The Commonwealth of Massachusetts

Department of Industrial Accidents

State House, Boston 33

NOTE NEW ADDRESS
NINTH FLOOR
18 TREMONT STREET
BOSTON 8, MASSACHUSETTS

WHEN REPLYING
PLEASE QUOTE I.A.B.
FILE NO.
ATTENTION OF:

May 20, 1938

CIRCULAR LETTER No. 13

To: ALL INSURERS Re: INSURANCE NOTICES

Notices of the issuance, renewal and termination of policies written by insurers under the provisions of the Massachusetts Workmen's Compensation Act should carry all data needed to identify the person, partnership, association, or corporation covered by the policy issued by the insurer.

Multiform names should be expressed in full, as William Jones doing business as the Central Market; John White, James Black and Joseph Brown, as Trustees of the Federal Realty Trust; and John White and James Black doing business as J. F. Jones and Company.

Where the space provided for the name of the assured on the prescribed form is not sufficient to write the name in full, the full title of the assured may be extended to the back of the form card.

Please instruct your Workmen's Compensation Policy Writing Departments and other agencies on this matter and keep this letter for reference.

INDUSTRIAL ACCIDENT BOARD

Edward T. Hayes

Secretary