# STATE BOARD OF BUILDING REGULATIONS AND STANDARDS BUILDING OFFICIAL CERTIFICATION COMMITTEE

The Building Official Certification Committeemeeting will be held **Tuesday August 1, 2023 @ 9:30 a.m.**

Location:

1000 Washington Street

Boston MA, 02118

Conference Room 1C

The meeting was called to order at 9:35 AM.

Roll Call

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| --- | --- | --- |
| a. VACANT, BBRS Representative | * Present | X absent |
| b. Jeffrey Clemons, Chair BOWM | X present | * absent |
| c. David Fuller, MBCIA | X present | * absent |
| d. Michael Clancy, SEMBOA | X present | * absent |
| e. Henry Fontaine, MetroWest | X present | * absent |
| f. John Naff, Member At Large | X present | * absent |
| g. Michael Giampietro, Member at Large | X present | * absent |
| h. VACANT, Member at Large | * present | X absent |
| i. Andrew Bobola, Vice Chair, Member at Large | X present | * absent |
| j. Jennifer DeForge, Member of Academia | * present | X absent |
| k. VACANT, MMA Representative | * present | X absent |

**DOL Staff Present:** Charles Kilb, Martin Edwards, Shaynah Munro, Paige Brenner, and Amie Lindenboim

1. **Review/Discuss** Meeting Minutes for June 6, 2023

After a brief review of the meeting minutes from June 6, 2023. John Naff made a MOTION that was seconded by Henry Fontaine to approve the meeting minutes with minor semantical corrections to the Item 6. This motion passed unanimously.

1. **Staff Update** - Digital Licenses Coming Soon – Building Officials, Construction Supervisor

Staff communicated with the BOCC members that online licenses were going to be implemented by the Division of Occupational Licensure by the end of the month. Physical Licenses would no longer be printed and mailed to constituents. The Subcommittee members indicated that among building officials there would be pushback on the new policy. Staff responded that an email blast would go out prior to the official stop date of printing licenses to all license holders detailing an explanation on how to access and print their licenses for use. No action was taken on this item.

1. **Staff Update** - Updating/Changing Forms for Continuing Education

Staff informed the BOCC that there would be updates made in coming months to forms reviewed by the BOCC. Any suggested changes to the forms should be sent to staff via email for consideration. No action was taken at this time.

1. **Discuss** - Recommend designation of BBRS representative.

After a brief discussion, John Naff made a MOTION that was seconded by Michael Clancy to recommend Andrew Bobola for the BOCC position of BBRS Representative. This motion passed unanimously.

After discussing the potential need for a secondary recommendation for the position, Mike Giampietro made a MOTION that was seconded by Henry Fontaine to recommend Jeffrey Clemons for the BOCC position of BBRS Representative. This motion passed unanimously.

1. **Application for Certification Packets:**
   1. Todd D. Alexander

Dave Fuller made a MOTION that was seconded by John Naff to approve the application for Certification for Todd D. Alexander. This motion passed unanimously.

* 1. Paul J. D’Amore

John Naff made a MOTION that was seconded by Michael Clancy to approve the application for Certification for Paul J. D’Amore. This motion passed unanimously.

* 1. Zachary C. Desjourdy

Dave Fuller made a MOTION that was seconded by Andrew Bobola to approve the application for Certification for Zachary C. Desjourdy. This motion passed unanimously.

* 1. Brian P. DiBenedetto

Dave Fuller made a MOTION that was seconded by Henry Fontaine to approve the application for Certification for Todd D. Alexander. This motion passed unanimously.

* 1. William Fenner

Michael Clancy made a MOTION that was seconded by Dave Fuller to approve the application for Certification for William Fenner. This motion passed unanimously.

* 1. Karl F. Furguson

John Naff made a MOTION that was seconded by Andrew Bobola to approve the application for Certification for Karl F. Furguson. This motion passed unanimously.

* 1. Jason Forgue

Andrew Bobola made a MOTION that was seconded by Henry Fontaine to approve the application for Certification for Jason Forgue. This motion passed unanimously.

* 1. John Garside

John Naff made a MOTION that was seconded by Michael Clancy to approve the application for Certification for John Garside. This motion passed 6 in favor, 0 opposed, and 1 abstained.

* 1. Jeffrey Gougeon

John Naff made a MOTION that was seconded by Dave Fuller to approve the application for Certification for Jeffrey Gougeon. This motion passed unanimously.

* 1. Dana Hinthorne

Dave Fuller made a MOTION that was seconded by John Naff to approve the application for Certification for Dana Hinthorne. This motion passed unanimously.

* 1. Karl-Erik Johnson

Dave Fuller made a MOTION that was seconded by Henry Fontaine to approve the application for Certification for Karl-Erik Johnson. This motion passed unanimously.

* 1. Daniel Kelly

John Naff made a MOTION that was seconded by Michael Clancy to approve the application for Certification for Daniel Kelly. This motion passed unanimously.

* 1. Michael LaVecchia

Dave Fuller made a MOTION that was seconded by Andrew Bobola to approve the application for Certification for Michael LaVecchia. This motion passed unanimously.

* 1. Jesse Lennox

John Naff made a MOTION that was seconded by Henry Fontaine to approve the application for Certification for Jesse Lennox. This motion passed unanimously.

* 1. Walter L. Marek

Andrew Bobola made a MOTION that was seconded by John Naff to approve the application for Certification for Walter L. Marek. This motion passed unanimously.

* 1. Jorge Martins

Michael Clancy made a MOTION that was seconded by Dave Fuller to approve the application for Certification for Jorge Martins. This motion passed unanimously.

* 1. Gregory Monka

John Naff made a MOTION that was seconded by Andrew Bobola to approve the application for Certification for Gregory Monka. This motion passed unanimously.

* 1. Kevin P. Pickering

Dave Fuller made a MOTION that was seconded by Henry Fontaine to approve the application for Certification for Kevin P. Pickering. This motion passed unanimously.

* 1. Robert Poliseno

Michael Clancy made a MOTION that was seconded by Mike Giampietro to approve the application for Certification for Robert Poliseno. This motion passed unanimously.

* 1. Ian Reid

John Naff made a MOTION that was seconded by Andrew Bobola to approve the application for Certification for Ian Reid. This motion passed unanimously.

* 1. Gary Smith

John Naff made a MOTION that was seconded by Dave Fuller to approve the application for Certification for Gary Smith. This motion passed unanimously.

* 1. William Spinney

John Naff made a MOTION that was seconded by Mike Giampietro to approve the application for Certification for William Spinney. This motion passed unanimously.

* 1. Kyle Tucker

Andrew Bobola made a MOTION that was seconded by John Naff to approve the application for Certification for Kyle Tucker. This motion passed unanimously.

* 1. John Walsh

John Naff made a MOTION that was seconded by Dave Fuller to approve the application for Certification for John Walsh. This motion passed unanimously.

At 11:17 AM the Committee took a 10 minute recess.

1. **Examination Approval Packets:**
   1. Nicholas Atwater

John Naff made a MOTION that was seconded by David Fuller to deny the examination approval request for Nicholas Atwater. This motion passed with 6 in favor, 1 opposed, and 0 abstained.

* 1. James Banda

Dave Fuller made a MOTION that was seconded by Andrew Bobola to approve the examination approval request for James Banda. This motion passed unanimously.

* 1. James Charles

John Naff made a MOTION that was seconded by Andrew Bobola to deny the examination approval request for James Charles. This motion passed unanimously.

* 1. Eric Chartier

Dave Fuller made a MOTION that was seconded by Henry Fontaine to approve the examination approval request for Eric Chartier. This motion passed unanimously.

* 1. Michael Coughlin

Dave Fuller made a MOTION that was seconded by Michael Clancy to approve the examination approval request for Michael Coughlin. This motion passed unanimously.

* 1. Marcos P. De Oliviera

Dave Fuller made a MOTION that was seconded by Henry Fontaine to approve the examination approval request for Marcos De Oliviera. This motion passed unanimously.

* 1. Kurt Fleming

John Naff made a MOTION that was seconded by Andrew Bobola to approve the examination approval request for Kurt Fleming. This motion passed unanimously.

* 1. Thomas George

Mike Giampietro made a MOTION that was seconded by Andrew Bobola to approve the examination approval request for Thomas George. This motion passed unanimously.

* 1. Joshua Kasuba

Andrew Bobola made a MOTION that was seconded by Mike Giampietro to approve the examination approval request for Thomas George. This motion passed with 6 in favor, 1 opposed, and 0 abstained.

* 1. Joshua Kirtland

Mike Giampietro made a MOTION that was seconded by John Naff to deny the examination approval request for Joshua Kirtland. This motion passed unanimously.

* 1. Joseph LoCoco

Dave Fuller made a MOTION that was seconded by Michael Clancy to approve the examination approval request for Joseph LoCoco. This motion passed unanimously.

* 1. Jeffrey Moretti

John Naff made a MOTION that was seconded by Andrew Bobola to deny the examination approval request for Jeffrey Moretti. This motion passed unanimously.

* 1. James D. Murphy

John Naff made a MOTION that was seconded by Mike Giampietro to approve the examination approval request for James Murphy. This motion passed unanimously.

* 1. Chris E. Nunez

John Naff made a MOTION that was seconded by Mike Giampietro to approve the examination approval request for Chris E. Nunez for local inspector only. This motion passed unanimously.

* 1. Julie Pavia

Dave Fuller made a MOTION that was seconded by John Naff to approve the examination approval request for Julie Pavia. This motion passed unanimously.

* 1. Richard Rose

John Naff made a MOTION that was seconded by Henry Fontaine to approve the examination approval request for Richard Rose. This motion passed unanimously.

* 1. Sarah Tavares

This item was tabled until a New Employee report form is received and reviewed by the BOCC. No action was taken on this item.

* 1. Johnathan Trull

John Naff made a MOTION that was seconded by David Fuller to deny the examination approval request for Johnathan Trull. This motion passed unanimously.

* 1. Jeffrey Tucci

John Naff made a MOTION that was seconded by Michael Clancy to approve the examination approval request for Jeffrey Tucci. This motion passed unanimously.

* 1. Heather Von Mering

Dave Fuller made a MOTION that was seconded by John Naff to approve the examination approval request for Heather Von Mering. This motion passed unanimously.

1. **Extension of Time Requests**
   1. John Hallin

This item was tabled for more information. No action was taken on this item.

* 1. Jeffrey Martin

John Naff made a MOTION to approve the time extension request for Jeffrey Martin as his first extension for 6 months. David Fuller Seconded the motion. The motion passed unanimously.

* 1. Cam Meehan

John Naff made a MOTION to deny the time extension request for Cam Meehan. Michael Clancey Seconded the motion. The motion passed unanimously.

* 1. James Crowley

This item was disregarded by the BOCC per request of the constituent as the request for time extension is no longer needed. No action was taken on this item.

* 1. Eric Roberts

John Naff made a MOTION to approve the time extension request for Eric Roberts as his first extension and for 6 months. Michael Clancey Seconded the motion. The motion passed unanimously.

1. **New Employee Report Form**
   1. Jonathan Ackley

John Naff made a MOTION that was seconded by Andrew Bobola to approve the NERF for Johnathan Ackley. This motion passed unanimously.

* 1. Daniel Anzalone

David Fuller made a MOTION that was seconded by Andrew Bobola to approve the NERF for Daniel Anzalone. This motion passed unanimously.

* 1. Joseph M. Atchue

John Naff made a MOTION that was seconded by Micheal Clancy to approve the NERF for Joseph M. Atchue. This motion passed unanimously.

* 1. Randall Bassett

John Naff made a MOTION that was seconded by David Fuller to approve the NERF for Randall Bassett. This motion passed 6 in favor, 0 opposed, and 1 abstained.

* 1. Paul Creedon

David Fuller made a MOTION that was seconded by Henry Fontaine to approve the NERF for Paul Creedon. This motion passed unanimously.

* 1. Jason Forgue

John Naff made a MOTION that was seconded by Mike Giampietro to approve the NERF for Jason Forgue. This motion passed unanimously.

* 1. Brian Gingras

David Fuller made a MOTION that was seconded by Henry Fontaine to approve the NERF for Brian Gingras. This motion passed unanimously.

* 1. Jeff Hayes

John Naff made a MOTION that was seconded by Mike Giampietro to approve the NERF for Jeff Hayes. This motion passed unanimously.

* 1. William D. Kelly Jr.

John Naff made a MOTION that was seconded by Mike Giampietro to approve the NERF for William D. Kelly Jr. This motion passed unanimously.

* 1. Joseph Mole

John Naff made a MOTION to deny the NERF for Joseph Mole. Michael Clancey Seconded the motion. The motion passed unanimously.

* 1. Gregory Monka

Mike Giampietro made a MOTION that was seconded by John Naff to approve the NERF for Gregory Monka. This motion passed unanimously.

* 1. Edward Mullen

Henry Fontaine made a MOTION that was seconded by David Fuller to approve the NERF for Edward Mullen. This motion passed unanimously.

* 1. Adam Petkus

John Naff made a MOTION that was seconded by Andrew Bobola to table the NERF application for Adam Petkus. This motion passed unanimously.

* 1. Stavroula Orfanus

John Naff made a MOTION that was seconded by Andrew Bobola to table the NERF application for Stavroula Orfanus. This motion passed unanimously.

* 1. Kevin Pickering

John Naff made a MOTION that was seconded by David Fuller to approve the NERF for Kevin Pickering. This motion passed unanimously.

* 1. Joseph Prondak

John Naff made a MOTION that was seconded by David Fuller to approve the NERF for Joseph Prondak. This motion passed unanimously.

* 1. Eric Roberts

David Fuller made a MOTION that was seconded by Mike Giampietro to approve the NERF for Eric Roberts. This motion passed unanimously.

* 1. Angelo Salamone

John Naff made a MOTION that was seconded by David Fuller to approve the NERF for Angelo Salamone. This motion passed unanimously.

* 1. Thomas J. St. Pierre

John Naff made a MOTION that was seconded by Andrew Bobola to approve the NERF for Thomas J. St. Pierre. This motion passed unanimously.

* 1. Paul Spiro

John Naff made a MOTION that was seconded by Micheal Clancy to approve the NERF for Paul Spiro. This motion passed unanimously.

1. **Retirement Notice**
   1. Paul Blanchard

All members of the BOCC requested staff send a letter to Paul Blanchard thanking him for his service as a Building Official.

1. **Applications for Continuing Education**
   1. Form A

John Naff made a MOTION that was seconded by Andrew Bobola to approve the Form A’s provided as amended below. This motion passed unanimously.

* + 1. Metro West 4-25-2023
    2. Metro West 5-16-2023
    3. Arson Investigation Course (state police) 5-31-2023 – 0 Credits
    4. 225 CMR Training 3-30-2023
    5. Appendix G: Flood Resistant in Coastal Zone 4-27-2023
    6. Special Inspections 5-25-23
    7. Energy Code 5-9-2023
    8. 780 CMR 1010 & 1011 4-25-2023
    9. 780 CMR 1010 & 1011 5-23-2023
    10. Means of Egress, 1013 & 1014 6-27-2023
    11. 2023 Residential Stretch Code 4-26-2023
    12. Energy Code 6-27-2023
    13. Energy Code 6-28-2023
    14. Use and Occupancy 7-11-2023
    15. Energy Codes & Standards Update 5-25-2023
  1. Form B

John Naff made a MOTION that was seconded by Henry Fontaine to table the below Form B’s for review at a future meeting. This motion passed unanimously.

* + 1. Shukhrat Aziev
    2. John Carchedi
    3. Michael Crisafulli
    4. Russell Forsberg
    5. Brian Gorman
    6. Brian Moxley
    7. Philip Raccuia
    8. Jordi Segales-Perez
    9. Tony Whitman
  1. New England Building Officials Annual Conference Amherst

John Naff made a MOTION that was seconded by Henry Fontaine to approve the class credits as listed in provided forms. This motion passed unanimously.

1. **Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting.**
   1. BOCC next meeting date September 5, 2023
   2. Items not reasonably anticipated.

The BOCC briefly discussed the vacant positions within the Committee and members were encouraged to find individuals to recommend to fill the vacant seats to ensure quorum for future meetings, as well as communication from BOCC staff to respective agencies for their recommendation of candidates.

BOCC requested staff forward a thank you letter to Bonnie Weeks, former BOCC member, and Kim Spencer, former program coordinator for BOCC and other programs for their time assisting in the Committee’s functions.

* 1. Adjournment

John Naff made a MOTION that was seconded by Andrew Bobola to adjourn the meeting. This motion passed unanimously.