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LAYLA D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

April 16, 2021 Meeting

This was a virtual Microsoft Teams meeting.

DRAFT

Roll Call, by HVAC License Working Group Chair:

Susan Gleason, Chair	√ present <input type="checkbox"/> absent	Frank Norton	√ present <input type="checkbox"/> absent
David Sullivan	√ present <input type="checkbox"/> absent	Manny Chaves	√ present <input type="checkbox"/> absent
John Annarelli	√ present <input type="checkbox"/> absent	Edward Kawa	√ present <input type="checkbox"/> absent
Joe McNamee	√ present <input type="checkbox"/> absent	Ian Finlayson	√ present <input type="checkbox"/> absent

General notes on format of these minutes

- *These minutes represent general points discussed by Board members and/or attendees. The minutes are not intended to be a verbatim account of discussions.*
- *Votes are noted as **MOTION** by, seconded by, and whether it was a unanimous or split vote.*
- *Agenda topics, as numbered, may/may not be in the same order as they appear on the meeting agenda.*
- *The meeting agenda is listed as **EXHIBIT A**; others are listed sequentially as addresses during the meeting.*

Regular Meeting Agenda

1. **Vote/Discuss Draft Meeting Minutes.** On a **MOTION** by Frank Norton, 2nd by Manny Chaves, it was unanimous VOTE by ROLL CALL to approve the March 12, 2021 draft meeting minutes as amended (**EXHIBIT B**). The discussion and amendment to the draft minutes included adding to the bottom of page 2, John Annarelli asked if the Proposal regulates MVZ Multi-Position Air Handler Mitsubishi ductless air distribution systems. Manny Chaves responded it does not.
2. **Review\Vote** recommendation to the BBRS on the code change proposal to create a CSL HVAC Specialty License applicable to HVAC work in single and two family dwelling structures (**EXHIBIT C**). Dan Walsh explained the proponent of the code change proposal has changed to the extent it strikes “of less than ten-ton capacity in Table 110.R5.1 Construction Supervisor License (CSL) Scope of Work. This change has also been applied in the last paragraph on the third page, striking “2021” and inserting “2022”.



Manny Chaves, representing the proponents of the code change, explained the changes intend to avoid inadvertently crossing jurisdictional lines with the Bureau of Pipefitters, Refrigeration, Technicians, and Sprinklerfitters authority.

A discussion about the changes to the proposal ensued. Some spoke supporting in concept but remain somewhat unclear on the scope of work the license would allow being undertaken. Manny Chaves talked about energy code requirements are being applied differently in the communities located in the Metro West area of the state, where he practices. Ed Kawa spoke about the historical reasons for creating license requirements to fix problems resulting from work that created unsafe conditions, putting the public at risk. He also expressed concern that an Oil Burner Technician could not repair a heating system without an HVAC license. The proposal requires five years of experience before applying for a license. Chairwoman Susan Gleason asked about finding out why inspectors interpret this work differently. Dan Walsh explained that the BBRS could survey building officials using questions drafted to explain why this sometimes happens. Manny Chaves spoke about the people performing HVAC work having no way to appeal to local building officials' decisions.

John Annarelli questioned whether someone needs a permit to install HVAC work. Dan Walsh explained the portions of this work regulated by the state building code does require a building permit.

On a **MOTION** by John Annarelli, 2nd by Manny Chaves, it was a majority **VOTE** by **ROLL CALL** to recommend to the BBRS to move the revised proposal to create a CSL HVAC limited to one and two-family dwellings. David Sullivan, John Annarelli, Joe McNamee, Frank Norton, Manny Chaves, Ian Finlayson, and the Chair voted in the affirmative. Edward Kawa voted in the negative. The discussion included Ian Finlayson expressed understanding the proposal's intent and thinks it is reasonable. Frank Norton expressed concern the license certifies the person doing the work. Dan Walsh explained that a CSL allows the license holder to perform heating and ventilation work or supervise that work regulated by the state building code. Joe McNamee asked for clarification that an Unrestricted CSL holder will not need to acquire this license to perform HVAC work in one and two-family dwellings. Dan Walsh confirmed an unrestricted license holder would not need to acquire a CSL HVAC to perform heating and ventilation work in one and two-family dwellings.

3. **Adjourn Session.** On a **MOTION** by John Annarelli, seconded by Frank Norton, it was unanimously **VOTED** by **ROLL CALL** to adjourn the meeting @ approximately 2:16 p.m.

EXHIBITS:

- A. Meeting Agenda.
- B. Draft meeting minutes, March 12, 2021.
- C. HVAC CSL.Revised.3.29.21
- D. Code Sections Used During 3-12-2021 Meeting.