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**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**Office of Public Safety and Inspections**  
**Board of Building Regulations and Standards**

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**DIANE M. SYMONDS**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

**ROBERT ANDERSON**  
ADMINISTRATOR

**Meeting Minutes**  
**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS**  
**BUILDING OFFICIAL CERTIFICATION COMMITTEE**  
*Charlton Public Library*  
*40 Main Street*  
*Charlton, MA*  
*June 4, 2019 9:30 a.m.*

Meeting called to order by the Chairman at 9:43 a.m. followed by roll call:

**1. Roll Call**

- |   |                                  |                                 |
|---|----------------------------------|---------------------------------|
| a. Matthew Hakala, Chairman<br>- Member At Large, Westford                        | ✓ present                        | <input type="checkbox"/> absent |
| b. Michael Giampietro, Vice Chairman<br>- Member At Large, Millis                 | ✓ present                        | <input type="checkbox"/> absent |
| c. Jeff Richards<br>- Massachusetts Building Commissioner's Association, Weymouth | <input type="checkbox"/> present | ✓ absent                        |
| d. Robert Speroni<br>- MetroWest Building Officials Association, Hopedale         | ✓ present                        | <input type="checkbox"/> absent |
| e. Bonnie Weeks<br>- Member At Large, Palmer                                      | ✓ present                        | <input type="checkbox"/> absent |
| f. Andrew Bobola<br>- Member At Large, Mattapoissett                              | ✓ present                        | <input type="checkbox"/> absent |
| g. Michael Clancy<br>- Southeastern Building Official's Association, Hingham      | ✓ present                        | <input type="checkbox"/> absent |
| h. Jeffrey Clemons<br>- Building Officials of Western Massachusetts Member, Lee   | ✓ present                        | <input type="checkbox"/> absent |
| i. Roger Fuller<br>- Massachusetts Municipal Association Representative           | ✓ present                        | <input type="checkbox"/> absent |
| j. David Lenzie<br>- Member from Academia   | ✓ present                        | <input type="checkbox"/> absent |
| k. Bill Horrocks<br>- BBRS Representative   | ✓ present                        | <input type="checkbox"/> absent |

**Guest Present:**

Kimberly Spencer, Office of Public Safety and Inspections  
Charles Kilb, Department of Professional Licensure  
Dave Sullivan, office of Public Safety and Inspections

2. The minutes from the BOCC meeting on **May 8, 2019**, were reviewed by members present; MOTION to approve these minutes was made by **Michael Clancy**, and seconded by **Michael Giampietro**. BH abstain.



### 3. Application for Certification Packets

- a. On a MOTION by Michael Clancy and seconded by Jeff Clemons it was VOTED to approve the application of **Carl Bizarro** (City of New Bedford) for certification in the capacity of **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1987). Bill Horrocks and Andy Bobola abstain.
- b. On a MOTION by Jeff Clemons and seconded by Michael Giampietro it was VOTED to approve the application of **Michael Ciampa** (Town of Arlington) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2116). Bill Horrocks opposed.
- c. On a MOTION by Michael Giampietro and seconded by Jeff Clemons it was unanimously VOTED to approve the application of **Patrick Dahlgren** (City of Marlborough) for certification in the capacity of **Massachusetts Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1990).
- d. On a MOTION by Michael Clancy and seconded by Bonnie Weeks it was unanimously VOTED to approve the application of **Ralph Kurpeski** (City of Boston) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2133).
- e. On a MOTION by Bonnie Weeks and seconded by Michael Giampietro it was VOTED to approve the application of **Ronald D. Laurin** (Town of Westfield) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2134). Bill Horrocks opposed.
- f. On a MOTION by Andy Bobola and seconded by Roger Fuller it was unanimously VOTED to approve the application of **Jacob Lazzara** (City of Cambridge) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2146).
- g. On a MOTION by Andy Bobola and seconded by Bonnie Weeks it was unanimously VOTED to approve the application of **Robert Scott, Jr.** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2182).
- h. On a MOTION by Michael Giampietro and seconded by Andy Bobola it was unanimously VOTED to approve the application of **Andrew Stuart** (Town of Marshfield) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2137).

### 4. Examination Approval Packets

- a. On a MOTION by Jeff Clemons and seconded by Roger Fuller it was VOTED to grant the request of **Daniel J. Anzalone** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Anzalone meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Andy Bobola and Robert Speroni opposed.
- b. On a MOTION by Michael Clancy and seconded by Michael Giampietro it was unanimously VOTED to **DENY** the request of **Hong Li** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to determine if Ms. Li meets the minimum qualifications as defined by MGL c 143 § 3.
- c. On a MOTION by Bonnie Weeks and seconded by Michael Clancy it was unanimously VOTED to grant the request of **Joshua Medeiros** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Medeiros meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

- d. On a MOTION by David Lenzie and seconded by Michael Giampietro it was VOTED to grant the request of **Helio Rosa** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Rosa meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Bill Horrocks abstain.
- e. On a MOTION by Michael Clancy and seconded by Roger Fuller it was unanimously VOTED to **DENY** the request of **Peter R. Tise** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee was unable to determine if Mr. Tise meets the minimum qualifications as defined by MGL c 143 § 3.

## 5. New Employee Report Form Packets

- a. On a MOTION by Jeff Clancy and seconded by Michael Giampietro it was VOTED to acknowledge the *New Employee Report Form* **John Carchedi** appointed to the position of **Local Inspector** for the Town of Williamstown appointed on May 29, 2019. *NERF signed by Town Manager*. Bill Horrocks opposed.
- b. On a MOTION by Michael Giampietro and seconded by David Lenzie it was VOTED to acknowledge the *New Employee Report Form* of **David Fuller** appointed to the position of **Building Commissioner** for the City of Lowell. *NERF signed by City Manager*. Bill Horrocks opposed.
- c. On a MOTION by David Lenzie and seconded by Michael Clancy it was VOTED to acknowledge the *New Employee Report Form* of **Kerry Glass** appointed to the position of **Local Inspector** for the Town of Hanover appointed on July 10, 2018. *NERF signed by Town Manager*. Bill Horrocks opposed.
- d. On a MOTION by Bonnie Weeks and seconded by Jeff Clemons it was VOTED to acknowledge the *New Employee Report Form* of **Kevin Greiner** appointed to the position of **Building Commissioner** for the Town of Easton appointed on May 11, 2019. *NERF signed by Town Administrator*. Bill Horrocks opposed.
- e. On a MOTION by Michael Clancy and seconded David Lenzie it was VOTED to acknowledge the *New Employee Report Form* of **Steven Nocco** appointed to the position of **Local Inspector** for the City of Lowell appointed on September 24, 2018. *NERF signed by City Manager*. Bill Horrocks opposed.
- f. On a MOTION by Michael Clancy and seconded Roger Fuller it was unanimously VOTED to DENY the *New Employee Report Form* of **John Coyle** appointed to the position of **Local Inspector** for the Town of Braintree on July 17, 2018. *NERF signed by Director of ML & I-Building*.

On a MOTION by Michael Clancy and Bill Horrocks it was VOTED to schedule a hearing for **John Coyle** to review his qualifications for the position he was appointed to on July 17, 2018. Russ Forsberg, Building Commissioner for the Town of Braintree, will also be required to attend this hearing. Roger Fuller and Bill Horrocks opposed.

- g. On a **MOTION** by Bonnie Weeks and seconded by Jeff Clemons it was unanimously **VOTED** to DENY the *New Employee Report Form* of **Jeffrey MacLeod** appointed to the position of **Local Inspector** for the Town of Merrimac on May 6, 2019. Mr. MacLeod has not submitted the required Examination Approval Form and resume for review by the Committee. *NERF signed by Chairman*.

## 6. Extension Requests to be Certified Packets

- a. On a MOTION by Michael Giampietro and seconded by Bill Horrocks it was VOTED to grant the request of **Matthew Marcotte (Town of Milford)** for a first extension of time to become certified as a Building Commissioner. Said extension shall expire September 30, 2019. Michael Clancy, Roger Fuller and Bonnie Weeks opposed. Bill Horrocks abstain.
- b. On a MOTION by Bonnie Weeks and seconded by Roger Fuller it was VOTED to grant the request of **Horacio Rodriguez (City of Lawrence)** for a second extension of time to become certified as a local inspector. Said extension shall expire December 31, 2019. Bill Horrocks opposed.

## 7. Hearings

- a. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller it was unanimously VOTED to grant **Peter Howling (City of Lowell)**, BOCC 9-2019 for approval to take the required exams to become certified as a building code enforcement official. After testimony Mr. Howling has demonstrated he meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

On a **MOTION** by Bonnie Weeks and seconded by Jeff Clemons it was unanimously VOTED to acknowledge the *New Employee Report Form* of **Peter Howling** appointed to the position of **Local Inspector** for the City of Lowell. Appointed, not yet certified, on April 16, 2019. Twelve month grace period expires April 30, 2020. *NERF signed by City Manager.*

- b. On a **MOTION** by Michael Giampietro and seconded by Jeff Clemons it was unanimously VOTED to grant **Stephen J. Reposa (No Affiliation)**, BOCC 10-2019 for approval to take the required exams to become certified as a building code enforcement official. After testimony Mr. Reposa has demonstrated he meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

## 8. Review Application for Continuing Education

The continuing education submitted was reviewed by members present; MOTION to approve, as amended, was made by Bonnie Weeks and seconded by Jeff Clemons. Jeff Clemons recuse from Great Barrington vote.

Name	Date	Course Description	CEU's	Cat	Course Number
SEMBOA	5/8/2019	2018 IECC Commercial Sneak Peek	1.5	1	C-3229a
	9:00	Preparing for Housing Court	1.5	1	C-3229b
		CSL Complaints & Building Code Appeals	1.5	1	C-3229c
		HIC Regulation Updates	1.5	1	C-3229d
	10:30	Swimming Pool Updates	1.5	1	C-3229e
		Zoning Updates (Bobrowski)	1.5	1	C-3229f
		Building Code Flood Standard (Carlson DCR)	1.5	1	C-3229g
		Myths behind Spray Foam	1.5	1	C-3229h
		Goliathtech Helical Piers	1.5	1	C-3229i
	1:30	HIC Regulation	1.5	1	C-3229j
		Flood mapping Issues (Carlson DCR)	1.5	1	C-3229k
		Chapter 1 Update OPSI Part 1	1.5	1	C-3229l
		Manufactured Homes Program	1.5	1	C-3229m
	3:00	Nail Salon Ventilation	1.5	1	C-3229n
		Swimming Pool Updates	1.5	1	C-3229o
		2018 IECC Commercial Energy Code	1.5	1	C-3229p
		Chapter 1 Update OPSI Part 2	1.5	1	C-3229q
	5/9/2019	Critical Code Compliant Connections	1.5	1	C-3230a
	9:00	Flood Mapping Issues (Carlson DCR)	1.5	1	C-3230b
		Inspecting Hearth Appliance Wood / Gas	1.5	1	C-3230c
		Goliathtech Helical Piers	1.5	1	C-3230d
	10:30	2018 IECC Residential Sneak Peek	1.5	1	C-3230e
		Grandfather Rights & Dover Amendment	1.5	1	C-3230f
		Critical Code Compliant Connections	1.5	1	C-3230g
		Nail Salon Ventilation	1.5	1	C-3230h

		CSL Complaints & Building Code Appeals	1.5	1	<b>C-3230i</b>
	1:30	Building Code Flood Standards (Carlson DCR)	1.5	1	<b>C-3230j</b>
		Chapter 1 Updates OPSI	3.0	1	<b>C-3230k</b>
		Ventilation for Tight Homes	3.0	1	<b>C-3230l</b>
		Manufactured Homes Program	1.5	1	<b>C-3230m</b>
	3:00	2018 IECC Commercial Updates	1.5	1	<b>C-3230n</b>
		Swimming Pool Updates	1.5	1	<b>C-3230n</b>
FEMA	5/16&17/19	FEMA P-154 pre-disaster and ATC-20 post-disaster	7.5	1	<b>C-2761*</b>
Manny Bettencourt	5/21/19	Completing exams to be certified as a building official in Maine. Maine uses the following codes: 2015 IRC, 2015 IBC, 2015 IEBC and 2009 IECC. Exams are Maine specific with an essay to be completed.	4.0	1	<b>C-3231</b>
		Commercial Ventilation Code	(1)		
		Residential Ventilation Code	(1)		
		Residential Radon Code	(1)		
		Legal Issues	(1)		
		Internal Plumbing	(0)		
		Subsurface Wastewater	(0)		
James Taylor	5/7/2019	CT - Commercial cooking and Grease Laden Exhaust	3.0	1	<b>C-2120*</b>
	5/6/2019	CT - Structural Risk Categories and Design Criteria /Metal Building Systems	3.0	1	<b>C-2120*</b>
	3/7/2019	CT - Motor Fuel-Dispensing Facilities; 2015 IFC Chapter 23	1.5	1	<b>C-2120*</b>
	3/18/2019	CT - Focus on Heights and Area; 2015 IBC Chapters 3-10 (locate requirements within the 2015 IBC portion of the 2018 CT State Bldg Code that will influence building's height and area)	3.0	1	<b>C-2120*</b>
Steven Silverman	5/20/2019	New Information on Spray Foam Insulation	2.0	1	<b>C-3232</b>
BOWM	2/20/2019	BOWM Module 2.1: COMCheck 101 and Module 2.2: COMCheck Case Study	3.0	1	<b>WM-0219</b>
	3/20/2019	BOWM Portal Frames - How, Why and Where to use them by Simpson Strong-Tie	3.0	1	<b>WM-0319</b>
	4/17/2019	BOWM IBC Chapter 10 Means of Egress	3.0	1	<b>WM-0419</b>
MetroWest	5/21/2019	MetroWest - How to deal with code Enforcement & Nuisance Issues. Taking a look into different compliance options.	3.0	1	<b>MW-0519</b>
Paul White	2019	Instructor for CSL Continuing Education Courses offered by 24/7 Mass Contractors Academy	10.0	2	<b>NO#</b>
Robert Marsilia	2/20/2019	FCIA and Firestop Inspection webinar	1.5	2	<b>C-3233</b>
Area 1	5/10/2019	Great Barrington - Round Table - New Joist Hangers & Energy Code, Fire & Draftstopping construction for Commercial Application	2.0	2	<b>A1-0519</b>
Area 8	5/9/2019	Beverly - B & B - Final Certs and Building Demo	2.0	2	<b>A8-0519</b>
Area 11h	5/14/2019	Holbrook - Round Table	2.0	2	<b>A11h-0519</b>
Area 11	4/25/2019	Hingham - Zoning & Permits	2.0	2	<b>A11-0419</b>
District 4	5/29/2019	Leominster - HVAC 2.0 - proper permitting of HVAC systems	2.0	1	<b>D4-0519</b>
District 5	5/28/2019	Southbridge - Roundtable	3.0	1	<b>D5-0519</b>
District 12	3/27/2019	Round Table	3.0	1	<b>D12-0319</b>

## 9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

a. For Informational purposes:

There are currently:

- 761 certified building inspectors -- 313 Local – 448 Inspector of Buildings
- 51 Conditional local building inspectors
- 596 individuals' qualifications have been approved to take the exams, not currently affiliated

b. 780 CMR R7 Regulation changes for 10<sup>th</sup> edition of Mass Building Code

- Mentor
  - Joe Atchue and Fred Lonardo are working on the regulation
- Definition of Supervision
  - Suggested to include 'hands on' as part of supervisory experience
  - Charles Kilb will put together language to clarify the definition
- Define Education Degrees that would be accepted related to Construction or Design
  - 110.R7.12 *Definitions*
- *Bachelor's Degree* a 'science' degree related to Construction