



THE COMMONWEALTH OF MASSACHUSETTS

Department of Industrial Accidents

600 Washington Street, 7th Floor
Boston, Massachusetts 02111

DEVAL L. PATRICK
Governor

PAUL V. BUCKLEY
Commissioner

TIMOTHY P. MURRAY
Lieutenant Governor

CIRCULAR LETTER #331

TO: All Interested Parties

FROM: Paul V. Buckley, Commissioner

RE: Revised Forms -
101 – Employer’s First Report of Injury or Fatality
110 – Employee’s Claim
116 – Request for Lump Sum Conference

Date: May 21, 2009

Please be advised, effective today Form 101 – Employer’s First Report of Injury or Fatality, Form 110 – Employee’s Claim and Form 116 – Request for Lump Sum Conference have been modified. The revised forms now include fields for the Insurer’s Case/Claim number. These revised forms should be used from this point forward. All older versions of these forms filed with DIA will be accepted.

A handwritten signature in cursive script that reads "Paul V. Buckley".

Paul V. Buckley
Commissioner