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Board of Building Regulations and Standards (BBRS)
CANNABIS STUDY GROUP MEETING
April 29, 2019 Meeting Minutes
37 Shattuck St, Littleton, MA

Roll Call:

Adelle Reynolds
Harold Leaming
Jen Hoyt

☒ present ☐ absent
☒ present ☐ absent
☒ present ☐ absent

Duncan Cameron
Brad Mitchell

☒ present ☐ absent
☒ present ☐ absent

General notes on format of these minutes

- *These minutes represent general points discussed during the meeting. The minutes are not intended to be a verbatim account of discussions.*

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1. **Site Visit: 9:00am Little Leaf Farm, 105 Walker Rd, Devens, MA**
 2. **Site Visit: 10:00am Littleton Growing Facility, 234 Taylor St, Littleton, MA**
 3. **Meeting: 11:00am Littleton Town Hall, 37 Shattuck St, Littleton, MA**
 4. Group members discussed minutes and changed second paragraph to read "grow facility" to "green houses" and voted to approve the meeting minutes from April 29, 2019.
 5. Group discussed facilities visited, construction type, lighting (changes to LED lighting), heating, water (infiltration system) (reuse of water), drainage, drying process, growing, extraction, time lines of growing areas.
 6. Group discussion regarding fire protection, separation, sprinklers, 2018 amendments.
 7. Based on discussions and previous minutes, State Inspector Harold Leaming stated that within the "FAQs" amendments should be discussed.
 8. BBRS Board Member, Richard Crowley questioned the manufacturing, processing and preparation of the facilities.



9. Farm Bureau Representative, Brad Mitchell brought up the Hadley Growing Facility and process including preparation for market.
10. Fire Service Representative, Jen Hoyt mentioned that during review of code language considerations should be given to density, uses and regulatory language. Also, number of people monitoring facilities, actual building systems requirements since none seem to be in place currently including CO2 monitoring systems.
11. Brad Mitchell mentioned getting recommendations to BBRS.
12. Cannabis Control Commission Member, Kaye Doyle brought up towns within the “pipe line” and finding specific information of processes. She will send link out for “open data platform”.
13. Question was asked about reviewing the FAQs that Rob Anderson was putting together.
14. **Adjourning the Meeting:** On a MOTION by Adelle Reynolds, seconded by Harold Leaming, it was unanimously voted to adjourn the meeting @ approximately 12:15pm