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MEETING MINUTES

A virtual meeting of the *Fire Protection Fire Prevention Committee (FPFP) of the Board of Building Regulations and Standards* was held on:

January 6, 2021 beginning @ 9:05 am and ending @ approximately 10:03 am.

Roll Call.

Robert Carasitti, Chair ☒ present ☐ absent
Dave LeBlanc ☒ present ☐ absent
Commissioner DPL designee ☒ present ☐ absent
Jeff Putnam for the DPL Commissioner
Paul Donga ☒ present ☐ absent
(P Donga arrived at 9:10 am)

Fredrick L. Tustin ☒ present ☐ absent
Louise Vera ☒ present ☐ absent
<Architect -Vacant> ☐ present ☒ absent
Fire Marshal designee ☒ present ☐ absent
Jenn Hoyt for the Fire Marshal
Joseph Castronovo ☒ present ☐ absent

Agenda:

1. The Open Meeting Law and Conflict of Interest Review handouts were reviewed in general. Members of the committee were instructed to fully read the documents and provide signed copies of the acknowledgement pages of each. Completed acknowledgements are to be sent to Jeff Putnam and copied to the chair.
2. The chair reviewed some basic participation guidelines for participation of the public at the committee meetings.
3. The chair introduced FPFP Task #21-001, Review the use of fire testing standards not referenced in 780 CMR. DI noted that the justification of the use of any product is the responsibility of the proponent and not the building official. DL we take on the role of "Task Captain" and provide a summary review of 780 CMR requirements relative to testing criteria. Committee members were encouraged to perform their on review and be prepared to discuss at the next meeting.
4. The chair introduced FPFP Task #21-002, Review of 2021 IBC Chapter 9 for the 10th Edition of 780 CMR. More specifically, the committee is tasked with reviewing the 2021 IBC for conflicts and recommendations on fire protection criteria in the following:
 - i. 2021 IBC Chapter 4 (FPFP Task #21-002.C4)



- ii. 2021 IBC fire protection provisions for exterior walls in Chapters 14 & 26 (FPFP Task #21-002.C14&C26).
- iii. 2021 IEBC fire protection provisions and Chapter 34 Committee review conclusions for conflicts or recommendations (FPFP Task #21-002.IEBC).

The committee was introduced to the documents available for this task. These include the previous FPFP effort to review the 2018 IBC. The chair also noted that the assignment is not to develop new amendments but rather to review the existing amendments, determine if they are still necessary and if so, propose the recommended language in the context of the 2021 IBC. JH – Noted that there are several items in Chapter 4 which are unique to MA in terms of fire protection requirements including Cannabis grow facilities, Tiny Homes and Micro Units to name a few. Others have proposed code changes and the committee should consider the fire protection criteria therein.

- 5. Agenda Item 5 is part of Item 4 (see above). The chair took this opportunity to identify that committee efforts should include short narratives on each code change for justification and historical purposes. The cumulative narrative of the unique MA provisions could be an essential tool for users of 780 CMR.
- 6. There were no matters not reasonably anticipated 48 hours in advance identified at the meeting.
- 7. The chair noted the next meeting of the FPFP is scheduled for January 20, 2021 beginning at 9:00 am and expected to end at approximately 1:00 pm.
- 8. A motion was made by DI to adjourn the meeting. The motion was seconded by JH. The chair polled each member, and the motion passed unanimously (8-0-0). The meeting was adjourned at 10:03 am.

Materials used during the meeting:

- a. Open Meeting Law guide and Educational Materials dated January 2018 and authored by the Office of Attorney General
- b. Summary of Conflict of Interest Law for Municipal Employees, revised November 14, 2016, authored by the Massachusetts's State Ethics Commission,
<https://www.mass.gov/orgs/state-ethics-commission>