



THE TRIAL COURT OF MASSACHUSETTS
PROBATE and FAMILY COURT

Three Center Plaza, Suite 210
Boston, MA 02108

John D. Casey
Chief Justice

Domenic M. DiCenso
Deputy Court Administrator

MEMORANDUM

To: All Persons Interested in Receiving Appointments under Category E and F of the Probate and Family Court Supreme Judicial Court Rule 1:07 Fee Generating Appointment List

From: Hon. John D. Casey, Chief Justice

Date: September 17, 2021

RE: Category E and F requirements to remain on the list for 2022

Everyone who is currently on the Category E or F list and who would like to remain on the list for 2022, must satisfy the yearly requirements as set forth by the Administrative Office of the Probate and Family Court and listed below. **All required documents must be emailed no later than December 15, 2021 to pandf.feegenerating@jud.state.ma.us.**

To remain on the list for 2022, you must complete and email (1) the mandatory continuing education certificates and prompts as set forth below; **and** (2) the State-pay Requirement form.

Please note: in addition to the above requirements, anyone who was appointed or reappointed to the Category E or Category F list in 2016 and whose membership on the list expires on December 31, 2021 must also complete and submit with your other forms (3) a recertification form, and (4) a copy of your current insurance binder showing coverage of at least \$100,000.

(1) Continuing Education Requirements

At this time, to remain on the Category E or F list for 2022, you must complete one of the trainings listed below, **and** the mandatory training being held on November 1/2.

- (a.) MAGAL – February 12, 2021 – What’s the Truth Got to Do With It? Assessing Questions of Truthfulness in Family Forensic Cases – certificate of attendance; **OR**
- (b.) AFCC – April 30, 2021 – Sexts, Texts, and Tweets: The Use and Misuse of Social Media Information in Family Law Disputes – certificate of attendance; **OR**
- (c.) MAGAL – October 1, 2021 – “May I Speak Freely?” – The Interplay of Therapeutic Privilege, Confidentiality and Family Law – certificate of attendance and prompts

AND

- (d.) MCLE – November 2, 2021 – Mandatory Category E and F Training for 2021 – certificate of attendance and prompts

(2) State-pay Requirement Form Requirement

Each list member must also complete and email the State-pay Requirement form. This form must be completed based on Category E or Category F appointments only that were received starting on January 1, 2021.

For list members whose membership expires on December 31, 2021 – all of the above **AND**

(3) Recertification Form Requirement

This form must be completed in its entirety and emailed with the other requirements.

AND

(4) Copy of current insurance binder showing coverage of at least \$100,000.

Please remember that the continuing education requirement for Category E and Category F list members is separate and distinct from the continuing education requirements for any other fee generating appointment category.

If you do not email all of the required documents to pandf.feegenerating@jud.state.ma.us by December 15, 2021, your name will be removed from the court-generated Category E or Category F list. The subject of the email must be: Category E/F – Last name.first name.2021reqs. Please do not mail or fax any submissions to the Administrative Office.