



THE COMMONWEALTH OF MASSACHUSETTS

Department of Industrial Accidents

600 Washington Street
Boston, Massachusetts 02111

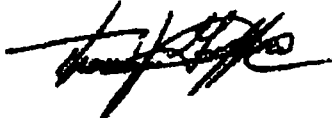
JANE SWIFT
Governor

ANGELO R. BUONOPANE
Director
Department of Labor and Workforce Development

THOMAS J. GRIFFIN III
Commissioner

CIRCULAR LETTER #311

TO: ALL INTERESTED PERSONS

FROM: Thomas J. Griffin III
Commissioner 

DATE: December 18, 2002

RE: STANDARDS AND PROCEDURES FOR REQUESTING §46A CONFERENCE IN CONJUNCTION WITH LUMP SUM UNDER §48

Beginning January 1, 2003 the new Departmental Form 46A "Request For Conference In Conjunction With Lump Sum Under §48" and accompanying guidelines will be available from the Department at the front desk or online at <www.mass.gov/dia>.

The following instructions apply to the use of Form 46A:

1. Requests for M.G.L. c. 152, §46A conferences must be made by filing a Departmental Form 46A with the Central Scheduling Unit. A Notice giving the name of the assigned judge, the time and place will be sent to all parties.
2. Failure to submit a completed 46A Form will result in the rejection of the form which may delay the scheduling of a §46A conference.
3. Upon receipt of the Notice, parties shall within seven days submit a memorandum setting out reasons for or against the lien compromise or discharge to the presiding judge.
4. Questions regarding the scheduling of §46A conferences should be directed to the Central Scheduling Unit, ext. 440.