lancaster/Lunenburg).** This motion passed unanimously.
7. On a MOTION by David Fuller seconded by John Naff it was VOTED to **table** the request for certification for local inspector by **Daniel Kelly (Saugus).** This motion passed unanimously. The members requested more information regarding initial certification and appointment dates to determine if the applicant completed examinations in the requisite time period.
8. On a MOTION by John Naff seconded by Andrew Bobola it was VOTED to **table** the request for certification as Mass Certified Building inspector by **William Fenner (Charlton)**. The applicant must provide proof of passing the legal module. The motion passed unanimously.
9. On a MOTION by John Naff seconded by Michael Giampietro it was VOTED to **approve** the request for certification for Building inspector by **Joseph Fitzpatrick (Uxbridge).** The motion passed unanimously.
10. On a MOTION by David Fuller seconded by Michael Giampietro it was VOTED to **approve** the request for certification for local inspector by **Christopher Carchia (Unaffiliated).** The motion passed unanimously.
11. On a MOTION by John Naff seconded by Michael Giampietro it was VOTED to **approve** the request for certification for local inspector by **Ken Frasier (Douglas).** The motion passed unanimously.
12. On a MOTION by John Naff seconded by Michael Giampietro it was VOTED to **table** the request to request for certification for building inspector by **Jason Forgue** **(Chester, Ma).** The motion passed unanimously. The members requested more information regarding initial certification and appointment dates to determine if the applicant completed examinations in the requisite time period.
13. On a MOTION by Michael Giampietro seconded by David Fuller it was VOTED to **approve** the request for certification for local inspector by **Robert Shurtleff (Unaffiliated)**. Andrew Bobola abstained. The motion passed 6 in favor, 0 opposed, 1 abstained.
14. On a MOTION by John Naff seconded by Henry Fontaine it was VOTED to **approve** the request for certification for Building Commissioner by **Bun Song Chhuon (Lowell).** David Fuller abstained. The motion passed 6 in favor, 0 opposed, 1 abstained.
15. On a MOTION by David Fuller seconded by John Naff it was voted to **table** the request for certification as Inspector of Buildings/ Building Commissioner by **Walter Marek III (Westhampton).** The motion passed unanimously. The members requested more information regarding initial certification and appointment dates to determine if the applicant completed examinations in the requisite time period.
16. On a MOTION by John Naff seconded by Michael Clancy it was voted to **table** the request for certification for local inspector by **Jorge Martins (Revere).** The motion passed unanimously. The members requested more information regarding initial certification and appointment dates to determine if the applicant completed examinations in the requisite time period as well as continuing education.
17. On a MOTION by John Naff seconded by David Fuller it was voted to **table** the request for certification for local inspector by **Kevin Pickering (Belmont).** The motion passed unanimously. The members requested more information regarding initial certification and appointment dates to determine if the applicant completed examinations in the requisite time period as well as continuing education.
18. **Examination Approval Packets**
19. On a MOTION by Michael Giampietro seconded by John Naff it was VOTED to **approve** the request to take the required exams for local inspector by **Scott Bourque (No Affiliation).** The motion passed unanimously.
20. On a MOTION by john Naff seconded by Andrew Bobola it was VOTED to **approve** the request to take the required exams for local inspector by **James Murphy (No Affiliation).** The motion passed unanimously.
21. On a MOTION by John Naff seconded by David Fuller it was VOTED to **deny** the request to take the required exams for local inspector by **Victor E. Toscano (No Affiliation).** The members indicated the applicant demonstrated Insufficient supervisory experience in building construction or design in the applicant’s résumé to determine that they have the minimum qualifications as defined by MGL c. 143 § 3. The motion passed unanimously.
22. On a MOTION by John Naff seconded by Michael Clancy it was VOTED to **deny** the request to take the required exams for local inspector by **Mark Caiola (No Affiliation).** The members indicated the applicant demonstrated Insufficient supervisory experience in building construction or design in the applicant’s résumé to determine that they have the minimum qualifications as defined by MGL c. 143 § 3. The motion passed unanimously.
23. On a MOTION by John Naff seconded by Michael Clancy it was VOTED to **approve** the request to take the required exams for local inspector by **Craig Marney (No Affiliation).** The motion passed unanimously.
24. On a MOTION by Michael Giampietro seconded by Henry Fontaine it was VOTED to **approve** the request to take the required exams for local inspector by **Barry Kozacza (No Affiliation).** The motion passed unanimously.
25. On a MOTION by John Naff seconded by Henry Fontaine it was VOTED to **approve** the request to take the required exams for local inspector by **David Pflaumer (No Affiliation).** The motion passed unanimously.
26. On a MOTION by Andrew Bobola seconded by Henry Fontaine it was VOTED to **table** the request to take the required exams for local inspector by **Eric Chartier (No Affiliation).** The motion passed unanimously. The applicant must provide a copy of their degree.
27. On a MOTION by Michael Giampietro seconded by David Fuller it was VOTED to **approve** the request to take the required exams for local inspector by **Malcolm Farrell (No Affiliation).** The motion passed unanimously.
28. **New Employee Report Form Packets**
29. On a MOTION by John Naff seconded by Andrew Bobola it was VOTED to **acknowledge** the New Employee Report Form of **Donald Belanger** appointed to the position of **Building Commissioner** for the **Town of Gloucester** on 2/15/23. The motion passed unanimously.
30. On a MOTION by John Naff seconded by Henry Fontaine it was VOTED to **acknowledge** the New Employee Report Form of **Mike Sauvageau** appointed to the position of **Building Commissioner** for the **Town of Ashby** on 3/29/23. The motion passed unanimously.
31. On a MOTION by David Fuller seconded by Andrew Bobola it was VOTED to **acknowledge** the New Employee Report Form of **David Palumbo** appointed to the position of **Building Commissioner** for the **Town of Everett** on 8/8/22. The motion passed unanimously.
32. On a MOTION by Michael Clancy seconded by John Naff it was VOTED to **deny** the New Employee Report Form of **Johnathan Trull** appointed to the position of **Local Inspector** for the **Town of Everett** on 3/17/22. Members were concerned that there was a lack of documentation justifying the continued appointment, the city should be notified that the individual does not appear to be qualified to be appointed. The motion passed unanimously.
33. On a MOTION by David Fuller seconded by Michael Giampietro it was VOTED to **acknowledge** the New Employee Report Form of **Gregory Monka** appointed to the position of **Local Inspector** for the **Town of Tisbury** on 3/15/23. The motion passed unanimously.
34. On a MOTION by David Fuller seconded by John Naff it was VOTED to **acknowledge** the New Employee Report Form of **Joseph E. Fitzpatrick** appointed to the position of **Building Commissioner** for the **Town of Millville** on 1/8/22. The motion passed unanimously.
35. On a MOTION by David Fuller seconded by Andrew Bobola it was VOTED to **acknowledge** the New Employee Report Form of **Nelson Burlingame** appointed to the position of **Building Commissioner** for the **Town of Sturbridge** on 6/10/14. The motion passed unanimously.
36. On a MOTION by Michael Giampietro seconded by David Fuller it was VOTED to **acknowledge** the New Employee Report Form of **Ronald DeSantis** appointed to the position of **Local Inspector** for the **Town of Sturbridge** on 10/3/22. The motion passed unanimously.
37. On a MOTION by David Fuller seconded by Michael Giampietro it was VOTED to **acknowledge** the New Employee Report Form of **Pete Killelea** appointed to the position of Local Inspector for the **Town of Falmouth** on 1/3/23. The motion passed unanimously.
38. **Extension Request**
	1. On a MOTION by David Fuller seconded by John Naff it was VOTED to approve a **1-year extension** to **Stephen Welch (New Bedford)** to become certified as a Local Inspector. Said extension shall expire November 6, 2023. The motion passed unanimously.
	2. On a MOTION by John Naff seconded by David Fuller it was VOTED to approve a **6-month extension** for **Robert Vicari (Gloucester**) to become certified as a Local Inspector. Said extension shall expire November 6, 2023. The motion passed unanimously.
	3. On a MOTION by John Naff seconded by Michael Giampietro it was VOTED to **deny the 4th extension** request by **Joseph O’ Callaghan (Lynnfield).** Mr. O’ Callaghan was present at the meeting. The applicant was notified that the regulations do not permit such extensions. The office should send a letter to the applicant and cc the appointing authority regarding their employment explaining that since the applicant hasn’t taken the examinations within the requisite time period, they would not be eligible to serve any further as a conditional appointee. The motion passed unanimously.
	4. On a MOTION by John Naff seconded by David Fuller it was VOTED to **deny 6-month extension** request by **Mark Fouhy (Dennis).** The office should send a letter to the applicant and cc the appointing authority regarding their employment explaining that since the applicant hasn’t taken the examinations within the requisite time period, they would not be eligible to serve any further as a conditional appointee. The motion passed unanimously.

|  |
| --- |
| **8.** Review Application for Continuing Education – Exhibit Items attachedAt the September 14, 2020 Board of Building Regulation and Standards (BBRS) meeting, BBRS members voted to extend the current training cycle, to maintain certification, through December 31, 2021.The continuing education submitted was reviewed by members present; who in some cases indicated no credit could be granted or further information was needed. **A motion to approve as amended was made by David Fuller, seconded by John Naff. The motion passed unanimously**(\*) Courses previously approved |
| Name | Date | Course Description | CEU’s | Cat | Course credit.granted |
| Kelly, William | 3/16/23 | Hanleywood University - Innovations in wood | 1.5 |  | 1.5 |
|  | 3/20/23 | Hanleywood University - Resilient Design - Fire safety - mineral wood sustainability | 1 |  | 1 |
|  | 3/20/23 | Hanleywood University - Advances in wood construction & sustainability | 1.5 |  | 1.5 |
|  | 3/25/23 | Hanleywood University - Comparing the performance of wood polymer windows | 1 |  | 1 |
|  | 3/25/23 | Hanleywood University - Electrochromatic Glass | 1 |  | 1 |
| State Police | 5/31/2023 | Arson Investigations Course |  3 |  | 0 |
| BBRS Roundtable | 3/29/2023 | Updated Fire Code | 3 |  | 2 |
| BBRS Roundtable | 3/30/2023 | IEBC, Complaints |  3 |  | 3 |
| DOER | 5/3/2023 | 225 CMR Training | 3 |  | 3 |
| MBCIA | 4/20/2023 | Changes to the Mechanical Code | 3 |  | 3 |
| District ???? | 4/26/2023 | Residential Stretch Code | ? |  | Pending (Lacking Information) |
| OSHA | 5/23/2023 | OSHA 30 | 30 |  | 0 (No documentation) |

1. **Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting.**
	1. **Bonnie Weeks** Member at large resigned from position. Members indicated action should be taken to contact the requisite associations to obtain a replacement.
	2. The members discussed possible replacements for the BBRS designee on the BOCC. No formal action taken pending further guidance on parameters.
	3. The next meeting will be held at 1000 Washington St Boston ma Floor 1 Room C @ 9:45 am – 2pm.
	4. Investigative Conference per M.G.L. c. 112, s. 65C - CLOSED SESSION NOT OPEN TO THE PUBLIC - Review of the matter of J.P.

The members discussed this matter in closed session, however reported this matter would be set up for a hearing.

* 1. Adjourn

At 1:35 p.m. a motion to adjourn was made by John Naff, seconded by Michael Giampietro. The motion passed unanimously.

**Items Relied upon in the meeting**

Agenda

Draft Minutes

Applications for certification and examination

New Employee Report forms

Continuing Education requests