



THE TRIAL COURT OF MASSACHUSETTS  
PROBATE and FAMILY COURT

Three Center Plaza, Suite 210  
Boston, MA 02108

John D. Casey  
Chief Justice

Domenic M. DiCenso  
Deputy Court Administrator

---

MEMORANDUM

**To: All Persons Interested in Receiving Appointments under Category D of the Probate and Family Court Supreme Judicial Court Rule 1:07 Fee Generating Appointment List**

**From: Hon. John D. Casey, Chief Justice**

**Date: August 7, 2023**

**RE: Category D education requirements to remain on the list for 2024 and Category D application requirements effective October 10, 2023**

---

Current Category D list members:

Everyone who is currently on the Category D list and who would like to remain on the list for 2024 must satisfy the yearly education requirement as set forth by the Administrative Office of the Probate and Family Court. The required course information is listed below. The course will be offered live and virtually on October 10, 2023, and will also be available on demand. A certificate of attendance will be supplied by the Massachusetts Bar Association upon successful completion of the training, including required prompts for the virtual and on demand webcasts. **You must email the certificate of attendance no later than December 1, 2023 to [pandf.feegenerating@jud.state.ma.us](mailto:pandf.feegenerating@jud.state.ma.us).**

If you do not email the required certificate of attendance to [pandf.feegenerating@jud.state.ma.us](mailto:pandf.feegenerating@jud.state.ma.us) by December 1, 2023, your name will be removed from the court-generated Category D list. The subject of the email must be: Category D – Last name.first name.2023reqs. Please do not mail or fax any submissions to the Administrative Office.

Category D applicants:

Beginning on October 10, 2023, if you are submitting an application to be placed on the Category D list, you must take the course listed below prior to submitting your application. The certificate of attendance must be submitted with your application to [pandf.feegenerating@jud.state.ma.us](mailto:pandf.feegenerating@jud.state.ma.us). The application is available [here](#). Applications should not be mailed to the address on the application. Please submit your application by email only.

**October 10, 2023 – Category D Training – Sponsored by the Massachusetts Bar Association  
Suffolk Law School – 2:00 PM – 6:00 PM  
Offered live and virtual on October 10, 2023  
Offered on-demand after October 10, 2023**

Please email any questions you might have to [pandf.feegenerating@jud.state.ma.us](mailto:pandf.feegenerating@jud.state.ma.us).