

Mass Workforce Issuance

100 DCS 14.116

☐ Policy ☒ Information

To: Chief Elected Officials
Workforce Board Chairs
Workforce Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: December 11, 2015

Subject: **Career Ready 101 Webinar**

Purpose: To notify Local Workforce Boards, One-Stop Career Center Operators and other local workforce partners of an upcoming webinar on career readiness – *Orienting Participants to CR 101*. This is the first in a series of webinar discussion topics to be presented by World Education.

This informal training is an opportunity to share ideas and materials. It is another piece of the vision for the One-Stop delivery system under WIOA and DCS' intention to link technical assistance resources to support local areas as they integrate this vision into their One-Stop delivery system.

Some key questions to answer during this webinar:

- How to orient participants to the CR 101 platform and tools?
- What materials and strategies are used to help participants get online with optimum ease and success?

During this webinar, discussions will include how to use the CR 101 Student Guide instructor documents, as well as others tools, in an orientation to CR 101 for program participants.

The webinar is scheduled for:

Thursday, 12/17/15, 2:00pm - 3:00pm [CLICK HERE TO REGISTER](#) or:

<https://jsi.webex.com>, Click on *Event Center* tab, scroll down to December 17th and select: *Orienting Participants to CR 101 – CRI Webinar Meeting to Share Tools and Tips*.

To share existing handouts or presentation materials used to orient students to CR 101, please send them in advance to Sandy Goodman (sgoodman@worlded.org).

Background: ACT Career Ready 101 is an Internet-based career training system that enables instructors and training programs to empower learners to design and travel self-paced pathways to career opportunities.

This comprehensive learning system promotes sustained success by encouraging career exploration, positive work behaviors, and greater capacity to develop resumes, conduct job searches, and succeed in interviews. Full integration with [ACT KeyTrain](#)[®] curriculum and [ACT occupational profiles](#) helps learners achieve the precise levels of the skills they need to succeed in the careers they choose.

ACT Career Ready 101 offers flexible delivery options including self-paced online learning, instructor-led classroom experiences, and flipped curriculum strategies. Instructional materials are generated directly from the system for no additional cost. Its powerful learning management system generates robust reporting capabilities for individual classes, schools and districts, or statewide initiatives.

Action

Required: Please disseminate this information and assure that all appropriate staff registers for this webinar.

Inquiries: Questions regarding this webinar should be directed to Linda Waite, LWaite@detma.org or 617-626-6372.