

FY2024 BUDGET REQUEST

DISTRICT NAME / ACCOUNT #: **CAPE COD MOSQUITO CONTROL / 2520-0300**

SECTION I

	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>NOTES:</u>
			\$283,878.0	
Prior Year Rollover:	\$427,447.54	500,797.66	0	
FY23 Certified Budget / FY24 Request:	<u>\$2,651,940.00</u>	<u>\$2,718,238.00</u>	<u>\$2,718,238</u>	FY24
			<u>.00</u>	0.00%
			\$3,002,116	
Total Funds:	\$3,079,387.54	\$3,219,035.66	.00	

Object Code	Description	<u>FY2022</u> <u>(9/13/22)</u>	<u>FY2023 (Est)</u>	<u>FY2024</u> <u>(Est)</u>	<u>NOTES:</u>
A01	Salaries: Inclusive	\$1,417,506.33	\$1,600,000.00	\$1,700,000.00	
A07	Shift Differential Pay				
A08	Overtime Pay	\$36,501.57		\$35,000.00	
A10	Holiday Pay - Extra				
A12	Sick-Leave Buy Back				
A13	Vacation-In-Lieu	\$2,786.82			
A14	Stipends, Bonus Pay and Awards				
AXX	Other				
AA	<u>Payroll Actuals Summary:</u>	<u>\$1,456,794.72</u>	<u>\$1,600,000.00</u>	<u>\$1,735,000.00</u>	
B01	Out of State Travel				
B02	In-State Travel	\$73.35			
B05	Conf Train Registration Memb	\$733.00		\$1,000.00	
B08	Industrial Clothing & Uniforms	\$701.23		\$500.00	
B10	Exigent Job Related Expenses	\$483.74	\$1,000.00		
B91	Employee Reimb. Accts Payable	\$23.40		\$1,000.00	
BXX	Other				
BB	<u>Travel Summary:</u>	<u>\$2,014.72</u>	<u>\$1,000.00</u>	<u>\$2,500.00</u>	-
C01	Contracted Faculty	\$5,949.00	\$10,000.00		-
C04	Contracted Seasonal Employees	\$4,345.86		\$12,000.00	
C98	Reimbursement for travel & other Expenses for special employees/contracted services				
CXX	Other				
CC	<u>Seasonal Employees Summary:</u>	<u>\$10,294.86</u>	<u>\$10,000.00</u>	<u>\$12,000.00</u>	
				\$405,000.0	
D09	Fringe & Payroll Tax	\$331,539.25	\$384,638.00	0	
D15	Workers Comp	\$61,982.51	\$40,000.00	\$30,000.00	
				\$350,000.0	
D20	County Pension / Retirement	\$325,807.00	\$330,000.00	0	

DXX	Other			
<u>DD</u>	<u>Fringe / Pension Actuals / Summary</u>	<u>\$719,328.76</u>	<u>\$754,638.00</u>	<u>\$785,000.00</u>
E01	Office & Admin Supplies	\$302.26	\$750.00	\$500.00
E02	Printing Expenses & Supplies	\$130.78	\$600.00	\$500.00
E04	Central Reprographic Chgbk			
E06	Postage			
E12	Subscriptions & Licensing Fees			
E13	Advertising Expenses	\$541.50	\$100.00	\$100.00
E14	Exhibits/Displays	\$118.48		
E15	Bottled Water			
E19	Fees, Licenses, Permits & Chrgbks	\$5,827.00	\$4,000.00	\$5,000.00
E20	Motor Vehicle Chargeback	\$69,503.52	\$66,750.00	\$70,000.00
E32	Tort Claims Liab Mgmt Reduc Fd			
E42	In-State Travel			
E53	Non-Employee Settlements & Judgments			
EE2	Conf, Training & Registration	\$2,630.06	\$4,000.00	\$3,000.00
EXX	Other		\$22,000.00	\$22,000.00
<u>EE</u>	<u>Admin Costs Actuals / Summary</u>	<u>\$79,053.60</u>	<u>\$98,200.00</u>	<u>\$101,100.00</u>
F05	Laboratory Supplies	\$3,676.26	\$4,500.00	\$4,000.00
F09	Clothing & Footwear	\$19,981.90	\$15,000.00	\$15,000.00
F11	Laundry & Cleaning Supplies			
F13	Farm & Garden Supplies			
F19	ManufactreSupply &Raw Materials			
F24	Vehicle Maint & Repair Parts	\$2,216.15		
FXX	OTHER			
<u>FF</u>	<u>Lab/Materials/Vehicle - Summary:</u>	<u>\$25,874.31</u>	<u>\$19,500.00</u>	<u>\$19,000.00</u>
G01	Space Rental	\$28,134.96	\$29,016.00	\$29,837.00
G03	Electricity	\$4,000.00	\$6,250.00	\$6,250.00
G05	Fuel For Vehicles	\$47,576.69	\$45,000.00	\$47,500.00
G08	Sewerage Disposal & Water	\$197.55	\$195.00	\$195.00
G11	Natural Gas	\$3,211.11	\$3,600.00	\$3,500.00
GXX	Other			
<u>GG</u>	<u>Lease / Utilities / Fuel - Summary:</u>	<u>\$83,120.31</u>	<u>\$84,061.00</u>	<u>\$87,282.00</u>
H09	Attorneys/Legal Services	\$1,144.11		
H22	Planners	\$7,446.89		
<u>HH</u>	<u>Consultant Service Contracts</u>	<u>\$8,591.00</u>	<u>\$0.00</u>	
J25	DPH Testing	\$3,371.70	\$10,200.00	\$10,000.00
J27	Laundry Services			
J62	Board Memb Exps			
JJ2	Auxiliary Services			

JJ3	Security Costs				
<u>JJ</u>	<u>Program Operational Summary:</u>	<u>\$3,371.70</u>	<u>\$10,200.00</u>	<u>\$10,000.00</u>	<u>-</u>
K04	Vehicle Equipment	\$34,531.90	\$33,750.00	\$60,000.00	
K05	Office Equipment				
K06	Printing, Photocopying Equip				
K07	Office Furnishings	\$1,380.83			
K11	Heavy Equip, Trucks, Spray Equip				
<u>KXX</u>	<u>OTHER</u>				
<u>KK</u>	<u>Programmatic Equipment - Summary:</u>	<u>\$35,912.73</u>	<u>\$33,750.00</u>	<u>\$60,000.00</u>	<u>-</u>
L25	Office Equipment Rental or Lease				
L26	Printing / Copy Equip Rent/Lease				
L44	Vehicle Equipment Maint/Repair	\$14,181.20	\$20,000.00	\$20,000.00	
L46	Print/Copy Equip Maint/Repair				
L50	Security Equip. Maint & Repair				
L51	Heavy Equipment Maint/Repair				
LXX	OTHER				
<u>LL</u>	<u>Program Rentals /Heavy Equip Maint</u>	<u>\$14,181.20</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	
N50	Facility Maint/Repair				
N52	Facility Maint & Repair Tools	\$6,186.33	\$6,000.00	\$6,000.00	
N61	Lawns & Ground Equipment	\$16,853.54	\$9,000.00	\$80,000.00	
N64	Pesticides, Garden Tools&Supplies	\$95,358.60	\$75,000.00	\$75,000.00	
N72	Exterminator / Aerial Spray				
N73	Waste Removal Serv Non-Hazard				
NXX					
<u>NN</u>	<u>Facility / Tools / Pesticide Summary:</u>	<u>\$118,398.47</u>	<u>\$90,000.00</u>	<u>\$161,000.00</u>	<u>0</u>
U01	Telecommunication Serv - Data	\$3,875.56	\$3,000.00	\$3,500.00	
U02	Tele Voice Services	\$8,178.81	\$9,000.00	\$9,000.00	
U03	Software & IT Licenses	\$2,845.00	\$4,500.00	\$2,845.00	
U05	Info Tech Professionals				
U06	Info Tech Cabling				
U07	Info Tech Equipment	\$4,865.13	\$3,500.00	\$4,000.00	
U10	IT Equip. Maint. & Repair	\$1,889.00	\$1,889.00	\$1,889.00	
UXX	OTHER				
<u>UU</u>	<u>IT / Phone Costs - Summary:</u>	<u>\$21,653.50</u>	<u>\$21,889.00</u>	<u>\$21,234.00</u>	
	Total:	\$2,578,589.88	\$2,743,238.00	\$3,002,116.00	
Est. Balance Forward:		\$500,797.66	\$475,797.66	\$283,878.00	0

SECTION II**FTE Tracker****Current FTE Count:****26****Backfills:**

Position #

Anticipated
Start DateBi-weekly Pay of
New Hire**Total Backfills:****New Positions:**

Position Title

Total New Positions:**Anticipated Vacancies:**

Position #

Bi-weekly Pay

**Total Anticipated
Vacancies:****Total FTE Count:****26**

FTE count (as of 7/31/21)



The Commonwealth of Massachusetts
State Reclamation Board



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CAPE COD MOSQUITO CONTROL PROJECT
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YARMOUTH PORT
MASSACHUSETTS 02675

Gabrielle Sakolsky-Hoopes
Superintendent

Barton Morris
Assistant Superintendent

COMMISSIONERS:

J. Gregory Milne, Chairman
Rodney Collins, Vice-Chair
Arthur Neill, Secretary
James H. Quirk
Emily Beebe

September 22, 2022

Department of Agricultural Resources
State Reclamation Board
Ngoc-Nu Nguyen
251 Causeway Street
Boston, MA 02114

Dear Ms. Nguyen,

The FY23 Spending Plan / FY24 Maintenance Budget for Cape Cod Mosquito Control Project was determined as follows; FY2024 budget represents a 0% operational increase over FY23's certified budget. The capital account is also level-funded this fiscal year, covering the excavator lease, and planned replacement vehicles. The operational budget was established with consideration to payroll and associated fringe and retirement costs, OVM and other chargebacks, increasing fuel and pesticides costs, DPH testing fees associated with our expanding mosquito surveillance program, and maintaining our budget in effort to return to full staff.

Sincerely,

Caitlin Barrett
Admin. Assistant
Cape Cod Mosquito Control Project
259 Willow Street, 2nd Floor
Yarmouthport, MA 02675
508-775-1510