

CHANGE ORDER

Owner: _____ Housing Authority Date: _____ Number _____
Development Number(s): _____ FISH No: _____
Contractor: _____ Architect: _____

Telephone No: _____ Telephone No: _____
Fax: _____ Fax: _____
Email: _____ Email: _____

The following change is ordered in accordance with Article 8 of the General Conditions of the Contract:

The Work described above shall (increase) (decrease) (not affect) the Contract Sum by: \$ _____
The Work described above represents an increase in the Original Contract Sum of _____ %
The effect of all Change Orders (including this one) is to increase in the Original Contract Sum by: _____ %

The Work described above shall (increase) (not affect) the Contract Time by _____ calendar days

The conditions hereinbefore referred to are as follows:

- A. The aforementioned change and work affected thereby is subject to all contract stipulations and covenants.
- B. The rights of the Owner are not prejudiced.
- C. All claims against the Owner which are incidental to or a consequence of the aforementioned change are satisfied.
- D. This change order is not valid until approved by the Owner, Architect, and EOHL.
- E. Signature of the Contractor indicates agreement herewith, including adjustment to contract sum and/or contract time.

The above named Housing Authority met on _____ and voted to approve this Change Order:

Certified: _____
Contract Officer

Approved: Architect
Firm: _____

By: _____

Date: _____

Approved: Contractor
Firm: _____

By: _____

Date: _____

Reviewed: Construction Advisor
Executive Office of Housing and Livable Communities

By: _____

Date: _____

Approved: Director of Construction Management
Executive Office of Housing and Livable Communities

By: _____

Date: _____