

**FY2022 SPENDING PLAN & FY2023 MAINTENANCE ESTIMATE & BUDGET REQUEST**

DISTRICT NAME / ACCOUNT #: **Cape Cod Mosquito Control / 2520-0300**

SECTION I	<u>FY2021</u>	<u>FY2022</u>	<b>FY2023</b>	<u>NOTES:</u>
Prior Year Rollover:	\$213,228.16	425,543.94	\$25,000.00	
FY21 Revene Collected / FY22 Certified Budget /				
FY23 Request:	<u>\$2,591,743.00</u>	<u>\$2,651,940.48</u>	<u>\$2,718,238.00</u>	
<b>Total Funds:</b>	<u>\$2,804,971.16</u>	<u>\$3,077,484.42</u>	<u>\$2,743,238.00</u>	

Object Code	Description	<u>FY2021 (as of 8/09/21)</u>	<u>FY2022 (Est)</u>	<b>FY2023 (Est)</b>	<u>NOTES:</u>
A01	Salaries: Inclusive	\$1,351,587.94	\$1,600,000.00	\$1,600,000.00	
A07	Shift Differential Pay				
A08	Overtime Pay	\$4,768.20			
A10	Holiday Pay - Extra				
A12	Sick-Leave Buy Back				
A13	Vacation-In-Lieu	\$419.54			
A14	Stipends, Bonus Pay and Awards				
AXX	Other				
<b>AA</b>	<b><u>Payroll Actuals Summary:</u></b>	<b><u>\$1,356,775.68</u></b>	<b><u>\$1,600,000.00</u></b>	<b><u>\$1,600,000.00</u></b>	
B01	Out of State Travel				
B02	In-State Travel	\$45.00			
B05	Conf Train Registration Memb	\$481.35			
B08	Industrial Clothing & Uniforms	\$89.96			
B10	Exigent Job Related Expenses	\$524.06	\$1,000.00	\$1,000.00	
B91	Employee Reimb. Accts Payable				
BXX	Other				
<b>BB</b>	<b><u>Travel Summary:</u></b>	<b><u>\$1,140.37</u></b>	<b><u>\$1,000.00</u></b>	<b><u>\$1,000.00</u></b>	
C01	Contracted Faculty	\$9,821.00	\$10,000.00	\$10,000.00	
C04	Contracted Seasonal Employees				
C98	Reimbursement for travel & other Expenses for special employees/contracted services	\$122.84			
CXX	Other				
<b>CC</b>	<b><u>Seasonal Employees Summary:</u></b>	<b><u>\$9,943.84</u></b>	<b><u>\$10,000.00</u></b>	<b><u>\$10,000.00</u></b>	
D09	Fringe & Payroll Tax	\$320,076.88	\$375,000.00	\$384,638.00	
D15	Workers Comp	\$43,099.44	\$45,000.00	\$40,000.00	
D20	County Pension / Retirement	\$315,660.00	\$325,807.00	\$330,000.00	
DXX	Other		\$22,000.00		
<b>DD</b>	<b><u>Fringe / Pension Actuals / Summary</u></b>	<b><u>\$678,836.32</u></b>	<b><u>\$767,807.00</u></b>	<b><u>\$764,638.00</u></b>	
E01	Office & Admin Supplies	\$744.19	\$1,000.00	\$750.00	
E02	Printing Expenses & Supplies	\$463.98	\$500.00	\$600.00	
E04	Central Reprographic Chgbk				
E06	Postage				
E12	Subscriptions & Licensing Fees				
E13	Advertising Expenses		\$100.00	\$100.00	
E14	Exhibits/Displays		\$50.00		
E15	Bottled Water				
E19	Fees, Licenses, Permits & Chrgbks	\$5,735.00	\$3,650.00	\$4,000.00	
E20	Motor Vehicle Chargeback	\$66,700.43	\$66,750.00	\$66,750.00	
E32	Tort Claims Liab Mgnt Reduc Fd				
E42	In-State Travel				
E53	Non-Employee Settlements & Judgments	\$467.50			
EE2	Conf, Training & Registration	\$919.25	\$4,000.00	\$4,000.00	
EXX	Other			\$22,000.00	
<b>EE</b>	<b><u>Admin Costs Actuals / Summary</u></b>	<b><u>\$75,030.35</u></b>	<b><u>\$76,050.00</u></b>	<b><u>\$98,200.00</u></b>	
F05	Laboratory Supplies	\$2,703.93	\$4,500.00	\$4,500.00	
F09	Clothing & Footwear	\$16,549.55	\$14,000.00	\$15,000.00	
F11	Laundry & Cleaning Supplies				
F13	Farm & Garden Supplies				
F19	ManufactureSupply &Raw Materials				

F24	Vehicle Maint & Repair Parts	\$4,001.14		
FXX	OTHER			
<b>FF</b>	<b>Lab/Materials/Vehicle - Summary:</b>	<b><u>\$23,254.62</u></b>	<b><u>\$18,500.00</u></b>	<b><u>\$19,500.00</u></b>
G01	Space Rental	\$27,314.04	\$28,135.00	\$29,016.00
G03	Electricity	\$4,200.52	\$6,250.00	\$6,250.00
G05	Fuel For Vehicles	\$29,035.84	\$45,000.00	\$45,000.00
G08	Sewerage Disposal & Water	\$159.35	\$195.00	\$195.00
G11	Natural Gas	\$2,526.78	\$3,500.00	\$3,600.00
GXX	Other			
<b>GG</b>	<b>Lease / Utilities / Fuel - Summary:</b>	<b><u>\$63,236.53</u></b>	<b><u>\$83,080.00</u></b>	<b><u>\$84,061.00</u></b>
H09	Attorneys/Legal Services	\$916.03		
<b>HH</b>	<b>Consultant Service Contracts</b>	<b><u>\$916.03</u></b>	<b><u>\$0.00</u></b>	
J25	<b>DPH Testing</b>	\$8,286.84	\$10,200.00	\$10,200.00
J27	Laundry Services			
J62	Board Memb Exps			
JJ2	Auxiliary Services			
JJ3	Security Costs			
<b>JJ</b>	<b>Program Operational Summary:</b>	<b><u>\$8,286.84</u></b>	<b><u>\$10,200.00</u></b>	<b><u>\$10,200.00</u></b>
K04	Vehicle Equipment	\$61,208.12	\$33,750.00	\$33,750.00
K05	Office Equipment			
K06	Printing, Photocopying Equip	\$1,658.00		
K11	Heavy Equip, Trucks, Spray Equip			
<b>KXX</b>	<b>OTHER</b>			
<b>KK</b>	<b>Programmatic Equipment - Summary:</b>	<b><u>\$62,866.12</u></b>	<b><u>\$33,750.00</u></b>	<b><u>\$33,750.00</u></b>
L25	Office Equipment Rental or Lease			
L26	Printing / Copy Equip Rent/Lease			
L44	Vehicle Equipment Maint/Repair	\$19,558.35	\$20,000.00	\$20,000.00
L46	Print/Copy Equip Maint/Repair			
L50	Security Equip. Maint & Repair			
L51	Heavy Equipment Maint/Repair			
LXX	OTHER			
<b>LL</b>	<b>Program Rentals /Heavy Equip Maint</b>	<b><u>\$19,558.35</u></b>	<b><u>\$20,000.00</u></b>	<b><u>\$20,000.00</u></b>
N50	Facility Maint/Repair			
N52	Facility Maint & Repair Tools	\$4,296.06	\$6,000.00	\$6,000.00
N61	Lawns & Ground Equipment	\$5,916.62	\$9,000.00	\$9,000.00
N64	Pesticides, Garden Tools&Supplies	\$51,506.16	\$70,872.59	\$75,000.00
N72	Exterminator / Aerial Spray			
N73	Waste Removal Serv Non-Hazard			
NXX				
<b>NN</b>	<b>Facility / Tools / Pesticide Summary:</b>	<b><u>\$61,718.84</u></b>	<b><u>\$85,872.59</u></b>	<b><u>\$90,000.00</u></b>
U01	Telecommunication Serv - Data	\$2,778.74	\$3,000.00	\$3,000.00
U02	Tele Voice Services	\$8,460.42	\$9,000.00	\$9,000.00
U03	Software & IT Licenses	\$2,845.00	\$4,500.00	\$4,500.00
U05	Info Tech Professionals			
U06	Info Tech Cabling			
U07	Info Tech Equipment	\$1,665.17	\$3,500.00	\$3,500.00
U10	IT Equip. Maint. & Repair	\$2,114.00	\$1,889.00	\$1,889.00
UXX	OTHER			
<b>UU</b>	<b>IT / Phone Costs - Summary:</b>	<b><u>\$17,863.33</u></b>	<b><u>\$21,889.00</u></b>	<b><u>\$21,889.00</u></b>
	<b>Total:</b>	<b><u>\$2,379,427.22</u></b>	<b><u>\$2,728,148.59</u></b>	<b><u>\$2,743,238.00</u></b>
	Est. Balance Forward:	\$425,543.94	\$25,000.00	

## SECTION II

## FTE Tracker

Current FTE

Count: **26**

Backfills: Position #

Anticipated Start Date

Bi-weekly Pay of New Hire

**Total  
Backfills:**

**New  
Positions:** Position Title

**Total New  
Positions:**

**Anticipated  
Vacancies:** Position # Bi-weekly Pay

**Total  
Anticipated  
Vacancies:**

**Total FTE  
Count:** 26  
FTE count (as of 7/31/21)



*The Commonwealth of Massachusetts*  
*State Reclamation Board*



CAPE COD MOSQUITO CONTROL PROJECT

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YARMOUTH PORT

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Gabrielle Sakolsky-Hoopes  
Superintendent

Barton Morris  
Assistant Superintendent

**COMMISSIONERS:**

J. Gregory Milne, Chairman  
Rodney Collins, Vice-Chair  
Arthur Neill, Secretary  
James H. Quirk  
Emily Beebe

September 9, 2021

Department of Agricultural Resources  
State Reclamation Board  
Ngoc-Nu Nguyen  
251 Causeway Street  
Boston, MA 02114

Dear Ms. Nguyen,

The FY22 Spending Plan / FY23 Maintenance Budget for Cape Cod Mosquito Control Project was determined as follows. FY2022 budget represents a 2.5% operational increase over FY21's operational budget request. The capital account was established and level-funded this fiscal year to cover the excavator lease, and to purchase replacement vehicles. The operational increase is necessary to cover payroll and associated fringe and retirement costs, OVM and other chargebacks, increasing fuel and pesticides costs, and DPH testing fees associated with our expanding mosquito surveillance program.

FY23 preliminarily budget request stands at a 2.5% increase over FY22.

Sincerely,

Gabrielle Sakolsky-Hoopes  
Superintendent  
Cape Cod Mosquito Control Project  
259 Willow Street, 2<sup>nd</sup> Floor  
Yarmouthport, MA 02675  
508-775-1510