

FYE 3/31	Description	BOHN	BHDC	Legal	Guidance	Submission Type	
	Begin review of Affirmative Action Goal & placement rate and enter into CHAMP	x			PHN 2021-14	online	CHAMP
1/1							CyberSense or Housing Management Specialist
1/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications
1/30	Capital Improvement Plan (CIP) Submission		x		https://www.mass.gov/service-details/formula-funding-program	online	https://dhcdcms.intelligrants.com/
1/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications
1/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications
1/31	Annual Plan	x			PHN 2020-06; PHN 2015-21	online	https://dhcdcms.intelligrants.com/
1/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications
2/1	Operating Budget Revision Deadline	x			See current FY Budget Guidelines	online	Housing Applications
2/28	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications
3/1	Operating Budget Submissions & Certifications	x			See current FY Budget Guidelines	online	Housing Applications
3/1	Quarterly Operating Statements					online	Housing Applications
3/1	TAR reports	x			PHN 2017-13; GAAP	online	Housing Applications
3/2	Board Attendance Report & Certification (January)	x			PHN 2021-16; PHN 2012-16	online	Housing Applications
3/30	Board Attendance Report & Certification (February)	x			PHN 2021-16; PHN 2012-16	online	Housing Applications
3/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications
4/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications
4/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications
4/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications
4/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications
5/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications
	FYE Executive Director/ Board Approval Regarding Wage Match	x			PHN 2023-03; PHN 2019-16	online	Housing Applications
5/30	FYE Certification of Tenant Lead Notification	x			PHN 2010-14	online	Housing Applications
5/30	FYE Certification of Top 5 Salary & Compensation	x			PHN 2019-30	online	Housing Applications
5/30	FYE Operating Statements	x			GAAP	online	Housing Applications
5/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications
6/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications
6/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications
7/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications
7/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications
7/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications
7/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications
8/29	Quarterly Operating Statements					online	Housing Applications
8/29	TAR reports	x			PHN 2017-13; GAAP	online	Housing Applications
8/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications
8/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications
9/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications
9/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications
9/30	Mandatory Data Collection			x	Annually issued PHN	email	SOHA or https://hedlhaportal.azurewebsites.net
10/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications
10/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications
10/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications
10/31	Agreed Upon Procedures (AUP) - AUP to LHA for Response	x			PHN 2021-12; PHN 2015-21; PHN 2014-26	online	n/a
10/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications
11/29	Quarterly Operating Statements					online	Housing Applications
11/29	TAR reports	x			PHN 2017-13; GAAP	online	Housing Applications
11/30	Agreed Upon Procedures (AUP) Report Due to DHCD	x			PHN 2021-12; PHN 2015-21; PHN 2014-26	online	AUP Home Page
11/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications
11/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications
12/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications
12/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications

FYE 6/30	Description	BOHN	BHDC	Legal	Guidance	Submission Type	Submission Location	Staff Contact
1/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
1/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications	DHCD Capital Finance Staff
1/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications	Housing Management Specialist
1/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
1/31	Agreed Upon Procedures (AUP) - AUP to LHA for Response	x			PHN 2021-12; PHN 2015-21; PHN 2014-26	online	n/a	Housing Management Specialist
2/28	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
2/28	Agreed Upon Procedures (AUP) Report Due to DHCD	x			PHN 2021-12; PHN 2015-21; PHN 2014-26	online	AUP Home Page	Housing Management Specialist
3/1	Quarterly Operating Statements					online	Housing Applications	Housing Management Specialist
3/1	TAR reports	x			PHN 2017-13; GAAP	online	Housing Applications	Housing Management Specialist
3/2	Board Attendance Report & Certification (January)	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
3/30	Board Attendance Report & Certification (February)	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
3/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
4/1	Begin review of Affirmative Action Goal & placement rate and enter into CHAMP	x			PHN 2021-14	online	CHAMP	CyberSense or Housing Management Specialist
4/30	Annual Plan	x			PHN 2020-06; PHN 2015-21	online	https://dhcdcms.intelligrants.com/	Housing Management Specialist
4/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
4/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
4/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications	DHCD Capital Finance Staff
4/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications	Housing Management Specialist
5/1	Capital Improvement Plan (CIP) Submission		x		https://www.mass.gov/service-details/formula-funding-program	online	https://dhcdcms.intelligrants.com/	Project Manager
5/1	Operating Budget Revision Deadline	x			See current FY Budget Guidelines	online	Housing Applications	Housing Management Specialist
5/30	Quarterly Operating Statements					online	Housing Applications	Housing Management Specialist
5/30	TAR reports	x			PHN 2017-13; GAAP	online	Housing Applications	Housing Management Specialist
5/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
5/31	Operating Budget Submissions & Certifications	x			See current FY Budget Guidelines	online	Housing Applications	Housing Management Specialist
5/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
6/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
6/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
7/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications	DHCD Capital Finance Staff
7/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications	Housing Management Specialist
7/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
7/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
8/29	FYE Executive Director/ Board Approval Regarding Wage Match	x			PHN 2023-03; PHN 2019-16	online	Housing Applications	Finance: Michael Chow
8/29	FYE Certification of Tenant Lead Notification	x			PHN 2010-14	online	Housing Applications	Housing Management Specialist
8/29	FYE Certification of Top 5 Salary & Compensation	x			PHN 2019-30	online	Housing Applications	Housing Management Specialist
8/29	FYE Operating Statements	x			GAAP	online	Housing Applications	Housing Management Specialist
8/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
8/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
9/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
9/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
9/30	Mandatory Data Collection			x	Annually issued PHN	email	SOHA or https://hedlportal.azurewebsites.net	Annually issued PHN
10/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications	DHCD Capital Finance Staff
10/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications	Housing Management Specialist
10/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
10/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
11/29	Quarterly Operating Statements					online	Housing Applications	Housing Management Specialist
11/29	TAR reports	x			PHN 2017-13; GAAP	online	Housing Applications	Housing Management Specialist
11/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
11/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
12/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
12/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist

FYE 9/30	Description	BOHN	BHDC	Legal	Guidance	Submission Type	Submission Location	Staff Contact
1/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
1/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications	DHCD Capital Finance Staff
1/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications	Housing Management Specialist
1/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
2/28	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
3/1	Quarterly Operating Statements					online	Housing Applications	Housing Management Specialist
3/1	TAR reports	x			PHN 2017-13; GAAP	online	Housing Applications	Housing Management Specialist
3/2	Board Attendance Report & Certification (January)	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
3/30	Board Attendance Report & Certification (February)	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
3/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
4/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
4/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
4/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications	DHCD Capital Finance Staff
4/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications	Housing Management Specialist
4/30	Agreed Upon Procedures (AUP) - AUP to LHA for Response	x			PHN 2021-12; PHN 2015-21; PHN 2014-26	online	n/a	Housing Management Specialist
5/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
5/30	Quarterly Operating Statements					online	Housing Applications	Housing Management Specialist
5/30	TAR reports	x			PHN 2017-13; GAAP	online	Housing Applications	Housing Management Specialist
5/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
5/31	Agreed Upon Procedures (AUP) Report Due to DHCD	x			PHN 2021-12; PHN 2015-21; PHN 2014-26	online	AUP Home Page	Housing Management Specialist
6/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
6/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
	Begin review of Affirmative Action Goal & placement rate	x						
7/1	and enter into CHAMP	x			PHN 2021-14	online	CHAMP	CyberSense or Housing Management Specialist
7/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
7/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications	DHCD Capital Finance Staff
7/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications	Housing Management Specialist
7/31	Annual Plan	x			PHN 2020-06; PHN 2015-21	online	https://dhcdcms.intelligrants.com/	Housing Management Specialist
7/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
8/1	Capital Improvement Plan (CIP) Submission		x		https://www.mass.gov/service-details/formula-funding-program	online	https://dhcdcms.intelligrants.com/	Project Manager
8/1	Operating Budget Revision Deadline	x			See current FY Budget Guidelines	online	Housing Applications	Housing Management Specialist
8/29	Quarterly Operating Statements					online	Housing Applications	Housing Management Specialist
8/29	TAR reports	x			PHN 2017-13; GAAP	online	Housing Applications	Housing Management Specialist
8/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
8/31	Operating Budget Submissions & Certifications	x			See current FY Budget Guidelines	online	Housing Applications	Housing Management Specialist
8/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
9/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
9/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
9/30	Mandatory Data Collection			x	Annually issued PHN	email	SOHA or https://hedlhaportal.azurewebsites.net	Annually issued PHN
10/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications	DHCD Capital Finance Staff
10/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications	Housing Management Specialist
10/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
10/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
	FYE Executive Director/ Board Approval Regarding Wage Match	x						
11/29	FYE Certification of Tenant Lead Notification	x			PHN 2023-03; PHN 2019-16	online	Housing Applications	Finance: Michael Chow
11/29	FYE Certification of Top 5 Salary & Compensation	x			PHN 2010-14	online	Housing Applications	Housing Management Specialist
11/29	FYE Operating Statements	x			PHN 2019-30	online	Housing Applications	Housing Management Specialist
11/30	Board Attendance Report & Certification	x			GAAP	online	Housing Applications	Housing Management Specialist
11/30	Energy Reports	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
12/30	Board Attendance Report & Certification	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist
12/30	Energy Reports	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist
12/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist

FYE 12/31	Description	BOHM	BHDC	Legal	Guidance	Submission Type	Submission Location	Staff Contact		
1/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist		
1/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications	DHCD Capital Finance Staff		
1/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications	Housing Management Specialist		
1/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist		
2/28	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist		
	FYE Executive Director/ Board Approval Regarding Wage Match	x								
3/1	Match	x			PHN 2023-03; PHN 2019-16	online	Housing Applications	Finance: Michael Chow		
3/1	FYE Certification of Tenant Lead Notification	x			PHN 2010-14	online	Housing Applications	Housing Management Specialist		
3/1	FYE Certification of Top 5 Salary & Compensation	x			PHN 2019-30	online	Housing Applications	Housing Management Specialist		
3/1	Quarterly Operating Statements					online	Housing Applications	Housing Management Specialist		
3/1	TAR reports	x			PHN 2017-13; GAAP	online	Housing Applications	Housing Management Specialist		
3/1	FYE Operating Statements	x			GAAP	online	Housing Applications	Housing Management Specialist		
3/2	Board Attendance Report & Certification (January)	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist		
3/30	Board Attendance Report & Certification (February)	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist		
3/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist		
4/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist		
4/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist		
4/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications	DHCD Capital Finance Staff		
4/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications	Housing Management Specialist		
5/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist		
5/30	Quarterly Operating Statements					online	Housing Applications	Housing Management Specialist		
5/30	TAR reports	x			PHN 2017-13; GAAP	online	Housing Applications	Housing Management Specialist		
5/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist		
6/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist		
6/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist		
7/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist		
7/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications	DHCD Capital Finance Staff		
7/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications	Housing Management Specialist		
7/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist		
	Agreed Upon Procedures (AUP) - AUP to LHA for Response	x								
7/31	Response	x			PHN 2021-12; PHN 2015-21; PHN 2014-26	online	n/a	Housing Management Specialist		
8/29	TAR reports	x			PHN 2017-13; GAAP	online	Housing Applications	Housing Management Specialist		
8/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist		
8/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist		
8/31	Agreed Upon Procedures (AUP) Report Due to DHCD	x			PHN 2021-12; PHN 2015-21; PHN 2014-26	online	AUP Home Page	Housing Management Specialist		
	Begin review of Affirmative Action Goal & placement rate and enter into CHAMP	x								
9/1	CHAMP	x			PHN 2021-14	online	CHAMP	CyberSense or Housing Management Specialist		
9/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist		
9/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist		
9/30	Mandatory Data Collection			x	Annually issued PHN	email	SOHA or https://hedlportal.azurewebsites.net/	Annually issued PHN		
10/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist		
10/30	Mod & Development Quarterly Cost Report		x			online	Housing Applications	DHCD Capital Finance Staff		
10/30	Quarterly Vacancy Certifications	x			PHN 2002-09 not online	online	Housing Applications	Housing Management Specialist		
10/31	Annual Plan	x			PHN 2020-06; PHN 2015-21	online	https://dhcdcms.intelligrants.com/	Housing Management Specialist		
10/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist		
11/1	Capital Improvement Plan (CIP) Submission		x		https://www.mass.gov/service-details/formula-funding-program	online	https://dhcdcms.intelligrants.com/	Project Manager		
11/1	Operating Budget Revision Deadline	x			See current FY Budget Guidelines	online	Housing Applications	Housing Management Specialist		
11/29	Quarterly Operating Statements					online	Housing Applications	Housing Management Specialist		
11/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist		
11/30	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist		
12/1	Operating Budget Submissions & Certifications	x			See current FY Budget Guidelines	online	Housing Applications	Housing Management Specialist		
12/30	Board Attendance Report & Certification	x			PHN 2021-16; PHN 2012-16	online	Housing Applications	Housing Management Specialist		
12/31	Energy Reports	x			PHN 2020-03; PHN 2013-24; PHN 2004-12	online	Housing Applications	Housing Management Specialist		