

Mass Workforce Issuance

100 DCS 14.118

☐ Policy ☒ Information

To: Chief Elected Officials
Workforce Board Chairs
Workforce Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: December 22, 2015

Subject: **Career Ready 101 Webinar Discussions #2**

Purpose: To notify Local Workforce Development Boards, One-Stop Career Center Operators and other local workforce partners of an upcoming webinar on Orientation to CR 101. This is the second in a series of webinar discussion topics facilitated by Sandy Goodman at World Education.

Date: Thursday, January 28, 2016, 2pm-3pm

Topic: Identifying and refining target goals and outcomes

This webinar will build on the discussion held at the end of the statewide meetings in October using the Worksheet for CR 101 Target Groups and Goals. Come prepared to think through, share ideas, and hear how other sites are focusing on a variety of components of CR 101 to help different groups of participants meet targeted goals.

Click here to [Register for the Jan 28 Webinar](#).

This is not a formal training, but an opportunity to share ideas and materials. It is another piece of the vision for the One-Stop delivery system under WIOA and DCS' intention to link technical assistance resources to support local areas as they integrate this vision into their One-Stop delivery system.

Background: ACT Career Ready 101 is an Internet-based career training system that enables instructors and training programs to empower learners to design and travel self-paced pathways to career opportunities.

This comprehensive learning system promotes sustained success by encouraging career exploration, positive work behaviors, and greater capacity to develop resumes, conduct job searches, and succeed in interviews. Full integration with [ACT KeyTrain](#)® curriculum and [ACT occupational profiles](#) helps learners achieve the precise levels of the skills they need to succeed in the careers they choose.

ACT Career Ready 101 offers flexible delivery options including self-paced online learning, instructor-led classroom experiences, and flipped curriculum strategies. Instructional materials are generated directly from the system for no additional cost. Its powerful learning management system generates robust reporting capabilities for individual classes, schools and districts, or statewide initiatives.

Action

Required: Please disseminate this information and assure that all appropriate staff registers for this webinar.

Inquiries: Questions regarding this webinar should be directed to Donna Gambon at dgambon@detma.org or 617-626-5053.

Attachments: Attached resources discussed during the first webinar on orientation ideas and materials.

For those who were on the webinar, following the discussion Ms. Goodman developed a handout that ties each of the orientation topics directly to the resources she showed later in the session. **Click here for the [Webinar Recording](#).**

- A. Orientation Topics and Resources
- B. CareerPoint's Powerpoint - Step-by-Step Pre-Test Instructions
- C. Orientation Review (this is just an example of what you might use, feel free to revise this version, or use as is).
- D. Webinar Slides
- E. FAQs and Other Facts