



**Massachusetts Department of Environmental Protection**  
*Bureau of Waste Site Cleanup*

**INFORMATIONAL NOTICE ABOUT IMMEDIATE RESPONSE ACTIONS**

As required by 310 CMR 40.1403(11) of the Massachusetts Contingency Plan

**BWSC124**

This Notice is Related to:  
Release Tracking Number

-

**A. The address of the disposal site related to this Notice and Release Tracking Number (provided above):**

1. Street Address: \_\_\_\_\_  
City/Town: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**B. This Notice is being provided to the following party:**

1. Name: \_\_\_\_\_  
2. Street Address: \_\_\_\_\_  
City/Town: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**C. This notice is being given to notify the party listed in Section B that:**

1. Immediate Response Actions are to be/have been taken at the disposal site identified in Section A.  
 2. Immediate Response Actions taken at the disposal site identified in Section A have been completed. For notices given upon completion of Immediate Response Actions, attach a copy of the Immediate Response Action Completion Statement with the Notice.  
 Check here if an Immediate Response Action Completion Statement is attached.

**D. Description of purpose, nature and expected duration of the Immediate Response Actions:**

1. Describe the conditions that are to be/have been addressed by the Immediate Response Actions (i.e., Imminent Hazard, Critical Exposure Pathway), including any potential risks to human health or safety:
2. Describe the activities that are to be/have been conducted as Immediate Response Actions, including any excavation, removal and/or management of contaminated media, monitoring, use of respirators or other protective equipment:
3. Describe the specific location(s) where the Immediate Response Actions are to be/have been taken (attach map, as appropriate):
4. Provide the approximate start date and completion date for the Immediate Response Actions:

**E. Contact information related to the party providing this notice:**

1. Contact Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City/Town: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_



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MASSACHUSETTS REGULATIONS THAT REQUIRE THIS NOTICE

This notice is being provided pursuant to the Massachusetts Contingency Plan and the notification requirement at 310 CMR 40.1403(11). The Massachusetts Contingency Plan is a state regulation that specifies requirements for parties who are taking actions to address releases of chemicals (oil or hazardous material) to the environment.

THE PERSON(S) PROVIDING THIS NOTICE

This notice has been sent to you by the person who is addressing a release of oil or hazardous material to the environment at the location listed in **Section A** on the reverse side of this form. (The regulations refer to the area where the oil or hazardous material is present as the "disposal site".)

PURPOSE OF THIS NOTICE

Parties who are taking an Immediate Response Action to assess, and eliminate or mitigate conditions that could pose a risk to human health or safety or the environment, if unaddressed in the short-term, are required by state regulations to notify persons who are in close proximity to the area where the Immediate Response Action is occurring (i.e., "Affected Individuals"). The purpose of the notice is to inform its recipient (identified in **Section B** on the reverse side of this notice) of the purpose, scope and nature of the Immediate Response Action and how to obtain more information.

The regulations also required that the same "Affected Individuals" receive notice upon the completion of the Immediate Response Action. **Section C** on the reverse side of this form indicates the circumstance under which you are receiving this notice at this time. If you are receiving this notice upon completion of the Immediate Response Action, you should also be receiving a copy of the Immediate Response Action Completion Statement that summarizes the work that has been done.

**Section D** on the reverse side of this form provides specific information about the conditions that are to be/have been addressed by the Immediate Response Action, the types of activities that are to be/have been conducted (e.g., excavation of contaminated soil) and the expected start date and completion date for these activities.

POSTING THIS NOTICE

Recipients of this notice who own or operate a multi-unit or commercial or industrial building at which or near the location where the Immediate Response Action is occurring should post a copy of **both sides** of this notice at a central bulletin board, sign in area or other location where it will be visible to people who are routinely present in the building (e.g., residents, workers). The purpose of this posting is to inform these people of the purpose, scope and nature of the Immediate Response Action that they may be observing and/or about which they may wish to obtain more information.

FOR MORE INFORMATION

Information about the general process for addressing releases of oil or hazardous material under the Massachusetts Contingency Plan and related public involvement opportunities may be found at <http://www.mass.gov/eea/agencies/massdep/cleanup>. For more information regarding this notice, you may contact the party listed in **Section E** on the reverse side of this form. Information about the disposal site identified in Section A is also available in files at the Massachusetts Department of Environmental Protection. See <http://public.dep.state.ma.us/SearchableSites2/Search.aspx> to view site-specific files on-line or <http://www.mass.gov/eea/agencies/massdep/about/contacts/conduct-a-file-review.html> if you would like to make an appointment to see these files in person. Please reference the **Release Tracking Number** listed in the upper right hand corner on the reverse side of this form when making file review appointments.