

**Capital Project Request**

Department/Committee:	
Requested By:	
Submission Date:	
Project Title:	
Project Category:	
Priority:	
Project description:	
Purpose:	Project Status:
Benefit/Impact delaying purchase/project	
<b>Project Financing</b>	
Estimated Project Cost:	Life Expectancy:
Estimated timeframe to complete project or receive asset:	
Estimated date for completion or delivery:	
Requested date for funding authorization:	
Operating Cost Impact	
Describe any discounts or cost reductions (trade-ins, etc.)	
Are there available revenue sources or grants other than Municipal funds?	