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Commonwealth of Massachusetts  
Division of Professional Licensure  
Office of Public Safety and Inspections  
Board of Building Regulations and Standards

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JOHN C. CHAPMAN  
UNDERSECRETARY OF  
CONSUMER AFFAIRS AND  
BUSINESS REGULATION

CHARLES BORSTEL  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

ROBERT ANDERSON  
ADMINISTRATOR

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS  
BUILDING OFFICIAL CERTIFICATION COMMITTEE

*Charlton Public Library*

*40 Main Street*

*Charlton, MA*

*March 5, 2019 9:30 a.m.*

<http://archives.lib.state.ma.us/handle/2452/684662>

Meeting called to order by the Chairman at \_\_\_\_\_ followed by roll call:

1. Roll Call

- |  |                                  |                                 |
|--|----------------------------------|---------------------------------|
| a. Matthew Hakala, Chairman, <i>Member at Large</i>          | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Giampietro, Vice Chairman, <i>Member at Large</i> | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeffrey Richards, <i>MBCIA</i>                            | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Robert Speroni, <i>MetroWest</i>                          | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Bonnie Weeks, <i>Member at Large</i>                      | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Andrew Bobola, <i>Member at Large</i>                     | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Michael Clancy, <i>SEMBOA</i>                             | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Jeffrey Clemons, <i>BOWM</i>                              | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Roger Fuller, <i>MMA Representative</i>                   | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| j. David Lenzie, <i>Member of Academia</i>                   | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| k. Bill Horrocks, <i>BPRS Representative</i>                 | <input type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections

2. The minutes from the last meeting on **January 2, 2019** were reviewed by members present; **motion to approve these minutes was made by \_\_\_\_\_, seconded by \_\_\_\_\_.**

The minutes from the last meeting on **February 5, 2019** were reviewed by members present; **motion to approve these minutes was made by \_\_\_\_\_, seconded by \_\_\_\_\_.**



<b>Application for Certification Packets:</b>				
a) Morash, Jeffrey	Town of Nantucket	Local Quals approved 2/13/2018 Exam within first 6 months - YES 14 CEU's - OK appointed 1/2/2018 <i>Copies of ICC exam Certificates received PRONTO</i>  TABLED February 5, 2019 requesting emails from PRONTO indicating the exams were passed - <i>received</i>	Motion	Second
b) Mullen, Edward	Town of Concord	Massachusetts Building Commissioner (MCBO) Local Certification 1/6/2016 53 CEU's <i>Copies of all exams have been received</i>		
c) Perez, Julian	No Affiliation <i>Lawrence?</i>	Local Quals approved 1/6/2016 0 CEU's - <i>not required</i> <i>Copies of all exams have been received</i>		
d) Ryan, Patrick	Town of Sudbury	Local Quals approved 4/4/2018 Exam within first 6 months - YES 25 CEU's - OK appointed 3/7/2018 <i>Copies of all exams have been received</i>	Motion	Second
e) Sadjady, Seyed Ali	No Affiliation	Local Quals approved 9/19/2018 0 CEU's - <i>not required</i> <i>Copies of all exams have been received</i>		
f) Walker, Alan D.	Town of Wellesley	Local Quals approved 4/4/2018 <i>Review NERF 2/5/2019</i> 0 CEU's ~ NOT REQUIRED <i>Copies of all exams have been received</i> <i>? ICC Certificates received for B1 &amp; B2 exams - requested actual exam results</i>  TABLED February 5, 2019 requesting emails from PRONTO indicating the exams were passed - <i>received</i>	Motion	Second

### 3. Examination Approval Packets

*Copies of resumes provided today*

a) Allard, Shaun	No Affiliation <i>(Pelham)</i>	Qualifications Local and/or I of B  TABLED February 5, 2019 requesting additional information	Motion	Second
b) Aube, Steve	No Affiliation <i>(W. Westfield, CT)</i>	Qualifications Local and/or I of B December 5, 2018 qualifications DENIED  TABLED February 5, 2019 requesting copies of permits	Motion	Second
c) Baglieri, Joseph	No Affiliation <i>(Lynnfield)</i>	Qualifications Local and/or I of B	Motion	Second

		TABLED February 5, 2019 requesting additional information		
d) Evans, Gerald C.	No Affiliation (Concord)	Qualifications Local and/or I of B  TABLED February 5, 2019 requesting additional information	Motion	Second
e) Harrower, Peter	No Affiliation (Ayer)	Qualifications Local and/or I of B	Motion	Second
f) Lapointe, Peter	No Affiliation (Plainfield)	Qualifications Local and/or I of B		
g) Moore, Kyle T	No Affiliation (Westport)	Qualifications Local and/or I of B	Motion	Second
h) Reed, Michael	No Affiliation (Rochester)	Qualifications Local and/or I of B	Motion	Second

### 5. New Employee Report Form Packets:

Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

a) Bone, James	Town of Ipswich	Acknowledge NERF <b>Building Commissioner</b> Appointed 10/15/2018 I of B Certification 12/7/2016 29 CEU's Signed by <i>Town of Manager - CAO</i>	Motion	Second
b) Braga, Jr., Joseph	Town of Brookline	Acknowledge NERF <b>Local Inspector</b> Appointed 2/19/2019 Local Certification 3/2/2016 17 CEU's Signed by <i>Chair</i>		
c) Cantillon, Thomas P.	Town of Ipswich	Acknowledge NERF <b>Local Inspector</b> Appointed 9/3/2018 Quals approved 9/9/2018 0 CEU's Signed by <i>Town of Manager - CAO</i>	Motion	Second
d) Kaferlein, Mark	Town of Douglas	Acknowledge NERF <b>Building Commissioner</b> Appointed 2/7/2019 Local Certification 6/6/2018 21.5 CEU's Signed by <i>Town Administrator - CEO</i>	Motion	Second

e) Kenney, Michael	Town of Burlington	Acknowledge NERF <b>Local Inspector</b> Appointed 11/1/2017 Quals approved 10/3/2017 0 CEU's - <i>has been attending MBCIA - NERF requested numerous times</i> Signed by <i>Town Administrator - approved by BOS (minutes provided)</i>  <b>12 month grace period 11/30/2018</b> <b>Passed On Board 11/2017</b>		
f) Palmer, Rodman	Town of Falmouth	Acknowledge NERF <b>Building Commissioner</b> Appointed 7/18/2016 I of B Certification 6/30/2004 10 CEU's Signed by <i>Town Manager - approved by BOS (minutes provided)</i>		
g) Papa, Ilir	Town of Winthrop	Acknowledge NERF <b>Local Inspector</b> Appointed ---- Quals approved 12/5/2012 <i>Previously appointed local City of Everett 11/2012 through 2/2013</i> 0 CEU's - <i>not required</i> Signed by <i>Town Manager - CAO</i>		
h) Smith, Edmund	Town of Amherst	Acknowledge NERF <b>Local Inspector</b> Appointed 2/20/2019 Local Certification 2/5/2019 0 CEU's - <i>29 required by 12/31/2020</i> Signed by <i>Town Manager - CAO</i>		
i) Ungerson, Andrew	Town of Burlington	Acknowledge NERF <b>Building Commissioner</b> Appointed 2/8/2019 I of B Certification 11/12/1992 38.5 CEU's Signed by <i>Town Administrator - approved by BOS (minutes provided)</i>		
j) Wright, Owen	Town of New Marlborough	Acknowledge NERF <b>Building Commissioner</b> Appointed 2/11/2019 Local Certification 2/5/2019 30 CEU's Signed by <i>Chairman</i>	Motion	Second
k) Walker, Alan	Town of Wellesley	Acknowledge NERF <b>Local Inspector</b> Appointed 1/2/2019 Qualifications approved 4/4/2018 0 CEU's <i>not required</i> Signed by <i>Chairman</i>	Motion	Second

## 6. Extension Requests to be Certified Packets:

**Footnote:**

**R7.1.7.4.1 Requests for exam schedule extension.** Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **'January 1, 2008'**

a) Aicardi, Timothy	Town of Bellingham	<p>Extension for I of B (requesting 3<sup>rd</sup> extension) Appointed 5/2/2016 Extension through 2/28/2019 46.5 CEU's</p> <p>Passed Technology 6/11/2016 Passed Management 2/10/2019</p> <p><i>Requesting an extension due complete the Legal Module.</i></p>	Motion	Second
b) Chandool, Deonarine	City of Boston	<p>Extension for Local (requesting 1<sup>st</sup> extension) Appointed 1/8/2018 12 month grace period 1/30/2019 R7.1.7.4 #2 Within the first six months...shall make application to take the examination(s)... 6 month 6/30/2018 (registered for 1A 4/17/2018) 49 CEU's</p> <p>Passed On Boarding 4/3/2018 Passed 1A 7/11/2018 Passed 1B 12/4/2018</p> <p><i>Requesting an extension accidently took the 1C exam, failed twice. The 3B exam was cancelled due to the center being closed on 2/5/2019.</i></p>	Motion	Second
c) Kelly, Robert	Town of Pepperell	<p>Extension for Local (requesting 2<sup>nd</sup> extension) Appointed 7/31/2017 32 CEU's</p> <p>Passed 1A 12/14/2017 Failed 1B 6/6/2018, 2/1/2019 <i>scheduled for retake 3/2/2019</i></p> <p><i>Working full time Town of Pepperell, attending monthly meetings MetroVest, have taken training classes. Family matters.</i></p>	Motion	Second

d) Roberts, David	Franklin Regional Council of Governments	<p>Extension for Local (requesting 2<sup>nd</sup> Extension)  Appointed 4/9/2018 – <i>previously appointed for same position 9/1/2017</i>  Extension through 2/28/2019  25.5 CEU's</p> <p>Passed 1A 5/8/2018  Failed 1B 6/25/2018 – scheduled for retake 2/25/2019</p> <p><i>Once the 1B exam is complete I can focus on 3B. I have taken classes and bought many study materials but need a little more time. Dealing with family matters.</i></p>	Motion	Second

## 7. Hearings:

### Footnote:

**R7.4.1.4 Decisions and discipline of certification holders.** The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

BOCC 3-2019 DiClementi, Jr., Mauro	Tow of West Springfield	<p>December 5, 2018 qualifications DENIED</p> <p>Acknowledge NERF for appointment date of October 9, 2018 (6 months from today ~ if quals approved)</p> <p><b>RESCHEDULED FOR March 5, 2019</b></p>
BOCC 4-2019 Reyes, Eddie	City of Springfield	<p>December 5, 2018 Qualifications DENIED</p> <p>Acknowledge NERF for appointment date of December 10, 2018 (6 months from today ~ if quals approved)</p> <p><b>RESCHEDULED FOR March 5, 2019</b></p>
BOCC 5-2019 Baldassari, Matthew	No Affiliation (Sharon)	February 5, 2019 qualifications DENIED

## 8. Review Application for Continuing Education – Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by \_\_\_\_, seconded by \_\_\_\_. Motion passed by unanimous vote.**

(\*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course No.
Sisia Daglian	6/20/2018	2013 NFPA 72: Inspection, Testing and Maintenance - online	1.0	1	
	6/20/2018	2013 NFPA 72: Notification Appliances covers both audible and visible notification appliances - online	1.0	1	
	6/20/2018	2013 NFPA 72: Initial Devices - online	1.0	1	
	6/20/2018	2013 NFPA 72: Fire Alarm Basics - online	1.0	1	
	6/20/2018	2016 NFPA 13: Fire Sprinkler System Types and Applications - online	1.0	1	
	6/20/2018	2016 NFPA 13: Fire Sprinkler System Components & Other Hanging & Bracing Requirements - online	1.0	1	
Eric Carlson	2/19/2019	Floodplain Mapping	2.0	1	
Ed Mullen	2/18/2019	2015 MM – Management Module of CBO Certification	4.0	1	
MetroWest	2/12/2019	The Massachusetts Aggregate & Concrete ICC# 19319	3.0	1	<b>MW-0219</b>
SEMBOA	2/13/2019	Board of Directors Round Table Discussion	2.5	1	<b>SE-0219</b>
David McRea Paul Orlando	1/17/2019	Taking Wood to the Next Level CLT as a Floor or Roof Element DES441-1 offered by American Wood Council ICC# 18782	1.5	1	
Paul Orlando	12/11/2018	Pre-Planning and Fire Suppression in Building Under Construction BCD232 offered by American Wood Council ICC# 17794	1.5	1	
	12/4/2018	Construction Fire Safety best Practices BCD231 offered by American Wood Council ICC# 17791	1.5	1	
	12/6/2018	Designing for New ASCE 7-16 Wind Loads per the 2018 WFCM AM STD355 offered by American Wood Council ICC# 18267	1.5	1	
Corey Fisher	3/21/2018	BSA – Adaptive Re-use of heavy Timber Buildings	1.5	1	<b>C-1347*</b>
	2/21/2018	BSA – Beyond Basics of the Building Code	1.5	1	<b>C-1347*</b>
	5/16/2018	BSA – Firestop 201: What Every A&E Professional Should Know	1.5	1	<b>C-1347*</b>
Paul Healy Wm Thornton	2/4/2019	Overview of In-Building Emergency Responder Radio Communication Systems webinar offered by AFAA (automatic Fire Alarm Association)	1.0	1	
Boston ISD	11/6/2018	Timbre-Frame Design: The Art of Exposed Structure offered by WoodWorks ICC# 15616	3.0	1	
	9/26/2018	Northeast Wood Design Symposium: Correcting Misperceptions of CLT Fire Performance (1.0); <i>Nail-Laminated Timber &amp; Modern Workplaces: A developer/Contractor Point of View</i> (1.0); Nexus of Design & Fabrication: A Timber Case Study at Hampshire College RW Kern Center (1.0); <i>Designing with Glulam and Timber: the Art of Engineering Really Cool Structures</i> (1.0); Opening and Closing Plenary Sessions: the Mass Timber Revolution: Removing Obstacle, Breaking Ground and the Mass Timber Prospective: Tall Wood, Code Changes and Forest Resource Impacts (1.5)	5.5	1	
	5/2/2018	Mass Timber Connections: Building Structural Design Skills offered by WoodWorks ICC# 15101	3.0	1	
	2/27/2018	Breaking Convention with Timber Offices offered by WoodWorks ICC# 14446	2.0	1	
Cheryl Odom	10/2-29/2018	City of Boston management Certification Program <ul style="list-style-type: none"> <li>Personnel Management</li> <li>Attendance &amp; Leave Policies, Employment Law, EAP</li> <li>Employment Law</li> <li>Management Skills</li> <li>Labor Relations</li> </ul>	10.0	1	
Tom Gatzunis	2018	MA-TF1 FEMA Search and Rescue Task Force	10.0	1	
SBI	2/5-8-2019	State Building Inspectors Amusement Safety Device Training	6.0	1	
Jeromy Richardson	2/14/2019	New York State Society of Professional Engineers courses taken: <ul style="list-style-type: none"> <li>Volume Reduction Methodology for StormWater Retention/Detention Systems (1.0)</li> </ul>	6.5		

		<ul style="list-style-type: none"> <li>Identifying and Preventing Inflow &amp; Infiltration in Manholes and other Structures (1.0)</li> <li>An Introduction to Passive Waste Water Treatment (1.0)</li> <li>Case Studies in Green Infrastructure (1.0)</li> </ul>			
District 3	2/13/2019	District Meeting - Gardner - 780 CMR Residential Part 2 (requesting credit for prepping the district meeting)	2.5	1	<b>D3-0219</b>
District 5	1/30/2019	District Meeting - Southbridge - Continuing Education, Everyday Issues, Insulation	3.0	1	<b>D5-0119</b>
District 8	2/14/2019	District Meeting - Beverly - Crawl Spaces / Amusements / Round Table	2.0	1	<b>D8-0219</b>
District 11	2/5/2019	District Meeting - Holbrook - Rough Inspections	2.0	1	<b>D11-0219</b>
District 11/12	1/31/2019	District Meeting - Hingham - Building and Zoning ICC	2.0	1	<b>D11h-0119</b>
	10/31/2018	District Meeting - Hingham - Building / Zoning	2.0	1	<b>D11h-1018</b>
District 12	1/30/2019	District Meeting - Lakeville - Roundtable	3.0	1	<b>D12-0119</b>
District 13	1/29/2019	District Meeting - Hyannis - Spray Foam Dynamics	2.5	1	<b>D13-0119</b>



## **9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting**

Examination Approval packet:

- a. For Informational purposes:
  - There are currently:
    - o 743 certified building inspectors -- 300 Local - 443 Inspector of Buildings
    - o 49 Conditional local building inspectors
    - o 588 individuals' qualifications have been approved to take the exams, not currently affiliated
- a. Kevin Scanlon will be speaking with Charles Kilb regarding PRONTO, email from November 2017 attached.
- b. 780 CMR R7 Regulation changes for 10<sup>th</sup> edition of Mass Building Code

Next meeting scheduled for *tentative* **Tuesday, April 2, 2019, Charlton Public Library**

*Please park in the back of the building and use lower level entrance to the Community Room*